

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
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MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING & PRELIMINARY BUDGET HEARING
WEDNESDAY, MARCH 16, 2016
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings) (See Note 1 below)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2 below)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal

Mr. Nicholas Tharney

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted March 11, 2016:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Public Board of Education Meeting, January 13, 2016

Closed Session Meeting, January 13, 2016

6. STUDENT BOARD MEMBERS' REPORT

7. PRESENTATION AND PUBLIC HEARING OF THE PRELIMINARY 2016-2017 SCHOOL BUDGET

8. COMMITTEE REPORTS

9. PUBLIC FORUM (See Note 3 below)

10. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>2/29/16</u>	<u>1/31/16</u>	<u>Difference</u>	<u>2/28/15</u>	<u>Difference</u>
Applegarth School	320	322	-2	362	-42
Barclay Brook School	379	375	+4	382	-3
Brookside School	426	421	+5	469	-43
Mill Lake School	658	657	+1	396	+262
MTMS	1633	1631	+2	1534	+99
Oak Tree School	633	617	+16	716	-83
Woodland School	405	405	0	458	-53
Monroe High School	<u>2088</u>	<u>2093*</u>	<u>-5</u>	<u>2075</u>	<u>+13</u>
Total Elementary & Secondary	6542	6521	+21	6392	+150

***correction from last month (less 1 student)**

I. ENROLLMENT (cont'd)

School	Monroe			Jamesburg		
	Jan	Feb	Differenc e	Jan	Feb	Differenc e
Academy Learning Center	9	9		2	2	
Bonnie Brae School	1	1				
Bridge Academy	1	1				
Center for Lifelong Learn	2	2				
Childrens Center of Monm.	2	2		1	1	
Coastal Learning Center	2	2				
Collier	2	3	Plus 1			
CPC High Point	1	1				
Douglass Develop. Center	1	1				
East Mountain	1	2	Plus 1 *	1	1	
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	2	2				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	2	2				
Mercer High School	3	3				
Morris Union Jointure DCL	1	1				
Newgrange School	4	4				
Newmark High School	1	1				
NuView Academy	0	1	Plus 1 *			
Princeton Child Develop Inst.	1	1				
Rugby	1	1				
School for Hidden Intellig.	1	1				
Schroth School	3	3				
Shore Center	1	1				
UMDNJ	1	1				
Total	51	54		5	5	

***Student started at East Mountain but was moved to NuView within the month of February so the total is 53**

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
78609	MTHS	12	504	Dougherty	9/3/2015	
83649	MTMS	6	Medical	Fiore, Magee, Hartman, Czapkowski, Di Meola	9/3/2015	
83122	MTHS	11	504	Abruzzese, Weinstein, Tringali, Riesz	9/3/2015	
79109	MTHS	9	CST	Earl, G. Schnitzer, Faughnan	9/3/2015	
89423	MTMS	6	CST	Gorham	9/3/2015	
85353	MTMS	6	Medical	Chawala, LeBron, Casarella, Jardine	9/30/2015	
83439	MTMS	8	Medical	Kuey, Parker, Hoehler, Hahne, Magee	12/4/2015	
84142	MTMS	8	CST	Crisco, Zimms, Hoehler, Parker, Louisus	9/3/2015	
87096	AES	4	CST	L. DiPierro	12/21/2015	
88303	BBS	2	504	Sceusa	1/6/2016	
86903	WES	4	Medical	Cote	9/3/2015	
86481	MTHS	11	504	Okulewicz, Hladek, Wolk, Abruzzese, Holmes, Francis	9/3/2015	
82913	MTMS	8	CST	S. Mackenzie, Martinez, Fiore	1/5/2016	
83004	MTHS	9	Medical	Carrier, Professional Education Services	1/20/2016	
80532	MTHS	10	CST	Sharma, S. Wall	2/17/2016	
88972	MTHS	10	CST	Di Meola, Duane, Giblin, Sharma, Simmonds	2/8/2016	
80598	MTHS	10	Medical	Comey, Sharma	2/15/2016	
83028	MTMS	8	Medical	Rutgers UBHC	2/29/2016	

III. FIRE/LOCKDOWN DRILLS

Applegarth School----- February 29, 2016
 Barclay Brook School ----- February 1, 2016
 Brookside School ----- February 2, 2016
 Mill Lake School ----- February 22, 2016
 Monroe Middle School----- February 19, 2016
 Oak Tree School ----- February 25, 2016
 Woodland School ----- February 19, 2016
 Monroe High School ----- February 19, 2016

