

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING & BUDGET PUBLIC HEARING
WEDNESDAY, APRIL 17, 2013
7:00 P.M. - HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Louis C. Masters
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Aneri S. Patel
Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted April 12, 2013:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. FALCON L.I.F.E. PROGRAM PRESENTATION- LEARNING INDEPENDENCE THROUGH FUNCTIONAL EXPERIENCES

7. PUBLIC FORUM*

8. APPROVAL OF MINUTES

Public Board of Education Meeting, March 21, 2013
Closed Session Meeting, March 21, 2013

9. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. Enrollment**

	<u>3/31/13</u>	<u>2/28/13</u>	<u>Difference</u>	<u>2/29/12</u>	<u>Difference</u>
Applegarth School	289	288	+1		+289
Barclay Brook School	443	443	0	457	-14
Brookside School	541	542	-1	532	+9
Mill Lake School	428	428	0	443	-15
MTMS	1386	1387	-1	1393	-7
Oak Tree	602	600	+2	838	-236
Woodland School	523	522	+1	523	0
Monroe High School	<u>1899</u>	<u>1897*</u>	<u>+2</u>	<u>1760</u>	<u>+139</u>
Total Elementary & Secondary	6111	6107	+4	5946	+165

*revised was reported 1898 last month

I. Enrollment (Cont'd)

<u>School</u>	Monroe			Jamesburg		
	<u>Feb.</u>	<u>March</u>	<u>Difference</u>	<u>Feb.</u>	<u>March</u>	<u>Difference</u>
Academy Learning Center	9	9		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	1	1				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	2	2		1	1	
Collier	1	1				
CPC Upper	3	3				
East Mountain	0	0		2	2	
Eden	3	3		1	1	
Harbor School	1	1				
Hawkwood School	1	1				
JFK Johnson Rehab Inst.*	1	1		1	1	
KIVA	0	0		1	1	
Lakeview School	0	0				
New Roads Parlin	3	3				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	0	0				
Middlesex County Acad.	2	2				
Midland	0	0		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	2	2				
Nuview Academy	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1		2	2	
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Search Day Program	1	1				
UMDNJ	2	2				
Total	47	47		10	10	

*Both the Monroe student and Jamesburg student have graduated but attend JFK for transitional services

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85835	ML	2	CST	Ed. Svc. Commission	9/5/2012	10/5/2012
85161	BES	3	Med.	The Children's Hospital	9/5/2012	12/21/2012
78840	MTHS	11	Med.	Roth, Armstrong, Varacallo, Speizer, Drust, Hardt	9/11/2012	10/4/2012
79109	MTMS	6	CST	Schnitzer, Faughnan	9/5/2012	
85157	MTMS	8	CST	Firestine, Van Gorden	9/5/2012	10/8/2012
82377	MTHS	11	Med.	Prof. Education Svc. Inc.	9/24/2012	10/6/2012
80901	MTHS	9	Med.	Olszewski, Price, Granett, Feminella, Ed. Svc. Commission	9/27/2012	
78798	MTHS	10	SUS	Lyons, Morodola	10/1/2012	10/10/2012
78774	MTHS	10	504	Ed. Svc. Commission, Schnitzer, Drust, Romano, Hardt	10/10/2012	
77903	MTHS	11	Med.	Kudrak, Pepe, Wall	10/3/2012	
78585	MTHS	11	Med.	Prof. Education Svc. Inc.	10/2/2012	11/30/2012
78178	MTHS	11	Med.	Simmonds, Hardt, Harris, Drust, Beachum, Rose	10/5/2012	12/9/2012
81034	MTHS	10	SUS	Duane, Mazur, Lyons, Pepe	10/10/2012	11/28/2012
88067	MTHS	10	Med.	Ed. Svc. Commission, Rose, Hardt, Fennessy, Drust, Schnitzer, Morolda	10/10/2012	2/27/2013
85729	OOD	12	CST	Ed. Svc. Commission	10/10/2012	1/14/2013
78140	MTHS	10	504	Snagusky, Drust, Dougherty, Minter, Mazur	10/12/2012	
81071	MTHS	9	SUS	Simmons	10/15/2012	10/19/2012
40454	MTHS	10	SUS	Lyons, Lobello	10/25/2012	11/13/2012
87820	MTHS	9	Med.	Prof. Education Svc. Inc.	11/9/2012	11/30/2012
87717	MTHS	9	Med.	Prof. Education Svc. Inc.	11/14/2012	1/4/2013
85099	MTHS	12	Med.	Vogtman, Ballard, Rose, Beachum	11/14/2012	
32135	MTHS	12	SUS	Speizer, Varacallo	11/27/2012	12/8/2012
83330	MTHS	11	CST	Wall, Lyons, Pepe	11/27/2012	12/10/2012
82377	MTHS	11	CST	Rose, Morolda, MacKenzie, Deedy, Hardt	11/28/2012	12/14/2012
81034	MTHS	10	CST	Toolboom, Duane, Mazur, Lyons, Coccia, Ballard	11/28/2012	2/20/2013
50495	MTHS	12	Med.	Education Inc.	11/27/2012	11/29/2012
81240	MTHS	9	504	Pepe, Feminella, Gold, Hardt, Hoffman	12/4/2012	

