

**MONROE TOWNSHIP BOARD OF EDUCATION**  
**423 Buckelew Avenue**  
**Monroe Township, NJ 08831**  
**(732) 521-1500**  
**Fax (732) 521-1628**

**MICHAEL C. GORSKI, CPA**  
**Business Administrator/ Board Secretary**

**Vision Statement**

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

**Mission Statement**

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

**AGENDA**  
**PUBLIC MEETING,**  
**WEDNESDAY, OCTOBER 14, 2015**  
**7:00 P.M.**  
**MONROE TOWNSHIP HIGH SCHOOL**

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**  
**(Recording Board Meetings)\***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

**BOARD MEMBERS**

Ms. Michele Arminio  
Mr. Marvin Braverman  
Ms. Jill DeMaio  
Mr. Lew Kaufman  
Ms. Kathy Kolupanowich  
Mr. Thomas Nothstein  
Mr. Doug Poye  
Mr. Anthony Prezioso  
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE \*\*

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal

Mr. Nicholas Tharney

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted October 09, 2015:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. SCIENCE OLYMPIAD PRESENTATION

7. PUBLIC FORUM\*\*\*

8. APPROVAL OF MINUTES

Public Board of Education Meeting, July 22, 2015

9. COMMITTEE REPORTS

10. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

## I. ENROLLMENT

	<u>9/30/15</u>	<u>6/30/15</u>	<u>Difference</u>	<u>9/30/14</u>	<u>Difference</u>
Applegarth School	321	363	-42	360	-39
Barclay Brook School	369	383	-14	371	-2
Brookside School	419	466	-47	466	-47
Mill Lake School	640	398	+242	380	+260
MTMS	1624	1537	+87	1528	+96
Oak Tree School	604	730	-126	680	-76
Woodland School	400	457	-57	450	-50
Monroe High School	<u>2091</u>	<u>2063</u>	<u>+28</u>	<u>2071</u>	<u>+20</u>
<b>Total Elementary &amp; Secondary</b>	<b>6468</b>	<b>6397</b>	<b>+71</b>	<b>6306</b>	<b>+162</b>

**I. ENROLLMENT (cont'd)****Out of District**

<u>School</u>	<b>Monroe</b>			<b>Jamesburg</b>		
	<u>July/Aug</u>	<u>Sept.</u>	<u>Difference</u>	<u>July/Aug</u>	<u>Sept.</u>	<u>Difference</u>
Academy Learning Center	11	9	Minus 2	2	2	
Bridge Academy	1	1				
Center for Lifelong Learn	2	1	Minus 1			
Childrens Center of Monm.	2	2		1	1	
Collier	0	1	Plus 1			
Douglass Develop. Center	1	1				
East Mountain	1	1				
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	2	2				
Mary Dobbins School	1	1				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	2	2				
Mercer High School	4	3	Minus 1			
Morris Union Jointure DCL	1	1				
Newgrange School	4	4				
Newmark High School	1	1				
Nuview Academy Annex	0	1	Plus 1			
Princeton Child Develop Inst.	1	1				
Rugby	1	1				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
UMDNJ	2	2				
<b>Total</b>	<b>49</b>	<b>47</b>		<b>4</b>	<b>4</b>	

**II. HOME INSTRUCTION**

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
90337	OTS	K	Medical	Rispoli	9/3/2015	
78609	MTHS	12	504	Dougherty	9/3/2015	
83649	MTMS	6	Medical	Fiore, Magee, Hartman, Heyl	9/3/2015	
87443	MTMS	8	CST	Magee, Ed. Services Commission	9/3/2015	
78846	MTHS	9	Medical	Simmons, Parker, Mazur, S. Mackenzie, Weinstein, Stapenski, Lombardi	9/9/2015	
90461	OOD	4	CST	Ed. Services Commission, Oxford	9/3/2015	
83122	MTHS	11	504	Abruzzese, Weinstein, Tringali, Riesz	9/3/2015	
79109	MTHS	9	CST	Earl, G. Schnitzer, Faughnan	9/3/2015	
83151	MTHS	9	Medical	Rutgers UBHC	9/25/2015	
89423	MTMS	6	CST	Gorham	9/3/2015	

