

**MONROE TOWNSHIP BOARD OF EDUCATION**  
423 Buckelew Avenue  
Monroe Township, NJ 08831  
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**MICHAEL C. GORSKI, CPA**  
Business Administrator/ Board Secretary

**Vision Statement**

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

**Mission Statement**

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

**AGENDA**  
**PUBLIC MEETING,**  
**WEDNESDAY, JULY 22, 2015**  
**7:00 P.M.**  
**MONROE TOWNSHIP HIGH SCHOOL**

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**  
**(Recording Board Meetings)\***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

**BOARD MEMBERS**

Ms. Michele Arminio  
Mr. Marvin Braverman  
Ms. Jill DeMaio  
Mr. Lew Kaufman  
Ms. Kathy Kolupanowich  
Mr. Thomas Nothstein  
Mr. Doug Poye  
Mr. Anthony Prezioso  
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE \*\*

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal

Mr. Nicholas Tharney

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted July 17, 2015:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. AVID PROGRAM PRESENTATION

7. PUBLIC FORUM\*\*\*

8. APPROVAL OF MINUTES

Public Board of Education Meeting, April 27, 2015

Closed Session Meeting, April 27, 2015

Special Public Board of Education Meeting, May 5, 2015

Closed Session Meeting, May 5, 2015

9. COMMITTEE REPORTS

10. SUPERINTENDENT, DR. MICHAEL KOZAK'S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>6/30/15</u>	<u>5/31/15</u>	<u>Difference</u>	<u>6/30/14</u>	<u>Difference</u>
Applegarth School	363	362	+1	356	+7
Barclay Brook	383	384	-1	411	-28
Brookside School	466	466	0	476	-10
Mill Lake School	398	398	0	395	+3
MTMS	1537	1537	0	1465	+72
Oak Tree	730	735	-5	661	+69
Woodland School	457	460	-3	499	-42
Monroe High School	<u>2063</u>	<u>2066*</u>	<u>-3</u>	<u>1954</u>	<u>+109</u>
<b>Total Elementary &amp; Secondary</b>	<b>6397</b>	<b>6408</b>	<b>-11</b>	<b>6217</b>	<b>+180</b>

\*correction

**I. ENROLLMENT (cont'd)****OUT OF DISTRICT PLACEMENTS**

<u>School</u>	<b>Monroe</b>			<b>Jamesburg</b>		
	<u>June</u>	<u>July</u>	<u>Difference</u>	<u>June</u>	<u>July</u>	<u>Difference</u>
Academy Learning Center	12	11	Minus 1	2	2	
Bridge Academy	1	1				
Center for Lifelong Learn	2	1	Minus 1			
Childrens Center of Monm.	2	2		1	1	
Collier	1	0	Minus 1	1	0	Minus 1
Douglass Develop. Center	1	1				
East Mountain	0	1	Plus 1			
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Joseph Cappello	2	0	Minus 2			
Lakeview School	2	2				
Mary Dobbins School	1	1				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	2	Plus 1			
Mercer High School	4	4				
Morris Union Jointure DCL	1	1				
Newgrange School	3	4	Plus 1			
Newmark High School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
UMDNJ	3	2	Minus 1			
<b>Total</b>	<b>51</b>	<b>48</b>		<b>5</b>	<b>4</b>	

**II. HOME INSTRUCTION**

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
78609	MTHS	11	504	Mazur, Goodman, Chincarini, Tolboom	9/4/2014	
79109	MTMS	8	CST	G. Schnitzer, K. Earl, C. Faughnan	9/4/2014	
88303	BB	1	Medical	Kendall, Pilgrim, Prestridge, Sano	9/16/2014	
85830	MTHS	11	CST	Olszewski, Deedy, Rose, Romano, Corbisiero	10/1/2014	
89205	ML	1	Medical	S. Cormey	11/13/2014	
78394	MTHS	12	504	Ballard, Stapenski, Minter, Corbisiero, Dougherty, D. Schnitzer	12/1/2014	
83122	MTHS	10	504	Calella, Mazur, Ed. Svc. Commission, Sanguiliano, Olszewski	9/5/2014	
80479	MTHS	9	504	S. Kelly, Driscoll, M. Wall, Olszewski, Corbisiero, Feminella, Stapenski	1/25/2015	
83649	BES	5	Medical	A. Hartman	3/18/2015	
82913	MTMS	7	Medical	M. Murphy, Balint	4/22/2015	
80968	MTHS	12	Medical	Lyons	2/11/2015	
86684	MTHS	12	Medical	Ballard, Kwitkowski, Ruckdeschel, Ed. Svc. Commission	4/10/2015	
85201	BES	3	Medical	Bertini	5/19/2015	
79031	MTHS	10	Medical	Rickert, N. Carannante, Chase, Simmons, Abruzzese, Olszewski	5/18/2015	
82937	MTMS	7	Medical	Balint, M. Murphy, Wilensky	6/9/2015	

**III. FIRE/LOCKDOWN DRILLS**

Applegarth School----- June 17, 2015  
 Barclay Brook School ----- June 16, 2015  
 Brookside School ----- June 4, 2015  
 Mill Lake School ----- June 10, 2015  
 Monroe Middle School----- June 10, 2015  
 Oak Tree School ----- June 3, 2015  
 Woodland School ----- June 4, 2015  
 Monroe High School ----- June 8, 2015

**Lockdown Drills**

Applegarth School----- June 10, 2015  
 Barclay Brook School----- June 15, 2015  
 Brookside School ----- June 16, 2015  
 Mill Lake School ----- June 11, 2015  
 Monroe Middle School----- June 17, 2015  
 Oak Tree School ----- June 11, 2015  
 Woodland School ----- June 11, 2015  
 Monroe High School ----- June 15, 2015

**IV. PERSONNEL**

- A. It is recommended that the Board accept the resignation of **Mr. Bayu Sutrisno**, Guidance Counselor at the High School, effective August 14, 2015.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Bernice Schultz**, teacher of special education at MTMS, retroactive to June 30, 2015.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Heidi Magee**, media coordinator at the High School, effective September 1, 2015.
- D. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Frank Morabito**, security at MTMS effective October 1, 2015.
- E. It is recommended that the Board rescind the contract of **Mr. Daniel Kaplan**, teacher of Social Studies at MTMS, retroactive to June 30, 2015.
- F. It is recommended that the Board approve the return to work of **Ms. Margarita Turkish**, school psychologist at Mill Lake School, retroactive to July 1, 2015.
- G. It is recommended that the Board approve the return to work of **Ms. Barbara Lonczak**, secretary to the principal at MTMS, retroactive to June 19, 2015.
- H. It is recommended that the Board approve the return to work of **Ms. Bernice Schultz**, teacher of special education at MTMS, retroactive to June 18, 2015.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Kathy Majewski**, LDTC at Applegarth School effective July 10, 2015 through July 31, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Majewski may be entitled.
- J. It is recommended that the Board approve a medical leave of absence to **Ms. Patricia Diaz**, bus driver in the Transportation Department effective June 19, 2015 through June 30, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Diaz may be entitled.
- K. It is recommended that the Board approve a medical leave of absence to **Mr. Frank Hareshak**, custodian at MTMS effective July 16, 2015 through August 28, 2015. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Hareshak may be entitled.

