

MONROE TOWNSHIP BOARD OF EDUCATION

423 Buckelew Avenue

Monroe Township, New Jersey 08831

(732) 521-1500

Fax (732) 521-1628

MICHAEL C. GORSKI, CPA

Business Administrator/

Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA

PUBLIC MEETING

WEDNESDAY, JUNE 5, 2013

7:00 P.M. - HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:**

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President

Mr. Ira Tessler, Board Vice President

Ms. Amy Antelis

Mr. Marvin I. Braverman

Mr. Ken Chiarella

Mr. Lew Kaufman

Mr. Louis C. Masters

Mr. Doug Poye

Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Aneri S. Patel

Ms. Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted May 30, 2013:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. RECOGNITION OF SUPPORT STAFF

7. PUBLIC FORUM*

8. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. PERSONNEL

I. Personnel

The Superintendent will recommend that the Board approve the personnel report following discussion in Executive Session.

II. BOARD ACTION

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of requests for Field Trips.

- C. It is recommended that the Board approve the attached list of Student Teachers for the 2013-2014 school year.
- D. It is recommended that the Board approve the current list of substitute personnel through the 2013-2014 school year with the exception of those whom chose not to remain on the list.
- E. **Approval to Assign Staff for 2013-2014**
It is recommended that the Board authorizes the Superintendent of Schools to assign or reassign staff for the 2013-2014 school year within the best interests of the school district.
- F. It is recommended that the members of the Monroe Township Board of Education approve “Challenge Day”, a California based non-profit organization, to provide services, people, and materials for three days of student workshops focused on student harassment, bullying and respect for a total fee of \$9,600 plus reimbursement for airfare, hotel transportation and miscellaneous, made to the vendor as per contract for the 2013-14 school year (General Fund account. No. 11-000-218-320-076).
- G. It is recommended that the Board approve the attached Agreement between Learn360/Sunburst Visual Media and the Monroe Township School District for the Learn360 License Package for a one year subscription (7/1/13-6/30-14) at a cost of \$725.00 per school for 8 schools for a total of \$5,800.00.
- H. It is recommended that the Board approve the research project “A case study: The student/teacher relationship paradigm in a one-to-one educational setting” by High School Vice Principal Kevin Higgins.
- I. It is recommended that the Board of Education approve the suspension with pay of employee no. 001289, retroactive to May 31, 2013, pending further action by the Board. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board.
- J. It is recommended that members of the Board of Education appoint **Dr. Jeff Gorman**, as the District’s Anti Bullying Coordinator for the 2013-2014 school year.
- K. It is recommended that the Board designate **Mr. Michael Gorski**, as the district’s Affirmative Action Officer for the 2013-2014 school year.
- L. It is recommended that the Board designate **Mr. Gerald Tague**, Director of Facilities to the following district appointment for the 2013-2014 school year:

Office of Emergency Management – Shelter Care Coordinator

M. It is recommended that the Board designate **Mr. Michael Gorski** to the following district appointments for the 2013-2014 school year:

- a. Public Agency Compliance Officer (P.A.C.O.)
- b. Custodian of School Records (OPRA)
- c. Deputy Shelter Care Coordinator
- d. Qualified Purchasing Agent

N. 2013-2014 NJSIAA Membership

It is recommended that the Board adopts a resolution renewing Monroe High School's membership in the *New Jersey State Interscholastic Athletic Association* for the 2013-2014 school year as follows:

BE IT RESOLVED that the Monroe Township Board of Education pursuant to the provisions of Chapter 172 of the Laws of 1979, hereby agrees to be a participating Member of the New Jersey Interscholastic Athletic Association for the 2013-2014 school year.

