

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
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MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING,
WEDNESDAY, SEPTEMBER 16, 2015
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE
MEETING)
(Recording Board Meetings)*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE **

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal

Mr. Nicholas Tharney

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted September 11, 2015:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PUBLIC FORUM***

7. APPROVAL OF MINUTES

Public Board of Education Meeting, June 17, 2015

Closed Session Meeting, June 17, 2015

Special Public Board of Education Meeting, June 22, 2015

Closed Session Meeting, June 22, 2015

Special Public Board of Education Meeting, June 29, 2015

Closed Session Meeting, June 29, 2015

8. COMMITTEE REPORTS

9. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. **PERSONNEL** (Items A through V)

- A. It is recommended that the Board rescind the contract of **Ms. Colleen Nelson**, teacher assistant at Falcon Care, retroactive to August 30, 2015.
- B. It is recommended that the Board accept the resignation of **Ms. Bernadette Chin**, teacher of afterschool TAG, grade 4 math at Brookside, effective September 4, 2015.
- C. It is recommended that the Board accept the resignation of **Mr. Joseph Visicaro**, as a workstation specialist at the High School, effective September 25, 2015.
- D. It is recommended that the Board approve a medical leave of absence to **Michele Britt**, bus driver in the Transportation Department, effective August 26, 2015 through December 10, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Britt may be entitled.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Marie Tumminello**, bus driver in the Transportation Department, effective September 1, 2015 through October 18, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Tumminello may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Deborah Scott**, paraprofessional at MTMS, effective September 1, 2015 pending further action of the Board in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Scott may be entitled.
- G. It is recommended that the Board approve an extended medical leave of absence to **Mr. John Lizzio**, bus driver in the Transportation Department, effective September 1, 2015 through September 30, 2015 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Lizzio may be entitled.

- N. It is recommended that the Board approve the following certificated staff as substitute TAG teachers for the 2015-2016 school year:

Michele Ballard – All Schools
Abbe Lustgarten – All Schools
Melissa Bordieri – Oak Tree School
Alison North – Woodland School
Kristen Hummel – Woodland School
Victoria DeCarlo – Brookside School
Jennifer Corvinus – Brookside School
Margaret Delmonaco – Barclay Brook School
Christy Viszoki – Middle School
Sharon Rusnak – Middle School
Fran Balint – Middle School
Jody Heyl – Middle School
Jeanne Czapkowski – Middle School
Melissa Pilgrim – Barclay Brook
Jennifer Corvinus – Brookside School

- O. It is recommended that the Board approve **Mr. James Higgins**, as Saturday Academy Coordinator for 18 sessions for 6 hours per session @\$75/hr. for a total of \$8,100 effective October 24, 2015 through May 7, 2016 (account Title I).
- P. It is recommended that the Board approve a change in the salary guide category for the following certificated staff retroactive to September 1, 2015:

Nicholas Reinhold	Step 5 MA
Kevin Higgins	Doctorate
Danielle Cocuzza	Step 6 BA+15
Michele Critelli	Doctorate
Sarah Levine	Step 6A MA+30
Crystal DeVincenzi	Step 5 MA
Michael Collins	Step 6A MA+30
Joseph Eurell	Step 4 MA+30
Dana Chincarini	Step 5 BA+15

- Q. It is recommended that the Board approve the following teachers as substitutes in the after school basic skills program at Brookside School for the 2015-2016 school year:

Kristen Brown	Jennifer Metroke
Carly Collins	Nadia Mancuso
Donna Colossi	Nancy Mills
Jennifer Corvinus	Jodi Rubenstein
Victoria DeCarlo	Eric Silverman
Jaclyn Kelly	

- R. It is recommended that the Board approve the following teachers as substitutes in the after school TAG program at Brookside School for the 2015-2016 school year:

Stephanie Arons	Jennifer Metroke
Kristen Brown	Nadia Mancuso
Danielle Cocuzza	Nancy Mills
Carly Collins	Beth Nagle
Donna Colossi	Nanci Quarino
Jennifer Corvinus	Ann Ratcliffe
Victoria DeCarlo	Jodi Rubenstein
Jaclyn Kelly	Eric Silverman
Sarah Levine	Lisa Zimmer

- S. It is recommended that the Board approve an increase in the hours of the following bus drivers retroactive to September 1, 2015 through June 30, 2016:

<i>DRIVER</i>	<i>Current Hours</i>	<i>Increased to</i>	<i>Rationale</i>
Christina Salvador	6	8	Midday route
Nina Greene	6	8	Midday route
Patricia Kortlang	6	7	Midday route
Corrine Larsen	6	8	Midday route
Susan Lohman	6	8	Midday route
Regina Martyka	6	8	Midday route
Linda Modzelewski	6	8	Midday route
Maureen Prusakowski	6	8	Midday route
Debra Holtz	6	8	Midday route
Michele Britt	6	8	Midday route
Eunice Fonseca	6	8	Midday route
Debra LaGola	6	8	Midday route

- T. It is recommended that the Board approve the following certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Ryan Tolboom	District	Educational Technology Facilitator	Step 8 BA \$60,772 + 140 hours in summer	11-120-100- 101-000-060	TBD	Transfer to Retirement replacement
2	Danielle Mazza	Applegarth	Teacher of grade 5	Step 1 MA \$49,082+\$3450 prorated	11-120-100- 101-000-050	9/16/15- 10/9/15	Leave replacement

3	Christine Baniowski	Applegarth	Teacher of Special Education	Step 1 BA \$49,082 prorated	11-213-100-101-000-093	Retroactive to 9/3/15-12/16/15	Leave replacement
4	Catherine Shaughnessy	Woodland/ Mill Lake	Speech/ Language Specialist	Step 1 MA 115%-10 days \$49082+3450 prorated	11-000-216-100-000-093	9/17/15-4/1/16 pending criminal history	Leave replacement
5	Martin Griffin	HS	Music	Additional 17%	11-140-100-101-000-070	Retroactive to 9/1/15-12/2/15	Additional section due to increase in enrollment
6	Sandra Mascali	HS	MAPPS Program	Additional 17%	11-140-100-101-000-070	Retroactive to 9/3/15-12/13/15	Leave replacement
7	Jocelyn Cadott	HS	HE/PE MAPPS Program	Additional 17%	11-140-100-101-000-070	12/14/15-6/30/16	New position
8	Robert Byrnes	HS	Teacher of Language Arts	Additional 17%	11-140-100-101-000-070	10/6/15-2/29/16	Leave replacement
9	Sandy Bubnowski	HS	Teacher of Language Arts	Additional 17%	11-140-100-101-000-070	10/6/15-2/29/16	Leave replacement
10	Carre Tringali	HS	Teacher of Language Arts	Additional 17%	11-140-100-101-000-070	10/6/15-2/29/16	Leave replacement
11	Renata MacKenzie	HS	Teacher of Language Arts	Additional 17%	11-140-100-101-000-070	10/6/15-2/29/16	Leave replacement
12	Jamie Neues	HS	Teacher of Language Arts	Additional 17%	11-140-100-101-000-070	10/6/15-2/29/16	Leave replacement
13	Steven Mackenzie	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-12/2/15	Correction in start date
14	Kalynn Deedy	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-12/2/15	Correction in start date
15	Melissa Wolverton	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-12/2/15	Correction in start date
16	Jena Rose	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-12/2/15	Correction in start date

17	Seema Taparia	HS	Teacher of Special Education	Additional 17%	11-213-100-101-000-093	Retroactive to 9/3/15-12/2/15	Correction in start date
18	Susanna Jardine	MTMS	TAG Grade 7 Language Arts	\$116.34 session	11-130-100-101-000-080	10/1/15-2/29/16	Leave replacement
19	Maureen Drabyk	Oak Tree	Teacher of Special Education	Step 1 BA \$49,082 pro rated	11-213-100-101-000-093	9/8/15-11/2/15	Change in start date
20	Brian Garrett	High School	Guidance Counselor	Step 1 MA \$49,082+\$3450 pro rated	11-000-218-104-000-098	9/8/15-2/2/16	Change in start date
21	Ashley Lizzio	Applegarth	School Goals Committee	\$286 stipend	11-120-100-101-000-050	2015-2016 school year	(5 th member now completes team)
22	Ashley Lizzio	Applegarth	Student Council co-advisor	\$2054 (50%)	11-120-100-101-000-050	2015-2016 school year	Co-Advisor
23	Tara Palino	Applegarth	Student Council co-advisor	\$2054 (50%)	11-120-100-101-000-050	2015-2016 school year	Co-Advisor
24	Jaclynn Merlette	MTMS	Technology Resource	\$1182 stipend	11-130-100-101-000-080	Retroactive to 9/1/15-6/30/16	Resignation replacement
25	Michelle Murphy	MTMS	Alpha Team Leader	\$1592 stipend	11-130-100-101-000-080	Retroactive to 9/1/15-6/30/16	Resignation replacement
26	Kerri Kirchner	MTMS	After School Basic Skills substitute		11-130-100-101-000-080	9/17/15-6/30/16	Substitute position
27	Maria Steffero	MTMS	After School Basic Skills substitute		11-130-100-101-000-080	9/17/15-6/30/16	Substitute position
28	Joseph Borden	HS	Volunteer Asst. Football coach	Volunteer		2015-2016 school year	Volunteer coach
29	Victoria Giblen	HS	Special Education teacher	Additional 17% of contract	11-213-100-101-000-093	9/16/15 – 6/30/16	New position

