

Minutes of the Public Board of Education Meeting held on March 12, 2008 at the Monroe Township High School.

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Mr. Lew Kaufman, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Joseph Homoki
Mr. John Leary
Ms. Kathy Leonard
Mr. Ira Tessler

BOARD MEMBER ABSENT

Ms. Rita Ostrager

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Melissa Bonamici
Ms. Upasana Natarajan

STAFF

Dr. Ralph Ferrie, Superintendent of Schools
Mr. Wayne Holliday, Business Administrator/Board Secretary
Dr. Veronica Geyer, Assistant Superintendent of Personnel
Dr. Christopher Tienken, Assistant Superintendent for Curriculum and Instruction

ATTORNEY

Mr. Bertram E. Busch, Esq.

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 7, 2008:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

CLOSED SESSION RESOLUTION

Mr. Leary moved, seconded by Mr. Homoki the adoption of the following resolution:

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21) to discuss the following subject(s):

- a. Employment status of employee No. 001482 and
- b. Superintendent evaluation process.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved. Motion Carried 9-0.

Members of the Board of Education convened into Closed Session at 7:03 p.m.
Members of the Board of Education reconvened to the Public Meeting at 8:00 p.m.

PUBLIC FORUM - None

SUPERINTENDENT'S REPORT

ENROLLMENT

Elementary and secondary (within the district)
Out of district placements

HOME INSTRUCTION

FIRE DRILLS – ALL SCHOOLS

PERSONNEL

A motion was made by Mr. Kaufman and seconded by Ms. Leonard that personnel items (A –R) of the Superintendent's Report be approved by consent. Roll Call – Motion Carried 9 – 0. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

Ms. Leonard moved and Mr. Homoki seconded a recommendation read by Mr. Busch as follows: “It is recommended that the Board of Education approve the leave of absence with pay of Daniel Schneider, retroactively from February 25, 2008 through on or before March 17, 2008. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.” Roll Call – Motion Carried 9 – 0. The vote included the Jamesburg Board Member Representative.

BOARD ACTION

A motion was made by Ms. Leonard and seconded by Mr. Kaufman that Board Action Items (A – C) be approved by consent. Roll Call – Motion Carried 9 – 0. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

Dr. Ferrie, for members of the Board of Education and members of the public, explained in detail changes to the 2007-2008 school calendar.

BUSINESS ADMINISTRATOR’S REPORT

A motion was made by Mr. Homoki and seconded by Ms. Antelis that Board Action Items (A – M) be approved by consent. Prior to the motion, Mr. Holliday indicated that the recommendation entitled “RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION” should be identified as Item I and recommendation Item M entitled “RESOLUTION – GRUBB & ASSOCIATES” should reflect a proposal date of March 7th. Mr. Braverman stated that regardless of the speed in which you pass the sign at the High School a full message cannot be read so he suggested voting no on the new sign at Oak Tree Elementary School (Item H), relocating the High School sign to Oak Tree Elementary School and purchasing a new sign for the High School that is appropriate. Ms. Antelis disagreed and stated she has no problem reading the sign. Dr. Ferrie stated that he would ask Mr. Goodall to review the sign message speed. Roll Call – Motion Carried - with the exceptions of Mr. Leary recusing on Item I and Mr. Braverman voting no on Item H. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

STUDENT BOARD MEMBERS REPORTS

Ms. Bonamici spoke about the following events at the High School: HSPA and NJ PASS testing, the Mr. Monroe Contest, Tri-M Music Arts Honor Society Induction, the College Fair and the Senior Talent Show. Ms. Natarajan spoke about the following events at Mill Lake Elementary School: Go Red for Women fundraiser, Astronomy Night, Mill Lake Marvels program, and Family Math Night. Then, Ms. Natarajan spoke about the following events at Woodland Elementary School: the 6th Annual Jump Rope for Heart fundraiser, Scholastic Book Fair and a visit from Applegarth staff and students to the 6th grade students.

COMMITTEE REPORTSFINANCE/BUILDINGS & GROUNDS/TRANSPORTATION COMMITTEE

Mr. Homoki, Chairperson of the Finance/Buildings & Grounds/Transportation Committee stated that Oak Tree Elementary School is being constructed as scheduled and is slated to be completed by July and ready for students for the opening of school in September. He then spoke about a NJSBA legislative meeting that he attended where A5 was discussed and he distributed to all Board Members information regarding an A5 update and information regarding the role of a New Jersey School Board member. Then, he mentioned that state legislators are discussing moving the school election from April to May. Also, Mr. Homoki spoke about the schedule for additional Committee Meetings to further review the 2008-2009 Budget.

MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

Mr. Leary, Chairperson of the Middlesex Regional Educational Services Commission spoke about the adoption of the Commission's 2008-2009 Budget. Then, he stated that the Human Relations Committee has been working with the League of Women Voters to honor the deceased Dr. Deborah Wolfe with a ceremony on April 6th at 2:00 p.m. at Monroe Village. Dr. Wolfe was a long time member and leader of the Human Relations Committee.

Ms. Kolupanowich restated the upcoming schedule for Committee Meetings for further review of the 2008-2009 Budget. She stated that any Board Member who did not get a chance to attend the prior committee meetings should contact Mr. Holliday at the Board Office and that he will make the appropriate arrangements for Board Members to attend these committee meetings. She stated that these committee meetings will convene on Wednesday, March 19th starting with the Technology Committee at 2:30 p.m.

OTHER BOARD OF EDUCATION BUSINESS - NONEPUBLIC FORUM

Mr. Nothstein, 15 Nathaniel Street, asked for clarification regarding the time and location of the Committee Meetings to further review the 2008-2009 Budget and was given this information. Then, he asked if final state aid figures were received and inquired about the tax impact related to the 2008-2009 Budget. Mr. Holliday stated that Debt Service Aid amount was received and that the projected tax rate is .0728 cents or a 3.71% increase.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Ms. Antelis that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 8:19 p.m.

Respectfully submitted,

WAYNE HOLLIDAY
BOARD SECRETARY/
BUSINESS ADMINISTRATOR

SUPERINTENDENT'S RECOMMENDATIONS/REPORT - Public Meeting March 12, 2008

I. Enrollment

	<u>2/29/08</u>	<u>1/31/08</u>	Increase+ <u>Decrease-</u>	<u>2/28/07</u>	<u>Difference</u>
Applegarth School	768	764	+4	675	+93
Barclay Brook School	719	717	+2	698	+21
Brookside School	970	971	-1	938	+32
Mill Lake School	671	674	-3	687	-16
Woodland School	486	485	+1	490	- 4
Monroe High School	<u>1528</u>	<u>1530</u>	<u>-2</u>	<u>1463</u>	<u>+65</u>
Total Elementary & Secondary	5142	5141	+1	4951	191

I. Enrollment Continued

	<u>3-31-08</u>	<u>2-29-07</u>	<u>Difference</u>
Academy Learning Ctr. Monroe	14	14	
Bancroft	0	0	
Bridge Academy	1	1	
Center for Voc Reh	1	1	
Center School, Highland Park	3	3	
Children's Ctr. At Monmouth	1	1	
Collier School, Wickatunk	2	2	
CPC High Point	4	4	
Jamesburg Student	2	2	
Eden Institute	2	2	
Harbor School	2	2	
New Roads	7	6	+1
Jamesburg Student	2	2	
Joseph Cappello	2	2	
Kidspace	1	1	
Kiva High School Jamesburg Student	1	1	
Mary A Dobbins	1	1	
Mercer Elementary	1	1	
Mercer Jr./Sr. High School	2	2	
Jamesburg Student	2	2	
Mercer County Reg Day	3	3	
Midland School, North Branch	4	4	
Millstone River School WW/Plainsboro	1	1	
New Brunswick High School			
Jamesburg Student	1	1	
Pine Ridge	1	1	
Piscataway Reg Day	1	1	
Princeton Child Development	1	1	
Raritan Valley Academy			
Jamesburg Student	1	1	
Rugby School	2	2	
Schoth School	1	1	
Somerset Academy			
Jamesburg Student	1	1	
Somerset Hills Residential	1	1	
Spotswood High School			
Jamesburg Student	1	1	
State Fac/DCF	1	1	
Jamesburg Student	1	1	
Summit Speech	1	1	
UMDNJ Jamesburg Student	1	1	
TOTAL Monroe Students	61	60	+1
TOTAL Jamesburg Students	13	13	

