

As a parent, go to [MyProcare.com](http://MyProcare.com) and log in using the email address on file with the center.

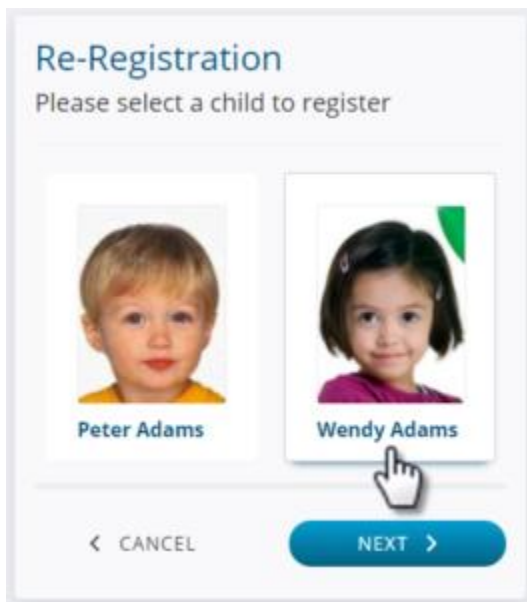
Once you've logged in:

If registrations are available, you'll see an alert. Choose View.

Choose Begin Re-registration.



Choose the first child you want to register and select Next.



Select one or more programs for the child by choosing Register, then Next.

<b>Preschool</b>	Mon	8:30	\$25.00
2018-19 School Year	Tue	AM -	Per
<b>Run Dates:</b> 9/4/2018 -	Wed	2:30	Child
6/7/2019	Thu Fri	PM	
<b>Age:</b> 3 - 4 yrs			
<a href="#">REGISTER</a>			

Confirm the emergency contacts and authorized pickup people for the child and add any new ones by choosing Add relationship or use the red X to remove one.

REPORTS SCHEDULE ACTIVITY CONTACTS CENTER

**Relationships:**

Weston Wellington

Uncle

Lives with:  NO

Emergency:  YES

Pickup:  NO

[Add relationship](#)

Scroll to answer any child-specific questions and choose Next. the parent will see the existing answers (if any) and may make changes as needed.



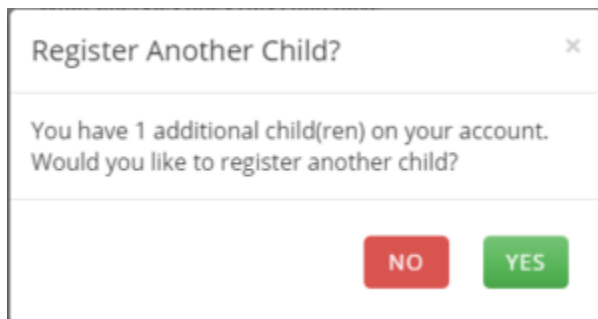
**Registration Questions:**

What allergies does this child have?

- None
- Dairy
- Wheat
- .
- Bee Stings
- Other

< BACK      NEXT >

If there is more than one child in the family, the parent has the option to register another child at the same time.

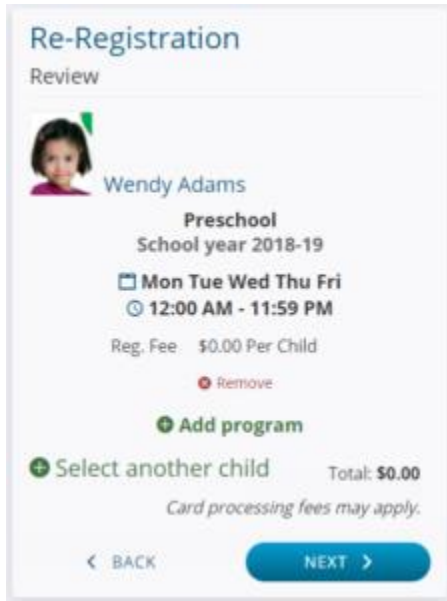


Register Another Child? ×

You have 1 additional child(ren) on your account.  
Would you like to register another child?