30	Kelly Rick	HS	Physics teacher	Step 9MA+30 \$65,772 +\$4350	11-140-100- 101-000-070	10/1/15- 6/30/16 pending criminal history	Replacement position
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U. It is recommended that the Board approve the following non-certificated staff at the following salaries:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1	Peter Klaskin	MTMS	Security	Step 2 \$22.08/hr for 8 hrs/day	11-000-266- 100-000-080	10/1/15- 6/30/16	Retirement replacement
2	Amber Pratka	Barclay Brook	Spec. Ed. Para	Step 1 Spec. Ed. \$14.87/hr. +toileting \$2.00/hr for 6.75 hrs./ day	11-204-100- 106-000-093	9/17/15- 6/30/16 pending criminal history and proficient in crisis restraint	New position
3	Daniel Pecorino	HS	Work Station Specialist	\$36,000 pro rated	11-000-252- 100-000-050	9/17/15- 6/30/16 pending criminal history	Resignation replacement
4	Lisa Romano	Brookside	Spec. Ed Para	Step 4 Spec. Ed. \$15.17 for 6.75/hrs	11-212-100- 106-000-093	Retroactive to 9/1/15- 6/30/16	Transfer
5	Susanna Fortunato	Barclay Brook	Para – Cafeteria	Step 6 Reg. \$14.49 for 2.5 hr/day	11-190-100- 106-000-010	Retroactive to 9/1/15- 6/30/16	Reduction in hours
6	Jennifer Hogan	Barclay Brook	Para – Cafeteria	Step 4 Reg. \$13.17 for 2.5 hr/day	11-190-100- 106-000-010	Retroactive to 9/1/15- 6/30/16	Reduction in hours
7	Jursy Wallace	MTMS	Spec. Ed. Para	Step 1 Spec. Ed. \$14.87/hr. +toileting \$2.00/hr for 6.75 hrs./ day	11-214-100- 106-000-093	Retroactive to 9/1/15- 6/30/16	Correction to include toileting
8	Renee Zappone	MTMS	Spec. Education Para	Spec. Ed. Para Step 7A Spec. Ed. + toileting \$18.63+\$2.00 for 6.75/hrs.	11-212-100- 106-000-093	Retroactive to 9/1/15- 6/30/16	Modification in salary to include toileting, correction in date & location

