



# Monroe Township Food Service MIDDLE SCHOOL INFORMATION

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Food Service Director

August 14, 2013

Dear Parent or Guardian,

The Monroe Township School District welcomes your student back to school and the Food Service Department looks forward to providing your child with fresh and nutritionally balanced meals for the upcoming year. We are excited to welcome Metz Culinary Management to the Monroe Township Schools as our Food Service partner. Metz offers many wide range of expertise and resources we feel will be of great value to our students and staff.

\*Ala Carte Snack Item Pricing and our full menu is available through the school website.

### Pricing for the 2013-2014 School Year

High School Lunch	\$2.00
Reduced Price Lunch	\$ .40
1% White & Skim Milk	\$ .55
Fat Free Flavored Milk	\$ .60
Lactose Free Milk	\$ .55
Panini	\$3.85
Premium Salad	\$3.85
Adult and Second Lunch	\$2.85

### WHAT'S IN A LUNCH?

You must choose at least 3 of the 5 components available for the School lunch price. One of the components must be a fruit or vegetable serving. (Listed Below)

### WHAT'S A COMPONENT?

The 5 components are:

1. Meat, Cheese or Meat Alternative (Hummus or Yogurt)
2. A serving of bread, grain, pasta, pretzel rod, crust or rice.
3. (May Choose 1): ½ cup of canned or fresh fruit, ½ cup 100% juice
4. (May Choose 2): ½ Cup Vegetable, 1 Cup of Salad, Baby Carrots,
5. A choice of milk. We offer 1% White, Skim, Fat Free Chocolate, Fat Free Strawberry, Fat Free Vanilla or Lactose Milk

Students are encouraged to take all components of the lunch

### Menus:

The Monroe Township Middle School offers a food court, with many entrée choices daily. The Food Court consists of the follow:



Featuring a delicious selection of Sandwiches, Wraps, Salads, Salad Pizza along with and Premium Salads



Look for the daily featured menu.



The grill features Hamburgers, Cheeseburgers, Cheese Steaks, Chicken Patties, Hot & Spicy Chicken Patties, Nachos, Daily Grill Specials & Premium Panini's, all topped off with a fixen's bar.



A tempting selection of Fresh Pizza, Stromboli & Pizza Crunchers.



Gab & Go items in the cold case  
Including Premium Salads



Our homemade soups are chock full of vegetables  
and can also qualify as a vegetable choice.



A selection of garden greens,  
assorted veggies & fruit.

### **Automated Point of Sale System (POS):**

The Monroe Township School District has an automated point of sale system in the cafeteria. Students use a keypad to enter their student ID number, which is also the number students use to access their computer at school. All students are automatically set up in the computerized POS system.

There are three methods to pay for lunch. Option 1 or 2 are the preferred method because it speeds the line, giving your child more time to eat and relax.

**Option 1:** An online prepayment service is available for easy and secure deposits into your child's school meal account. This service allows parents/guardians the ability to view your child's account balance, deposit money into their account, and also set low balance alert notifications. There is no charge to set up an account, and you do not have to put money on account in order to access the available features. To set up an account go to [www.myschoolbucks.com](http://www.myschoolbucks.com). There is a small convenience per deposit. Please be aware that on-line deposits may take up to 24 hours to clear, depending on your bank.

- Automatically add money to a student's account when the balance runs low. This is strongly recommended to avoid negative balances.
- Set up automatic recurring payments.
- Low balance notifications.
- View purchases for the past 90 days.
- There is also an app for mobile devices

**Option 2:** Either cash or a check payable to *The Monroe Township Board of Education* can be given to the cashier to be deposited into your student's account. Please write the name of your student on the check. We strongly encourage sending a check placed in a sealed envelope with your student's name, teacher and the words "lunch money" on it. The amount of the prepayment deposit is entirely up to you and can range from one day to an entire year. Should your child have a balance at the end of the year, it will automatically be rolled into the next school year, unless otherwise requested. Once money is on your child's account, it will be debited when used. The child will be notified when a low balance appears, and a payment should be sent in at that time.

If there is more than one student in the family that attends the same school, one student can make a deposit to both their account and a sibling's account, as long as you give the cashier the name, grade and amount to be deposited to each account. A sibling deposit cannot be made for a student in another school.

Example:

A \$20.00 check.....	Billy Doe - Grade 4	Mrs. Smith	\$10.00
	Judy Doe - Grade 6	Mr. Jones	\$10.00

**Option 3:** Students can pay cash at the cash register.

**Negative Balances:** We ask that parents/guardians take an active role in monitoring and funding their student's lunch account. This is simple to do by setting up an on-line account with [myschoolbucks.com](http://myschoolbucks.com). It costs nothing to set up an account, only a convenience fee if you choose to add money to the account via on-line prepayment. You can set up an automatic email notification when your student's balance is low. This is highly recommended. If a student forgets his or her money, the Middle School policy is to allow up to 3 meals or \$6.00. If a child exceeds the charge limit, they will be offered a cheese sandwich as their lunch. If a student has a negative balance, he/she will not be allowed to purchase snacks until the balance is paid in full.

**Limiting Student Purchases:** A parent or guardian may limit the amount a student can spend in a day. Limits are set by dollar amount, not number of items. If you wish to place a purchase limit on your child's account, please send a note to the cafeteria manager indicating the maximum dollar amount to be allowed in a day.

**Special Warnings/Allergies:** The POS system enables the cafeteria staff to be notified through a pop-up notice, that a child has an allergy or any other special concern. If you would like a pop-up warning to appear, please send your request to the cafeteria manager, so that our cafeteria staff can aide in monitoring their meals.

**Built in Security:** When a student enters their student ID number, the student's photo appears on the screen, enabling the cashier to verify the person using the account number. If a meal has already been rung up that day with the student's ID number, the cashier will be alerted to that.

**No Overt Identification of Students Receiving Free & Reduced Meals:** The system is set up to insure that students who receive free and reduced lunch are not identified as such.

### **Free & Reduced Lunch Applications**

Applications for Free and Reduced Lunch are sent home at the beginning of each school year. There is also a copy of the district website. If your student was on the Free & Reduced Lunch Program last year, you still need to re-apply this year. If you free or reduced price lunch last year and fail to re-apply by the last day of September, your student's status will automatically change to regular paid lunch. You can at anytime in the school year apply for the Free & Reduced Price Lunch Program.

***If you have any POS questions, please contact Janet in the food service office:  
732-521-6042 Ext. 2041.***