



## Monroe Township Food Service IMPORTANT POS INFORMATION

NANCY R. MITROCSAK  
Food Service Director

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Dear Parent or Guardian,

We are pleased to announce the successful upgrade and transfer to mySchoolBucks.com, our new partner for online school meal payments. This site offers more information, improved features and increased security. If you already had an account with mynutrikids.com, you do not need to re-register. You can access your account through [www.mySchoolBucks.com](http://www.mySchoolBucks.com) with the same login information.

### **Important Note Concerning Low Balance Email Alerts:**

Due to legal requirements, we were unable to transfer your low balance email reminder settings from MyNutriKids.com. If you would like to continue using this feature (This is strongly recommended), you will need to set this up again or **you can now choose to schedule automatic recurring payments.**

We've summarized a quick start guide, for complete instructions on how to use your mySchoolBucks account click the link below:

<http://learnmyschoolbucks.com/Parent>

### Accessing your account:

- Go to [mySchoolBucks.com](http://mySchoolBucks.com)
- Enter your existing MyNutrikids.com username and password
- Click LOG IN
- Verify your child(ren) linked to your account
  - To add new students to your household you will need the child's name, birthdate, and student ID

### To make a payment:

- Once logged in, click MAKE A PAYMENT
- Click CAFETERIA MEAL PAYMENTS
- Select or enter a payment amount for each child
- Click ADD TO BASKET
- Click CHECK OUT NOW to complete the payment process
- NOTE: You may fund up to \$120 per child, but you may pay for all of your children on a single transaction.
- mySchoolBucks has the following payment methods available for use:
  - Visa®
  - Mastercard®
  - Discover®
  - Electronic Check
- for complete instructions on how to use your mySchoolBucks account click the link below:  
<http://learnmyschoolbucks.com/Parent>
- All support-related issues should be directed to mySchoolBucks by phone at 855-832-5226 or by email at [support@myschoolbucks.com](mailto:support@myschoolbucks.com). Please do not call the Food Service office for support.

Sincerely,

Nancy Mitrocsak