9	Beverly Mazza	Brookside	Spec. Ed. Para	Step 6 Spec. Ed \$16.49/hr. for 6.75/hrs.+\$70 annual PD stipend	11-213-100-106-000-093	Retroactive to 9/1/15-6/30/16	Modification in salary – no longer gets toileting
10	Francine Wilden	Brookside	Spec. Ed. Para	Step 8 Spec. Ed \$19.61+\$1.00 for Educational degree for 6.75/hrs day	11-212-100-106-000-093	Retroactive to 9/1/15-6/30/16	Modification in salary – no longer gets toileting
11	Kelly Duncan	Brookside	Spec. Ed. Para	Step 3 Spec. Ed \$15.07 for 3.75/hrs.	11-212-100-106-000-093	Retroactive to 9/1/15-6/30/16	Transfer no longer gets toileting
12	Danielle Verticchio	Brookside	Spec. Ed. Para	Step 3 Spec. Ed \$15.07 for 3.75/hrs.	11-213-100-106-000-093	Retroactive to 9/1/15-6/30/16	Modification in salary – no longer gets toileting
13	Mia McCabe	Mill Lake	Spec. Ed. Para	Step 4 Spec. Ed. \$15.17+ toileting \$2.00 for 6.75/hrs	11-216-100-101-000-093	Retroactive to 9/1/15-6/30/16	Transfer to new position
14	Nancy Sablosky	Applegarth	Spec. ed. Para	Step 4 Spec. Ed. \$15.17 for 3.75/hrs	11-213-100-101-000-093	Retroactive to 9/1/15-6/30/16	Transfer
15	Kathleen Maresca	Falcon Care	Asst. Group Leader	\$11.00/hr for 5.5 hrs/	65-990-320-100-000-098 pending criminal history	9/17/15-6/30/16	New position
16	Nikita Patel	Falcon Care	Asst. Group Leader	\$11.00/hr for 3.5 hrs/	65-990-320-100-000-098 pending criminal history	9/17/15-6/30/16	New position
17	Melinda Widom	Falcon Care	Group Leader	\$13.00/hr for 3.5/ hrs	65-990-320-100-000-098 pending criminal history	9/17/15-6/30/16	New position
18	Laura Monaco	Oak Tree	Lunch Para	Step 1 Reg. Ed. \$12.87 for 2.5 hrs./day	11-190-100-106-000-060	9/17/15-6/30/16	New position
19	Dan Fredericks	Oak Tree	Custodian	Black Seal \$750	11-000-262-100-000-060	Retroactive to 7/27/15-6/30/16	Adjustment in salary to include B.S.
20	Krista Schied	Oak Tree	Para lunch/classroom	Step 1 Reg. Ed. \$12.87 for 3.75/hrs.	11-190-100-106-000-060	9/21/15-6/30/16	Transfer replacement
21	Krista Schied	Falcon Care	Site Coordinator	\$20.00/hr. for 2 hrs./ day	65-990-320-600-000-098	9/21/15-6/30/16	Change in hours

22	MaryAnn Pipala	Falcon Care	Group Leader	\$13.00/hr. for 2.0/hrs. day	65-990-320-100-000-098	Retroactive to 9/4/15-6/30/16	New position
23	Pilar Brehm	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hours	65-990-320-100-000-098	9/17/15-6/30/16	New position
24	Ronald Stuto	Falcon Care	Site Coordinator	\$20.00/hr. for 3.5 hrs./day	65-990-320-100-000-098	9/21/15-6/30/16	Transfer to resignation position
25	Briona Pipal	Falcon Care	Asst. Group Leader	\$11.00/hr. for 3.5 hours	65-990-320-100-000-098	9/21/15-6/30/16 pending criminal history	New position

V. It is recommended that the Board approve the following substitutes for the 2015-2016 school year:

Michael Gunsberg	Substitute Teacher
Emily Puc’	Substitute Teacher
James Robertshaw	Substitute Teacher
Mark Wishinsky	Substitute Teacher
Elizabeth Harrison	Substitute Teacher
Jane Silverman	Substitute Teacher
Sudesh Punj	Substitute Teacher
 <u>Non Certificated</u> Stephanie Rampacek	 Substitute Paraprofessional

II. BOARD ACTION (Items A through O)

A. Residency Contracts

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contracts whose family is under contract for future residency in Monroe Township.

B. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.

C. It is recommended that the Board approve the previously submitted list of requests for Field Trips.

D. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2015-2016 school year.

- E. It is recommended that the Board approve the following substitute pay rates for the 2015-2016 school year:

School Security Guard \$15.00/hr.

- F. It is recommended that the Board approve an In-District workshop on Refresher Training/Administrators/Media Specialists presented by Stronge and Associates Educational Consulting, LLC on October 21, 2015 for a cost of \$3,000.

- G. It is recommended that the Board approve the following curriculum for the 2015-2016 school year:

Spanish 1
Spanish 2
AP Spanish Language
LA 1 Honors
LA 1
Honors Pre-Calculus

- H. It is recommended that the Board approve the participation agreement for the Middlesex Arts and Education Center for the 2015-2016 school year (up to a total of 40 students) as follows:

High School students - \$820 per student (approximately 10-12 students)
Middle School Students - \$805 per student (approximately 28-30 students)

- I. It is recommended that the Board approve the revision of the following Policies and Regulations for a first reading:

P3322	Certificated Staff Member’s Use of Personal Cellular Telephones/other Communication Devices
P4322	Non-Certificated Staff Member’s Use of Personal Cellular Telephones/other Communication Devices
P 5330	Administration of Medication
R 5330	Administration of Medication
P 5339	Screening for Dyslexia
P 5756	Transgender Students
P 7510	Use of School Facilities
R 7510	Use of School Facilities

