

Minutes of the Organization Meeting of the Monroe Township Board of Education held on April 23, 2008 at the Monroe Township High School.

The meeting was called to order by Board Secretary Mr. Wayne Holliday at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Amy Antelis  
 Mr. Marvin I. Braverman  
 Mr. Ken Chiarella  
 Mr. Lew Kaufman  
 Ms. Kathy Kolupanowich  
 Mr. John Leary  
 Ms. Kathy Leonard  
 Ms. Rita Ostrager  
 Mr. Ira Tessler

BOARD MEMBERS ABSENT

None

JAMESBURG BOARD MEMBER REPRESENTATIVE ABSENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Melissa Bonamici  
 Ms. Upasana Natarajan

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Ralph Ferrie, Superintendent of Schools  
 Mr. Wayne Holliday, Business Administrator/Board Secretary  
 Dr. Christopher Tienken, Assistant Superintendent of Curriculum & Instruction  
 Dr. Veronica Geyer, Assistant Superintendent of Personnel

BOARD ATTORNEY

Mr. Bertram E. Busch, Esq.

MEMBERS OF THE PUBLIC – 40

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 18, 2008:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

### ELECTION RESULTS

Mr. Holliday announced that the 2008/09 school budget was defeated. A computer printout of the 2008/09 Annual School Election results was provided for the public and is attached to the official set of minutes.

### STATUTORY OATH

Mr. Holliday, Board Secretary/Business Administrator administered the statutory oath to the following elected Board of Education Members:

1. Mr. Ken Chiarella,
2. Ms. Kathy Kolupanowich, and
3. Ms. Kathy Leonard.

### ELECTION OF BOARD PRESIDENT

Mr. Holliday announced that nominations were in order for the election of Board President.

Ms. Kolupanowich nominated Ms. Antelis for the position of Board President. Mr. Leary seconded the motion.

Ms. Kolupanowich moved that nominations for the position of Board President be closed. The motion was seconded by Mr. Kaufman . Motion Carried. Mr. Holliday proceeded with a roll call vote for Ms. Antelis to serve as the President of the Board of Education.

Roll Call:	Vote:
Mr. Braverman	Pass
Mr. Chiarella	Yes
Mr. Kaufman	Yes
Ms. Kolupanowich	Yes
Mr. Leary	Yes
Ms. Leonard	No
Ms. Ostrager	No
Mr. Ira Tessler	Yes
Ms. Antelis	Yes
Mr. Braverman	Absolutely No

Motion Carried 6 yeses – 3 noes.

Mr. Holliday announced that Ms. Antelis was elected President of the Monroe Township Board of Education. Ms. Antelis took her seat as President of the Monroe Township Board of Education.

Ms. Antelis announced that nominations were now in order for the election of Vice President for the Board of Education.

A motion was made by Mr. Leary and seconded by Mr. Chiarella to nominate Mr. Kaufman as Vice President.

Ms. Kolupanowich, seconded by Mr. Leary made a motion to close the nominations for Vice President. Motion Carried.

Roll Call:	Vote:
Mr. Marvin Braverman	Yes
Mr. Ken Chiarella	Yes
Mr. Lew Kaufman	Yes
Ms. Kathy Kolupanowich	Yes
Mr. John Leary	Yes
Ms. Kathy Leonard	Yes
Ms. Rita Ostrager	Yes
Mr. Ira Tessler	Yes
Ms. Amy Antelis	Yes

Motion Carried.

Mr. Holliday announced that Mr. Kaufman was elected Vice President of the Monroe Township Board of Education.

### ORGANIZATIONAL ITEMS

#### MEETING DATES

A motion was made by Mr. Kaufman and seconded by Mr. Tessler to recommend that members of the Board of Education adopt the Board Meeting Schedule at which time formal action may be taken. Motion Carried Unanimously for the presented Board Meeting Schedule.

#### POLICY

A motion was made by Mr. Leary and seconded by Mr. Kaufman to recommend that all policies of the previous Board are hereby adopted until such time as the Board decides to revise, or otherwise alter policies. Motion Carried Unanimously.

#### DESIGNATION OF BANKS OR DEPOSITORIES

A motion was made by Ms. Leonard and seconded by Mr. Kaufman to recommend that the Board of Education designate the following banks or depositories for school district funds:

- The Bank of New York
- DIME/Washington Mutual
- Commerce Bank
- PNC BANK
- The Depository Trust Company
- State of New Jersey Cash Management Fund
- Sun Trust Leasing Corporation
- Harco Leasing Company Inc.

Municipal Services Group Inc.  
 LaSalle Bank  
 Wachovia \*  
 First Savings Bank  
 New Jersey Asset & Rebate Management  
 Advantage Bank  
 Commerce Commercial Leasing  
 Banc One Leasing Corporation  
 Provident Bank  
 JPMorgan Chase & Co.

\* Provides most of the banking services.

Be It Further Resolved that the Business Administrator is authorized to establish accounts and wire transfer funds among the accounts as needed, and approve the payment of bills between Board Meetings. Motion Carried Unanimously.

#### NEWSPAPERS FOR LEGAL ADVERTISEMENT

A motion was made by Ms. Leonard and seconded by Mr. Tessler to recommend that the Board of Education designate the Cranbury Press, Home News Tribune, or the Asbury Park Press all of which circulate in the school district, as official newspapers for legal advertisement. Motion Carried Unanimously.

Dr. Ferrie expressed appreciation to Township Business Administrator Wayne Hamilton for helping the District in acquiring the land for the new High School.

#### CLOSED SESSION – RESOLUTION

Mr. Tessler moved, seconded by Mr. Kaufman the adoption of the following resolution:

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into closed session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subjects:

Personnel: Employee No. 001128 – Employment Status and  
 Personnel: Employee No. 001284 – Employment Status.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

Members of the Board of Education convened into Closed Session at 7:20 p.m.  
 Members of the Board of Education reconvened to the Public Meeting at 7:55 p.m.

#### PERFORMANCE BY THE 6<sup>th</sup> GRADE BROOKSIDE CHORUS

Dr. Ferrie introduced the 6<sup>th</sup> Grade Brookside School Chorus which under the direction of Ms. Schmetterer performed several songs.

STAFF RECOGNITION: TEACHER EILEEN KELLEY BEING HONORED AS THE NEW JERSEY ASSOCIATION FOR HEALTH, PHYSICAL EDUCATION, RECREATION AND DANCE TEACHER OF THE YEAR

Dr. Ferrie introduced teacher Eileen Kelley and congratulated her on being named the New Jersey Association for Health, Physical Education, Recreation and Dance Teacher of the Year.