II. Home Instruction

Student Number	Rea.	Gr.	Teachers	Sch.	Start Date	End Date	Hours Per/ wk
1.	CST	PS	Romano	ML	9-5-07		10
2.	CST	UG	Fletcher	OD	9-5-07		5
3.	Med	UG	Oskierko	OD	9-5-07		10
4.	CST	10	Ballard, Basile, Kelley, Deboer, Ongaro	HS	9-5-07	10-12-07	10
5.	Med	12	Butler, OSundstrom, Tolboom	HS	9-20-07		10
6.	504	5	Sidler	BS	9-5-07		5
7.	SUS	11	Miller	HS	10-15-07	10-22-07	10
8.	SUS	10	Roche, Cleary, Basmajian, Mackin, Basile	HS	10-15-07	10-22-07	10
9.	SUS	11	Gassmann, Cleary, Schwartz	HS	10-15-07	10-22-07	10
10.	504	12		HS	9-5-07		10
11.	Med	5	Bowman	BS	10-2-07	10-8-07	5
12.	504	5	Bowman	BS	9-5-07		5
13.	Med	12	Mazzola, Ielpi, Schwartz, Castaldo, Minter	HS	10-25-07		10
14.	SUS	12	Lyons, Friedman	HS	10-25-07		4
15.	504	11	Schwartz, Basmajian, Romano	HS	9-5-07		10
16.	SUS	9	Fennessy	HS	11-12-07		10
17.	504	12		HS	11-28-07		10
18.	CST	12	Ongaro, Cleary, Beagan	HS	10-29-07		10
19.	Med	11	Hladek, Ongaro, Peterson	HS	1-3-08		10
20.	504	11	Tolboom, Mendell	HS	1-15-08		10
21.	Med	12	Steuber, Drust	HS	1-7-08		10
22.	SUS	11	Latwis, Deboer	HS	2-4-08		10
23.	Med	9	Latwis, Tolboom, Fiore, Cox, Granett	HS	2-5-08		10
24.	Med	10	Rickert, Simmons	HS	2-14-08		10
25.	Med	10	Fennessy, Gonzalez, Oade, Miller, Morolda	HS	1-16-08		10

III. Fire Drills

Applegarth School -----	February 6 and 20, 2008
Barclay Brook School-----	February 15 and 25, 2008
Brookside School -----	February 20 and 26, 2008
Mill Lake School -----	February 7 and 25, 2008
Woodland School -----	February 14 and 25, 2008
Monroe High School -----	February 7 and 29, 2008

IV. Personnel

- A. It is recommended that the Board accept the resignation of **Ms. Beth Kopp**, biology teacher at the High School effective March 24, 2008.
- B. It is recommended that the Board approve an extended medical leave of absence to **Ms. Patricia Sherman**, workstation specialist at Brookside School, retroactive to March 3, 2008 through March 7, 2008. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Sherman may have available.
- C. It is recommended that the Board approve an extended medical leave of absence to **Ms. Carol Johnson**, teacher at Mill Lake School, retroactive to February 29, 2008 through April 14, 2008. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Johnson may have available.
- D. It is recommended that the Board approve an extended medical leave of absence to **Ms. Valerie Fitzpatrick**, custodian at the High School, retroactive to March 3, 2008 through April 16, 2008. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Fitzpatrick may have available.
- E. It is recommended that the Board approve a maternity leave of absence to **Ms. Jennifer Corvinus**, teacher of grade five at Brookside School, effective May 2, 2008 through June 30, 2008. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Corvinus may have available.
- F. It is recommended that the Board approve an extended medical leave of absence to **Ms. Diane Shadell**, grade three teacher at Mill Lake, retroactive to March 3, 2008 through March 24, 2008. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Shadell may have available.