Lockdown

Applegarth School----- February 25, 2016
 Barclay Brook School-----February 26, 2016
 Brookside School -----February 26, 2016
 Mill Lake School -----February 4, 2016
 Monroe Middle School-----February 23, 2016
 Oak Tree School ----- February 18, 2016
 Woodland School -----February 22, 2016
 Monroe High School -----February 26, 2016

IV. PERSONNEL (Items A through GG)

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Michele Rockoff**, guidance counselor at the High School, effective July 1, 2016.
- B. It is recommended that the Board accept the resignation, due to retirement of **Ms. Diane Allinder**, LDTC at Brookside School, effective September 1, 2016.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Carol DeVito**, teacher of grade 3 at Brookside School, effective October 1, 2016.
- D. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Ioana Meer**, school psychologist at Barclay Brook School, effective July 1, 2016.
- E. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Grace LaRegina**, paraprofessional at Mill Lake School, effective July 1, 2016.
- F. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Daniel Baviello**, bus driver in the Transportation Department, effective July 1, 2016.
- G. It is recommended that the Board accept the resignation of **Ms. Sarah Ginter**, teacher of grade one at Mill Lake School, effective April 16, 2016.
- H. It is recommended that the Board accept the resignation of **Ms. Jane Casella**, paraprofessional at Mill Lake School, effective June 30, 2016.
- I. It is recommended that the Board accept the resignation of **Ms. Stacey Weinstein**, for 50% of the Spring Student/Staff Athletic Manager's position effective March 17, 2016.
- J. It is recommended that the Board accept the resignation of **Mr. Alfred Hadinger**, for 50% of the Performing Arts Center Coordinator/Student Advisor position effective March 16, 2016.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Angel Pavese**, teacher of special education at Brookside School, effective May 21, 2016 through October 12, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Pavese may be entitled.

- L. It is recommended that the Board approve a maternity leave of absence to **Ms. Gina Robinson**, teacher of grade 5 at Brookside School, effective September 1, 2016 through December 22, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Robinson may be entitled.
- M. It is recommended that the Board approve a maternity leave of absence to **Ms. Lauren Madden**, teacher of grade 1 at Oak Tree School, effective June 7, 2016 through June 30, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Madden may be entitled.
- N. It is recommended that the Board approve a medical leave of absence to **Ms. Eleanor Walker**, Driver in the Transportation Department, retroactive to February 11, 2016 through May 11, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Walker may be entitled.
- O. It is recommended that the Board approve an medical leave of absence to **Mr. Joseph Capodanno**, Driver in the Transportation Department, retroactive to February 26, 2016 through March 4, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Capodanno may be entitled.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Judy Firestine**, ICS teacher at MTMS, effective March 7, 2016 pending further action of the Board (for a period of approximately 6 weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Firestine may be entitled.

- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Lois Castrovince**, Secretary at Brookside School, effective February 25, 2016 through March 18, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Castrovince may be entitled.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Eve Solow**, ELA Basic Skills teacher at MTMS, effective March 1, 2016 pending further action of the Board (for a period of approximately 6 weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Solow may be entitled.
- S. It is recommended that the Board approve a medical leave of absence to **Ms. Kathleen Maresca**, Group Leader for Falcon Care at Brookside School, effective February 24, 2016 through March 10, 2016. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Maresca may be entitled.
- T. It is recommended that the Board approve a medical leave of absence to **Ms. Karen Wasdin**, teacher of grade 1 at Barclay Brook School, effective March 4, 2016 through March 18, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Wasdin may be entitled.
- U. It is recommended that the Board approve a medical leave of absence to **Ms. Jodi Rubenstein**, teacher of special education at Brookside School, effective March 16, 2016 through April 1, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Rubenstein may be entitled.
- V. It is recommended that the Board approve an extended medical leave of absence to **Ms. Lucia O'Scannell**, Paraprofessional at Woodland School, retroactive to February 12, 2016 through April 3, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. O'Scannell may be entitled.