AMERICAN LEGION STUDENT AWARD

Mr. Mann a member of the Monroe Township American Legion presented an award to student Sean O'Connor for placing first in the High School, County and Regional levels and for being a finalist at the State level in an oratorical contest as related to the American Constitution. Dr. Ferrie, also, introduced and acknowledged Ms. Laura Granett, Social Studies teacher and Ms. Bonnie Burke, Supervisor of Social Studies and Science for their support and contributions.

PUBLIC FORUM - None

SUPERINTENDENT'S REPORT – Please refer to Transcript #1.

BUSINESS ADMINISTRATOR'S REPORT

BOARD ACTION

A motion was made by Ms. Leonard and seconded by Mr. Tessler that Board Action items (A – L) as listed in the Business Administrator's Report be approved by consent. Roll Call – 9 – 0 with Mr. Leary recusing on Item H. Motion Carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

STUDENT BOARD MEMBER REPORTS

Ms. Bonamici spoke about the following events at Brookside Elementary School: 6<sup>th</sup> grade ancient Chinese Museum created by students, a visit by Mr. Kenneth Helsby of the Middlesex County Cultural & Heritage Commission who spoke to the social studies classes and explained how exhibits are created at the Cornelius Low House in Piscataway, the PTA Book Fair, and the Liberty Science Center trip. Then, Ms. Bonamici spoke about the following events at the High School: the Monroe Township Project Graduation Fashion Show, student council elections, the Senior Citizens Prom, Pirates of Penzance drama performance, and the Junior Prom.

Ms. Natarajan spoke about following events at Applegarth Middle School: Mr. Gorman being honored as the Middle School Principal of the Year by the New Jersey Middle School Association & New Jersey Consortium for Middle Schools and the successful Boys and Girls Basketball seasons. Ms. Natarajan then spoke about the following events at Mill Lake Elementary School: Rainforest Foundation's Save the Rainforest Walk, 3<sup>rd</sup> Grade Word Masters Event, and children's author Thomas Yerzerski's visit.

COMMITTEE REPORTS – Please refer to Transcript #2.

OTHER BOARD OF EDUCATION BUSINESS – Please refer to Transcript #2.

PUBLIC FORUM – Please refer to Transcript #2.

ADJOURNMENT

A motion was made by Ms. Leonard and seconded by Mr. Leary that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 8:41 p.m.

Respectfully submitted,

WAYNE HOLLIDAY  
BOARD SECRETARY/  
BUSINESS ADMINISTRATOR

# TRANSCRIPT

APRIL 23, 2008

# PUBLIC BOARD MEETING

1 (Transcript part 1)

2 MS. ANTELIS: Seeing no one, we'll move  
3 on to the Superintendent's report.

4 DR. FERRIE: I've provided you with the  
5 enrollment. We're up again approximately 200  
6 students, which has been pretty much holding during  
7 the last several months. The out of district  
8 placements, home instruction, fire drills, lock down  
9 drills. And what I will do is move items A through  
10 Q under personnel under consent agenda. I'd like  
11 you to please refer to item J. Item J should read  
12 Ms. Valerie Fitzpatrick, and it should read  
13 retroactive April 14, 2008, through May 14, 2008.

14 MR. KAUFMAN: So moved.

15 MS. LEONARD: Second.

16 MR. HOLLIDAY: Mr. Kaufman, Miss  
17 Leonard. So noted.

18 MS. ANTELIS: Questions or comments?  
19 Seeing none, we will have a roll call, Mr. Holliday.

20 MR. HOLLIDAY: Mr. Leary.

21 MR. LEARY: Yes.

22 MR. HOLLIDAY: Mr. Tessler.

23 MR. TESSLER: Yes.

24 MR. HOLLIDAY: Mr. Kaufman.

25 MR. KAUFMAN: Yes.



1 MR. HOLLIDAY: Miss Leonard.

2 MS. LEONARD: Yes.

3 MR. HOLLIDAY: Mr. Braverman.

4 MR. BRAVERMAN: Yes.

5 MR. HOLLIDAY: Miss Ostrager.

6 MS. OSTRAGER: Yes.

7 MR. HOLLIDAY: Mr. Chiarella.

8 MR. CHIARELLA: Yes.

9 MR. HOLLIDAY: Miss Kolupanowich.

10 MS. KOLUPANOWICH: Yes.

11 MR. HOLLIDAY: Miss Antelis.

12 MS. ANTELIS: Yes.

13 MR. HOLLIDAY: Madam Board President,

14 the motion has passed.

15 DR. FERRIE: Under Board action, I'm

16 going to move items A through G and just somewhat

17 clarification on J. The folks listed under J, we

18 have covered the entire Board and administration in

19 the event you do wish to attend the scholastic

20 achievement dinner, and it is required under the OMB

21 circular that we list the names in the event that

22 you so choose to go and the payment is made of \$16

23 per person. A through G under Board action.

24 MS. ANTELIS: Motion to accept.

25 MS. LEONARD: So moved.

1 MR. KAUFMAN: Second.

2 MR. HOLLIDAY: Miss Leonard, Mr.  
3 Kaufman. So noted.

4 MS. ANTELIS: Questions or comments?  
5 Seeing none, Mr. Holliday.

6 MR. HOLLIDAY: Mr. Tessler.

7 MR. TESSLER: I guess I have to recuse  
8 myself on G. Yes on everything else.

9 MR. HOLLIDAY: On G.

10 DR. FERRIE: Just yourself.

11 MR. TESSLER: Just myself on G.

12 MS. OSTRAGER: Point of order.

13 Shouldn't we have to invoke the doctrine of  
14 necessity for G or everyone's going to recuse  
15 themselves?

16 MR. BUSCH: The doctrine of necessity  
17 would be if everyone were disqualified on the  
18 entire.

19 MS. OSTRAGER: On G we would be.

20 MR. BUSCH: G is just -- he's just  
21 recusing himself on his own name so if each of you  
22 want to do the same, then you don't have a problem.

23 MS. ANTELIS: Anyone else wish to recuse  
24 themselves?

25 MR. HOLLIDAY: Mr. Kaufman.

1                   MR. KAUFMAN: Recuse on G for myself,  
2                   and everything else is good.

3                   MR. HOLLIDAY: Miss Leonard.

4                   MS. LEONARD: Recuse for myself on G,  
5                   yes to everything else.

6                   MR. HOLLIDAY: Noted. Mr. Braverman.

7                   MR. BRAVERMAN: Yes.

8                   MR. HOLLIDAY: Miss Ostrager.

9                   MS. OSTRAGER: Yes.

10                  MR. HOLLIDAY: Mr. Leary.

11                  MR. LEARY: Recuse myself on item G and  
12                  yes for everything else.

13                  MR. HOLLIDAY: So noted. Mr. Chiarella.

14                  MR. CHIARELLA: Recuse myself on G and  
15                  yes on everything else.

16                  MR. HOLLIDAY: So noted. Miss  
17                  Kolupanowich.

18                  MS. KOLUPANOWICH: I'll recuse myself on  
19                  letter G and yes to everything else.

20                  MR. HOLLIDAY: Miss Antelis.

21                  MS. ANTELIS: I'll recuse myself on item  
22                  G and yes on everything else.

23                  MR. HOLLIDAY: So noted. Madam Board  
24                  President, the motion has passed.

25                  MS. ANTELIS: Thank you. Moving on to

1 the Business Administrator's -- I'm sorry.