O. It is recommended that the Board approve the following new Policies for a first reading:

Policy 2468	Independent Educational Evaluations
Policy 6113	E-Rate

P. It is recommended that the Board approve the revision of the following Policies and Regulations:

Bylaw 132	Executive Authority
Bylaw 164	Conduct of Board Meeting
Policy 2415	No Child Left Behind Programs
Policy 3281	Inappropriate Staff Conduct
Regulation 3281	Inappropriate Staff Conduct
Policy 4230	Outside Activities
Regulation 4230	Outside Activities
Policy 4281	Inappropriate Staff Conduct
Regulation 4281	Inappropriate Staff Conduct
Policy 6480	Purchase of Food Supplies
Policy 8467	Weapons
Policy 8505	School Nutrition

Q. **2012-2013 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 9/1/12-6/1/13:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
9-14-12	HS	Drug Paraphernalia	
10-11-12	HS	HIB	
10-11-12	Woodland	HIB	
10-12-12	MTMS	HIB	
10-16-12	Mill Lake	HIB	

10-18-12	HS	HIB	
10-19-12	HS	Substance Offense	
10-24-12	MTMS	HIB	
10-26-12	HS	HIB	
11-7-12	HS	HIB	
11-14-12	HS	Substance Offense	
11-20-12	MTMS	HIB	
11-24-12	MTMS	HIB	
11-24-12	MTMS	HIB	
12/7/12	HS	Substance Offense	
12/19/12	HS	fight	
12/19/13	Brookside	Threatening comments on glass (after hours)	none
11/21/12	HS	Damage to Property	\$658
12/12/12	HS	Damage to Property	\$150
1/2/13	HS	Substance Offense	
1/7/13	MTMS	HIB	
1/15/13	HS	fight	
1/17/13	HS	Assault	
2/4/13	MTMS	HIB	
2/4/13	MTMS	HIB	
2/4/13	MTMS	HIB	
2/12/13	MTMS	HIB	
2/12/13	HS	Substance Offense	
2/15/13	HS	Assault	
2/20/13	MTMS	HIB	
2/22/13	HS	Substance Offense	
2/26/13	MTMS	HIB	
3/6/13	MTMS	HIB	
3/7/13	MTMS	HIB	
3/13/13	Brookside	fight	
3/14/13	MTMS	HIB	
3/19/13	MTMS	HIB	
4/4/13	MTMS	HIB	
4/9/13	HS	HIB	
4/11/13	HS	HIB	
4/12/13	HS	fight	
4/24/13	HS	HIB	
5-6-13	HS	Vandalism	\$150
5-16-13	HS	Assault	

9. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$9,664,739.73 for April 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$20,641.50 for April 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for April 2013, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the April 2013 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. TRANSFER #10

It is recommended that members of the Board of Education approve Transfer #10 as presented for fiscal year 2012/2013. A copy is attached hereto.

E. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Edwards Engineering Group, Inc. as the Civil Engineer of Record for the 2013-2014 fiscal year. Please refer to the attached fee schedule.

2. It is recommended that members of the Board of Education approve Environmental Safety Management Corporation to provide certified industrial hygiene

support for indoor air quality, mold and other industrial hygiene support matters during the 2013/14 fiscal year at the following rates(unchanged from prior years):

Certified Industrial Hygienist: \$175.00/hour
Industrial Hygiene Technician: \$125.00/hour
Health Physicist: \$125.00/hour

3. It is recommended that members of the Board of Education approve Barnickel Engineering Corporation as the MEP Engineer of Record for Monroe Township School District fiscal year 2013/2014. Please refer to the attached fee schedule.

4. It is recommended that members of the Board of Education approve DIGroup Architecture as the Architect of Record for Monroe Township School District fiscal year 2013/2014. Please refer to attached document for supplemental rate information.

5. It is recommended that members of the Board of Education approve Dr. Lorraine Licata, School Psychologist to complete psychological evaluations during the 2013/2014 fiscal year at the rate of \$365.00 per evaluation.

6. It is recommended that members of the Board of Education approve Rose Larkin, LDTC to complete educational evaluations during the 2013/2014 fiscal year at the rate of \$365.00 per evaluation.

7. It is recommended that members of the Board of Education approve Christine Afonso to provide occupational therapy services during the 2013/2014 fiscal year, beginning with the extended school year program, at the rate of \$65.00 per hour.