**III. FIRE/SECURITY DRILLS**

Applegarth School----- September 9, 2015  
 Barclay Brook School ----- September 18, 2015  
 Brookside School ----- September 21, 2015  
 Mill Lake School ----- September 18, 2015  
 Monroe Middle School----- September 9, 2015  
 Oak Tree School ----- September 8, 2015  
 Woodland School ----- September 18, 2015  
 Monroe High School -----September 22, 2015

**Lockdown**

Applegarth School----- September 11, 2015  
 Barclay Brook School-----September 9, 2015  
 Brookside School -----September 18, 2015  
 Mill Lake School -----September 24, 2015  
 Monroe Middle School-----September 10, 2015  
 Oak Tree School ----- September 10, 2015  
 Woodland School -----September 21, 2015  
 Monroe High School -----September 29, 2015

**IV. PERSONNEL (Items A through FF)**

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Sandra Talbott**, Special Education teacher at Mill Lake School, effective January 1, 2016.
- B. It is recommended that the Board accept the resignation of **Ms. Jennifer Siman-Skula**, paraprofessional at MTMS, effective September 30, 2015.
- C. It is recommended that the Board accept the resignation of **Ms. Krista Scheid**, as paraprofessional at Oak Tree School retroactive to September 24, 2015.
- D. It is recommended that the Board accept the resignation of **Ms. Tracy Lockwood**, as paraprofessional at Barclay Brook School, effective October 20, 2015.
- E. It is recommended that the Board accept the resignation of **Ms. Kristen Brown**, as a teacher of TAG in the afterschool TAG program.
- F. It is recommended that the Board accept the resignation of **Ms. Kate Wood**, as a teacher of TAG in the afterschool TAG program.
- G. It is recommended that the Board accept the resignation of **Mr. Benjamin Glas** as Assistant Winter Track and Field Coach retroactive to September 25, 2015.
- H. It is recommended that the Board rescind the contract of **Mr. Austin Barney**, teacher of music/chorus leave replacement at Oak Tree and Applegarth Schools retroactive to September 29, 2015.
- I. It is recommended that the Board approve an extended unpaid medical leave of absence for **Mr. Brant Lutska**, media specialist at Mill Lake School, in accordance with the Family and Medical Leave Act, 29 U.S.C. 2601, et seq., retroactive to September 30, 2015 through November 1, 2015.
- J. It is recommended that the Board approve a medical leave of absence to **Ms. Jaime Costanzo**, secretary at MTMS, retroactive to September 21, 2015 through January 4, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Costanzo may be entitled.

- K. It is recommended that the Board approve a medical leave of absence to **Ms. Noreen Jodon**, secretary at MTHS, effective October 13, 2015 through November 11, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Jodon may be entitled.
- L. It is recommended that the Board approve a medical leave of absence to **Ms. Emily Raphel**, social worker at Oak Tree/Applegarth/Barclay Brook, retroactive to September 9, 2015 through September 18, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Raphel may be entitled.
- M. It is recommended that the Board approve an extended medical leave of absence to **Ms. Laura Cassamassino**, paraprofessional at Mill Lake School, effective retroactive to September 24, 2015 through October 12, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cassamassino may be entitled.
- N. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Elisa Bifulco**, teacher of grade 6 math at MTMS, effective September 1, 2016 through October 14, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Bifulco may be entitled.
- O. It is recommended that the Board approve an unpaid leave of absence under FMLA to **Mr. Matthew Olszewski**, teacher of Biology at the High School, effective November 9, 2015 through February 16, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Mr. Olszewski's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.

- P. It is recommended that the Board approve a medical leave of absence to **Ms. Kathy Majewski**, LDTC at Applegarth School retroactive to October 5, 2015 through October 16, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Majewski may be entitled.
- Q. It is recommended that the Board approve a change of the end date of the maternity leave of absence of **Ms. Denise DiMeola**, Special Education teacher at the High School, effective September 1, 2015 through October 30, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. DiMeola may be entitled.
- R. It is recommended that the Board approve an unpaid leave of absence under NJFLA to **Diane Arcaro**, media coordinator at Mill Lake /Oak Tree, effective October 12, 2015 through October 23, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Ms. Arcaro's unpaid days will be counted against her entitlement to unpaid leave pursuant to the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- S. It is recommended that the Board approve a return to work of Ms. Deborah Scott, paraprofessional at MTMS, retroactive to October 1, 2015.
- T. It is recommended that the Board approve a return to work date of Ms. Kelly Duncan, paraprofessional at Brookside School, retroactive to September 16, 2015.
- U. It is recommended that the Board approve a return to work date of Ms. Sandra Baety, custodian at the High School, retroactive to September 21, 2015.
- V. It is recommended that the Board approve an increase in the hours of the following bus drivers retroactive to October 1, 2015 through June 30, 2016:

<i><u>DRIVER</u></i>	<i><u>Current Hours</u></i>	<i><u>Increased to</u></i>	<i><u>Rationale</u></i>
Patricia Kortlang	7.0	8.0	Additional mid-day route
Cheryl Walus	6.0	7.5	Additional mid-day route



W. It is recommended that the Board approve the following corrections in the advisor positions at the High School:

Sharon Maher – Asst. Marching Band: Fall Color Guard	\$1252
Stephanie Modzelewski – Asst. Marching Band: Winter Color Guard	\$1252
Sharon Maher - Drill Team	\$2812

X. It is recommended that the Board approve the following teachers for the After School TAG program:

Math Grade 4 Brookside	Jennifer Corvinus
Math Grade 5 Brookside	Stephanie Arons
Science Grade 8 MTMS	Jacqueline Hong

Y. It is recommended that the Board approve the following teachers for the School Goals Committee at MTMS for the 2015-2016 school year at a stipend of \$286 each:

Erin Berry (Math)  
 Laurie Budrewicz (Math)  
 Katherine Doll (LAL)  
 Katie Lederman (LAL)  
 Jaclynn Merlette (Math)  
 Patricia Smith (LAL)

Z. It is recommended that the Board approve the following personnel (pending enrollment) for the Saturday Academy effective October 31, 2015 through May 7, 2016 for a total of 18 Saturdays, account Title 1, Teachers/Nurses hourly instructional supplemental \$53.85, Secretary Step on guide, custodian step on guide, and bus drivers step on guide:

**Teachers (20-231-100-101-000-098)**

Casey Baldini  
 Michelle Ballard  
 Tanya D'Agostino  
 Natalie Michael  
 Lorraine Ongaro  
 Nanci Quarino  
 Ann Ratcliffe  
 Nicholas Reinhold  
 Lisa Zimmer  
 Kim Bertini  
 Lauren DiPiero  
 Kerri Kirchner  
 Angel Pavese  
 Nancy Troiani  
 Jeanine Morse

**Secretary (11-000-240-105-000-080)**

Amy Pole

**Tech Person 11-000-252-100-000-080**

Christopher Gross

**Nurse (20-231-000-101-000-098)**

Deborah Dowd

**Custodian (on a rotating basis) 11-000-262-100-000-010**

Mark Daldos

Steven Hartman

Warren Lay

*Substitutes (to be called on a rotating basis as needed)*

**Substitute Administrator**

Scott Sidler

Dawn Graziano

**Substitute Secretary**

Gail Cocorikis

**Substitute Teachers**

Dana Oberheim

Shailin Lee

Ashley Coppola

Christine Perrine

Scott Wall

Danielle Cocuzzo

**Substitute Nurse**

Cynthia Weiler

**Substitute Tech Person**

Pat Sherman

Coordinator (\$35.94 hr. for 6 hours)

Geri Sullivan

Substitute Coordinator

Mark Goebel

Bus Drivers and Substitute Bus Drivers hourly step on guide (time and one half)

Maureen Prusakowski

Suzanne Lohman

Corrine Larsen

Regina Martyka  
Linda Modzelewski  
Cristina Salvador  
Michele Britt  
Nina Greene  
Eunice Fonseca  
Debra LaGola  
Dawn Krempecki  
Erik Strommen  
Cheryl Walus  
Susan Zelickovics  
Carol Majewski  
Christine Tumminello

David Schnitzer  
Melanie Joyce  
Sharon Gray  
Joann Vincent  
Lisa Greidinger

AA. It is recommended that the Board approve the following Clubs and Advisors at MTMS for the 2015-2016 school year pending student enrollment:

**Instructional (\$53.87 hr)**

Sarah Cummings – Industrial Arts Club  
Karen Earl – National History Bee Club  
Heidi Lubrani – Acting for Television Club  
Donna Montgomery – Programming Club  
Michelle Murphy – Sewing Club  
Frances Schwartz – Styles of Dance Club  
Nicole Wilensky – Creative Writing Club  
Astin Williams – Club MUD

**Non-Instructional (44.85/hr.)**

Frank Bonich – Chess Club  
Jessica Consiglio – Nail Art Club  
Misty Corbisiero – Tennis and Ping Pong Club  
Sarah Cummings – TSA Club  
Jody Heyl – Card and Board Games Club  
Gary Katzowsky – Film Club  
Carla Lattinelli – Cooking Club  
Shailin Lee – Fitness Club  
Scott Messinger – Sports Club  
Dana Oberheim – Teen Talk Club  
Samuel Schneider – Ukulele Club  
Debra Stoller – Spelling Bee Club

BB. It is recommended that the Board approve the following staff at MTMS for the 6<sup>th</sup> grade play:

Janet Kaufman	Director	\$3,004
Nicole Dilorenzo	Asst. Music Director	\$1,700
Chris Ciarlariello	Choreographer	\$1,700
Nina Schmetterer	Backstage Asst.	\$600

CC. It is recommended that the Board approve the following Chaperones for the Grade 6 Halloween Dance on October 30, 2015:

**Teachers at non-instructional rate (44.85/hr for 2 hours)**

- Nancy Markwell
- Mark Antioquia
- Katy McManus
- Sam Schneider
- Cheryl Whinna
- Lauraine Santoro
- Daniel Fields
- Mike Cappo
- Kaitlyn Roberts
- Katie Sullivan

**Nurses at instructional rate (\$53.87)**

- Sub nurse

DD. It is recommended that the Board approve the following staff at MTMS for the 7<sup>th</sup> grade play:

Janet Kaufman	Director	\$3,004
Nina Schmetterer	Music Director	\$1,700
Nicole Dilorenzo	Stage Manager/Producer	\$1,200

EE. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Dana Green-Witter	High School	Social Worker	Step 1 MA 120% \$49,082+\$3450 pro-rated	11-000-219- 104-000-093	10/15/15- 6/30/16	Resignation replacement

2	Leah Nicholas	High School	Nurse	Step 8 \$60,772 pro rated	11-000-213-100-000-98	10/26/15-6/30/16 pending certification	Replacement position
3	Allison O'Rourke	MTMS	Teacher of the Handicapped	Step 1 MA \$49,082+\$3450	11-213-100-101-000-093	10/15/15-2/29/16 – pending criminal history	Leave replacement
4	Martin Griffin	HS	Music	Additional 17%	11-140-100-101-000-070	Retroactive to 9/1/15-6/30/16	Correction in end date
5	Laurie Budrewicz	MTMS	Math – gr. 6	Additional 17%	11-130-100-101-000-080	10/19/15-6/30/16	Additional section for increased enrollment
6	Catherine Shaughnessy	Woodland/ Mill Lake	Speech/ Language Specialist	Step 1 MA 115% minus 10 days \$49,082+\$3450 prorated	11-000-216-100-000-093	9/21/15-4/1/16	Change in start date
7	Angelica Canzano	Brookside	Teacher of grade 3	Step 1 BA \$49,082	11-120-100-101-000-020	Retroactive to 9/1/15-1/20/16	Change to step on guide-receipt of certification
8	Ryan Tolboom	District	Educational Technology Facilitator	Step 8 BA \$60,772 + 140 hours in summer	11-120-100-101-000-060	10/5/15-6/30/16	Change in start date
9	Kelly Rick	HS	Physics teacher	Step 9MA+30 \$65,772 +\$4350	11-140-100-101-000-070	10/1/15-6/30/16	Change in start date
10	Bethanne Augsbach	Mill Lake	Student Advisor 50%	Stipend \$1335 (50%)	11-120-100-101-000-040	2015-2016 school year	Advisor position