- G. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Margarita Turkish**, School Psychologist, effective March 13, 2008 through March 28, 2008. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Turkish may have available.
- H. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Laura Goldstein**, Special Education teacher at Barclay Brook School, effective September 1, 2008 through June 30, 2009. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Goldstein may have available.
- I. It is recommended that the Board approve a modification in the leave date of **Ms. Danielle Cipolla**, teacher of grade one at Mill Lake School effective March 28, 2008 through May 30, 2008. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Cipolla may have available.
- J. It is recommended that the Board approve a return to work of **Mr. John Melitsky**, assistant principal at Barclay Brook School effective February 6, 2008.
- K. It is recommended that the Board approve an adjustment to the contract of **Ms. Amanda Mazuca**, Spanish teacher at Barclay Brook to Step 1 BA \$42,535 pro rated, effective February 1, 2008 through June 30, 2008. Ms. Mazuca was previously approved as at long term substitute at \$150 per day pending certification.
- L. It is recommended that the Board approve a modification in the salary of **Mr. Tom McCauley**, custodian at the High School to reflect a boiler license certificate (\$600) retroactive to February 1, 2008 through June 30, 2008.
- M. It is recommended that the Board approve an adjustment in the contract of **Ms. Georgette Nelson**, teacher of the handicapped at Applegarth School to read Step 1 MA. Ms. Nelson was previously approved in the Superintendent's Report of February 27, 2008 to Step 1 BA.
- N. It is recommended that the Board approve a change of hours for the following driver in the Transportation Department effective April 1, 2008 through June 30, 2008:

Mike O'Leary	from 6 hours to 8 hours	add mid-day run
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- O. It is recommended that the Board approve a modification in the salaries of the following workstation specialists to reflect A+1 certification (\$750.00):

Ryan Blackwell	Nicholas Veni
Eliot Feldman	Patricia Sherman

P. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Reason for hire
Sarah Ginter	After School Basic Skills	Mill Lake School	MTEA negotiated salary	4 days per week	Replacement position
Heather Goldberg	Long term sub Language Arts	Applegarth	\$150/day	3/10/08 to 4/14/08	Leave replacement
Normalee Ash Reph	Latin	MTHS	Step 7 MA \$50,845+ 2,800	9/1/08-6/30/09	New position
Susan Berman	After School Basic Skills	Brookside School	MTEA negotiated salary	Substitute Basic Skills teacher	substitute
Ray Ruiz	Basketball Coach	Applegarth School	Step 3	2007-2008 school year	Coaching position

Q. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Hours	Reason for hire
Agnes Babino	Secretary	Central Office	\$32,000 pro rated	3/13/08-6/30/08		Replacement position
Joan Stoller	Special Education Para.	Brookside	Step2 +\$1.00	2/11/08-6/30/08	3.75 hrs/day	Increase in hours
Linda Anderson	Special Education Para	Brookside	Step 5 + \$1.00	2/11/08-6/30/08	3.8 hrs/day	Increase in hours

R. It is recommended that the Board approve the following coaching/advisory positions at Applegarth School for the Spring 2008 school year:

RT CLUB - Maria Naumik
 ASP ALPHA I - Fran Cundari
 ASP ALPHA II - Kim Lowden
 ASP INNOVATION I - Tomm Kowalczyk
 ASP INNOVATION II - Tomm Kowalczyk
 ASP PRIDE I - Patricia Van Gorden
 ASP PRIDE II - Natalie Burd
 ASP VEGA I - Rachel Zarodnansky

ASP VEGA II - Kyleen Oates
 ASP SENATORS I - Kerri Kirchner
 ASP SENATORS II - Kerri Kirchner
 ASP SPECTRUM I - Dawn Fowler
 ASP SPECTRUM II - Joan Venslavsky
 COMPUTER CLUB - Donna Montgomery
 CRAFT CLUB - Mona LeClaire
 DIGITAL PHOTOGRAPHY CLUB - Erica Blumetti
 DIRECTOR'S CHAIR CLUB - Joan Venslavsky
 FIT CLUB - Erica Blumetti
 FRENCH CLUB - Catherine Chang
 GRAPHIC DESIGN CLUB - Erica Blumetti
 HISTORY CLUB - Christine Viszoki
 MATH CLUB - Chip Booher
 MOVIE MAKER CLUB - Donna Montgomery
 PEER MEDIATION I - Dorothea Zeier
 PEER MEDIATION II - Donna Montgomery
 RUNNING CLUB - Rachel Zarodnansky
 SEWING CLUB - Michelle Murphy
 SPANISH CLUB I- Jessica Consiglio
 SPANISH CLUB II - Cybele Posner
 VOLLEYBALL CLUB - Kyleen Oates
 WRESTLING CLUB - John Devine

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the revised school calendar for the 2007-2008 school year pending no requirement by administration to close the district due to inclement weather or some other emergency.
- C. **2007-2008 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/07 through 2/27/08\$0

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
2/21/08	MTHS	suspected use not confirmed	
2/28/08	MTHS	suspected use not confirmed	

BUSINESS ADMINISTRATOR'S RECOMMENDATIONS/REPORT - Public Meeting March 12, 2008

I. BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,611,850.23 for January 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$124,663.33 for January 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

C. BILL LIST – NEW ELEMENTARY SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$2,995,048.76 for January 2008 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2008, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the January 2008 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. BID AUTHORIZATION – CUSTODIAL SUPPLIES

It is recommended that the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary to advertise for and solicit bids for custodial supplies. This bid when awarded by members of the Board of Education will be encumbered against the 2008/09 budget.