2 DR. FERRIE: Yes, we have one other  
3 personnel item that I asked Mr. Busch to read.

4 MR. BUSCH: Item R. It will be R. It  
5 is recommended that members of the Board of  
6 Education terminate the employment of teaching staff  
7 member Victoria Blevin effective retroactively to  
8 April 17, 2008, in view of Miss Blevin's plea of  
9 guilty to one count of harassment.

10 MR. BRAVERMAN: So moved.

11 MS. LEONARD: Second.

12 MR. HOLLIDAY: Who was the first? Mr.  
13 Braverman, so noted first, and, Miss Leonard, you  
14 were second?

15 MS. LEONARD: Yes.

16 MR. HOLLIDAY: So noted. Thank you so  
17 much.

18 MS. ANTELIS: Can we have a roll call?

19 MR. HOLLIDAY: Miss Ostrager.

20 MS. OSTRAGER: Yes.

21 MR. HOLLIDAY: Mr. Leary.

22 MR. LEARY: Yes.

23 MR. HOLLIDAY: Mr. Kaufman.

24 MR. KAUFMAN: Yes.

25 MR. HOLLIDAY: Miss Leonard.

1 MS. LEONARD: Yes.

2 MR. HOLLIDAY: Mr. Tessler.

3 MR. TESSLER: Yes.

4 MR. HOLLIDAY: Mr. Braverman.

5 MR. BRAVERMAN: Yes.

6 MR. HOLLIDAY: Mr. Chiarella.

7 MR. CHIARELLA: Yes.

8 MR. HOLLIDAY: Miss Kolupanowich.

9 MS. KOLUPANOWICH: Yes.

10 MR. HOLLIDAY: Miss Antelis.

11 MS. ANTELIS: Yes.

12 MR. HOLLIDAY: Madam Board President,  
13 the motion has passed.

14 DR. FERRIE: That concludes my report.  
15 (Transcript part 2)

16 MS. ANTELIS: Moving on to committee  
17 reports. Anyone have a committee report? Mr.  
18 Leary.

19 MR. LEARY: The executive committee of  
20 the Middlesex Regional Educational Service  
21 Commission met on Monday, and we went through an  
22 evaluation process for the superintendent Mark  
23 Finkelstein, and we'll be reporting that out to the  
24 Board of Directors on May 2.

25 MS. ANTELIS: Thank you. I actually

1 have a recreation report. I attended the Recreation  
2 Board meeting on Monday night. On May 7 and June 12  
3 MT S.E.P.A. camp will be having their registration.  
4 Veterans Park located on Avenue K is almost complete  
5 and I understand is just beautiful. The rec center  
6 expansion is coming along, and I believe phase 1 is  
7 being completed and slated to open up on January 1  
8 of 2009. Football reg -- I'm sorry -- football will  
9 have a golf outing on September 12. On May 5 will  
10 be the regular recreation camp registration, and  
11 more information can be found at Monroe Rec I  
12 believe dot com.

13 DR. FERRIE: Facilities. Even I know  
14 the committees have to be formed. We once again  
15 toured the Oak Tree Elementary School today. It is  
16 just looking better and better every day. We  
17 anticipate it will be finished by the middle of  
18 June, middle to the end of June, correct, Wayne?

19 MR. HOLLIDAY: That is correct, sir.

20 DR. FERRIE: But the finishing work is  
21 being accomplished now so certainly that project is  
22 coming along well, and in terms of the new high  
23 school, you will notice that the silt fence has been  
24 installed, initially installed -- it's not completed  
25 -- today around the acreage. Very shortly the

1 construction fence will go up, and we anticipate  
2 beginning site work next week.

3 (Transcript part 2)

4 MS. ANTELIS: Okay. Other Board of  
5 Education business. At this time, I would defer to  
6 -- as everyone knows, Mr. Holliday announced at the  
7 beginning of the meeting that the budget has been  
8 defeated so I'd like to defer to our attorney,  
9 Bertram Busch, in regards to the procedure.

10 MR. BUSCH: Thank you, Amy. Because the  
11 budget was defeated, there are certain requirements  
12 under state statute, under state administrative  
13 regulation, and under Monroe Township Board of  
14 Education policy as to how the negotiation and  
15 consultation takes place between the school district  
16 and the Township Council. The administrative code  
17 provides that the committee can be a subcommittee of  
18 the Board of Ed and it can be a subcommittee of the  
19 township or Township Council. It does not have to  
20 consist of elected members of the Board of  
21 Education, but it has to be done formally,  
22 f-o-r-m-a-l-l-y.

23 The Board policies are 155 and 171; 155  
24 gives certain powers to the Board president. This  
25 is a policy that's been in effect since January 23,

1       2008. In subparagraph 10 states that the president  
2       of the Board of Education shall, which is mandatory,  
3       appoint all committees of the Board and serve as  
4       committee member ex officio in accordance with Board  
5       bylaw number 0155. So it's the Board president that  
6       appoints committees when we look at 155 for the  
7       standing committees that will be appointed that have  
8       not yet been in the new Board, and then it says  
9       special committees. The president shall be  
10      empowered to appoint any special committees deemed  
11      advisable, naming the membership and the chairperson  
12      thereof.

13                    There's a lot more in there about once  
14      the committee is appointed, but those are the  
15      operative points. So while the memo I sent out  
16      yesterday highlighted the state statute, and I  
17      believe members of the Board received it, and the  
18      state administrative code, and it states what  
19      happens if a majority of either the council or the  
20      Board of Education is appointed, it is the job of  
21      the Board president to appoint this committee if  
22      that is the desire of the president to negotiate  
23      with the township.

24                    MS. ANTELIS: Thank you, Mr. Busch. At  
25      this time, I would like to appoint a committee. I



1 believe that the budget defeat, sad as it is, is an  
2 important part of this -- certainly of this school  
3 district, and I think it's important that we do get  
4 together with the town as soon as possible. So at  
5 this time I would like to ask Mr. John Leary if he  
6 would please join the committee as the chairperson.

7 MR. LEARY: I accept.

8 MS. ANTELIS: Thank you, and Miss Kathy  
9 Kolupanowich.

10 MS. KOLUPANOWICH: Yes.

11 MS. ANTELIS: Thank you, and we will be  
12 meeting shortly with the township officials. Any  
13 other Board of Education business?