- L. It is recommended that the Board approve a revised maternity leave of absence to **Ms. Pamela Amendola**, Assistant Principal at Oak Tree School, effective July 6, 2015 through October 30, 2015. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Amendola may be entitled.
  
- M. It is recommended that the Board approve the following personnel for the After School Basic Skills Program for the 2015-2016 (pending enrollment) at \$77.56 per session:

**Oak Tree**

John Gleason – Lead Teacher LAL and Math  
Danielle Rispoli  
Amanda McGarry  
Ben Howroyd  
Terri Gross  
Kim Synarski  
Danielle Pugliese  
Kelsey Holtz  
Christine Duane  
Abbe Lustgarten  
Melissa Wolverton  
Stephanie Arons

**Oak Tree paraprofessionals (one hour per day) step on guide**

Norma Doyle – 2 days a week  
Rosina Vento – 2 days per week

**Mill Lake paraprofessional**

Janet Garavente – 4 days per week

**MTMS**

Pauline Amabile  
Casey Baldini  
Melissa Basmajian  
Erin Berry  
Laurie Budrewicz  
Anju Chawla  
Ashley Coppola  
Katherine Doll  
Michelle Farace  
Judy Firestine  
Dawn Graziano  
Adele Hughes  
Shailin Lee

Kathryn Lederman  
Stacy Levier  
Bart Mix  
Jaclynn Merlette  
Michelle Murphy  
Lindsay Ostroski  
David Parnell  
Laurie Pike  
Karissa Sarcone  
Parker Schmidt  
Patricia Smith  
Dorothea Zeier  
Kristie Zimmermann

**Woodland**

Susan Huey-Colluci – substitute teacher  
Patricia Clark – substitute teacher

N. It is recommended that the Board approve the following coaching positions at the Middle School for the 2015-2016 school year (account no. 11-402-100-100-000-098):

Head Wrestling Coach	Ben Ostner	Step 3	\$4069
Asst. Wrestling Coach	Anthony Arcaro	Step 3	\$2645
Girls Basketball	Colleen Duffy	Step 1	\$3297
Boys Basketball	Scott Zimms	Step 1	\$3297
Baseball Coach	Gary Snyder	Step 3	\$3758
Softball Coach	Kathy Dillon	Step 3	\$5781 (grandfathered)
Girls Soccer Coach	Colleen Duffy	Step 1	\$3043
Field Hockey	Stephanie Patterson	Step 3	\$3758
Head Cross Country	William Jacoutot	Step 3	\$4149
Asst. Cross Country	Gary Snyder	Step 3	\$2697
Boys Soccer Coach	Christopher Thumm	Step 1	\$3043

O. It is recommended that the Board approve the following advisors at the Middle School for the 2015-2016 school year (account no. 11-401-100-100-000-098):

Student Council	Nancy Markwell	\$2054
Yearbook	Kathryn McManus	\$2873
Yearbook Business Mgr.	Fern Liebross	\$572
Builder's Club	Michelle Murphy 50%	\$2054 (50%)
	Donna Montgomery 50%	\$2054 (50%)
Band Director	James Capes	\$2054
Asst. Band Director	David Rattner	\$1722
Jazz Band	James Cape	\$1557
Chorus Director	Nina Schmetterer	\$2649
Director of Chamber Singers	Nina Schmetterer	\$1557
MS School of Arts Coord.	Samuel Schneider	up to 20 hours non-instruction \$44.85
Athletic Coord. Fall/Winter	Cheryl Whinna	\$3,990 per season
Spring		
National Honor Society	Nancy Markwell 50%	\$1447 (50%)
	Adele Hughes 50%	\$1447 (50%)

P. It is recommended that the Board approve the following personnel as After School Detention Monitors at the Middle School at the hourly non-instructional rate (\$44.85/hr) for the 2015-2016 school year:

Karen Earl  
Judy Firestine



Q. It is recommended that the Board approve the following staff at MTMS as Team Leaders for the 2015-2016 school year at a stipend of \$1592 each:

Bonnie Crisco - Spectrum  
Jeannie Czapkowski – Evolution  
Autumn Dawson – Senators  
Katherine Doll – Innovation  
Karen Earl – Quest  
Maria Steffero - Math  
Adele Hughes – Icon  
Susanna Jardine – Vista  
Stacy Levier - Vega  
Kimberly Lowden – Alpha  
Donna Montgomery – Co-Leader Encore 50%  
Nina Schmetterer – Co-Leader Encore 50%  
Shirley Siniscalchi – Inspire  
Patricia Smith – Venture  
Cheryl Whinna – Co-Leader Fit Falcons 50%  
Katy Elias – Co-Leader Fit Falcons 50%  
Katherine Wood – Mosaic  
Jody Heyl – Discover 50%  
Christopher Sideler – Discover 50%

R. It is recommended that the Board approve the following certificated staff members as the Science Resource personnel for the 2015-2016 school year at a stipend of \$1182:

**Applegarth**

Cynthia Hills  
Sue Voza

**Oak Tree**

Melissa Bordieri  
Kacie Rypisi

**Brookside**

Beth Nagle  
Sarah Levine

**Woodland (3 positions split 2 stipends)**

Allison North  
Susan Lowery  
Kristen Hummel

**Barclay Brook**

Bethany Duino  
Kristin Miller

**Mill Lake**

Denise Quinn  
Sandra Cormey

**MTMS**

Jeanne Czapkowski (gr. 6)  
Jody Heyl (gr. 7)  
Angela Best (gr. 8)

- S. It is recommended that the Board approve a correction in the rate of the following staff at the HS as Graduation Guidance Counselors on June 23, 2015 for four hours at the instructional rate (\$53.87). They were previously approved at the non-instructional rate:

Cathy Ielpi  
Diane Peterson  
Michelle Rockoff  
Shawanda Beale  
Brooke Yudell  
Bayu Sutris  
Damaris Dominguez

- T. It is recommended that the Board approve a correction in the rate of the following staff at the HS as Graduation Marshalls on June 23, 2015 for four hours at the instructional (\$53.87). They were previously approved at the non-instructional rate:

Robert Byrnes  
Susan Okulewicz  
Leigh Vogtman  
Deborah DeBoer  
Matthew Hardt  
Susan Stasi  
Abbe Lustgarten  
Michael Wall  
Scott Wall  
Beth Wolk  
Benjamin Ostner  
Daniel Lee  
Deborah Stapenski  
Dr. George Pangalos  
Katelyn Goodman  
Melissa Wolverton  
Myra Dabkowski  
Renee Hardt  
Kalynn Deedy  
Kathy Dillon

- U. It is recommended that the Board approve a correction in the rate of the following staff at the HS as Graduation CST Counselors on June 23, 2015 for four hours at the instructional rate (\$53.87). They were previously approved at the non-instructional rate:

Erica Friedman  
Susan Abatemarco  
Irene Baratta  
Sharon Aptaker

- V. It is recommended that the Board make the following adjustments from the June 17, 2015 agenda to include the Black Seal stipend \$750 annually for the following custodians:

Sandra Baety  
Valentin Jaku  
Marta Lenczyk

- W. It is recommended that the Board approve the following teachers at the High School as Department Coordinators at an annual stipend of \$7582 and 40 hours of summer work at the hourly instructional rate (\$53.87) retroactive to July 1, 2015 through June 30, 2016:

John Allen	World Languages
Eugene Snook	Language Arts
Matthew DeFillipis	Social Studies
Deborah DeBoer	Special Education
Martin Griffin	Arts & Career
Kathy Dillon	Physical Education/Health
Danielle Drust	Science
Jaclyn Puleio	Math

- X. It is recommended that the Board approve the following teachers for Technology Resource for the 2015-2016 school year at a stipend of \$1182:

Marisa Pilgrim	Barclay Brook
Diana Mazurek	Brookside
Kimberly Lowden & Donna Montgomery	MTMS

- Y. It is recommended the Board approve the following certificated staff for the school goals committee for the 2015-2016 school year at a stipend of \$286:

<b>Barclay Brook</b>	<b>Brookside</b>
Marisa Pilgrim	Kimberly Bertini
Margaret Delmonaco	Danielle Cocuzza
Kathy Mennona	Sarah Levine
Melissa Cortina	Nanci Quarino
Debbie Ciaccia	Ann Ratcliffe

- Z. It is recommended that the Board approve the following certificated staff for Zero Period Coverage for the 2015-2016 school year at the hourly supplemental rate (\$53.87) for 1 hour each morning:

**Brookside School (rotating basis)**  
Theresa Anthony  
Kim Bertini

AA. It is recommended that the Board approve the following personnel for ninth grade student orientation at MTHS on August 26-27, 2015 for a total of ten hours each at the instructional rate, \$53.87 (account no. 11-140-100-101-000-070):

Renata MacKenzie	John Bigos
Kathryn Tervo	Patrick Comey
Adele Fennessy	Myra Dabkowski
Andrea Feminella	Katelyn Goodman
Catherine Simmons	Abbey Gold
Laura Granett	Katherine Bruno
Michael Wall	Jaclyn Puleio
Melissa Mazur	Stacey Weinstein
Kenneth Chanley	Edgar Esteves
Samantha Grimaldi	
Catherine Lestingi	

BB. It is recommended that the Board approve the following advisors at the High School for the 2015-2016 school year:

<b>Club</b>	<b>Stipend</b>	<b>Advisor</b>
Choral Director	\$4421	Jennifer Alagna (50%) Arielle Klein (50%)
Asst. Choral Director	\$2736	Jennifer Alagna (50%) Arielle Klein (50%)
Men's Choir	\$2394	Jennifer Alagna (50%) Arielle Klein (50%)

CC. It is recommended that the Board approve the following certificated personnel for the PEC Channel Summer Pre-Scheduling and Program Development at the High School for 25 hours each effective August 1, 2015 through August 30, 2015 at the hourly supplemental instructional rate \$53.87 (account no. 11-140-100-101-000-070):

Boris Hladek  
Larissa Miller

DD. It is recommended that the Board approve the following certificated personnel for the Senior Option Summer Pre-Scheduling and Development at the High School for 25 hours effective August 1, 2015 through August 30, 2015 at the hourly supplemental instructional rate \$53.87 (account no. 11-140-100-101-000-070):

Susan Stasi

EE. It is recommended that the Board approve the following certificated personnel for the Falcons Nest Pre School Pre-Scheduling and Program Development at the High School for 10 hours each effective August 1, 2015 through August 30, 2015 at the hourly supplemental instructional rate \$53.87 (account no. 11-140-100-101-000-070):

Susan Rosati  
Jodi Rosmarin

FF. It is recommended that the Board approve the following teachers to attend Child Study Team IEP meetings and/or provide home instruction on an as needed basis for the summer of 2015 at the MTEA hourly supplemental rate (\$53.87):

R	Koekemoer, Amanda (OTS)
R	Winther, Angela (OTS)
S	Russolese, Lisa (AES)
S	Davino, Amanda (OTS)
S	Gogliormella, Rachel (OTS)
S	Lustgarten, Abbe (MTHS)
S	Harris, Dale (MTHS)
R	Howroyd, Benjamin (OTS)
R	Deluca, Kristie (ML)
R	Bertini, Kimberly (BB)

GG. It is recommended that the Board approve additional sections of the contract for the following teachers and subjects, which are driven by student growth. All of the above, with the exception of five new sections (which were budgeted for the 2015-16 school year) were previously approved in prior budgets:

Kristina Peterson	17%	Spanish
Elisa Bifulco – from 9/1/15 to 10/16/15	17%	Math - gr. 6
(Leave Replacement) from 10/19/15 to 6/30/16	17%	Math - gr. 6
David Parnell	17%	Math - gr. 6
Ryan Fiore	17%	Social Studies - gr. 6
Matthew Gorham	17%	Social Studies - gr. 6
Georgine Hynes	17%	Language - gr. 6
Patricia Smith	17%	Language - gr. 6
Michael Joffe	17%	Science - gr. 6
Kathleen Wood	17%	Science - gr. 6
Scott Messinger	17%	PBL Math
Nancy Markwell	17%	Math - gr. 8
Gary Schneider	8.50%	Physical Education

HH. It is recommended that the Board approve the following certificated staff on the following step on guide:

	<b>Employee</b>	<b>School</b>	<b>Position</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
1	Michael Pilato	MTMS	Teacher of math	Step 6A \$53,327.00	11-130-100-101-000-080	9/1/15-6/30/16	Omitted from renewals on the 5/13/15 Board agenda
2	Michael Fattibene	Oak Tree/ Barclay Brook	Teacher of physical education	Step 1 BA 80% \$49,082	11-120-100-101-000-060 (60%) 11-120-100-101-000-010 (20%)	9/1/15-6/30/16	Transfer replacement – tenure track
3	Colleen Duffy	MTMS	Teacher of art	Step 2 BA \$49,282	11-130-100-101-000-080	9/1/15-6/30/16	New position-tenure track
4	Arielle Klein	HS	Teacher of Chorus	Step 1 MA \$49082+\$3450	11-140-100-101-000-070	9/1/15-6/30/16	Resignation replacement – tenure track
5	Jenna Volkmann	Brookside	Teacher of special education	Step 1 BA \$49,082	11-213-100-101-000-093	9/1/15-6/30/16 pending certification	Transfer replacement tenure track
6	Daniel Fields	MTMS	Teacher of special education	Step 1 BA \$49,082	11-213-100-101-000-093	9/1/15-6/30/16	Retirement replacement tenure track
7	Scott Zimms	MTMS	Teacher of social studies	Step 1 MA \$49,082+\$3450	11-130-100-101-000-080	9/1/15-6/30/16	Transfer replacement tenure track
8	Jillian Martinez	MTMS	Teacher of Spanish	Step 2 BA \$49,282	11-130-100-101-000-080	9/1/15-6/30/16	Transfer replacement tenure track
9	Alicia Realmuto	MTMS	Nurse	Step 9A MA 68572+\$3450	11-000-213-100-000-093	9/1/15-6/30/16	Replacement position tenure track
10	Amanda Freeman	MTMS	Teacher of special education	Step 1 BA \$49,082 pro rated	11-000-213-100-000-093	9/1/15-6/30/16	Retirement replacement tenure track

11	Amanda Davino	Oak Tree	Teacher of special education	Step 1 BA \$49,082 pro rated	11-213-100-101-000-093	9/1/15-11/10/15	Leave replacement extension of contract
12	Rachel Roth	Barclay Brook	Grade 1	Step 1 BA \$49,082 pro rated	11-120-100-101-000-010	9/1/15-1/15/16	Leave replacement
13	Kevin Brusotti	Brookside	Teacher of Physical Education	Step 1 BA \$49,082 pro rated	11-120-100-101-000-020	9/1/15-12/23/15	Leave replacement
14	Angelica Canzano	Brookside	Teacher of grade 3	Step 1 BA \$49,082 pro rated	11-120-100-101-000-020	9/1/15-12/23/15	Leave replacement
15	Brittany Adelino	MTMS	School Psychologist	Step 1 MA 120% \$49,082+\$3450 pro-rated	11-000-219-104-000-093	7/23/15-2/3/16 pending criminal history	Leave replacement
16	Teresa Schulte	Woodland	Speech and Language Specialist	Step 5 MA \$49,692+ \$3,450 115% -10 summer days pro-rated	11-000-216-100-000-098	6/30/15-4/1/16	Leave replacement – extension of contract
17	Austin Barney	Oak Tree/ Applegarth	Teacher of music/chorus	Step 1 BA \$49,082 pro rated	11-120-100-101-000-060	10/12/15-6/30/16	Leave replacement
18	Justin Cohen	MTMS	Teacher of social studies	Step 1 BA \$49,082 pro rated	11-130-100-101-000-080	9/1/15-1/4/16	Leave replacement
19	Nicole Hoblit	MTMS	Teacher of special education	Step 1 BA \$49,082 pro rated	11-213-100-101-000-093	9/1/15-11/20/15	Transfer to a certificated Leave replacement
20	Kaitlyn Roberts	MTMS	Teacher of special education	Step 1 BA \$49,082 pro rated	11-214-100-101-000-093	9/1/15-11/30/15	Leave replacement
21	Nicole Volpi	Mill Lake	Teacher of grade 2	Step 1 BA \$49,082 pro rated	11-120-100-101-000-040	9/1/15-11/4/15	Leave replacement

22	Alexander Rosenwald	MTHS	Teacher of physics	Step 9MA+30 \$65,772+\$4350	11-140-100-101-000-070	9/1/15-6/30/16	Correction in MA+30 guide and account number
23	Patrick Nortz	HS	Assistant Wrestling Coach	Step 2 \$5667	11-402-100-000-000-098	2015-16 school year	Assistant Coach
24	Kerriann Manziano	HS	Volunteer Volleyball Asst. Coach	Volunteer	11-402-100-000-000-098	2015-16 school year	Volunteer Assistant Coach
25	Dana Green Witter	District	Social Worker	Step 1 MA 120% \$49,082+3450 pro-rated	11-000-219-104-000-093	7/1/15-11/23/15	Change in start date and contract percentage
26	Christine Viszoki	MTMS	AVID Tutor Coordinator	Up to 10 hours per month at hourly supplemental \$53.87	11-130-100-101-000-080	9/1/15-8/31/16	
27	Renata MacKenzie	HS	AVID Tutor Coordinator	Up to 10 hours per month at hourly supplemental \$53.87	11-140-100-101-000-070	9/1/15-8/31/16	
28	Donna Colossi	Brookside	Student Council Advisor	\$1335 stipend	11-120-100-101-000-050	9/1/15-6/30/16	Advisor position
29	Kristie Zimmermann	HS	Asst. Cross Country coach	Volunteer	11-402-100-100-000-098	2015-2016 school year	Volunteer
30	Michelle Ballard	Applegarth	After School Basic Skills teacher	\$77.56 per session	11-230-100-101-000-093	9/29/15-4/23/16	After School
31	Maria Naumik	District	Director of Adult Ed	\$17,500	13-602-200-100-000-098	7/1/15-6/30/16	Ongoing
32	Michael Villafane	HS	Assistant Volleyball Coach	Step 2 \$5202	11-402-100-100-000-098	2015-2016 school year	Coaching
33	Jake O'Brien	HS	Volunteer Asst. Football Coach	Volunteer		2015-2016 school year	Coaching