11	Trisha Abrams	Mill Lake	Student Advisor 50%	Stipend \$1335 (50%)	11-120-100-101-000-040	2015-2016 school year	Advisor position
12	Matthew Gorham	Applegarth School	After School Basic Skills	\$77.56 session		10/5/15-4/21/15	After School
13	Stacy Fleisher	Applegarth School	Substitute After School Basic Skills & TAG teacher	\$77.56 session		10/5/15-5/12/15	After School
14	Alison North	Woodland	After School Basic Skills substitute	\$77.56 per session		10/5/15-5/30/16	Substitute
15	Steven Mackenzie	HS	Volunteer boys basketball coach	Volunteer		2015-16 school year	Volunteer
16	Ryan Parker	HS	Volunteer boys basketball coach	Volunteer		2015-16 school year	Volunteer
17	Brian Hinz	HS	Volunteer boys basketball coach	Volunteer		2015-16 school year	Volunteer
18	Steven Mackenzie	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned
19	Kalynn Deedy	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned
20	Melissa Wolverton	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned

21	Jena Rose	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned
22	Seema Taparia	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-10/30/15	Modification in end date – leave returned
23	Alyssa Mortillaro	MTMS	After School Basic Skills substitute	\$77.56 per session		10/15/15-5/30/16	Substitute
24	Ashley Lizzio	Applegarth	Student Council co-advisor	\$1335(50%)	11-120-100-101-000-050	2015-2016 school year	Modification in stipend
25	Tara Palino	Applegarth	Student Council co-advisor	\$1335 (50%)	11-120-100-101-000-050	2015-2016 school year	Modification in stipend
26	James Capes	MTMS	Band Director	\$2649	11-130-100-101-000-080		Correction in stipend
27	Dana Maiuro	Applegarth Oak Tree	Music Teacher	Step 1 BA \$49,082	11-120-100-101-000-050 (Mon/Tues/Fri) 11-120-100-101-000-060 (Wed. Thur)	10/19/15-6/30/16 pending criminal history	Leave replacement

FF. It is recommended that the Board approve the following non-certificated staff at the following salaries:

	<b>Employee</b>	<b>School</b>	<b>Position</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
1	Louise Baumann	MTMS	Media Coordinator	Step 8 \$36,259	11-000-222-100-000-098	10/15/15-6/30/16	transfer
2	Janet Hyman	Barclay Brook	Substitute AM Traffic Guard	Step 7A – 1.0/hr. day as needed	11-120-100-101-000-010	9/17/15-6/30/16	substitute

3	Kathy Antonicelli	MTMS	Spec. Ed. Para	Step 1 Spec. Ed \$14.87 + \$2.00 toileting 6.75/hr. day	11-212-100-106-000-093	9/1/15-11/20/15	Correction to include toileting Leave replacement
4	Megan Williams	HS	Asst. girls basketball coach	volunteer		2015-2016 school year	volunteer
5	Joseph Garavante	HS	Asst. boys lacrosse	Volunteer		Spring 2016	Volunteer - substitute
6	Kevin Gallagher	HS	Asst. boys lacrosse	Volunteer		Spring 2016	Volunteer – substitute
7	Amber Pratka	Barclay Brook	Spec. Ed. Para	Step 1 Spec. Ed. \$14.87/hr. +toileting \$2.00/hr. for 6.75 hrs./ day	11-204-100-106-000-093	9/28/15-6/30/16	Correction in start date
8	Kathleen Maresca	Falcon Care	Group Leader	\$13.00/hr. for 5.5 hrs.	65-990-320-100-000-098	9/17/15-6/30/16	Correction in position and salary
9	Jamie Patton	Falcon Care	Group Leader	\$13.00/hr. for 5.5 hrs. /	65-990-320-100-000-098	10/15/15-6/30/16 pending criminal history	Correction in position and salary
10	Irisha Dudley	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hours	65-990-320-100-000-098	10/15/15-6/30/16 pending criminal history	New position
11	Stefanie LaRocca	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hours	65-990-320-100-000-098	10/15/15-6/30/16	New position
12	Sharon Wong Horowitz	Falcon Care	Asst. Group Leader	\$11.00/hr. for 2.0 hours	65-990-320-100-000-098	10/15/15-6/30/16	New position
13	Jason Greene	HS	Workstation Specialist	\$36,000 pro rated	11-000-252-100-000-050	10/15/15-6/30/16	Replacement position
14	Carmela Valeriano	Mill Lake	Special Ed para	Step 8 Spec. Ed. \$19.61 + \$2.00 for	11-214-100-101-000-093	9/1/15-6/30/16	Modification in salary to