F. PROFESSIONAL APPOINTMENTS

EXEMPT SERVICES – Awarded without competitive bidding as provided for under the provisions of the Public Schools Contract Law:

1. It is recommended that members of the Board of Education approve Mercer County Special Services School District - Project Child Assessment Service, to provide Speech & Language evaluation for a fee of \$285.00 and Occupational Therapy evaluation for a fee of \$285.00.

G. AGREEMENT

It is recommended that members of the Board of Education approve the enclosed “Outreach Services Agreement” between Children’s Center Programs and the Monroe Township Board of Education.

H. BID AWARD

It is recommended that members of the Board of Education approve the following resolution:

WHEREAS, the Monroe Township Board of Education advertised for the submission of bids for a Dual Sided Front Marquee/LED (Light Emitting Diode) Message Center at Oak Tree Elementary School; and

WHEREAS, bids were submitted as follows:

<u>Bidder</u>	<u>Total Bid</u>
Bergen Sign Company	\$32,000.00
Yates Sign Company	\$38,600.00
Eastern Sign Tech, LLC	\$47,591.00
KC Sign / NEVCO	\$47,970.00
Intelligent Signage, Midlantic, Inc.	\$51,500.00
Circelli Construction, Inc.	\$56,000.00; and

WHEREAS, the Bid Specifications provide that items referred to by numbers or company name are for descriptive purposes and are to be used to denote a minimum standard of quality only and the Bid Specifications further provide that any bidder wishing to submit alternates to the specifications must submit product samples and/or manufacturer data sheets for every bid item that is different from the make/model number listed on the Bid Sheet; and

WHEREAS, the Bid Specifications make reference to three acceptable manufacturers, but no product is indicated in the specifications either to be required or proprietary; and

WHEREAS, the bid submitted by Bergen Sign Company, the low bidder, proposes using OPTEC LED boards and Jerry Tague, Director of Facilities has reviewed the material submitted by Bergen Sign Company with regard to OPTEC displays, Inc., and has concluded that this is a product equivalent to the three acceptable products noted in the Bid Specifications; and

WHEREAS, funds are available for this purpose in the Oak Tree Elementary School Bond Account.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby authorizes the award of a contract for a Dual Sided Front Marquee/LED Message Center at Oak Tree Elementary School to Bergen Sign Company in the amount of \$32,000.00 and subject to all Bid Specifications and Contract documents.

Please refer to the enclosed bid analysis for supplemental information.

I. RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

It is recommended that members of the Board of Education approve the following resolution entitled "Resolution for Participation in Coordinated Transportation":

WHEREAS, the MONROE TOWNSHIP Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the MONROE TOWNSHIP Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The MRESC will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by MRESC;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation within three days or sooner after receipt of the formal written request; and

It is further agreed that the MONROE TOWNSHIP Board of Education will provide the MRESC with the following:

- a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the MONROE TOWNSHIP Board of Education.

III. Length of Agreement - this agreement and obligations and requirements therein shall be in effect between July 1, 2008 and June 30, 2009.

IV. Entire Agreement - this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

J. GRANT ACCEPTANCE

It is recommended that members of the Board of Education acknowledge and accept the New Jersey Department of Education Fiscal Year 2008 Grant Acceptance Certification (GAC) as related to the IDEIA Consolidated Grant. Please refer to the attached document for supplemental information.

K. GROUNDS CARE MAINTENANCE BID AWARDS

It is recommended that members of the Board of Education approve Contract #1 Turf Maintenance to Above the Mark and Contract #2 Annual Turf Applications to Silver Creek Landscaping. It is further recommended that members of the Board of Education approve the Time & Material Unit Rates for grounds care maintenance. Please refer to the attached bid analysis for supplemental information.