34	Shari Pilez	Extended School Year	Substitute teacher	Hourly instructional rate \$53.87		Summer 2015	substitute
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II. It is recommended that the Board approve the following non-certificated staff:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Renee Zappone	MTMS	Para Spec. Ed.	Step 7A Spec. Ed. \$18.63 hr. 6.75 hrs.	11-213-100-106-000-093	9/1/15-6/30/16	Correction of hours
2	Maria Alongi	MECA	Teacher Assistant	\$11.90/hr. 5.5 hours	64-990-320-100-000-098	9/24/14-6/30/15	Correction in salary
3	Dawn Michaud	Brookside	Traffic Safety AM/PM	1 hour in AM and 1 hour in PM 5 days Step on guide	11-190-100-106-000-020	9/1/15-6/30/16	Ongoing
4	Fran Wilden	Brookside	Traffic Safety	1 hour in AM only 5 days week Step on guide	11-190-100-106-000-020	9/1/15-6/30/16	Ongoing
5	Joanne Small	Brookside	Substitute Traffic Safety	Step on guide	11-190-100-106-000-020	9/1/15-6/30/16	Substitute
6	Wendy Blank	Brookside	Substitute Traffic Safety	Step on guide	11-190-100-106-000-020	9/1/15-6/30/16	Substitute
7	Louise Baumann	MTMS	PD Stipend	\$70 annually	11-214-100-106-000-093	9/1/15-6/30/16	PD stipend
8	Stephen Naumik	District	School Attendance Officer	\$7304 stipend	11-000-211-100-000-098	9/1/15-6/30/16	Stipend position
9	Jennifer Burkshot	Applegarth	Cafeteria/Spec. Ed.	Step 2 Reg. \$12.97 for 2.25 hrs./and Step 2 Spec. Ed \$14.97 for 1.5 hrs.	11-190-106-100-000-050 11-213-100-106-000-093	9/1/15-6/30/16	Correction in hours
10	Beverly Mazza	MTMS	Spec. Ed. Para	Step 5 Spec. Ed \$15.59/hr. + \$2.00/hr. for	11-213-100-106-000-093	9/1/15-6/30/16	Correction in account number

				toileting +\$70 annual PD stipend			
11	Marie Heitner	Applegarth	Reg. Ed/Spec. Ed.	Step 1 Reg. Ed. \$12.87 for 1.5 hrs./ and Step 1 Spec. Ed. \$14.87 for 2.25 hours + \$1.00 for ed. degree	11-190-106- 100-000-050 11-213-100- 106-000-093	9/1/15- 6/30/16	Omitted from renewals on June agenda
12	Elaine Donato	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hrs. day	65-990-320- 100-000-098	9/1/15- 6/30/16	New position
13	Kelly Farley	Falcon Care	Site Coordinator	\$20.00/hr. for 5.5 hrs./day	65-990-320- 100-000-098	9/1/15- 6/30/16	New position
14	Shari Cohen	Falcon Care	Site Coordinator	\$20.00/hr. for 5.5 hrs./day	65-990-320- 100-000-098	9/1/15- 6/30/16	New position
15	Laura Lynch	Falcon Care –E.C.E.	Teacher Assistant	\$11.00/hr. for 5.5 hrs./day	65-990-320- 100-000-098	9/1/15- 6/30/16	New position
16	Shari Pilcz	Barclay Brook	Spec. Ed para.	Step 2 Spec. Ed \$14.97+ \$2.00 toileting and \$1.00 for degree 5.75/hrs day	11-215-100- 106-000-093	9/1/15- 6/30/16	Modification to include educational degree
17	Donna Magliaro	Oak Tree	Para-cafeteria	Step 4 Reg. Ed. \$13.17/hr.+\$1.00 for educational degree for 3.75/hrs. day	11-190-100- 106-000-060	9/1/15- 6/30/16	Modification to include educational degree
18	Laurie Rubin	Brookside	Para	20 years longevity \$1235	11-213-100- 106-000-093	9/1/15- 6/30/16	Correction in longevity

**V. BOARD ACTION**

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2015-2016 school year.
- D. It is recommended that the Board approve the previously submitted list of Student Suspensions for June 2015.
- E. It is recommended that the Board re-approve the substitutes that wish to remain on the substitute list for the 2015-2016 school year.
- F. It is recommended that the Board approve the following curriculum documents for the 2015-2016 school year:

Accelerated Math, grade 6  
 AP Human Geography  
 International & Gourmet Cooking  
 Working with Children I

- G. It is recommended that the Monroe Township Board of Education approve the creation of the position of Elementary Media Coordinator in the Monroe Township School District, effective immediately.
- H. It is recommended that the Board renew the Naviance for Monroe Township High School – District Edition and Career Key for 2104 students effective July 1, 2015 through June 30, 2016 in the amount of \$9,245.60.
- I. It is recommended that the members of the Board of Education approve “Challenge Day Program”, a California based non-profit organization, to provide services, people, and materials for three days of student workshops focused on student harassment, bullying and respect for a total fee of \$9,600 plus reimbursement for airfare, hotel transportation and miscellaneous, made to the vendor as per contract for October 27, 28, 29, 2015 (General Fund account. No. 11-000-218-320-076).
- J. **Harassment, Intimidation and Bullying** In accordance with N.J.S.A. 18A:17-46, the Semi-Annual District report is attached for Public Review.
- K. **2014-2015 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 5/13/15-6/23/15:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
6/2/15	HS	substance abuse confirmed	n/a
6/3/15	HS	possession of alcohol	n/a
6/3/15	HS	substance abuse confirmed	n/a
6/11/15	HS	assault	n/a

L. It is recommended that the Board approve the following out of district student placements:

Student No.	School	Start Date	Tuition rate
81594	Newgrange School	7/1/15	\$305.60 per diem
90279	East Mountain School	7/1/15	\$341.39

M. It is recommended that the Monroe Township Board of Education amend the Board's resolution dated June 17, 2015 approving two-hour lock down training sessions, to provide for the retroactive approval of two-hour lock down training sessions for active substitutes in the District during July, August and September 2015 as follows:

- (1) Active substitute teachers in the District at a payment of \$30 to each substitute teacher participating in such training;
- (2) Active substitute secretaries in the District at a payment of \$20 to each substitute secretary participating in such training; and
- (3) Active substitute paraprofessionals in the District at a payment of \$20 to each substitute paraprofessional participating in such training.