8. It is recommended that members of the Board of Education approve Oxford, 300 Corporate Center Drive, Manalapan, for the following services for the 2013/2014 school year:

Bi-lingual speech evaluation at a fee of \$650.00 per evaluation
Speech services at the rate of \$100.00 per hour
To provide home instruction at the rate of \$105.00 per session
Occupational Therapy for home instruction at \$105.00 per session
Physical Therapy for home instruction at \$105.00 per session

9. It is recommended that members of the Board of Education approve Jaime M. Cucchiara to provide occupational therapy services during the 2013/2014 fiscal year, beginning with the extended school year program, at the rate of \$65.00 per hour.

10. It is recommended that members of the Board of Education approve Tiffany Spadafora to provide physical therapy services during the 2013/2014 school year at the rate of \$65.00 per hour.

11. It is recommended that members of the Board of Education approve Meridian Pediatrics Associates, PC, 81 Davis Avenue, suite 04, Neptune, NJ 07753 for neurological evaluations at the fee of \$175.00 per evaluation for the 2013/2014 school year.

12. It is recommended that members of the Board of Education approve University Medical Center of Princeton, Princeton HealthCare System, Center for Eating Disorders Care, One Plainsboro Road Plainsboro, NJ 08536 to provide home instruction to hospitalized students at a fee of \$65.00 per hour.

F. DI GROUP ARCHITECTURE

It is recommended that members of the Board of Education approve DI Group Architecture, to prepare a Limited Design Study for room expansion at Monroe Township Middle School and a corresponding Educational Specification as recommended by the Ad Hoc Committee on Facilities Growth. The cost for the study is \$9500.00. Please refer to the attached proposal for supplemental information.

G. WHITEHALL ASSOCIATES, INC.

It is recommended that members of the Board of Education approve Whitehall Associates, to prepare a Demographic Study as recommended by the Ad Hoc Committee on Facilities Growth. The cost for the study is \$1500.00. Please refer to the attached proposal for supplemental information.

H. VERIZON LETTER OF AGENCY

It is recommended that members of the Board of Education approve the attached Verizon Letter of Agency in effect between July 1, 2013 and June 30, 2014.

I. RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

WHEREAS, the Monroe Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as

presented to the Monroe Township Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The MRESC will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by MRESC;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation within three days or sooner after receipt of the formal written request; and

It is further agreed that the Monroe Township Board of Education will provide the MRESC with the following:

- a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost- all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Monroe Township Board of Education.
 - III. Length of Agreement- this agreement and obligations and requirements there in shall be in effect between July 1, 2013 and June 30, 2014.
 - IV. Entire Agreement- this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

J. CONTRACT BETWEEN BOARD OF EDUCATION AND DIRECT ENERGY BUSINESS

It is recommended that members of the Board of Education approve the 2013/2014 contract between the Monroe Township Board of Education and Direct Energy Business as related to the procurement of electric generation for lighting and provided through procurement by the Alliance for Competitive Energy Services (ACES) which is the energy aggregation of the New Jersey School Boards Association, New Jersey Association of School Business Administrators and the New Jersey Association of School Administrators. Please refer to the attached contract for supplemental information.

K. CONTRACT BETWEEN BOARD OF EDUCATION AND FIRST ENERGY SOLUTIONS

It is recommended that members of the Board of Education approve the 2013/2014 contract between the Monroe Township Board of Education and First Energy Solutions as related to the procurement of electric generation service related to large high voltage, and provided through procurement by the Alliance for Competitive Energy Services (ACES) which is the energy aggregation of the New Jersey School Boards Association, New Jersey Association of School Business Administrators and the New Jersey Association of School Administrators. Please refer to the attached contract for supplemental information.

L. VENDING AGREEMENT BETWEEN THE MONROE TOWNSHIP BOARD OF EDUCATION AND THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

WHEREAS, both Recipient LEA and Vendor LEA participate in the United States Department of Agriculture (USDA) School Nutrition Programs that are administered by the New Jersey Department of Agriculture, Division of Food and Nutrition (State Agency); and

WHEREAS Recipient LEA desires to purchase meals for its school food service program from Vendor LEA; and

WHEREAS, Vendor LEA has adequate meal preparation facilities and is willing to provide school meals to Recipient LEA.