				toileting for 6.75/hrs.			include toileting
15	Kimberly Mazza	MTMS	Secretary – 10 month guide	Step 1 \$39,203 7.25 hrs./day	11-000-240- 105-000-080	10/1/15- 12/23/15	Leave replacement
16	Renee Zappone	MTMS	Paraprofessional	1 credit \$70 PD	11-213-100- 106-000-093	9/2/15	Modification in salary for professional development
17	Laura Monaco	Oak Tree	Paraprofessional cafeteria/classro om	3.75/hrs.	11-000-262- 107-000-060 1.5 hours and 11-190-100- 000-060 for 2.25 hrs.	10/5/15- 6/30/16	Transfer and increase in hours
18	Mia McCabe	MTMS	Paraprofessional Spec. Ed.		11-213-100- 106-000-093	9/1/15- 6/30/16	Change in account number
19	Charlotte Malvasio	Mill Lake	Paraprofessional		11-214-100- 106-000-093	9/1/15- 6/30/16	Change in account number
20	Bonni DeBenedetta	Mill Lake	Paraprofessional		11-214-100- 106-000-093	9/1/15- 6/30/16	Change in account number
21	Donna Johansson	Mill Lake	Paraprofessional		11-214-100- 106-000-093	9/1/15- 6/30/16	Change in account number
22	Carmella Valeriano	Mill Lake	Paraprofessional		11-214-100- 106-000-093	9/1/15- 6/30/16	Change in account number
23	Cathy Patton	HS	Paraprofessional Falcon Nest Pre- School	Step 6A +toileting 3.0/hrs. day \$15.08 + \$2.00	11-190-100- 106-000-070	11/2/15- 5/24/16	Modification in salary to include toileting
24	Martha Strych	Oak Tree	Special Ed. Para.	Step 1 \$14.87 for 3.75 hrs. /	11-213-100- 106-000-093	10/15/15- 6/30/16 pending criminal history	Replacement position
25	Daniel Pecorino	HS	Work Station Specialist	\$36,000 pro rated	11-000-252- 100-000-050	10/12/15- 6/30/16	Change in start date
26	Melinda Widom	Falcon Care	Group Leader	\$13.00/hr for 3.5/ hrs	65-990-320- 100-000-098	10/13/15- 6/30/16	Change in start date

27	Jennifer Hogan	Barclay Brook	Para-Kindergarten/Cafeteria	Step 4 Reg. \$13.17/hr. 3.5 hr./day	11-190-106-000-010 (2.5 hr.) 11-000-226-107-010 (1.0/hr)	10/21/15-6/30/16	Transfer to resignation position
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GG. It is recommended that the Board approve the following substitutes for the 2015-2016 school year:

**Certificated**

Eric Ficarra	Substitute Teacher
Josephine Gorini	Substitute Teacher
Annarose Hayowy	Substitute Teacher
Leah Nicholas	Substitute Nurse

**Non Certificated**

Luz Roca	Substitute Paraprofessional
Elizabeth Paulin	Substitute Paraprofessional
Daniella Arevalo	Substitute Paraprofessional
Marc Jimenez	Substitute Security
Anastasia Manikas-Eyler	Substitute Avid Tutor
Thomas Pietrulewicz	Substitute Computer Technician

**II. BOARD ACTION (Items A through O)**

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2015-2016 school year.
- D. It is recommended that the Board approve the previously submitted list of Student Suspensions for September 2015.
- E. It is recommended that the Board of Education approve the following HIB case(s):

No. 10724

- F. It is recommended that the Board approve the establishment of an Autistic Special Education class at Mill Lake School for the 2015-2016 school year.