The Superintendent, the Business Administrator/Board Secretary and the Director of Security are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

N. It is recommended that the Board approve the following classes, instructors and tuition for Adult Education for the Fall of 2015:

Instructor Name	Class	Dates	Salary
Briskin, Alan	File and Folder Management	10/29	\$20 pp
Briskin, Alan	Internet Security	10/8-10/22	\$35 pp
Burstyn, Sandra	Say Hola! to Spanish	9/17-12/10	\$60 pp
Clare, Leslie	Line Dancing	9/17-11/12	\$4.75 pp/per class - \$400 min.
Clemente, Lisa	Seated Chair Yoga	9/8-11/24	\$4.75 pp/per class - \$350 min.
Coast Boating School	Watercraft and Safe Boating, Personal	10/6-10/8	\$60 pp
Coast Boating School	Watercraft and Safe Boating, Personal	10/20-10/22	\$60 pp
DeSimone, Bill	Optimal Exercise: Joint-Friendly Fitness	10/6	\$50
Fisher, Hope	Basic Yoga	9/8-11/24	\$4.75 pp/per class
Fisher, Hope	Family Hatha Yoga	9/8-11/24	\$4.75 pp/per class
George, Cheryl	Tai Chi	9/8-11/24	\$4.75 pp/per class
Graziano, Alessandro	Back to Rome Cooking Course	11/12	\$50
Heyer, Robert	Watercolor Demonstration	9/17	MTCAC

Kadoche, Salomon	Painting with an Emphasis on Drawing	9/8-11/24	\$65 pp
Kadoche, Salomon	Portraits	9/17-12/10	\$65 pp
Kapel, Rochelle	Full Body Exercise	9/8-11/24	\$4.75 pp/per class
Kijak, Ken	Ballroom Dancing / Basic	9/8-11/24	\$220/based on registration
Kijak, Ken	Ballroom Dancing / Second Basic-Intermediate	9/17-11/12	
Lang, Diane	Declutter Your Life and Reduce Stress	10/1	\$15 pp, min. 6, based on reg.
Lang, Diane	Positive Psychology - Path to Lasting Happiness	10/1	\$15 pp, min. 6, based on reg.
Leischker, Nichol	Inspiring Holiday Dessert Shooters	10/20	\$5 pp
Lombardi, Dan	Mom/Dad and "Me" Wood Shop	11/17, 11/19	\$150/night based on registration
Mahler, Maurice	Marc Chagall	9/17	MTCAC
Mahler, Maurice	Paul Gaugin	9/24	MTCAC
Mahler, Maurice	Pablo Picasso	10/1	MTCAC
Mahler, Maurice	Life Drawing	9/29-11/17	\$59 pp
McConnell, Laurie	Inspiring Holiday Dessert Shooters	10/20	\$5 pp
Morales, Arturo	Watercolor Intermediate / Let the Medium Do It!	10/20- 11/24	\$57 pp
Mosho, Martin	American Civil War	9/24	\$50 per hour
Mosho, Martin	Unsung Heroines/Women in the American Civil War	9/29	\$50 per hour
Nachimson, Sharon	French for Travelers	9/8-11/10	\$420/based on registration
Perlow, Mildred	Drawing Made Easy!	9/8-10/27	\$50 per night
Rao, Rekha	Elder Law / Guide to Paying for Long-Term Care Costs	10/13	No salary
Renz, Robert	Pottery	9/17-12/10	\$80 pp
Roberts, Michael	IRA's and You	12/10	No salary
Roberts, Michael	Maximize your Social Security Retirement Benefits	11/19	No salary
Roberts, Michael	Medicare-What You Need to Know Now!	9/29	No salary
Sardella-Fernandez, Marisa	Zumba Fitness	9/17-12/10	\$4.75 pp/per class
Schneider, Samuel	Monroe Township Community Band	9/21-12/7	\$70 pp
Shah, Neel	Elder Law / Guide to Paying for Long-Term Care Costs	10/13	No salary
Shapiro, Barbara	Jewelry Design: Bracelet-Memory Wire	10/27	\$12.60 pp
Shapiro, Barbara	Jewelry Design: Earrings/Dangle	10/20	\$12.60 pp
Silvestri, Joseph	Financial Strategies for a Successful Retirement	10/1-10/15	No salary
Sky, Marc	Origami Money Art	9/24, 11/24	MTCAC
Sky, Marc	Amazing Psychic Powers	9/17, 11/19	\$21 pp/per class
Sky, Marc	Chocolate Healings	9/17, 11/19	\$21 pp/per class
Sky, Marc	Great Sleep for Better Health	9/8, 11/17	\$21 pp/per class
Sky, Marc	Past Lives	9/17, 11/19	\$21 pp/per class
Sky, Marc	Reduce Chronic Pain	9/8, 11/17	\$21 pp/per class
Snow, Mark	Mom/Dad and "Me" Wood Shop	11/17, 11/19	\$150/night based on registration
Stroul, Elliott	Guitar/Beginner and Beyond	9/8-11/24	\$80 pp
Stuto, Prudence	Walk Live Class - 1 Mile (Tuesdays)	9/8-11/24	\$33 pp
Stuto, Prudence	Walk Live Class - 1 Mile (Thursdays)	9/17-12/10	\$33 pp

Stuto, Prudence	Walk Live Class - 1 Mile (Tuesdays and Thursdays)	9/8-12/10	\$66 pp
Stuto, Prudence	Walk Live Class - 2 Mile (Tuesdays)	9/8-11/24	\$33 pp
Stuto, Prudence	Walk Live Class - 2 Mile (Thursdays)	9/17-12/10	\$33 pp
Stuto, Prudence	Walk Live Class - 2 Mile (Tuesdays and Thursdays)	9/8-12/10	\$66 pp
Sykes, Allen	Hatha Yoga	9/10-10/29	\$4.75 pp/per class
Voice Coaches	Get Paid to Talk!	10/6	\$87.50, min. 8 students
Withers, Nicole	Coupon Success!	10/20	\$15 pp
Wyatt, Ron	Basic Digital Photography	9/24	MTCAC
Wyatt, Ron	Practical Travel Photography	10/1	MTCAC
Wyatt, Ron	Sports Photography/Minor Leagues to Olympic Games	10/8	MTCAC

MTCAC: Sponsored by the Monroe Township Cultural Arts Commission; no payment by the BOE.

## 11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

### BOARD ACTION

#### A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve Dr. Steve Weintraub, 200 Shepard Way, Manalapan, NJ 07726 to provide the service as the Team Doctor for home football games for the fee of \$250.00 per game for the 2015-2016 school year. The rate recommended by NJSIAA.

#### B. RESOLUTION INCREASING THE BID THRESHOLD – QUALIFIED PURCHASING AGENT

As unanimously recommended by the Finance Committee,

WHEREAS, Michael C. Gorski, CPA, School Business Administrator/Board Secretary, possesses a qualified purchasing agent (QPA) certificate; and

WHEREAS, on July 1, 2015, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3(b), increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates from \$36,000 to \$40,000.