14 MR. BRAVERMAN: I have a couple  
15 questions.

16 MS. ANTELIS: I'm sorry, yes, and part  
17 of the -- I'm sorry I left you out. Dr. Ferrie and  
18 Mr. Holliday.

19 MR. BRAVERMAN: In light of the current  
20 articles about artificial turf, have you reviewed?

21 DR. FERRIE: Yes, we have -- as you  
22 know, we appoint an environmental specialist every  
23 year, and Dr. Lynch was called immediately when  
24 those articles came in, and Dr. Lynch came in and  
25 tested and said that our field is in compliance, and

1 so that's exactly what we did. We have him on  
2 retainer, and we immediately had him come in and  
3 test the field because that concerned us, and,  
4 again, he has given us reports it's in compliance,  
5 and as we move forward, any additional fields we  
6 will ensure that there's an MSDS sheet on that in  
7 terms of compliance.

8 MS. ANTELIS: Due diligence on that.  
9 Yes.

10 MR. BRAVERMAN: I have one question for  
11 Mr. Holliday. How's the line item on fuel? Are we  
12 spending a little too little?

13 MR. HOLLIDAY: Certainly, these are very  
14 turbulent times in regard to the commodity of petrol  
15 products, and certainly I anticipate by projecting  
16 through June 30 that we will not be able to have the  
17 line item allocation for gasoline and diesel and  
18 that I will be coming to the Board for the transfer,  
19 sir, if it continues to spike. I do not know what  
20 it did today on the commodity market. I know  
21 yesterday when I checked last night when I went home  
22 it was approaching \$117 a barrel.

23 MR. BRAVERMAN: It's exceeded that.

24 MR. HOLLIDAY: How much, sir?

25 MR. BRAVERMAN: It's exceeded that.

1                   MR. HOLLIDAY: It now has exceeded that,  
2 so certainly.

3                   MS. ANTELIS: Any other Board of  
4 Education business? Yes, Mr. Kaufman.

5                   MR. KAUFMAN: It's basically I guess a  
6 suggestion or request. I really don't know how to  
7 phrase it. Kind of falls into that category of,  
8 well, when you have a cup that's hot and it says,  
9 caution, this is hot, it's sort of like overstating  
10 the obvious. I would like to make a suggestion of  
11 all our fellow Board members that we exercise a bare  
12 minimum of a dress code whenever we are basically  
13 out in public and at, you know, public events and  
14 basically representing Board of Education.

15                   Couple things have happened at previous  
16 public event that, you know, I was talked to about,  
17 and, you know, I just really don't want to go into  
18 talking about any line items per se, but I'm just  
19 suggesting that Board of Education -- Board of  
20 Education members exercise a bare minimum of a dress  
21 code, and I'll just throw out like business casual  
22 as a bare minimum when anyone of us are out  
23 representing this governing body mostly because it's  
24 good for you, and it's, you know, you're  
25 representing the school board, and I think that's

1 something that everybody should take seriously. So  
2 I would just like to say that at the very least we  
3 should exercise some bare minimum level of decorum.  
4 That's just a suggestion.

5 MS. ANTELIS: Thank you, Mr. Kaufman.  
6 Any other Board of Education business?

7 MR. LEARY: Motion to adjourn.

8 MS. ANTELIS: No, we can't yet.

9 MR. BRAVERMAN: Second.

10 MR. HOLLIDAY: Well, wait, now he's  
11 right.

12 MS. ANTELIS: Well, we have to vote on  
13 it.

14 DR. FERRIE: I just received a call from  
15 Weinstay that Governor Corzine passed a legislation  
16 I think it was at late as this afternoon or this  
17 morning on the fact that all governing bodies do  
18 have to provide open public forum opportunity for  
19 the public so there's an open public forum here, and  
20 I don't want to be in violation of that.

21 MS. ANTELIS: Mr. Leary, would you  
22 consider withdrawing your motion?

23 MR. LEARY: Yes.

24 MS. ANTELIS: Thank you, and, Mr.  
25 Braverman, your second? Thank you. At this time,

1 we will open it up to the public. Anyone wishing to  
2 speak on any matter, please stand, state your name  
3 and address.

4 MR. COSTELLO: Mike Costello, Garvey  
5 Drive. Just wanted to thank Mr. Kaufman for his  
6 remark that he made. We had a very nice affair for  
7 the groundbreaking the other day and, you know, I  
8 think it was a day that everybody should have been  
9 proud, maybe not necessarily wearing Sunday best,  
10 but when you're out representing the Board, I think  
11 that is a very good and very professional  
12 consideration.

13 MS. ANTELIS: Thank you, sir. Anyone  
14 else from the public?

15 MR. NOTHSTEIN: Good evening, Tom  
16 Nothstein, 15 Nathaniel Street. First thing I'd  
17 like to congratulate all the new Board members, one  
18 new Board member and the reelection of the other  
19 two. Congratulations.

20 Secondly, I just have a question on the  
21 budget procedure. I know the Board this Monday will  
22 be going over -- I got the notice of a special  
23 meeting of the council on Monday to discuss the cuts  
24 to the budget.

25 DR. FERRIE: Tom, that's not our budget.

1                   MR. NOTHSTEIN: Really. Okay. Then I  
2                   guess my question really is then when will they be  
3                   looking at it, question 1, and 2, the special  
4                   committee, will that be open to the public?

5                   DR. FERRIE: I'm going to defer the  
6                   second question, the second part of that question to  
7                   Mr. Busch, but now that the committee has been  
8                   appointed, we'll contact the township and formalize  
9                   a date for that meeting, and I know Mr. Busch will  
10                  respond to you in terms of the Open Public Meetings  
11                  Act.

12                  MR. BUSCH: Thank you. Tom, I mentioned  
13                  that the regulations provide if you have a  
14                  majority -- I think I said it before -- on either  
15                  the council or the Board of Ed, it must be open to  
16                  the public. The committee will meet. They're not  
17                  obligated to meet in the public. That's why a  
18                  subcommittee can be formed under state law and under  
19                  policy, but since they were just appointed tonight,  
20                  I don't know what their policy will be. Legally  
21                  they're not obligated to.

22                  MR. NOTHSTEIN: Right, no, I realize  
23                  that they're not obligated, but obviously in keeping  
24                  with the openness that this Board I think is going  
25                  towards, I was just wondering will that be open to

1 public. I know we wouldn't be allowed to  
2 participate, but maybe we could set it up kind of  
3 like the current committee meetings that we  
4 currently are allowed to attend but not to  
5 participate. Also, it might be beneficial if other  
6 Board members can do the same thing, to be there but  
7 not participate as long as we don't get a, you know,  
8 a quorum.