- G. It is recommended that the Board approve the elimination of the Learning Language Disabled mild/moderate class at Mill Lake School for the 2015-2016 school year.
- H. It is recommended that the Board acknowledge receipt of and attest to the accuracy of the previously submitted information contained within the 2015-2016 NJQSAC Statement of Assurance Report and authorize the submission of said report to the State of New Jersey as required.
- I. It is recommended that the Board approve Camfel Production to provide a Character Based Student Development assembly at MTMS on November 12, 2015 (two shows) for a cost of \$795.00.
- J. It is recommended that the Board approve the following curriculum for the 2015-2016 school year:

Grade K Language Arts Literacy  
 Grade 1 Language Arts Literacy  
 Grade 2 Language Arts Literacy  
 Grade 9-12 French II  
 Grade 11-12 Italian IV Honors  
 Grade 6-7 Industrial Arts & Transportation Technology  
 Grade 10 – Laboratory Chemistry

- K. **2015-2016 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 9/1/15-10/5/15:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
9/24/15	HS	damage to property	
9/25/15	HS	substance offense – use confirmed	
10/5/15	HS	Assault	

- L. It is recommended that the Board approve the revision of the following policies for a first reading:

P0164 Conduct of Board Meeting  
 P3230 Outside Activities – revisited  
 P5615 Suspected Gang Activity  
 P8210 School Year  
 P8540 School Nutrition Programs  
 P8550 Outstanding Food Service Charges  
 P8820 Opening Exercises/Ceremonies

- M. It is recommended that the Board approve the revision of the following policies and regulations for a second and final reading:

P3322 Certificated Staff Member's Use of Personal Cellular Telephones/other Communication Devices  
 P4322 Non-Certificated Staff Member's Use of Personal Cellular Telephones/other Communication Devices

- P 5330 Administration of Medication
- R 5330 Administration of Medication
- P 5339 Screening for Dyslexia
- P 5756 Transgender Students
- P 7510 Use of School Facilities
- R 7510 Use of School Facilities

N. It is recommended that the Board of Education approve the previously submitted Agreement between the Board, the Monroe Township Education Association and teaching staff member Sinead Kelly. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Agreement.

O. It is recommended that the Board approve the following out of district student placements:

Student No.	School	Start Date	Tuition rate
89763	Collier School	9/9/15	\$290 per diem
86247	Nuview Academy Annex	9/21/15	\$248 per diem
90118	Coastal Learning Center Monmouth	10/7/15	\$265.73 per diem
88884	CPC Highpoint School	10/13/15	\$352.50 per diem

P. It is recommended that the Board of Education approve the formation of an ad hoc committee for the purpose of addressing the growing student population within our community. The Board President, the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

11. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BUSINESS ADMINISTRATOR’S REPORT/ RECOMMENDATIONS –

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve NuView Academy Annex, 1690 Stelton Road, Piscataway, NJ 08854 to provide educational services to out of district students for the 2015-2016 school year.

2. It is recommended that members of the Monroe Township Board of Education approve Carolyn Faughnan, 12 Norwood Ave., Monroe Township, NJ 08831 to provide physical therapy at the rate of \$70.00 per hour beginning September 1, 2015 through June 30, 2016. There is an increase of \$5.00 per hour from prior years. This is the first increase in the past ten years.
3. It is recommended that members of the Monroe Township Board of Education approve Tiffany Spadafora, Physical Therapist, from Advantage Conduction and Physical Therapy, 55 Spruce Meadows Drive, Monroe Township, NJ 08831 to provide physical therapy at the rate of \$70.00 per hour beginning September 1, 2015 through June 30, 2016. There is an increase of \$5.00 per hour from prior years. This is the first increase in the past ten years.
4. It is recommended that members of the Monroe Township Board of Education approve Chris Bernotas, 32 Snyder Drive, Wharton, NJ 07885 for the 2015 Marching Band arranging of Schelerezade Part 1, Part 2, and Part 3 for a total fee of \$3,000.00.
5. It is recommended that members of the Monroe Township Board of Education approve Eric Ficarra, 8 Kayrn Terrace East, Middletown, NJ 07748 for Pit Percussion Arrangements for the 2015 Marching Band for a total fee of \$1,252.00.
6. It is recommended that the members of the Monroe Township Board of Education approve Whitehall Associates, Inc. 65 Fayson Lakes Road, Kinnelon, NJ 07405 to prepare a Demographic Study as recommended by the steering committee. The cost of the study is \$3500.00 plus the costs of meetings, additional printing, binding and shipping.
7. It is recommended that the members of the Monroe Township Board of Education approve Education Inc., 2 Main Street, Plymouth, MA 02360 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$36.00 per hour for the 2015-2016 school year.
8. It is recommended that the members of the Monroe Township Board of Education approve Joyce Kay, 209A Madison Lane, Monroe Township, NJ 08831 as the Music Director for the 6<sup>th</sup> Grade play on December 4, 2015 for a fee of \$1700.00. This play is self-sustaining through ticket sales revenue.
9. It is recommended that the members of the Monroe Township Board of Education approve Joyce Kay, 209A Madison Lane, Monroe Township, NJ 08831 as an Assistant Music Director for the 7<sup>th</sup> & 8<sup>th</sup> Grade play on May 5<sup>th</sup>, 6<sup>th</sup>, & 7<sup>th</sup> for a fee of \$1700.00 This play is self-sustaining through ticket sales revenue.