- J. It is recommended that the Board approve the revision of the following Policies and Regulations for a second and final reading:

Bylaw 0144	Board Member Orientation and Training
Policy 1110	Organizational Chart
Policy 2622	Student Assessment
Policy 2464	Gifted and Talented Pupils
Reg. 2464	Gifted and Talented Pupils
Policy 5460	High School Graduation
Policy 8500	Food Services

- K. It is recommended that the Board approve the previously submitted Memorandum of Agreement between Middlesex County College and the Monroe Township Board of Education for the 2015-2016 school year.

- L. It is recommended that the Board of Education approve the previously submitted Sidebar Agreement between the Board and the Monroe Township Education Association regarding the Extended School Year Program. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Sidebar Agreement.

- M. It is recommended that the Board of Education approve the previously submitted Sidebar Agreement between the Board and the Monroe Township Education Association regarding unannounced observations. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Sidebar Agreement.

- N. It is recommended that the Board approve the following District Goals for the 2015-2016 School year:

Goal 1: To develop and present a plan to the Board for its approval that will address enrollment growth and facility needs, and to begin implementation of the board approved plan.

Goal 2: Expansion of two way communication with all stakeholders in the Monroe community including but not limited to the utilization of constant contact, social media, and in person meetings.

Goal 3: Complete an external audit of the special education program K-12 to ensure continued delivery of the highest quality services to meet the needs of our children in the most cost effective and efficient manner possible.

- O. It is recommended that the Board approve the following Board Goals for the 2015-2016 School year:

Goal 1: To have 100% participation on the board's self- evaluation and the superintendent's evaluation.

Goal 2: To provide support for the board approved plan for enrollment growth and facilities needs once the plan is developed and moved forward.

Goal 3: Review the board committee organization and structure processes.

10. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve Adams, Gutierrez & Lattiboudere, LLC, 1037 Raymond Blvd., Suite 900, Newark, NJ 07102, to provide legal services through our insurance carrier subject to a \$15,000 deductible in the matter entitled B.L.S. o/b/o L.S. v. Monroe Township School District, Agency Ref. No.: 2015-22585.
2. It is recommended that members of the Monroe Township Board of Education approve Sharon Ferraro to attend meetings as a sign language interpreter at a fee of \$200.00 per meeting for the 2015-2016 school year. The rate remains the same as prior years.

B. BILL LIST

It is recommended that the bills totaling \$5,813,005.72 for August 2015 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2015, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the August 2015 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. TRANSFER #2

It is recommended that members of the Monroe Township Board of Education approve Transfer #2 for Fiscal Year 2015/2016 as previously submitted.

E. NEW JERSEY SCHOOLS INSURANCE GROUP - ERIC NORTH

It is recommended that the members of the Monroe Township Board of Education approve the resolution to continue membership with the New Jersey Schools Insurance Group Eric North Insurance Consortium as previously submitted.

F. NEW JERSEY SCHOOLS INSURANCE GROUP – RESOLUTION INDEMNITY AND TRUST RENEWAL AGREEMENT

THIS AGREEMENT, made this 16th day of September, 2015, in the County of Middlesex, State of New Jersey, by and between New Jersey Schools Insurance Group, hereinafter referred to as “NJSIG”, and the Board of Education of the Monroe Township School District, hereinafter referred to as “Educational Institution”;

WHEREAS, the NJSIG seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

WHEREAS, two or more educational institutions have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto;

WHEREAS, the Educational Institution has resolved to apply for and/or renew its membership with NJSIG; and

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG.

NOW, THEREFORE, it is agreed as follows:

1. The Educational Institution hereby establishes/renews its membership with NJSIG for a three (3) year period, beginning July 1, 2015, and ending July 1, 2018 at 12:01 a.m. eastern standard time.
2. The Educational Institution agrees to participate in NJSIG with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit “A”.
3. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG and as from time to time amended by NJSIG and/or Department of Banking and Insurance in accordance with the applicable statutes and

regulations as if each and every one of said documents were re-executed contemporaneously herewith.

4. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG Plan of Risk Management.
5. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liability of each and every member of NJSIG all of whom, as a condition of membership in NJSIG, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand.
7. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations.
8. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A: 18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute this Agreement to renew membership.