NOW, THEREFORE BE IT RESOLVED that pursuant to N.J.S.A. 18A:18A-3(a) and N.J.A.C. 5:34-5.4, the Monroe Township Board of Education hereby establishes and sets the bid threshold amount of \$40,000 for the Board of Education and further authorizes Michael C. Gorski, CPA to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

#### C. CONTRACT –PREVENTION SPECIALISTS INC.

It is recommended that members of the Monroe Township Board of Education approve the previously submitted contract between Prevention Specialists Inc. 208 Monmouth Road, Suites 2 Oakhurst, NJ 07755 and the Monroe Township Board of Education for the purpose of compliance with Federal Motor Carrier Safety

Regulations (“FMCSR”) regarding driver substance abuse/alcohol misuse testing for the 2015/2016 school year for the following fees;

DOT Random Drug Testing – Onsite Mobile Unit Testing	\$68.00 per test
Onsite Secured Bathroom Testing	\$58.00 per test
Non-Randomized Volume Based DOT Drug Test at Lab Fixed Sites	\$68.00 per test
DOT Alcohol Testing	\$39.00 per test
DOT 49 CFR Part 40 Annual Compliance Support Fee	\$470.00 per annum
Training & Education (Pursuant to 49CFR Part 40)	\$58 per Supervisor (Online Supervisory Training) \$50 per CDL Empl (Online Employee Education)

**D. CONTRACT RENEWAL – SNOW REMOVAL SERVICES**

As unanimously recommended by the Buildings, Grounds and Transportation Committee, it is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/ Board Secretary and Purchasing Agent to renew the contract for snow removal services between the Board of Education and Garden Irrigation for the 2015-2016 school year. Terms of the contract renewal are in accordance with the November 16, 2011 bid contract award. The Business Administrator has negotiated a 0% increase for this renewal.

**E. CHANGE FUND/ PETTY CASH**

It is recommended that members of the Monroe Township Board of Education approve the following Petty Cash and Cashier Change Funds for the 2015/2016 school year:

Cafeteria Change Fund:	\$1,314.00
Cafeteria Petty Cash:	\$400.00
Athletics	\$500.00
Transportation	\$500.00

**F. AGREEMENT – ITHACA COLLEGE / STUDENT TEACHING PLACEMENT**

It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Agreement between the Monroe Township Board of Education and Ithaca College to provide student teaching placement in the area of speech and language pathology for the time period of January 4, 2016 through March 4, 2016.

G. CONTRACT RENEWAL - BLACKBOARD CONNECT

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to renew the contract with Blackboard Connect Services to provide the Alert Now Notification System at a fee of \$12,600 for the 2015-2016 school year. The fee remains the same as last year.

H. INSURANCE CONSULTANT SERVICES – 2015-2016 SCHOOL YEAR

WHEREAS, there exists a need for insurance consultant services for Property, EDP, GL, Umbrella Excess, Errors and Omissions, Auto Liability, Crime/Bonds,

Auto Physical Damage, Equipment Breakdown and employee health benefits coverages as an extraordinary unspecifiable service pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-5a(10);

WHEREAS the Business Administrator/Board Secretary has presented a certification to the Board of Education that will be maintained in the Board offices that describes the nature of the work; states that it is not possible to write specifications; and explains why the contract is an extraordinary unspecifiable service;

WHEREAS, N.J.S.A. 18A:18A-5a(2) requires that an award of a contract as an extraordinary unspecifiable service without competitive bids must be publicly advertised; and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education as follows:

- (a) Bollinger, Inc., t/a Gallagher Bollinger is hereby appointed as the Board's insurance consultant for Property, EDP, GL, Excess Liability, Errors and Omissions, Auto Liability, Crime/Bonds, Auto Physical Damage, Equipment Breakdown and Workers' Compensation/Salary Continuation coverages effective July 1, 2015 through June 30, 2016. The services provided shall be insurance consultant services for all aspects of the Board's Property, EDP, GL, Excess Liability, Errors and Omissions, Auto Liability, Crime/Bonds, Auto Physical Damage, Equipment Breakdown and Workers' Compensation/Salary Continuation coverages.
- (b) Gallagher Benefit Services, Inc. is hereby appointed as the Board's insurance consultant for employee health benefits coverages effective July 1, 2015 through June 30, 2016. The services provided shall be insurance consultant services for all aspects of the Board's employee health benefits coverages.
- (c) The contract is awarded without competitive bidding as an extraordinary unspecifiable service. A notice shall be published once in an official newspaper stating (1) the nature, duration, service, and amount of the contract and (2) that the resolution and contract are on file and available for public inspection in the office of the Board of Education.



(d) The risk consulting services shall be provided at no additional cost to the Board.

I. NEW JERSEY SCHOOLS INSURANCE GROUP (NJSIG) RISK MANAGEMENT CONSULTANT/BROKER – 2015-2016 SCHOOL YEAR

WHEREAS, the Monroe Township Board of Education ("Educational Facility") has resolved to join the New Jersey Schools Insurance Group (NJSIG) following a detailed analysis; and

WHEREAS, the Bylaws of NJSIG require that each entity may designate a Risk Management Consultant/Broker to perform various professional services in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that NJSIG shall pay each Risk Management Consultant/Broker a fee to be established annually by NJSIG’s Board of Trustees;

NOW THEREFORE, BE IT RESOLVED that the Monroe Township Board of Education does hereby appoint Bollinger, Inc., t/a Gallagher Bollinger as its Risk Management Consultant/Broker in accordance with the Bylaws of NJSIG, effective July 1, 2015 through June 30, 2016.

J. CONTRACT RENEWAL- FRONTLINE TECHNOLOGIES/AESOP

It is recommended that the members of the Monroe Township Board of Education extend and approve the previously approved contract and rider for Frontline Technologies to provide an automated substitute placement and employee absence management system for the 2015-2016 school year at the following rates which are unchanged from the previous year:

AESOP services for employees needing a substitute \$1.85/employee

AESOP services for employees not needing a substitute (attendance only) \$.90/employee

The estimated annual expenditure for this contract is expected to be \$15,080.50 and will vary dependent upon the actual number of staff. This automated service has demonstrated in the initial year of operation to have provided over \$22, 000 in savings compared to the previous in-house method.

K. TRAVEL EXPENDITURE RESOLUTION

It is recommended that the Board of Education amend the Board’s resolution dated June 17, 2015 approving travel expenditures in connection with the New Jersey School Boards Association 2015 Workshop & Exhibition to authorize travel for the previously approved Board Members/Administrators to Atlantic City, New Jersey for the period from October 27 to October 29, 2015 with the following revision:

Authorize the attendance of Michael G. Kozak, Ed.D., Superintendent of Schools, in place of Dennis Ventrello as follows:

<b>Date(s) of Travel</b>	<b>Transportation, Tolls &amp; Mileage Reimbursement* (a)</b>	<b>Hotel**(b)</b>	<b>Meals*** (c)</b>	<b>Workshop Fee \$1300 Group rate for members</b>
10/27, 10/29	\$99.52	\$188	\$165	group rate

\*(a) Mileage calculated at 96 miles one way at \$.31/mile. Round trip tolls are estimated @\$40.00 as they vary by route taken.