- W. It is recommended that the Board approve an extended medical leave of absence to **Michele Britt**, bus driver in the Transportation Department, retroactive to March 7, 2016 through March 11, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Britt may be entitled.
- X. It is recommended that the Board approve an unpaid leave of absence to **Ms. Jennifer Kean**, kindergarten teacher at Mill Lake School, retroactive to February 22, 2016 through March 4, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Ms. Kean's unpaid days will be counted against her entitlement to unpaid leave pursuant to New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
- Y. It is recommended that the Board approve an extended unpaid intermittent leave of absence for **Ms. Beverly Mazza**, paraprofessional at Brookside School, retroactive to February 17, 2016 through March 6, 2016 in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. It is further recommended that the Board approve an unpaid medical leave of absence for Ms. Mazza effective March 7, 2016 through June 30, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Ms. Mazza's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., as appropriate.
- Z. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Rachel Van Horn**, teacher of social studies at MTMS, effective March 18, 2016 through May 13, 2016 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Van Horn may be entitled.
- AA. It is recommended that the Board approve a return to work of **Ms. Diane Allinder**, LDTC at Brookside School, effective February 16, 2016.
- BB. It is recommended that the Board approve a return to work date of **Mr. John Lizzio**, driver in the Transportation Department, effective February 11, 2016.

CC. It is recommended that the Board approve the following clubs and advisors at MTMS at the for Spring 2016:

Instructional rate (\$53.87/hr.)

- AYV (American Young Voices) Club - Nina Schmetterer
- Art Club - Colleen Duffy
- Creative Writing Club - Nicole Wilensky
- Falcon Broadcasting Center Club - Heidi Lubrani
- History Bee - Karen Earl
- Industrial Arts Club - Sarah Cummings
- Programming Club - Donna Montgomery
- Sewing Club - Michelle Murphy
- T.S.A. (Technology Student Association) Club – Sarah Cummings

Non-instructional rate (\$44.85)

- Coloring Club - Stephanie Patterson
- Debate Club - Scott Messinger
- Falconettes Dance Club - Alyssa Mortillaro
- G.E.E.E.C. (Games, Entertainment, and Everything Else Club) Club – Samuel Schneider
- Indoor Leisure Recreational Club - Misty Corbisiero
- Middle School Weight Training - Patrick Nortz
- Nail Art Club - Jessica Consiglio
- Painting Workshop Club - Katy Elias

DD. It is recommended that the Board approve the following staff at MTMS for the NJHS Faculty Review retroactive to March 1, 2016 for one hour at the non-instructional rate (\$44.85):

- | | |
|------------------|----------------|
| Laurie Budrewicz | Mark Antioquia |
| Linda Magee | Eve Solow |
| Angela Best | |

EE. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Nancy Schieda	MTMS	Math	Step 1 BA \$49,082 pro rated	11-130-100-101-000-080	Retroactive to 3/1/16-6/30/16	Leave replacement
2.	Carol Russo	MTMS	Spec. Ed.	Step 1 BA \$49,082 pro rated	11-213-100-101-000-093	4/4/16-6/30/16	Leave replacement

3.	Christine Rosasco	MTMS	Language Arts	Step 1 BA \$49,082 pro rated	11-130-100-101-000-080	Retroactive to 3/1/16-4/8/16	Leave replacement
4.	Jeanne Barsa	Mill Lake	Grade 1	Step 1 BA \$49,082 pro rated	11-120-100-101-000-010	4/18/16-6/30/16	Leave replacement
5.	Daniel Fields	MTMS	TAG substitute Teacher		11-130-100-101-000-080	Retroactive to 2/7/16-6/30/16	substitute
6.	Shailin Lee	MTMS	TAG substitute Teacher		11-130-100-101-000-080	Retroactive to 2/7/16-6/30/16	Substitute
7.	Sarah Cummings	HS	Asst. Girl's lacrosse coach	40% of Step 1 \$4681	11-402-100-100-000-098	Spring 2016	Coaching position
8.	Alexa Marshall	HS	Asst. Girl's lacrosse coach	60% of Step 1 \$4681	11-402-100-100-000-098	Spring 2016	Coaching position
9.	John Allen	HS	Asst. softball coach volunteer	volunteer	11-402-100-100-000-098	Spring 2016	Volunteer Coaching position
10	Justin Cohen	MTMS	Teacher of social studies	Step 1 BA \$49,082 pro rated	11-130-100-101-000-080	3/19/16-6/22/16	Extension of contract leave replacement
11	Danielle Mazza	Oak Tree	Teacher of grade 3	Step 1 MA \$49,082+\$3450 pro-rated	11-120-100-101-000-060	10/12/15-3/14/16	Correction in end date of leave
12	Danielle Mazza	Applegarth	Teacher of grade 5	Step 1 MA \$49,082 +\$3450 pro-rated	11-120-100-101-000-050	3/15/16-6/22/16	Transfer to Leave replacement extension of contract
13	Anastasia Manikas-Eyler	HS	Language Arts	Step 1 MA \$49,082 +\$3450 pro-rated	11-140-100-101-000-070	4/4/16-6/22/16	Leave replacement
14	Dorothea Zeier	MTMS	Detention	Non-instructional rate \$44.85/hr.	11-130-100-101-000-080	3/7/16-4/7/16	Leave replacement
15	Sarah Cummings	MTMS	NJ Science Olympiad Coach	\$2054 yearly stipend prorated	11-130-100-101-000-080	4/4/16-6/22/16	New position After School
16	Dorothea Zeier	MTMS	Detention	Non-instructional rate \$44.85/hr.	11-130-100-101-000-080	4/8/16-6/30/16	Detention substitute

