

**MONROE TOWNSHIP BOARD OF EDUCATION**  
**423 Buckelew Avenue**  
**Monroe Township, NJ 08831**  
[www.monroe.k12.nj.us](http://www.monroe.k12.nj.us)

**MICHAEL E. GORSKI, CPA**  
**Business Administrator/ Board Secretary**

**Tel: 732-521-1500**  
**Fax: 732-521-1628**

December 14, 2017

Mr. John Nemeth  
Executive County School Business Administrator  
New Jersey Department of Education  
13-15 Kennedy Boulevard  
East Brunswick, NJ 08816

Dear Mr. Nemeth:

Attached is a certified copy of the December 13, 2017 minutes and synopsis regarding the Board's acceptance of the 2016/17 Comprehensive Annual Financial Report (CAFR), Auditor's Management Report (AMR), and Corrective Action Plan (CAP).

Also, attached are hard copies of the CAFR and Auditor's Management Report for 2016/2017 and a copy of the Corrective Action Plan which indicates that there were no recommendations.

If you have any questions, please contact me.

Very truly yours,



Michael C. Gorski, CPA  
Board Secretary/Business Administrator

MCG:nt  
Enclosures

cc: Ms. Yasmin Hernández-Manno, Interim Executive County Superintendent (w/out encl.)  
Dr. Michael G. Kozak, Superintendent of Schools (w/out encl.)

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I hereby certify that the following is a true and exact excerpt from the minutes of the Public Board of Education Meeting held on December 13, 2017, at which time a quorum was present.

A motion was made by Ms. DeMaio and seconded by Mr. Riback that the members of the Board of Education accept and approve the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance, and hereby approve and authorize the submission of the required Corrective Action Plan (C.A.P.) to the County Office indicating that there are no recommendations for fiscal year ending June 30, 2017. Roll Call 6-0-0-4. Motion Carried.

Respectfully submitted,



Michael C. Gorski, CPA  
Business Administrator/Board Secretary

2016 / 2017  
CORRECTIVE ACTION PLAN

NAME OF DISTRICT: Monroe Township Board of Education COUNTY: Middlesex

TYPE OF AUDIT: Annual


DATE OF BOARD MEETING: December 13, 2017

CONTACT PERSON: Michael C. Gorski, CPA, Board Secretary/Business Administrator

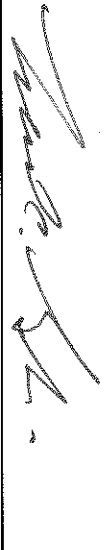
TELEPHONE NUMBER: 732-521-1500

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
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There were no recommendations.

CHIEF SCHOOL ADMINISTRATOR 

DATE 11-27-17

BOARD SECRETARY/BUSINESS ADMINISTRATOR 

DATE 11/27/17