9 MR. BUSCH: That will be up to the Board  
10 and the Chair, and I'm sure they'll meet very soon  
11 initially to organize.

12 MR. NOTHSTEIN: Just a question as to  
13 procedural procedures with this new subcommittee  
14 that was formed. Exactly how does this work? Are  
15 we -- they'll be looking at what to cut, or do they  
16 just look at a number and then the council will look  
17 at where to make those cuts. What does -- how does  
18 that work?

19 DR. FERRIE: The council determines the  
20 amount; the Board determines the specifics. Neither  
21 governing body can -- both governing bodies have to  
22 approve a formal resolution in public regarding that  
23 amount and the locations of the amount.

24 MR. NOTHSTEIN: So the council, though,  
25 wouldn't be necessarily looking at specific line

1 items to cut. They would basically say we feel that  
2 we want to cut X amount of dollars, and then they  
3 would probably have a dialogue with you to make  
4 those cuts happen. Is that an accurate assessment?

5 DR. FERRIE: And as in the past when we  
6 had a defeat several years ago and in the past when  
7 I had a defeat in my future -- my former district --  
8 faux pas there -- the -- our goal is always that the  
9 cuts don't affect to the best of our ability  
10 students and instruction.

11 MR. NOTHSTEIN: Right, I think that's an  
12 excellent goal to have, and I'm hoping that this  
13 Board looks very closely at that. Thank you for  
14 your time.

15 MS. ANTELIS: Thank you. Anyone else  
16 from the public?

17 MR. GUNKELMAN: George Gunkelman, 5  
18 Kelly Court, Monroe. I received the same notice and  
19 I also misinterpreted. I thought that the special  
20 meeting was going to be about the school budget.  
21 Even if that's wrong -- and I realize I'm preaching  
22 to a rather small choir -- I think it's important  
23 that as many of us, particularly the public, go to  
24 the session when the council treats that item, not  
25 because I envision any difficulty. I mean, the



1 council has always been supportive. Certainly we  
2 know that very much as we've gone through the last  
3 couple of years with the school issue, and looking  
4 back to the last one that was failed and went there,  
5 we got through it without any serious damage, but I  
6 think it's important that the public show up and  
7 talk about why they -- to the council, because we  
8 will have a chance to talk, about why we think it's  
9 important. So even though there are very few people  
10 in the public tonight, I would urge us to pay  
11 attention to when that is scheduled for to be  
12 addressed by council and just go and as a show of  
13 support for the school system and that we make some  
14 points, and, you know, the -- it's all going to --  
15 everybody's going to be on the same side that night,  
16 but we need to show that we care enough to be there.  
17 Thank you.

18 DR. FERRIE: George, also, I do want to  
19 mention that 7 years ago, George was one of the  
20 first persons I met when I came to Monroe, and he  
21 was along the way with us in terms of the ad hoc  
22 committees and the work that we did in trying to  
23 craft the first referendum way back and then the  
24 second, so I know you couldn't make it on Friday due  
25 to your work commitments, but thank you for what

1       you've done for us too. Thanks.

2                   MS. ARMINIO: Michelle Arminio,  
3       Nathaniel Street in Monroe. I, too, received a  
4       notice, and I believe it specifically said Board of  
5       Education budget will be discussed at the council  
6       meeting. Now, Councilwoman Eckerd is here. Perhaps  
7       she can clarify that for us since there are members  
8       of the public here.

9                   MS. ANTELIS: Well, this is a Board of  
10      Education meeting. We haven't been notified of any  
11      meeting.

12                  MS. ARMINIO: Okay. So it doesn't mean  
13      it's not happening on Monday.

14                  MS. ANTELIS: We have not been --

15                  MS. ARMINIO: It just means you're not  
16      notified.

17                  MS. ANTELIS: That's correct.

18                  MS. ARMINIO: So I guess that if  
19      interested parties can call the township and find  
20      out, but I do believe that it specifically said the  
21      special meeting was called to discuss Board of the  
22      Education 2008 budget.

23                  MS. ANTELIS: Thank you.

24                  MS. ARMINIO: Thank you.

25                  MS. ANTELIS: Anyone else from the

1 public?

2 MS. NATARAJAN: Madam President, before  
3 we adjourn, can I just say one more thing?

4 MS. KOLUPANOWICH: Absolutely.

5 MS. NATARAJAN: I feel kind of awkward  
6 because I should have said this before, and I'm sure  
7 all the public wants to leave, too, but I forgot to  
8 mention most importantly I've really enjoyed myself  
9 on the Board. It's been really like educational,  
10 and I got to know a lot about the community and my  
11 school, and it's really changed me so -- and I'm  
12 really envious of Melissa because she gets to do  
13 this next year.

14 MR. BRAVERMAN: We still have a couple  
15 more meetings. We're not letting you off right  
16 away.

17 MS. NATARAJAN: I know, but still like I  
18 wish I could stay here another year.

19 MS. ANTELIS: You're certainly welcome  
20 back any time you like to our meetings.

21 MS. NATARAJAN: But I won't be on this  
22 special chair, and I won't have my placard. So I'm  
23 sorry about that, but just so everyone knows.

24 MS. ANTELIS: Mr. Braverman.

25 MR. BRAVERMAN: Going over the Board

1 policies, it's interesting to note -- and I wasn't  
2 aware of it until we reviewed the particular  
3 policies about student Board members -- they're  
4 entitled to go to our state school boards conference  
5 at our expense so --

6 MS. BONAMICI: Are you serious?

7 MR. BRAVERMAN: It's in our policy so be  
8 sure to sign up.

9 MS. NATARAJAN: What is it?

10 DR. FERRIE: Before Amy makes a motion  
11 to -- gets a motion to adjourn, our next meeting is  
12 May 7. May 7 is a very special evening for us  
13 because it's the annual meeting at which we honor  
14 our teachers of the year in the district so we would  
15 certainly invite everyone to that meeting, and we  
16 will also have some student performances from our  
17 jazz bands from Woodland and Brookside so that's a  
18 very special evening. We get to honor our teachers  
19 of the year, and, certainly, everyone is welcome to  
20 attend that meeting, and I'm sure that's the night  
21 we'll probably be talking about the budget.

22 MS. ANTELIS: Mr. Leary.

23 MR. LEARY: I'd like to reinstate motion  
24 to adjourn.

25 MS. ANTELIS: I would just before the

1 second just say thank you all again for electing me  
2 as Board president. Unfortunately, I won't be at  
3 the next meeting. My daughter's getting married,  
4 and I have to go out of town to attend a wedding so  
5 Mr. Kaufman will be taking over that night, but to  
6 the teachers of the year, I wish them  
7 congratulations, and do we have a second?