83689	BES	4	Med.	Bertini	12/4/2012	1/16/2013
88108	OTS	2	CST	Sadik, Marinelli	12/5/2012	
78137	MTHS	10	Med.	Prof. Education Svc. Inc.	12/5/2012	1/17/2013
86628	MTHS	10	Med.	Ed. Svc. Commission, Weinstein, Lyons, DiMeola, Morolda, Quest	12/7/2012	1/2/2013
85806	MTHS	10	Med.	Lobello, Parker, Wall, MacKenzie, Driscoll	12/10/2012	1/18/2013
50657	MTHS	12	Med.	Fennessy, Kwitkowski	12/10/2012	1/31/2013
85793	MTHS	12	Med.	UMDNJ, Prof. Education Svc. Inc.	12/6/2012	1/3/2013
50495	MTHS	12	Med.	Lighthouse	11/30/2012	12/12/2012
82089	MTMS	7	Med.	Kirchner, Firestine, Consiglio, Muschla, Ostroski	12/19/2012	2/15/2013
86647	MTHS	10	Med.	UMDNJ	12/29/2012	1/11/2013
85914	MTHS	11	SUS	Simmonds, Pepe	1/9/2013	1/23/2013
85959	MTHS	11	SUS	Toolboom	1/9/2013	1/15/2013
81032	MTHS	9	Med.	Prof. Education Svc. Inc.	1/7/2013	1/30/2013
77504	MTHS	12	SUS	Tolboom, Rose	1/11/2013	
78943	MTMS	8	Med.	Weiner	1/7/2013	
78960	MTHS	10	Med.	Prof. Education Svc. Inc.	1/11/2013	2/13/2013
85634	MTHS	12	SUS	Ballard, McDonald, Wall, Simmonds	1/23/2013	
80870	MTHS	9	Med.	Lobello, Weinstein, Drust, Granett, Riggi	1/29/2013	
84339	MTMS	8	Med.	Prof. Education Svc. Inc.	1/17/2013	2/19/2013
82330	MTHS	10	SUS	Mazur	1/24/2013	2/21/2013
88121	BBS	3H	CST	Parent declined		1/23/2012
85936	MTHS	11	SUS	Pepe, Lyons, Mazur, Matt Hardt	1/29/2013	
84165	MTMS	7	Med.	Education Inc.	1/29/2013	
87717	MTHS	9	Med.	GenPysch	1/28/2013	
77917	MTHS	11	Med.	MacKenzie, McDonald, Pepe, Deedy, Wall, Reiff	1/30/2013	
84243	OTS	2	Med.	Chin, Oxford	1/31/2013	
70415	MTHS	12	Med.	Ballard, Tolboom, Hladak, Basile	2/14/2013	
87778	MLS	KH	Med.	Kies	2/14/2013	2/28/2013
86628	MTHS	10	Med.	Prof. Education Svc. Inc.	2/18/2013	
50616	MTHS	12	Med.	Massaro, Deedy, Roth, Morolda, Profaci	2/22/2013	
78764	MTHS	10	SUS	McDonald	3/5/2013	3/12/2013
79120	MTMS	8	Med.	Weiner, Heyl, Corbisiero, Kirchner, Earl	2/26/2013	

