MONROE TOWNSHIP 2023/2024 PAYROLL CUT OFF DATES PAYDATES

AFFIDAVITS/TIME SHEETS RECEIVED BY DATE:	2023-2024 SCHOOL YEAR PAYDATES	EXPLANATION of EARLY PAYROLLS
First Pay	**Friday, September 15, 2023**	**Per Contract**
Wednesday, September 20, 2023	Friday, September 29, 2023	
Wednesday, October 4, 2023	Friday, October 13, 2023	
Monday, October 23, 2023	Tuesday, October 31, 2023	
NO ADDITIONAL PAY	**Wednesday, November 15, 2023**	**SCHOOLS CLOSED 11/06/23 - 11/10/23**
Monday, November 20, 2023	Thursday, November 30, 2023	**SCHOOLS CLOSED 11/23/23-11/24/23**
Thursday, December 7, 2023	Friday, December 15, 2023	
NO ADDITIONAL PAY	**Friday, December 22, 2023**	**SCHOOLS CLOSED 12/25/23 - 01/01/24**
Thursday, January 4, 2024	Friday, January 12, 2024	
Tuesday, January 23, 2024	Wednesday, January 31, 2024	
Wednesday, February 7, 2024	Thursday, February 15, 2024	
Wednesday, February 21, 2024	Thursday, February 29, 2024	
Thursday, March 7, 2024	Friday, March 15, 2024	
Wednesday, March 20, 2024	Thursday, March 28, 2024	
NO ADDITIONAL PAY	**Monday, April 15, 2024**	**SCHOOLS CLOSED 03/29/24 - 04/7/24**
Friday, April 19, 2024	Tuesday, April 30, 2024	
Tuesday, May 7, 2024	Wednesday, May 15, 2024	
Wednesday, May 22, 2024	Friday, May 31, 2024	
Thursday, June 6, 2024	Friday, June 14, 2024	
NO ADDITIONAL PAY	**Last Day Of School**	**Early Payroll Last Day No addditional Pay**

ALL PAYROLL AFFIDAVITS/TIME SHEETS NEED THE REQUIRED SIGNATURES, THE EMPLOYEE NUMBER, AND MUST BE RECEIVED BY THE PAYROLL DEPARTMENT NO LATER THAN THE "RECEIVED BY" DATE TO GET PROCESSED FOR THE "PAYDATE"

These dates are subject to change due to revised school calanders