8 MR. LEARY: Second.

9 MS. ANTELIS: All in favor? Motion  
10 passes, and good night, everyone.

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13. Superintendent's Recommendations/Report - PUBLIC BOARD MEETING APRIL 23, 2008**I. Enrollment**

	<u>3/31/08</u>	<u>2/29/08</u>	Increase+ Decrease-	<u>3/31/07</u>	<u>Difference</u>
Applegarth School	767	768	-1	676	+91
Barclay Brook School	726	719	+7	695	+31
Brookside School	971	970	+1	937	+34
Mill Lake School	673	671	+2	694	-21
Woodland School	489	486	+3	491	- 2
Monroe High School	<u>1526</u>	<u>1528</u>	<u>-2</u>	<u>1463</u>	<u>+63</u>
<b>Total Elementary &amp; Secondary</b>	<b>5152</b>	<b>5142</b>	<b>+10</b>	<b>4956</b>	<b>196</b>

**I. Enrollment (cont'd)**

	<b>3-31-08</b>	<b>2-29-08</b>	<b>Difference</b>
Academy Learning Ctr. Monroe	14	14	
Bridge Academy	1	1	
Center for Voc Reh	1	1	
Center School, Highland Park	3	3	
Children's Ctr. At Monmouth	1	1	
Collier School, Wickatunk	2	2	
CPC High Point	4	4	
<b>Jamesburg Student</b>	<b>2</b>	<b>2</b>	
Eden Institute	2	2	
Harbor School	2	2	
New Roads	7	6	+1
<b>Jamesburg Student</b>	<b>2</b>	<b>2</b>	
Joseph Cappello	2	2	
Kidspace	1	1	
Kiva High School <b>Jamesburg Student</b>	<b>1</b>	<b>1</b>	
Mary A Dobbins	1	1	
Mercer Elementary	1	1	
Mercer Jr./Sr. High School	2	2	
<b>Jamesburg Student</b>	<b>2</b>	<b>2</b>	
Mercer County Reg Day	3	3	
Midland School, North Branch	4	4	
Millstone River School WW/Plainsboro	1	1	
New Brunswick High School			
<b>Jamesburg Student</b>	<b>1</b>	<b>1</b>	
Pine Ridge	1	1	
Piscataway Reg Day	1	1	
Princeton Child Development	1	1	
Raritan Valley Academy			
<b>Jamesburg Student</b>	<b>1</b>	<b>1</b>	
Rugby School	2	2	
Schoth School	1	1	
Somerset Academy			
<b>Jamesburg Student</b>	<b>1</b>	<b>1</b>	
Somerset Hills Residential	1	1	
Spotswood High School			
<b>Jamesburg Student</b>	<b>1</b>	<b>1</b>	
State Fac/DCF	1	1	
<b>Jamesburg Student</b>	<b>1</b>	<b>1</b>	
Summit Speech	1	1	
UMDNJ <b>Jamesburg Student</b>	<b>1</b>	<b>1</b>	
<b>TOTAL Monroe Students</b>	<b>61</b>	<b>60</b>	<b>+1</b>
<b>TOTAL Jamesburg Students</b>	<b>13</b>	<b>13</b>	

## II. Home Instruction

Student Number	Rea.	Gr.	Teachers	Sc h.	Start Date	End Date	Hours Per/wk
1.	CST	PS	Romano	M L	9-5-07		10
2.	CST	UG	Fletcher	O D	9-5-07		5
3.	Med	UG	Oskierko	O D	9-5-07		10
4.	Med	12	Butler, Sundstrom, Tolboom	HS	9-20-07		10
5.	504	5	Sidler	BS	9-5-07		5
6.	504	5	Bowman	BS	9-5-07		5
7.	Med	12	Mazzola, Ielpi, Schwartz, Castaldo, Minter	HS	10-25-07	11-12-07	10
8.	SUS	12	Lyons, Friedman	HS	10-25-07	10-27-07	4
9.	504	11	Schwartz, Basmajian, Romano	HS	9-5-07		10
10.	SUS	9	Fennessy	HS	11-12-07		10
11.	504	12	Rosenberg, Drust, Latwis, Cleary	HS	11-28-07		10
12.	CST	12	Ongaro, Cleary, Beagan	HS	10-29-07		10
13.	Med	11	Hladek, Ongaro, Peterson	HS	1-3-08		10
14.	504	11	Tolboom, Mendell	HS	1-15-08		10
15.	Med	12	Steuber, Drust	HS	1-7-08		10
16.	SUS	11	Latwis, Deboer	HS	2-4-08	2-19-08	10
17.	Med	9	Latwis, Tolboom, Fiore, Cox, Granett	HS	2-5-08		10
18.	Med	10	Rickert, Simmons	HS	2-14-08		10
19.	Med	10	Fennessy, Gonzalez, Oade, Miller, Morolda	HS	1-16-08		10
20.	Med	8	Weiner	A	2-5-08	2-19-08	5
21.	SUS	10	Carannante, Feibel, Lynch, McDonald	HS	3-7-08		10
22.	SUS	10	Papanestor, Quest	HS	3-7-08	3-10-08	2
23.	Med	11	Francis, Lyons, Mix	HS	2-27-08		10



### III. Fire Drills

Applegarth School -----	March 4 and 26, 2008
Barclay Brook School-----	March 10 and 13, 2008
Brookside School -----	March 13 and 26, 2008
Mill Lake School -----	March 20 and 27, 2008
Woodland School -----	March 20 and 26, 2008
Monroe High School -----	March 26 and 31, 2008

### Lockdown

Barclay Brook-----	March 26, 2008
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### IV. Personnel

- A. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Michael Gigliello**, Physical Education/Health teacher at the High School, effective July 1, 2008.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Carolann Scott**, Art teacher at Woodland and Brookside Schools, effective July 1, 2008.
- C. It is recommended that the Board accept the resignation of **Ms. Carolyn Powers**, Social Worker for the District, effective June 30, 2008.
- D. It is recommended that the Board accept the resignation of **Ms. Rosella Ruggiero**, Italian teacher at Applegarth School, effective June 30, 2008.
- E. It is recommended that the Board accept the resignation of **Ms. Vanessa Cassandra**, teacher of grade four at Brookside School, effective June 30, 2008.
- F. It is recommended that the Board approve a maternity leave of absence to **Ms. Danielle Kutcher**, Technology teacher at Woodland School, effective September 8, 2008 through January 2, 2009. It is further recommended that this leave shall be without pay except to the extent Ms. Kutcher is entitled to utilize any remaining sick days she may have available.
- G. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Michele Costa-Virelles**, Special Education teacher at Brookside School, effective September 1, 2008 through June 30, 2009. It is further recommended that this leave shall be without pay except to the extent Ms. Virelles is entitled to utilize any remaining sick days she may have available.

