



Ad-Hoc Committee

Meeting Minutes



Location: Monroe Township HS Media Center

Date: July 31, 2019

Time: 6:30p-8:00p

Attendance:

- I. Mr. Masters called the meeting to order at 6:35pm. He confirmed that everyone had received the proposals via email and a hard copy was provided.
- II. Mr. Masters discussed the expectations of this committee: to provide recommendations to the BoE that they will consider acting upon. The committee was in agreement.
- III. Mr. Masters discussed the agenda and format of the meeting. The meeting was broken into three parts:
 - Proposal evaluation criteria
 - Proposal evaluation
 - Next meeting discussion and scheduling
- IV. Mr. Masters suggested that the evaluation be broken into two parts: basic triage and in-depth review. “Triage” would identify proposals that are invalid due to their not meeting of basic requirements:
 - It is not illegal
 - It is not unethical
 - It does not negatively impact providing a thorough and efficient education
 - It is under the BoE’s purview
 - It addresses the district’s growth issue

After proposals are eliminated by one or more of these “trriage” criteria, remaining proposals would be reviewed comprehensively. District experts on the committee were asked to provide further data/details if needed. This more advanced review would generally focus on two precepts:

1. It is a sound and desirable idea that addresses the growth concerns
2. It is worthwhile recommending to the BoE for consideration

Also, it was discussed that proposals may be precluded in whole or in parts. The committee would keep a list of proposal ideas requiring consideration.

- V. Using the agreed upon evaluation criteria, the committee then re-reviewed the proposals amongst themselves for 15 minutes. The proposals eliminated (in whole or in part):



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#	Status	Notes
1	Removed	Impact fees are illegal in NJ
2	Removed	Adding floors not be feasible
3	Removed	Crowdfunding not feasible for school funding
4	Review	
5	Removed	Still in use and would need significant renovations; this would be long term
6	Removed	Impact feed are illegal in NJ; service are already shared
7	Review	Will review modular construction but this would need to be part of a more complete proposal
8	Removed	Other districts don't have the space and other infrastructure issues would be a concern. Senior center is not large enough to address our needs. Will consider construction and building leasing.
9	Review	
10	Removed	Duplicate
11	Removed	Not purview of BoE
12	Review	
13	Review	Land needs to be further investigated
14	Review	
15	Removed	No space
16	Removed	Not addressing growth
17	Review	Committee investigating growth suggestions
18	Removed	Not addressing growth
19	Removed	Not addressing growth
20	Removed	Not addressing growth
21	Review	
22	Removed	BoE can't request that the state build a school and the specifics
23	Removed	Not purview of BoE
24	Removed	Modular construction still being reviewed
25	Removed	Not addressing growth
26	Removed	Grade shifts are still being reviewed
27	Review	
28	Removed	Not addressing growth
29	Review	
30	Review	
31	Review	



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- VI.** The committee discussed the existing demographic study which is several years out of date. Mr. Tague expressed that an updated study would help with correctly evaluating several of the proposals. Mr. Gorski estimated that a new study would cost between \$1500 and \$4000. The committee agreed to recommend to the BoE a new demographic study.
- VII.** The committee summarized ideas that may require additional consideration (and may be covered under other proposals):
- Donations
 - State School for Boys
 - Leasing existing building(s)
 - Full-year school
 - Split sessions
 - Redistrict
 - Reconfigure existing school(s) and/or grades

	Action Items	Owner(s)	Update Deadline
1	Research accepting donations	Mr. Gorski	Next scheduled meeting
2	Begin research full-year school (possible staff/parent poll)	Dr. Alvich	Next scheduled meeting
3	Begin research split sessions	Dr. Alvich	Next scheduled meeting
4	Begin research of modular construction	Mr. Tague	Next scheduled meeting
5	Prepare Demographic study request for BoE	Mr. Gorski	Before next BoE meeting
6	Schedule next meeting	Mr. Masters	ASAP