17	Taryn Yoelson	MTMS	Detention	Non-instructional rate \$44.85/hr.	11-130-100-101-000-080	3/17/16-6/30/16	Detention substitute
18	Patricia Lewis	MTMS	Zero period decoding	Additional 17% of contract	11-213-100-101-000-093	3/9/16-4/15/16	Leave replacement
19	Laura Marinelli	Applegarth	After School Basic Skills substitute	\$77.56 session	11-230-100-101-000-093	3/15/16-6/30/16	Substitute
20	George Pangelos	HS	Science Honor Society	Volunteer	11-401-100-100-000-098	3/16/15-6/30/16	Volunteer
21	Tim Riesz	HS	Science Honor Society	Volunteer	11-401-100-100-000-098	3/16/15-6/30/16	Volunteer
22	Tina Lambiase	HS	Competition Cheer Coach	Volunteer	11-402-100-100-000-098	3/16/15-6/30/16	Volunteer

FF. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Kerryann Barry	Mill Lake	Spec. Ed. Para	Step 1 Spec. Ed. Resource \$14.87/hr. for 1.5/hrs. and PSH for 2.25 hrs. plus toileting (+\$2.00/hr.)	11-213-100-106-000-093 11-216-100-106-000-093	3/17/16-6/30/16	New position
2.	Donna DiRusso	Transportation	Bus Para	Step 1 Spec. Ed. \$14.87/hr. for 3.75 hrs.	11-000-270-107-000-096	3/17/16-6/30/16	Replacement position
3.	Theresa Greene	Mill Lake	Café Para	Step 1 Reg. Ed \$12.87 for 2.5/hrs.	11-000-262-107-000-040	2/16/16-6/30/16	Change in start date
4.	Jennifer Fopeano	Brookside	Café Para/Spec. Ed.	Step 6 Reg Ed. \$14.49 for 2.5/day and Step 6 Spec. Ed. \$16.49 for 1.25/day	11-000-262-107-000-020 11-212-100-106-000-093	2/16/16-6/30/16	Transfer Spec. Ed. New position

5.	Maria Bartomeo	MTMS	Spec. Ed. Para	Step 2 Spec. Ed. \$14.97/hr. for 6.75/hrs.	11-213-100-106-000-093	3/17/16-6/30/16	Transfer to replacement position
6.	Dorothy Domke	Central office	Communication – Falcon Flyer	\$2500 stipend	11-000-230-100-000-090	2015-2016 school year	Stipend
7.	Laura Tessler	Oak Tree	Spec. Ed para	Step 3 Spec. Ed. 6.75 hours plus \$1.00 for educational degree	11-213-100-101-000-093	1/14-16-6/30/16	Modification in salary to include degree
8.	Donna Cianchetta	HS	Spec. Ed. Para for after school clubs	Step 8 Spec. Ed. \$19.61/hr. for 1 to 2 hrs. per week	11-213-100-106-000-093	10/5/15-4/25/16	Para for After school club
9.	Daniel Pecorino	HS	Workstation Specialist	A+ Certification completion \$750	11-000-252-100-000-070	2/29/16-6/30/16	Salary adjustment
10.	Helen Schoen	Transportation	Driver	Step 2 \$22.08/hr. for 6 hours	11-000-270-160-000-096	3/4/16-6/30/16	Correction in rate on guide
11.	Eric Barsnica	HS	Spec. Ed Para after school club	Step 1 Spec. Ed \$14.87/hr.+ \$1.00 for ed. degree for 2 hours 2 days per week	11-213-100-106-000-093	1/12/16-5/31/16	Modification in salary After school club
12.	Silvia Gonzalez	MTMS	Spec. Ed. Para	Step 1 Spec. Ed. \$14.87/hr.+ \$1.00 for ed. Degree 6.75 hrs./day	11-213-100-106-000-093	Retroactive to 10/1/15-3/16/16	Modification in contract to include end date – previously approved TBD
13.	Silvia Gonzalez	MTMS	Spec. Ed. Para	Step 1 Spec. Ed. \$14.87/hr.+ \$1.00 for ed. Degree 6.75 hrs./day	11-213-100-106-000-093	3/17/16-4/7/16	Floating position
14.	Amelia Andreassi	MTMS	Spec. Ed. Para for after school club	Step 7A spec. ed \$18.63/hr. for 1.5 hrs. on Thursdays	11-213-100-106-000-093	3/17/16-6/2/16	New position after school club