\*\* (b) The State allows a maximum of \$94/day for hotel/taxes. Board members will reimburse the district for all amounts over. This amount may be revised and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

\*\*\*(c) Currently the State allows \$66/day Meals/Incidentals for full day and \$49.50/day for first and last day of conference. This amount may be revised and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

**L. BID-AWARD - AUTHORIZATION OF SALE OF USED IPADS AND USED MACBOOKS**

As unanimously recommended by the Finance Committee,

WHEREAS, the Board of Education (the “Board”) desires to sell 1800 used iPad 3 units and 175 used MacBooks not needed for school purposes; and

WHEREAS, the Public School Contracts Law provides for the sale of personal property not needed for school purposes by sealed bid or public auction; and

WHEREAS, on July 14, 2015, a public sale of 1800 used iPad 3 units and 175 used MacBooks was held by the Monroe Township Board of Education; and

WHEREAS, only one bid was received, that of CDI Computer Dealers, Inc. in the amount of \$271,589.75, which is in excess of the required minimum bid of \$250,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the sale of 1800 used iPad 3 units and 175 used MacBooks to CDI Computer Dealers, Inc. in the amount of \$271,589.75 in accordance with N.J.S.A. 18A:18A-45, to be sold “as is” and without warranty or guarantee of any kind, upon payment of the full price by certified check or money order subject to all lawfully advertised terms and restrictions.

M. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY AWARDING THE LEASE PURCHASE FINANCING FOR THE ACQUISITION OF VARIOUS VEHICLES AND EQUIPMENT

As unanimously recommended by the Finance Committee,

WHEREAS, the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the “Board”) did heretofore adopt and approve a resolution authorizing the receipt of bids for financing the acquisition of various vehicles and equipment (collectively, the “Vehicles and Equipment”); and

WHEREAS, a request for bid for the lease purchase financing of the Vehicles and Equipment (the “Request”) was duly published and proposals for the lease purchase financing of the Vehicles and Equipment were duly solicited pursuant to the terms of the Request and the bid specifications attached hereto as Exhibit A (the “Bid Specifications”); and

WHEREAS, sealed bids containing proposals for the lease purchase financing of the Vehicles and Equipment were received on July 14, 2015 from the following:

<u>Name of Bidder</u>	<u>Interest Rate</u>
US Bancorp Government Leasing and Finance, Inc.	1.683%
Pinnacle Public Finance, Inc., a BankUnited Company	1.74
TD Equipment Finance, Inc.	2.0158 (yield maintenance)
TD Equipment Finance, Inc.	2.0646 (no prepayment penalty)
Capital One, N.A.	2.17

WHEREAS, the proposal of US Bancorp Government Leasing and Finance, Inc., in the form thereof attached hereto as Exhibit B (the “Proposal”), offered lease purchase financing of the Vehicles and Equipment at the lowest fixed interest rate for the term of the lease purchase financing, in accordance with the requirements of the Request and the Bid Specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD AS FOLLOWS:

SECTION 1. That the Bid Specifications and their use in the solicitation of bids are hereby ratified and approved in all respects.

SECTION 2. That the lease purchase financing of the Vehicles and Equipment is awarded to US Bancorp Government Leasing and Finance, Inc. and the Proposal thereof referred to in the recitals above is hereby accepted, the lease purchase financing to bear interest at the fixed rate as set forth in the Proposal.

SECTION 3. That the Board hereby covenants to comply with the provisions of the Internal Revenue Code of 1986, as amended (the “Code”) applicable to the lease purchase financing and covenants not to take

any action or to permit any action to be taken which would cause the interest component on the lease purchase financing to lose the exclusion from gross income for Federal income tax purposes provided under Section 103 of the Code or cause the interest component on the lease purchase financing to become an item of tax preference under Section 57 of the Code.

SECTION 4. The Board hereby authorizes the Board Secretary, the Superintendent, Bond Counsel, the Auditor and any other professionals of the Board to proceed with the lease purchase financing, including the drafting of any documents necessary therefor. The Board hereby ratifies and approves all actions previously taken by the Board Secretary, the Superintendent, Bond Counsel, the Auditor and any other professionals of the Board in connection with the drafting and negotiation of any documents necessary in connection with the lease purchase financing.

SECTION 5. The Board Secretary, the Board President, the Board Vice President, the Superintendent and the Chairperson and Vice-Chairperson of the Board's Finance Committee are hereby authorized to execute all documents necessary for the lease purchase financing, including without limitation, such documents necessary to evidence the exclusion of the interest component on the lease purchase financing from gross income for Federal income tax purposes, including, inter alia, the status of the lease purchase financing as other than "private activity bonds" within the meaning of section 141 of the Code.

SECTION 6. The Board President, the Board Vice President, the Superintendent, the Chairperson and Vice-Chairperson of the Board's Finance Committee and the Board Secretary are hereby authorized and directed to determine all matters in connection with the lease purchase financing of the Vehicles and Equipment not determined by this or subsequent resolution of the Board, as permitted by law.

SECTION 7. A copy of this resolution shall be placed on file with the Board Secretary.

SECTION 8. This resolution shall take effect immediately.

N. VENDING AGREEMENT BETWEEN THE MONROE TOWNSHIP BOARD OF EDUCATION AND THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Vending Agreement between the Monroe Township Board of Education and Middlesex Regional Educational Services Commission for the 2015-2016 school year. This agreement is a beneficial shared service leading to significant additional revenues and cost sharing.

O. MONROE TOWNSHIP MIDDLE SCHOOL ROOF & RELATED SITEWORK ROD GRANT PROJECT

It is recommended that members of the Monroe Township Board of Education approve the following resolution:

"Be it resolved that the Monroe Township Board of Education, a Regular Operating District, hereby gives Delegation of Authority to Michael C. Gorski, School Business Administrator/Board Secretary for supervision of the School Facilities Project, DOE Project No. 3290-020-13-3001, Grant No. G5-6303"

P. MONROE TOWNSHIP MIDDLE SCHOOL ROOF & RELATED SITEWORK ROD GRANT PROJECT

It is recommended that members of the Monroe Township Board of Education approve the following resolution:

“As previously approved in the capital outlay fund within the 2014/2015 general fund budget, the board authorizes use of designated funds for the Monroe Township Middle School Roof & Related Sitework ROD Grant project”

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA  
Prepared by

July 22, 2015  
Meeting Date

12. BOARD PRESIDENT’S REPORT

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

None

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

15. PUBLIC FORUM\*\*\*

16. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, August 26, 2015 7:00 p.m. Monroe Township High School

17. ADJOURNMENT

\* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

\*\* The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

\*\*\* Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.