G. CONTRACT RENEWAL – VIEBIT - LEIGHTRONIX

It is recommended that members of the Monroe Township Board of Education authorize and approve VieBit (formally PEG Central Web Media Hosting Services) hosted by HB Communications, 60 Dodge Avenue, P.O. Box 689, North Haven, CT 06473 through a shared services agreement with Monroe Township Municipality for a total cost of \$2,950.00 whereas the Monroe Township Board of Education's share will be \$1475.00 for the period of 10/01/2015 to 09/30/2016. Monroe's share of the fee has increased \$12.50 from last year.

H. JOINT TRANSPORTATION AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted joint transportation agreement between Monroe Township Board of Education and South Brunswick Board of Education to provide transportation services for joiner district students for the 2015-2016 school year.

I. TRANSFER OF UNEXPENDED APPROPRIATIONS AND/ OR EXCESS REVENUE TO CAPITAL RESERVE

WHEREAS, N.J.A.C. 6A:23A-14.3 permits a Board of Education to deposit into the Capital Reserve account at year end; and

WHEREAS, the aforementioned regulation authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer excess revenue and/or unexpended appropriations into reserve accounts by board resolution;

WHEREAS, the Monroe Township Board of Education wishes to deposit excess revenues and/or unexpended appropriations into a Capital Reserve account; and

WHEREAS, the Monroe Township Board of Education has determined that \$975,000 is available for such purposes to transfer.

NOW, THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby authorizes the district's School Business Administrator to make this transfer, effective as of June 30, 2015, as authorized by the county office of the Department of Education and consistent with all applicable laws and regulations.

J. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and

Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED , that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Jersey School Board 2015 Workshop & Exhibition
October 27-29, 2015 Atlantic City, New Jersey**

Staff/Board Member	Date(s) of Travel	Transportation, Tolls & Mileage Reimbursement*(a)	Hotel ** (b)	Meals* ** (c)	Workshop Fee
Staff Members					
Barbara Doll	10/27, 10/29	\$99.52	\$188	\$165	No fee
Michele Arminio	10/27, 10/29	\$99.52	\$188	\$165	No fee

*(a) Mileage calculated at 96 miles one way at \$.31/mile. Round trip tolls are estimated @ \$40.00 as they vary by route taken.

** (b) The State allows a maximum of \$94/day for hotel/taxes. Board members will reimburse the district for all amounts over. This amount may be revised and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

***(c) Currently the State allows \$66/day Meals/Incidentals for full day and \$49.50/day for first and last day of conference. This amount may be revised and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

K. RESOLUTION MONROE TOWNSHIP SCHOOLS PARTICIPATION IN THE SUSTAINABLE JERSEY FOR SCHOOLS CERTIFICATION PROGRAM

WHEREAS, the Monroe Township Board of Education wishes to participate in *Sustainable Jersey for Schools* to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification; and

WHEREAS, the Monroe Township Board of Education and the Superintendent wish to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions; and

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places; and

WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment; and

WHEREAS, sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and

WHEREAS, the Monroe Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of *Sustainable Jersey for Schools*; and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships; and

WHEREAS, the Monroe Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

NOW, THEREFORE BE IT RESOLVED by the Monroe Township Board of Education that it agrees to participate in *Sustainable Jersey for Schools*, and it is the Board’s intention to pursue certification for schools in the district.

BE IT FURTHER RESOLVED that the Board hereby appoints Mr. Ryan Tolboom to be the district’s liaison to *Sustainable Jersey for Schools*.

We do hereby recognize the Monroe Township Public School(s) Monroe Township High School as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of *Sustainable Jersey for Schools* actions.

L NEW JERSEY SCHOOLS INSURANCE GROUP 2015 ERIC NORTH SAFETY AWARD

It is recommended that the members of the Monroe Township Board of Education accept the 2015 Eric North Safety Award in the amount of \$15,465.00 and authorize its intended use to replace conventional initiating devices with analog addressable devices and the programming of the Brookside School fire alarm system communicator.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

September 16, 2015
Meeting Date

11. BOARD PRESIDENT’S REPORT

12. OTHER BOARD OF EDUCATION BUSINESS

13. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Incident No.	Date	School	Student ID
1	9/11/2015	HS	87353

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

14. PUBLIC FORUM***

15. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, October14, 2015 7:00 p.m. Monroe Township High School

16. ADJOURNMENT

* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

*** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.