15	Elaine Donato	Falcon Care	Site Coordinator	\$20.00/hr. for 5.5/hrs.	65-990-320-100-000-098	3/17/16-6/30/16	Transfer to resignation position
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GG. It is recommended that the Board approve the following substitutes for the 2015-2016 school year:

Certificated

- | | |
|-----------------------|--------------------|
| Anne Ahne | Substitute Teacher |
| Brittany Beekman | Substitute Teacher |
| Vincent DeStefano | Substitute Teacher |
| Carl Forman | Substitute Teacher |
| Frances Gunther | Substitute Teacher |
| John Nally | Substitute Teacher |
| Vijayalakshmi Senthil | Substitute Teacher |
| Neelam Gupta | Substitute Teacher |
| Nikki Reich | Substitute Teacher |
| Cherin Mikhail | Substitute Teacher |
| Lauren Fischetti | Substitute Teacher |
| Nicole Galgano | Substitute Teacher |
| Taylor Klaskin | Substitute Teacher |

Non Certificated

- | | |
|----------------|-----------------------------|
| Elizabeth Cook | Substitute Paraprofessional |
| Jason Spennato | Substitute Security |
| Lauren O’Grady | Substitute Avid Tutor |

V. BOARD ACTION (Items A through M) (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Superintendent’s Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2015-2016 school year.
- D. It is recommended that the Board approve the previously submitted list of Student Suspensions for January 2016.

E. *It is recommended that the Board approve the agreement for the Middlesex Arts and Education Center for the 2015-2016 school year for the tuition of an additional high school student for a cost of \$820.00

F. **Field Trip Request**

It is recommended that the Board approve, retroactively, student no. 80633 to participate in practices and attend the All State Wind Ensemble at the NJ Performing Arts Center from February 18, 2016 through February 20, 2016. The fee participation in All State Band which includes housing and meals is \$335. Transportation will be provided by the parents, and the NJMEA will be responsible for chaperoning.

G. *It is recommended that the Board approve the following curriculum and clubs for the 2015-2016:

- Aerospace
- Laboratory Physics
- Summer Band Camp
- Do the Impossible Club
- Junior State of America Club

H. It is recommended that the Board of Education approve the following HIB case(s):

- 23106
- 23194

I. It is recommended that, following a hearing requested by a parent to review an initial determination by the Superintendent of Schools pursuant to the Anti-Bullying Bill of Rights Act, the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaint involving student #82223; and (2) direct the Superintendent to provide a copy of this resolution to the parent.

J. **2015-2016 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 2/10/16-3/16/16:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
2/26/16	MTHS	fight	
3/1/16	Barclay Brook	Damage to property Incurred over weekend	\$740.00
3/1/16	MTHS	Damage to property	\$500.00

K. It is recommended that the Board approve the following out of district student placements:

Student No.	School	Tuition	Start Date
80757	NuView Academy	\$248.00 per diem	2/29/16

- L. It is recommended that the Board approve the revision of the following Policies for a first reading:

P 143.2 Student Representatives to the Board of Education
P 155 Board Committees

- M. It is recommended that the Board approve the revision, and/or reinstatement of the following Policies and Regulations for a second and final reading:

R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
P 3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members (Abolished in 2010)
P 3431.1 Family Leave (M) (Revised)
P 4431.1 Family Leave (M) (Revised)

11. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS (**The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Business Administrator/Board Secretary’s Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**)

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that the members of the Monroe Township Board of Education approve BDM Enterprises, 1817 Oakmont Street, Philadelphia, PA 19111 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$85.00 per hour for the 2015-2016 school year.
2. It is recommended that the Monroe Township Board of Education approve the appointment of the firm of Teresa Vigliano, CPA, to perform general accounting & bookkeeping services for the Board for the period from April 4, 2016 through June 30, 2016 with some dates prior to the aforementioned start date, as needed. This appointment is needed due to the temporary leave of absence of the District’s Staff Accountant. It is further recommended that the Board of Education approve the previously submitted Proposal for Services from the firm of Teresa Vigliano dated February 17, 2016 for this same time period at the rate of \$50 per hour for an estimated 24 billable hours per week (“Agreement”).