85844	MLS	2	Med.	Quinn, Silvers	2/26/2013	
83330	OOD	11	CST	Pepe, Lyons	3/1/2013	
83153	MTHS	9	Med.	Varacallo, Beachum, Fennessy, Chanley, Massaro, Drust	3/1/2013	
80729	MTMS	7	Med.	UMDNJ, Prof. Education Svc. Inc.	3/7/2013	
80782	MTHS	11	Med.	Rose, MacKenzie, Deedy, Basile, Stapenski, Romano	3/13/2013	
88067	MTHS	10	Med.	Drust, Fennessy, M. Hardt, Rose, Morolda	3/13/2013	
81511	MTHS	9	SUS	Valenti	3/15/2013	
81005	MTHS	10	SUS	Price	3/20/2013	
85969	MTHS	11	SUS	Ed. Svc. Commission	3/22/2013	

III. Fire Drills/Security Drills

Applegarth School-----	March 5, 2013
Barclay Brook School -----	March 20, 2013
Brookside School -----	March 5, 2013
Mill Lake School -----	March 21, 2013
Monroe Middle School-----	March 20, 2103
Oak Tree School -----	March 3, 2013
Woodland School -----	March 20, 2013
Monroe High School -----	March 20, 2013

Security Drills

Applegarth School-----	March 20, 2013
Barclay Brook School-----	March 15, 2013
Brookside School -----	March 6, 2013
Mill Lake School -----	March 20, 2013
Monroe Middle School-----	March 20, 2013
Oak Tree School -----	March 21, 2013
Woodland School -----	March 22, 2013
Monroe High School -----	March 19, 2013

IV. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of requests for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teachers for the 2012-2013 school year.
- D. It is recommended that the Board approve the attached Student Suspension Report for the month of March 2013.
- E. It is recommended that the Board approve the attached 2013-2014 School Calendar.
- F. It is recommended that the Board approve the following out of district student placements:

Student No.	School	Start Date	Tuition rate
81034	Newmark High School	Start date is 4/8/13	At a per diem rate of \$279.79
83330	Woodcliff Academy	Start date is 4/15/13	At a per diem rate of \$217.51

- G. It is recommended that the Board approve the District's Technology Plan for the 2013-2016 school years.
- H. It is recommended that the Board of Education approve the previously submitted Settlement Agreement in the matter entitled Plichta v. Monroe Township Board of Education, et al., New Jersey Superior Court, Law Division, Docket No. MID-L-185-11. The Board President, the Business Administrator/Board Secretary and the Board attorney are hereby authorized and directed to take all necessary steps to implement the aforesaid Settlement Agreement.
- I. It is recommended that the Board approve the re-adoption of the following Policies and Regulations:

Policy 6471	School District Travel
Regulation 6471	School District Travel
Policy 6510	Payroll Authorization

Policy 6520	Payroll Deductions
Policy 6620	Petty Cash
Policy 6650	Scholarship Fund
Regulation 6620	Petty Cash
Policy 6660	Student Activity Fund
Policy 6700	Investments
Policy 6740	Capital Reserve Account
Regulation 6740	Capital Reserve Account
Policy 6810	Financial Objectives
Regulation 6810	Financial Objectives
Policy 6820	Financial Reports
Policy 6830	Audit and Comprehensive Annual Financial Report
Policy 6831	Withholding or Recovering State Aid
Policy 6832	Conditions of Receiving State Aid
Policy 7510	Use of Facilities
Regulation 7510	Use of Facilities

10. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$10,227,295.75 for March 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$59,200.58 for March 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for March 2013, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2013 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. TRANSFER #9

It is recommended that members of the Board of Education approve Transfer #9 as presented for fiscal year 2012/13. A copy is attached hereto.