NOW, THEREFORE, in consideration of the terms and conditions hereinafter set forth, Recipient LEA and Vendor LEA hereby agree as follows:

I. Purpose and Term

Recipient LEA hereby agrees to purchase from Monroe Township Board of Education, and Middlesex Regional Educational Services, hereby agrees to provide to The Academy Learning Center, the lunches, breakfast supplies, and that are indicated in Section III below (collectively referred to in this contract as the “vended meals”), as part of the respective USDA School Nutrition Programs, all in accordance with the terms of this contract and applicable USDA regulations.

Vendor LEA will provide the vended meals to the Recipient LEA school sites listed on the attached **Schedule A**. Recipient LEA will give Monroe Township Board of Education 30 days’ advance written notice of any change to the site or other information listed on **Schedule A**.

This contract is effective for the period commencing September 1, 2013 and ending June 30, 2014, unless terminated earlier as provided herein.

II. School Calendars

The Monroe Township Board of Education will provide the vended meals daily, Monday through Friday, on days when b The Academy Learning Center is scheduled to be in session, according to their respective school year calendars attached as **Schedule B**. Vendor LEA will not be required to provide vended meals on days when schools are closed due to inclement weather.

III. Meal Requirements

Lunches meeting National School Lunch Program requirements set forth in 7 CFR Section 210.10.

Breakfasts meeting School Breakfast Program requirements set forth in 7 CFR Section 220.8.

All vended meals will be prepared following applicable USDA program regulations, and will conform to the meal pattern requirements set forth therein.

IV. Milk

Monroe Township Board of Education will supply all vended meals **without milk**, which The Academy Learning Center will purchase separately.

V. Menus

The Monroe Township Board of Education will provide Recipient LEA with menus prepared on a monthly basis at least one week in advance of their effective dates.

VI. Orders

Recipient LEA will order vended meals on a **daily** basis by notifying Vendor LEA by [phone/email/fax] not later than 10:00 a.m. of the numbers of each type of vended meal needed for that day.

Recipient LEA may increase or decrease the number of each type of vended meal ordered for any day by up to 10:00 a.m. vended meals by notifying Vendor LEA by [phone: 732-521-6042 Ext. 2040] not later than 10:00 on the scheduled delivery date. Recipient LEA may from time to time order additional food, condiments, utensils or paper goods from Vendor LEA by notifying Vendor LEA (by phone/fax) at least one day in advance of the desired delivery date.

VII. Packaging

Vendor LEA will provide vended meals in bulk quantities, accompanied by written instructions listing the planned portion size to be served of each food component in order to meet the applicable meal pattern requirements.

All vended meals supplied by Vendor LEA will include the following:

Eating utensils

Condiments

Paper goods

VIII. Delivery

Vendor LEA will load vended meals in separate, suitable transport containers for each meal type, to be picked up by Recipient LEA not later than 10:15 each day. Vendor LEA will be responsible for the condition and care of vended meals, including maintaining the proper temperature of meal components, until picked up by Recipient LEA. Vendor LEA will prepare a daily delivery slip and an authorized Recipient LEA representative will count and verify all vended meals at pick up, and note any discrepancies on the daily delivery slip.

IX. Charges and Billing

Recipient LEA will pay the following prices for vended meals that meet School Nutrition Programs requirements and are provided in accordance with this contract:

Lunch \$ 2.65

Vendor LEA will submit a written invoice to Recipient LEA following the end of each calendar month, listing the numbers and types of vended meals provided on each day of the preceding month, the monthly total for each type of vended meal provided, and their respective unit prices. The invoice shall also include an itemized list and the respective charges for any additional food, milk, condiments, utensils, paper goods and cleaning supplies delivered by Vendor LEA to Recipient LEA in the preceding month. If Vendor LEA received any USDA donated foods on behalf of Recipient LEA during the preceding month, it will deduct the total market value of all such foods from the amount billed on Recipient LEA's monthly invoice. Recipient LEA will not be required to pay for vended meals that are spoiled or unwholesome at the time of delivery, or that otherwise fail to meet the terms of this contract.

X. Health and Sanitation

Vendor LEA will maintain applicable state and local health certifications for all facilities in which meals are prepared for Recipient LEA. All food will be properly stored, prepared, packaged and transported free of contamination and at appropriate temperatures.