BE IT FURTHER RESOLVED that notice of the award of the above described Agreement for general accounting & bookkeeping services shall be provided as required by N.J.S.A. 18A:18A-5a(1).

BE IT FURTHER RESOLVED that this resolution and the Agreement shall be maintained on file and available for public inspection in the Board's office.

BE IT FURTHER RESOLVED that the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

3. It is recommended that the members of the Monroe Township Board of Education approve Steven Dyckman, M.D., D-4 Brier Hill Court, East Brunswick, NJ 08816 to provide a Psychiatric Evaluation per a request for an independent evaluation at a fee of \$575.00 for the 2015-2016 school year.

4. *It is recommended that the members of the Monroe Township Board of Education approve Michael Bond as an Accompanist for the 2016 MTHS Musical Theatre Performance for rehearsals and performance at the following rates for a total fee of \$400.00:

3 rehearsals @ \$50.00 each
1 performance @\$250.00

5. It is recommended that the members of the Monroe Township Board of Education approve Diane Pivarnik, 48 Beachwood Road Florham Park, NJ 07932 as an Accompanist for the 2016 MTMS Chorus Concert for the rehearsal and performance at a total fee of \$150.00.

6. It is recommended that the members of the Monroe Township Board of Education approve Epic Health Services, 825 Georges Road, 2nd Floor, North Brunswick, NJ to provide substitute nurses at a fee of \$40.00 per hour for an LPN and \$41.24 per hour for a RN for the 2015-2016 school year.

7. It is recommended that the members of the Monroe Township Board of Education approve Steve Miller, 53 Claremont Drive, Hillsborough, NJ 08844 as a Guitarist for the MTMS 7th & 8th Grade Show to be held on May 5th, 6th & 7th for a total fee of \$600.00.

8. It is recommended that the members of the Monroe Township Board of Education approve Perry Kroeger, 20 Oakdale Road, Chester, NJ 07930 for Set Construction for the MTMS 7th & 8th Grade Show to be held on May 5th, 6th & 7th for a total fee of \$4000.00.

9. It is recommended that the members of the Monroe Township Board of Education approve Advancing Opportunities, [1005 Whitehead Road, Suite 1, Ewing, NJ 08638](#) to provide Assistive Technology Evaluations at a fee of \$880.00 per evaluation and \$55.00 per hour for actual round trip travel for the 2015-2016 school year.

B. TRANSFER #8

It is recommended that members of the Monroe Township Board of Education approve Transfer #8 for February 29, 2016 for Fiscal Year 2015/2016 as previously submitted.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2016, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2016 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. *BILL LIST

It is recommended that the bills totaling \$10,059,584.07 for February 2016 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

Board Member	Title of Program	Dates of Program	Transportation Reimbursement Mileage, Tolls & Parking	Program Fee
Steve Riback	2016 School Public Relations Forum Trenton, NJ	April 8, 2016	\$50.00	\$75.00 for NJSBA Members
Marvin Braverman	Legal Training Jackson, NJ	April 2, 2016	\$30.00	\$99.00 for NJSBA Members

F. DONATION – ART SUPPLIES

It is recommended that the members of the Monroe Township Board of Education accept and acknowledge a donation of visual arts supplies and materials to the Monroe Township Board of Education by Ms. Evelyn Kammerman at an estimated value of \$2,620.

G. DONATION – MUSICAL INSTRUMENTS

It is recommended that the members of the Monroe Township Board of Education accept and acknowledge a donation of 30 Makala Waterman Ukuleles to the Monroe Township Board of Education by Kala Brand Music Company at an estimated value of \$1,499.70.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

March 16, 2016
Meeting Date

12. BOARD PRESIDENT’S REPORT
13. OTHER BOARD OF EDUCATION BUSINESS
14. PUBLIC FORUM (See Note 3 below)
15. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

16. PUBLIC FORUM (See Note 3 below)
17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, April 13, 2016 7:00 p.m. Monroe Township High School

18. ADJOURNMENT

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**