E. BID AUTHORIZATION – MAINTENANCE AND REPAIR WORK FOR VARIOUS TRADES: TIME AND MATERIAL RATES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for maintenance and repair work for various trades regarding time and material rates. This bid when awarded by members of the Board of Education will be encumbered against the 2013/14 Budget.

F. PROFESSIONAL APPOINTMENTS

It is recommended that members of the Board of Education approve Bayada Nurses, 101 Executive Drive, Suite 4, Morristown, NJ 08057 for nursing services to attend an overnight high school trip at a fee of \$1,650.00.

G. LEASE PURCHASE RESOLUTION & EQUIPMENT

It is recommended that the Board of Education adopt the following resolution authorizing Michael C. Gorski, CPA, Business Administrator / Board Secretary, as the district's Qualified Purchasing Agent.

WHEREAS, N.J.S.A. 18A:18A-42 authorizes the Board of Education of the Township of Monroe (the "Board") to enter into a contract exceeding the fiscal year for the leasing of equipment of every nature and kind; and

WHEREAS, the Board has a need to acquire four fifty-four passenger buses with cameras, two twenty-five passenger vans with cameras and the equipment as described in Schedule A attached hereto (collectively, the "Vehicles and Equipment") for school purposes; and

WHEREAS, the Board desires to acquire the Vehicles and Equipment through State Contract and/or competitive bidding from vendors; and

WHEREAS, the Board desires to obtain financing for the acquisition of the Vehicles and Equipment through competitive bidding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby authorizes the Superintendent, the Board Secretary and the Board's Bond Counsel to proceed to draft documents and conduct such other activities as are necessary to accomplish (a) the acquisition of the Vehicles and Equipment through

State Contract and/or by receipt of bids from vendors and (b) the receipt of bids for financing the acquisition of the Vehicles and Equipment.

Section 2. Upon receipt of bids and the approval of the successful bidder in the event that the Vehicles and Equipment or any portion thereof are acquired through competitive bidding from vendors or at any time after adoption of this resolution in the event that all or a

portion of the Vehicles are acquired through State Contract, the Board hereby directs the Board Secretary to process the necessary purchase orders to acquire the applicable portion of the Vehicles and Equipment in advance of the receipt of bids for financing the acquisition of the Vehicles and Equipment. Such purchase orders shall be expressly subject to the condition that the Board receives and accepts one or more bids for the financing of such Vehicles and Equipment. The award for the financing of the Vehicles and Equipment shall be an encumbrance against the 2013-2014 budget.

Section 3. The Board President and the Board Secretary are hereby authorized and directed to determine all matters in connection with the acquisition and financing of the Vehicles and Equipment not determined by this or subsequent resolution of the Board, as permitted by law.

Section 4. A copy of this resolution shall be placed on file with the Secretary of the Board.

Section 5. The making of and submission to the Executive County Superintendent of the application as required by N.J.A.C. 6A:26-10.1(d) is hereby authorized and approved, and the Board's Bond Counsel, along with other representatives of the Board, are hereby authorized and approved to prepare and submit such application and to represent the Board in matters pertaining thereto.

Section 6. The Board hereby appoints the law firm of McCarter & English, LLP to provide the specialized legal services necessary in connection with the financing of the Vehicles and Equipment. The Secretary of the Board is hereby authorized to cause to be printed any notice required by N.J.S.A. 18A:18A-5(a) (l) in connection with such appointment.