- H. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Susan Abatemarco**, LDTC, effective May 1, 2008 through May 15, 2008. It is further recommended that this leave shall be without pay except to the extent Ms. Abatemarco is entitled to utilize any remaining sick days she may have available.
- I. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Eileen Simmonds**, Special Education teacher at Monroe Township High School, effective September 1, 2008 through February 2, 2009. It is further recommended that this leave shall be without pay except to the extent Ms. Simmonds is entitled to utilize any remaining sick days she may have available.
- J. It is recommended that the Board approve an extended medical leave of absence to **Ms. Valerie Fitzpatrick**, custodian at the High School, retroactive to April 14, 2008 through May 14, 2008. It is further recommended that this leave shall be without pay except to the extent Ms. Fitzpatrick is entitled to utilize any remaining sick days she may have available.
- K. It is recommended that the Board approve a medical leave of absence to **Ms. Janet Grabowski**, bus driver in the Transportation Department, retroactive to March 17, 2008 through May 2, 2008. It is further recommended that this leave shall be without pay except to the extent Ms. Grabowski is entitled to utilize any remaining sick days she may have available.
- L. It is recommended that the Board approve an extended medical leave of absence to **Ms. Carol Johnson**, teacher of grade 2 at Mill Lake School, retroactive to April 4, 2008 through April 24, 2008. It is further recommended that this leave shall be without pay except to the extent Ms. Johnson is entitled to utilize any remaining sick days she may have available.
- M. It is recommended that the Board approve a medical leave of absence to **Mr. Larga Greene**, maintenance mechanic in the district, effective April 17, 2008 through May 5, 2008. It is further recommended that this leave shall be without pay except to the extent Mr. Greene is entitled to utilize any remaining sick days he may have available.
- N. It is recommended that the Board approve the following club advisors for Spring 2008 at Applegarth School:

Making the Standards club Senators - Autumn Dawson  
Making the Standards club Senators - Susan Pace  
Making the Standards club Senators - Christy Viszoki  
Making the Standards club Senators - Georgine Hynes

O. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

<b>Employee</b>	<b>Position</b>	<b>School</b>	<b>Salary Guide</b>	<b>Dates</b>	<b>Reason for hire</b>
Valentina Lambiase	Biology	MTHS	Step 10 BA	9/1/08- 6/30/09	Replacement position
Karitssa Fernandez	Behavior Specialist	Mill Lake School	50% of Step 8 MA minus 20 days prorated	5/1/08- 6/30/08	<b>Correction</b>
Eric Silverman	Grade 5 teacher	Brookside School	Long Term Substitute \$150/day	4/28/08- 6/30/08	Leave replacement
Kim Wasnesky	Social Worker	Barclay Brook School	Step 5 MA 120% + 20 days	7/1/08- 6/30/09	Replacement position
Daniel Lee	Physical Education	MTHS	Step 1 BA	9/1/08- 6/30/09	Replacement position
Beth Nagle	Long term substitute	Mill Lake School	\$150/day long term sub	3/3/08- 4/24/08	Leave replacement extension
Dominique Walters	Long term substitute	Mill Lake School	\$150/day long term sub	3/28/08- 4/25/08	Leave replacement extension
Albert Pulsinelli	Drama Set Design Production #3 Musical	MTHS	Stipend	2007-2008 school year	Advisory position
Robert Byrnes	Drama Director Production #3 Musical	MTHS	Stipend	2007-2008 school year	Advisory position
Patricia Wright McVey	Drama Choreographer Production #3 Musical	MTHS	Stipend	2007-2008 school year	Advisory position
Mathew Fox	Volunteer Boys' Baseball Coach	MTHS	Volunteer	2007-2008 school year	Advisory position
Diane Basmajian	Lab Assistant	MTHS	17% increase in contract	3/25/08- 6/30/08	An additional class

Nancy Mills	After School Basic Skills	Brookside	MTEA negotiated salary	4/24/08-6/1/08	2 days per week
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P. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Hours	Reason for hire
Kevin McDermott	Head Custodian	Oak Tree School	\$17.02/hr +1.76 head custodian premium + \$750 B.S.	7/1/08-6/30/09	8 hrs	New position
Edward Malkiewicz	Custodian	Applegarth	\$750 salary adjustment	Retroactive 3/1/08		Boiler license adjustment
Ryan Blackwell	Workstation Specialist	Mill Lake	Microsoft Certified System Administrator Certificate \$1500	Effective 3/15/08		Salary Adjustment
Linda Tringali	Paraprofessional	Applegarth	3.5 Special Ed para 3.0 Regular Ed para	Retroactive 3/1/08-6/30/08	6.5 total	Salary Adjustment
Karen Monte-Herkert	Paraprofessional -Special Education	Mill Lake		Retroactive 4/16/08-6/30/08	5.75 hours	Increase in hours
Thomas Taylor	Mechanic	Transportation	\$42,500	Retroactive 4/17/08-6/30/08		New position
Jackie Scarpari	Volunteer Girls' Softball Coach	MTHS	Volunteer	2007-2008 school year		Advisory position
Delores McClain	Drama Producer Production #3 Musical	MTHS	Stipend	2007-2008 school year		Advisory position
Francine Wilden	Paraprofessional	Brookside School	\$70	2007-2008		Professional development stipend

- Q. It is recommended that the Board approve the following appointments to be added to our 2007-2008 list of approved substitutes:

***Certificated***

Catherine Fernandez	Substitute Nurse
Lillian Montalvo	Substitute Nurse
Roberta Mirenberg	Substitute Nurse
Louise Lewis	Substitute Teacher
Lewis Wesolowsky	Substitute Teacher

***Non-Certificated***

Maureen Cutrone	Substitute Paraprofessional
Warren Lay	Substitute Custodian

**V. BOARD ACTION**

- A. It is recommended that the Board of Education approve tuition in the amount of \$18,730.00 for 28 students to attend Middlesex County Arts High School and Middlesex County Arts Middle School for the 2007-2008 school year.
- B. Attached is the Report of Pupil Suspensions for the Month of March 2008.
- C. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- D. **2007-2008 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/07 through 2/27/08 .....\$0

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
3/17/08	MTHS	threat	n/a
3/18/08	MTHS	threat	n/a

- E. It is recommended that the Board accept the donation of golf equipment from Mr. Richard Salvadore for the High School golf team for the 2007-2008 school year.
- F. It is recommended that the Board accept a donation of twenty baseball game shirts from the Monroe Township Diamond Club for the 2007-2008 school year.

- G. It is recommended that the Board approve the following list of Administrators and Board Members to attend the annual Scholastic Achievement Dinner on April 29, 2008 at Forsgate Country Club in order to recognize the academic achievement of senior students from the high school. The cost will be \$16 per person as outlined in the OMB circular.