L. CONTRACT – NATIONAL SAFETY COMPLIANCE, INC.

It is recommended that members of the Board of Education approve the attached contract between National Safety Compliance, Inc. and the Monroe Township Board of Education for the purpose of compliance with Federal Motor Carrier Safety Regulations (“FMCSR”) regarding driver substance abuse/alcohol misuse testing.

M. RESOLUTION – GRUBB & ASSOCIATES

It is recommended that members of the Board of Education approve the following resolution entitled:

RESOLUTION AUTHORIZING A CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES TO RICHARD GRUBB & ASSOCIATES, INC.

WHEREAS, N.J.S.A. 18A:18A-5(a)(2) authorizes the award of a contract which exceeds the bid threshold by the adoption of a resolution at a public meeting without public advertising for bids and bidding therefor, if the subject matter thereof consists of extraordinary unspecifiable services which cannot reasonably be described by written specifications; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.2, the Monroe Township Board of Education (“the Board”) has a need for expertise, extensive training and proven reputation with regard to the procurement of services for archeological monitoring at the new Monroe Township High School site known as Block No. 59, Lot No. 1.03, consisting of approximately 29.60 acres,

as shown on the Monroe Township Tax Map and consisting of property at the intersection of Perrineville Road and Schoolhouse Road in the Township of Monroe; and

WHEREAS, title to the subject property in the name of the Monroe Township Board of Education is subject to a Green Acres Release and Compensation Agreement and Deed of Restriction dated November 29, 2007, a Deed between the County of Middlesex and the Township of Monroe, and a Deed between the Township of Monroe and the Monroe Township Board of Education, all of which were recorded on December 10, 2007; and

WHEREAS, the Monroe Township Council previously authorized a Contract with Richard Grubb & Associates, Inc., 66 North Main Street, Cranbury, NJ 08512, to undertake a Phase I Archeological Survey of the subject property and property known as Block No. 59, Lot 1.04, containing approximately 4.46 acres; and

WHEREAS, the Monroe Township Council also previously authorized a Contract with Richard Grubb & Associates, Inc., 66 North Main Street, Cranbury, NJ 08512, to undertake a Phase II Archeological Survey of the subject property known as Block No. 59, Lot 1.04, containing approximately 4.46 acres; and

WHEREAS, Richard Grubb & Associates, Inc., prepared Monitoring Plan dated August 24, 2007, submitted to the Historic Preservation Office in the New Jersey Department of Environmental Protection, the terms of which are incorporated in the restrictions to title referred to above; and

WHEREAS, archeological monitoring services will be required during the course of construction of the new Monroe Township High School and Richard Grubb & Associates, Inc., is uniquely situated to perform the archeological monitoring services; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, Jerry Tague, Director of Facilities, has certified to the Board the nature of the work to be done, as more particularly set forth in Section 01340 of the Bid Specifications for the construction of the new Monroe Township High School, which described in detail why the Contract meets the provisions of the extraordinary unspecifiable services exception to the bidding requirements; and

WHEREAS, Richard Grubb & Associates, Inc., has submitted a Proposal dated the 22nd day of February, 2008, including a Cost Proposal and a sheet entitled "Employee Rates By Title," both of which are dated March 7, 2008 (hereinafter referred to as "the Proposal"), with copies available in the Office of the Board Secretary/Business Administrator; and

WHEREAS, funds are available in the Bond Account for the proposed new high school;

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby authorizes an extraordinary unspecifiable services contract in an amount not to exceed \$320,530.00 for the base contract and an amount not to exceed \$80,000.00 for additional services as more particularly set forth in the Proposal with Richard Grubb & Associates, Inc., to comply with archeological monitoring requirements of the Green Acres Release and Compensation Agreement and Deed of Restriction together with all related documents; and

IT IS FURTHER RESOLVED that a copy of the proposed Contract is on file in the Office of the Business Administrator/Board Secretary; and

IT IS FURTHER RESOLVED that notice of this Contract shall be published once in the Home News Tribune.

I certify to the accuracy of the foregoing, including, but not limited to, the fact that the above services are needed, that bid specifications would be exceedingly difficult to prepare and that Richard Grubb & Associates, Inc., is particularly well suited to provide the services required by the Monroe Township Board of Education.

BERTRAM E. BUSCH
Board Attorney

Kathy Kolupanowich
Board President

Jerry Tague
Director of Facilities

WITNESS:

Wayne Holliday
Board Secretary/ Business Administrator

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

March 12, 2008
Date