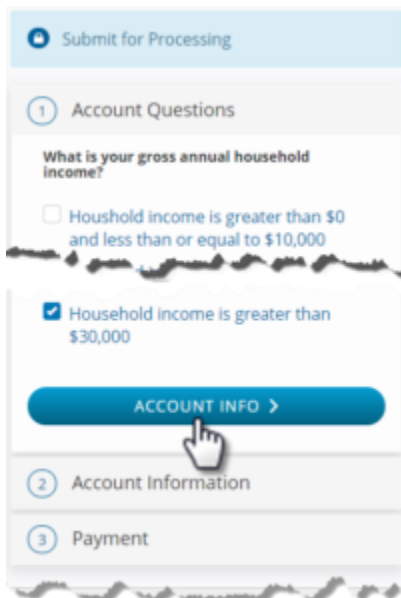
NO      YES

At the Review screen, the parent may add or remove programs or select another child, then press Next.



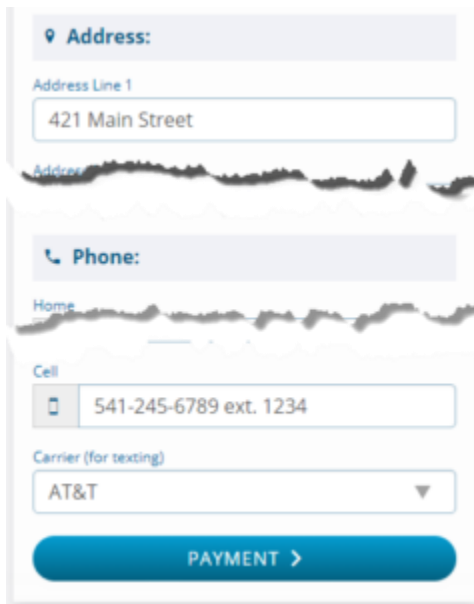
The image shows a mobile application screen titled "Re-Registration" with a subtitle "Review". It features a profile picture of a young girl and the name "Wendy Adams". Below this, it specifies "Preschool" for the "School year 2018-19". The schedule is listed as "Mon Tue Wed Thu Fri" from "12:00 AM - 11:59 PM". The registration fee is "\$0.00 Per Child", with a "Remove" option. There is an "Add program" button and a "Select another child" option with a "Total: \$0.00" displayed. A note states "Card processing fees may apply." At the bottom, there are "BACK" and "NEXT" navigation buttons.

If there are any account-level questions, those will appear next, then choose Account Info.



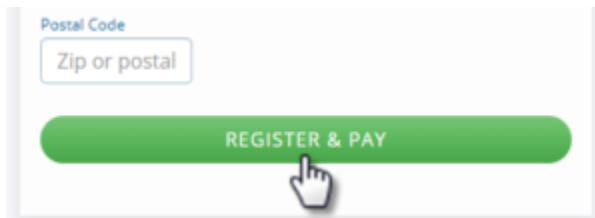
The image shows a mobile application screen with a progress indicator at the top showing "Submit for Processing" as the current step. Below this is a section titled "1 Account Questions". The question is "What is your gross annual household income?". There are two radio button options: "Household income is greater than \$0 and less than or equal to \$10,000" (which is unselected) and "Household income is greater than \$30,000" (which is selected). A blue button labeled "ACCOUNT INFO >" is positioned below the options, with a hand cursor icon pointing to it. At the bottom, there are two more steps in the progress indicator: "2 Account Information" and "3 Payment".

The parent will have the option to make changes to their address or phone, if you chose that option when setting up the program choices.



The screenshot shows a registration form with three main sections. The first section is titled "Address:" and contains a text input field for "Address Line 1" with the value "421 Main Street". The second section is titled "Phone:" and contains a text input field for "Home" with the value "541-245-6789 ext. 1234". Below this is a dropdown menu for "Carrier (for texting)" with "AT&T" selected. At the bottom of the form is a blue button labeled "PAYMENT >".

If there is a fee for this program(s) choose Payment, enter the card information and select Register & Pay.



The screenshot shows a registration form with a text input field for "Postal Code" with the placeholder text "Zip or postal". Below the input field is a green button labeled "REGISTER & PAY". A mouse cursor is pointing at the button.

Hint: If there is no fee, simply choose Submit.  
The parent will see a confirmation / thank you screen.