10. It is recommended that the members of the Monroe Township Board of Education approve Bonnie Martin, 306 Cedar Grove Lane, Somerset, NJ 08873 a Costume Coordinator for the 7<sup>th</sup> & 8<sup>th</sup> Grade play on May 5<sup>th</sup>, 6<sup>th</sup>, & 7<sup>th</sup> for a fee of \$1000.00. This play is self-sustaining through ticket sales revenue.
11. It is recommended by the Steering Committee that the Board of Education approve the appointment of Dr. Charles M. Ivory, Executive Director, Educational Information and Resource Center (EIRC), as the Strategic Planning Consultant relating to District growth in accordance with the previously submitted Proposed Action Plan. The Board President, the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board.

B. BILL LIST

It is recommended that the bills totaling \$14,751,340.91 for September 2015 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2015, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the September 2015 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. TRANSFER #3

It is recommended that members of the Monroe Township Board of Education approve Transfer #3 for Fiscal Year 2015/2016 as previously submitted.

E. ANNUAL MAINTENANCE BUDGET (M-1)

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities (CMP), and the Annual Maintenance Budget (M-1); and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (M-1) for the Monroe Township School District in compliance with Department of Education requirements.

#### F. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED , that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Jersey School Board  
Fall School Law Forum Workshop  
October 29, 2015 Atlantic City, New Jersey**

Staff/Board Member	Date(s) of Travel	Workshop Fee
Mary Smith	10/29	\$249

G. 403(b) PLAN PROVIDERS

It is recommended that members of the Monroe Township Board of Education acknowledge and approve the following “403(b) Plan Providers” for the 2015/2016 school year:

- AXA Equitable 403(b),
- First Investors 403(b),
- MetLife 403(b),
- Oppenheimer Funds 403(b),
- T-Rowe Price 403(b), and
- Valic 403(b)

H. 457(b) PLAN PROVIDERS

It is recommended that members of the Monroe Township Board of Education acknowledge and approve the following “457(b) Plan Providers” for the 2015/2016 school year:

- AXA Equitable 457(b) and
- Valic 457(b).

I. JOINT TRANSPORTATION AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted joint transportation agreement between Monroe Township Board of Education and East Windsor Board of Education to provide transportation services for joiner district students retroactively for the 2015-2016 school year.



J. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to complete the E-Rate application process for the 2016-2017 school year. The district will pay On-Tech Consulting, Inc. an amount equal to 15% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC, through the Universal Service Fund program. There will be no out-of-pocket expenses or liabilities to the district.

K. AGREEMENTS BETWEEN MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION AND THE MONROE TOWNSHIP BOARD OF EDUCATION

It is recommended that the Board of Education approve, retroactively to July 1, 2015, the previously submitted Agreements between the Board and the Middlesex Regional Educational Services Commission, as follows:

- 1) Master Special Education Tuition Agreement – July 1, 2015 – June 30, 2025; and
- 2) Master Collaborative Educational Services Agreement – July 1, 2015 – June 30, 2020.

The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA  
Prepared by

October 14, 2015  
Meeting Date

12. BOARD PRESIDENT’S REPORT
13. OTHER BOARD OF EDUCATION BUSINESS
14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Personnel Matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

14. PUBLIC FORUM\*\*\*

15. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, November 18, 2015 7:00 p.m. Monroe Township High School

16. ADJOURNMENT

\* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

\*\* The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any

teaching staff member who is a member of the receiving district's central administrative staff; and

- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

\*\*\* Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.