Section 7. This resolution shall take effect immediately

H. RESOLUTION OF MONROE TOWNSHIP BOARD OF EDUCATION TO ADVERTISE FOR BIDS FOR FOOD SERVICE MANAGEMENT COMPANY

It is recommended that the Board of Education advertise for a food service management company because the existing agreement with Pomptonian Food Service Management expires June 30, 2013. The advertisement shall be consistent with the requirements of the Public School Contracts Law and applicable federal regulations.

NOW, THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby authorizes the Business Administrator/Board Secretary to advertise for bids for a food service management company in accordance with the Public School Contracts Law and the applicable federal regulations; and

BE IT FURTHER RESOLVED that all advertisements shall be published in an official newspaper sufficiently in advance of the date fixed for receiving the bids to promote competitive bidding, and in accordance with the terms of N.J.S.A. 18A:18A-21.

Dated: April 17, 2013

I. RESOLUTION AWARDING CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES FOR A FIXED ASSETS INVENTORY

WHEREAS, N.J.S.A. 18A:18A-5(a) (2) provides that a board of education may award a contract for unspecifiable services without competitive bidding, provided that the board shall in each instance state supporting reasons for its action in the resolution awarding the contract; and

WHEREAS, Monroe Township Board of Education requires the services of an appraisal firm to perform and update a fixed assets inventory; and

WHEREAS, the need for expertise, extensive training and proven reputation is essential and the performance of the services could not be reasonably described by written specifications; and

WHEREAS, American Appraisal Associates agreed to work with staff to provide the development of detailed property records to support the capital asset reporting requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34 (GASB 34); and

WHEREAS, American Appraisal Associates will provide an updated capital assets record to assist in regard to (a.) achieving property accountability and stewardship of assets, and (b.) to obtain a valuation of assets in compliance with the requirements of GAAP, GASB 34, and GAAFR; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a contract in the amount of \$15,900 to American Appraisal Associates in accordance with its written proposal, a copy of which is annexed hereto and incorporated herein.

J. BID AUTHORIZATION – PAPER

It is recommended that members of the Board of Education authorize Michael C. Gorski, Board Secretary/Business Administrator and Qualified Purchasing Agent to advertise for and solicit bids for paper. This bid when awarded by members of the Board of Education will be encumbered against the 2013/14 Budget.

K. TRAVEL AND REIMBURSEMENT

In accordance with the resolution adopted by members of the Board of Education on March 22, 2012, entitled: “ADOPTION OF THE 2012/13 ANNUAL SCHOOL BUDGET”, members of the Board of Education established the school district travel maximum for the 2012/13 school year at the sum of \$158,422. Therefore, it is recommended that Members of the Board of Education acknowledge that as of March 31, 2013, \$95,828 has been spent.

L. BID AUTHORIZATION – GARBAGE DISPOSAL SERVICES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for garbage disposal services for the 2013-2014 fiscal year.

M. SUN NATIONAL BANK CENTER

It is recommended that the members of the Board of Education authorize and approve the attached contract with Sun National Bank Center for graduation commencement services.

N. COMCAST BUSINESS COMMUNICATIONS, INC – NETWORK SERVICES

It is recommended that the members of the Board of Education approve Comcast Business Communications, INC to provide network services.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI

Prepared by

April 17, 2013

Date

11. BOARD PRESIDENT’S REPORT

12. COMMITTEE REPORTS

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Student Matters: Residency Hearing
- Personnel: Superintendent’s Evaluation update on progress
- Student Matters: Harassment, Intimidation, and Bullying Incidents

Incident No.	Date of Incident	School	Student No.
31	3/19/2013	MTMS	88016, 81756, 80489
32	4/4/2013	MTMS	81966
33	4/4/2013	MTMS	82310, 80484, 80534
34	4/9/2013	HS	85969

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

15. PUBLIC FORUM *16. NEXT SCHEDULED - PUBLIC BOARD OF EDUCATION MEETING WEDNESDAY, MAY 8, 2013 – 7:00 PM - AT THE HIGH SCHOOL17. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.