Dr. Veronica Geyer  
Wayne Holliday  
Joseph King  
Robert Goodall  
James Griffin  
Scott Madreperla  
Kathy Kolupanowich  
Lew Kaufman  
Joseph Homoki  
Marvin Braverman  
Patrice Faraone  
Rita Ostrager  
Ira Tessler  
John Leary  
Amy Antelis  
Kathy Leonard

Ken Chiarella  
Elizabeth Aaron  
David Kirk  
Laurie McConnell  
Bonnie Burke  
Robert Mele  
Robert O'Donnell  
Marietta Ruela  
Rosemarie Armstrong  
Diane Basmajian  
Greg Beyer  
Matt DeFilippis  
Susan Gasko  
Marie Pepe  
Michael Gorski



**MONROE TOWNSHIP**  
**Board of Education**

**SUBJECT: BUSINESS ADMINISTRATOR'S REPORT FOR APRIL 23, 2008**

**I. BOARD ACTION**

**A. BILL LIST**

It is recommended that the bills totaling \$8,606,266.14 for March 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

**B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)**

It is recommended that the bills totaling \$220,335.76 for March 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

**C. BILL LIST – NEW ELEMENTARY SCHOOL (BOND SERIES 2006)**

It is recommended that the bills totaling \$2,137,258.75 for March 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

**D. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)**

It is recommended that the bills totaling \$27,734.50 for March 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

**E. TRANSFER #8**

It is recommended that members of the Monroe Township Board of Education approve Transfer #8 as presented for fiscal year 2007/08. A copy is attached hereto.

**F. BID – MAINTENANCE AND REPAIR WORK FOR VARIOUS TRADES:  
TIME AND MATERIAL RATES**

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary to advertise for and solicit bids for maintenance and repair work for various trades regarding time and material rates. This bid when



awarded by members of the Board of Education will be encumbered against the 2008/09 budget.

## **G. PROFESSIONAL APPOINTMENTS**

**EXEMPT SERVICES** - Awarded without competitive bidding as provided for under the provisions of the Public Schools Contract Law:

1. It is recommended that members of the Board of Education appoint Atlantic Engineering Laboratories, Inc. to perform materials testing and inspection services at the site for the new high school. Please refer to the attached proposal for supplemental information and testing fee schedule.
2. It is recommended that members of the Board of Education approve Professional Education Services, Inc. to provide home instruction for students at Princeton House for a fee of \$47.94 per hour for the 2007-2008 fiscal year.
3. It is recommended that members of the Board of Education approve Middlesex Regional Educational Services Commission to provide home instruction for students for a fee of \$36.00 per hour for the 2007-2008 school year.
4. It is recommended that members of the Board of Education acknowledge Edmund Gerber, Esq. as the arbitrator between the Monroe Township Board of Education and the Monroe Township Education Association as related to "Paid Leave Days for Secretary".

## **H. TRAVEL EXPENDITURE RESOLUTION**

WHEREAS, the Monroe Township Board of Education is required pursuant to *N.J.S.A. 18A:11-12* to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey Association of School Administrators (NJASA) and New Jersey School Board Association (NJSBA) and set forth below are directly related to and within the scope of district employees and board members' duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJASA and NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJASA and NJSBA training and informational programs requires school district travel

expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJASA and NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the Federal Internal Revenue Service mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJASA and NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the district employees and school board members listed at the following NJASA and NJSBA training and informational programs, and the cost of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJASA and NJSBA training programs and informational events:

Program Name	Date	Board Member or District Employee	Event Cost (per person)	Hotel, etc. (Per night)	# nights	Meals
NJSBA Parliamentary Procedure (NJASA/NJSBA Annual Spring Conference pre-program May 14, 2008)	5/14	Marvin Braverman	\$125		N/A	\$54.00 (per day)
NJASA/NJSBA Annual Spring Conference (May 14 – 16, 2008)	5/14-5/16	Marvin Braverman	\$335.00	\$119.00 Plus taxes, tolls and parking	1	\$54.00 (per day)
NJASA/NJSBA Annual Spring Conference (May 14 – 16, 2008)	5/14-5/16	Dr. Christopher Tienken	\$335.00	\$119.00 Plus taxes, tolls and parking	2	\$54.00 (per day)
NJASA/NJSBA Annual Spring Conference (May 14 – 16, 2008)	5/14-5/16	Dr. Veronica Geyer	\$361.00 With leadership breakfast	\$119.00 Plus taxes, tolls and parking	2	\$54.00 (per day)

NJSBA Parliamentary Procedure (NJASA/NJSBA Annual Spring Conference pre-program May 14, 2008)	5/14	John Leary	\$125		N/A	\$54.00 (per day)
NJASA/NJSBA Annual Spring Conference (May 14 – 16, 2008)	5/14-5/16	John Leary	\$335.00	\$119.00 Plus taxes, tolls and parking	2	\$54.00 (per day)

**I. AGREEMENT – TEACHSCAPE**

It is recommended that members of the Board of Education approve the Professional Services Agreement between Teachscape, Inc. and the Monroe Township Board of Education as related to teacher training on evaluation criteria. Please refer to attached agreement for supplemental information.

**J. RESOLUTION – M & M AT MONROE WOODS, LLC**

It is recommended that members of the Board of Education approve the following resolution:

**WHEREAS**, M & M at Monroe Woods, LLC (“M & M”), the developer of the Devonshire Community located adjacent to the Brookside School on Route 522, Buckelew Avenue, in the Township of Monroe, has agreed to the installation of a sidewalk along Route 522 – Buckelew Avenue joining the Devonshire Community with the Brookside School and M & M has also agreed, in accordance with requirements of Middlesex County for road widening approval, to the relocation of existing utility poles and associated guy wires on property owned by the Monroe Township Board of Education; and

**WHEREAS**, the parties have tentatively agreed to a Temporary License Agreement, subject to approval by the Monroe Township Board of Education, a copy of which is on file in the office of Wayne Holliday, Business Administrator/Board Secretary.

**NOW, THEREFORE, BE IT RESOLVED** by the Monroe Township Board of Education that it hereby authorizes the Board President and Board Secretary to sign the attached Temporary License Agreement as set forth above.

K. **MEMORANDUM OF AGREEMENT – PYRAMID EDUCATIONAL CONSULTANTS, INC.**

It is recommended that members of the Board of Education approve the Memorandum of Agreement between Pyramid Educational Consultants, Inc. and the Monroe Township School District as related to the autism grant. Please refer to the attached Memorandum of Agreement for supplemental information.

L. **PURCHASE UTILIZING STATE CONTRACT**

It is recommended that members of the Board of Education approve General Recreation Inc. (State Contract #A59057) to furnish, deliver, and install playground equipment for Oak Tree and Brookside Elementary Schools.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY  
Prepared by

April 23, 2008  
Meeting Date