Vendor LEA will follow applicable Hazard Analysis Critical Control Point (HACCP) procedures in the preparation and delivery of vended meals for Recipient LEA.

XI. Recordkeeping and Availability of Records

- A. Vendor LEA will keep and maintain all HACCP food safety records, including HACCP process, and time and temperature monitoring.
- B. Vendor LEA will provide production and menu records relating to vended meals as needed in connection with any administrative review of Recipient LEA's school food service program, including the following: detailed production records; dated menus; recipes and/or nutrient fact sheets for all menu items served as part of reimbursable vended meals; and USDA Grain/Bread Chart.
- C. Vendor LEA agrees to grant representatives of Recipient LEA, the State Agency, USDA, and the U.S. General Accounting Office access to any of its books, documents, papers and records directly pertinent to this contract, for the purpose of making audit, examination, excerpts, and transcriptions. Vendor LEA will retain all required records for a period of three (3) years after Recipient LEA makes final payment under this contract and all other pending matters are closed.

XII. Claims for Reimbursement

Recipient LEA will be responsible for point-of-service meal counts for all vended meals served at Recipient LEA's schools, and for completing and submitting claims for reimbursement to the State Agency.

XIII. USDA Donated Foods

If Vendor LEA will receive USDA donated foods on behalf of Recipient LEA, the parties agree to accomplish this in compliance with any requirements in their respective agreements with the State Agency Food Distribution Program. Vendor LEA will credit Recipient LEA each month for the market value of all USDA donated foods it receives on behalf of Recipient LEA.

XIV. Termination

Either party may cancel this contract at any time by giving 60 days' written notification to the other party. Neither party shall be liable for any loss or penalty upon such termination, except Recipient LEA shall pay Vendor LEA for vended meals delivered in accordance with this contract prior to the termination date.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed by their duly authorized representatives as of the dates set forth below.

M. STATE CONTRACT PURCHASES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase furniture items for the District for the 2013/2014 fiscal year from the following vendors under their respective NJ State Contract #s:

<u>Company Name</u>	<u>State Contract</u>
Adelphia Steel Equip.Co.	83724 and 81606
Artco Bell Corporation	83733
Brodart Furniture	83737
Inwood	81623
Krueger International Inc.	81720

N. RESOLUTION RECOMMENDING REJECTION OF BIDS AND READVERTISING

It is recommended that the Board of Education reject all bids received for trash removal and recycling services, and re-advertise this procurement as soon as possible. This action is recommended because the bids reflected confusion among bidders as to the required number of pick-ups at the High School and Middle School, and it is necessary to revise the proposal form in order to ensure that all bidders are calculating prices on the same basis. It is further recommended that if the Business Administrator/Board Secretary determines that it is not practical to have services commence under this procurement before the current trash collection and recycling contract expires on June 30, 2013, a purchase order be issued to the Board's present vendor for continuation of its services under the terms of its existing contract through July 31, 2013. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board.

O. SCHOOL LUNCH PRICES

It is recommended that member of the Board of Education approve the following prices for the 2013/2014 school year:

Lunches

High School	\$2.05
Monroe Middle School	\$2.00
Elementary Schools	\$1.95

Student reduced	\$.40
Adult	\$2.85

Milk – all schools	
White & Skim	\$.55
Chocolate	\$.60

Kindergarten Paid Milk \$.35
 MECA Meal/Snacks \$3.85

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA
 Prepared by

June 5, 2013
 Date

10. BOARD PRESIDENT’S REPORT

11. COMMITTEE REPORTS

12. OTHER BOARD OF EDUCATION BUSINESS

13. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Personnel: Superintendent’s Evaluation
- Personnel: Employee No. 001289 – To Discuss Personnel Matter
- Personnel: Employee No. 001927 – To Discuss Personnel Matter
- Student Matters: Harassment, Intimidation, and Bullying Incidents

Incident No.	Date of Incident	School	Student ID
38	5/7/2013	MTMS	78621, 78495
39	5/28/2013	Barclay	86181, 87232, 86142

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

14. PUBLIC FORUM *

15. NEXT SCHEDULED - PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, JUNE 19, 2013 – 7:00 PM - AT THE HIGH SCHOOL

16. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.