

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
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MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING,
WEDNESDAY, JANUARY 4, 2017
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings) (See Note 1 below)

1. **STATEMENT**

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted December 30, 2016:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

2. **CALL TO ORDER**

3. **PLEDGE OF ALLEGIANCE**

4. **ELECTION RESULTS**

5. STATUTORY OATH:
Ms. Michele Arminio
Mr. Ken Chiarella
Ms. Patricia Lang
Mr. Paul Rutsky – Jamesburg Representative

6. ROLL CALL

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Mr. Ken Chiarella
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2 below)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Mr. Syed Ateeb Jamal
Ms. Stefani Scalisi

7. ELECTION OF BOARD PRESIDENT
8. ELECTION OF BOARD VICE-PRESIDENT
9. CODE OF ETHICS
10. SUSPENSION OF POLICY/BYLAW

It is recommended that the Board of Education suspend the operation of Policy/Bylaw #0164 to permit the Board to conduct only one public forum at this evening's public meeting.

11. PUBLIC FORUM (See Note 3 below)

12. ORGANIZATIONAL ITEMS:

a. Meeting Dates:

Be It Resolved that the regular meetings of the Board of Education of the Township of Monroe shall be held as per the previously submitted schedule, at which time formal action may be taken.

b. Policy:

Be It Resolved by the Board of Education of the Township of Monroe that all policies of the previous Board are hereby adopted until such time as the Board decides to revise, or otherwise alter policies.

c. Designation of Banks or Depositories:

Be It Resolved that the Board of Education designates the following banks or depositories for school district funds:

The Depository Trust Company
State of New Jersey Cash Management Fund
Provident Bank*
US Bank

*Provides most of the banking services.

Be it Further Resolved that the Business Administrator is authorized to establish accounts, and wire transfer funds among the accounts as needed, and approve the payment of bills between Board Meetings.

d. Newspapers For Legal Advertisements:

Be It Resolved that the Board of Education designates the Cranbury Press or the Home News Tribune, both of which circulate in the school district, as official newspapers for legal advertisement.

13. STUDENT BOARD MEMBERS' REPORT

14. BUSINESS ADMINISTRATOR'S REPORT/ RECOMMENDATIONS

A. PROFESSIONAL APPOINTMENT

PRE-REFERENDUM PLANNING

It is recommended that the Monroe Township Board of Education authorize the Business Administrator/Board Secretary to solicit proposals and enter into an agreement for professional land appraisal services to obtain appraisals of properties located in Monroe Township and properties located in municipalities adjoining Monroe Township. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

It is recommended that the Monroe Township Board of Education authorize Brinkerhoff Environmental Services, Inc. to provide environmental services in connection with properties located in Monroe Township and properties located in municipalities adjoining Monroe Township. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

It is recommended that the Monroe Township Board of Education authorize DI Group Architecture, LLC, the Board’s Architect of Record, to provide architectural services in connection with properties located in Monroe Township and properties located in municipalities adjoining Monroe Township at the previously approved hourly rates of DI Group Architecture, LLC, as follows:

2016-2017 HOURLY COMPENSATION RATES:

Position	Rate Per Hour
Principal	\$175
Associate	\$135 - \$150
Architect	\$105 - \$145
Project Manager	\$106 - \$148
Architectural Designer	\$127 - \$165
Interior Designer	\$ 62 - \$137
Construction Administrator	\$105 - \$139
Graphic Designer	\$ 85 - \$137
CAD Technician	\$ 56 - \$115
Clerical	\$ 45 - \$ 75

The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

It is recommended that the Monroe Township Board of Education approve Edwards Engineering Group, Inc. to provide site development feasibility studies and conceptual design services in connection with properties located in Monroe Township and properties located in municipalities adjoining Monroe Township at the following rates of Edwards Engineering Group, Inc.:

RATE SCHEDULE

(07/01/16 - 07/01/17)

Principal Professional Engineer	\$160.00 per hour
Professional Land Surveyor	\$140.00 per hour
Project Manager	\$130.00 per hour
Professional Engineer	\$125.00 per hour
Engineer-In-Training	\$105.00 per hour
Engineering Tech	\$ 95.00 per hour
Field Inspector	\$ 85.00 per hour
Survey Field Crew (2 Man).....	\$140.00 per hour

Testimony/Attendance at Evening Meetings & Public Hearings ... \$450.00 per meeting

CAD Drawing Plotting Charges:

24"x36" Mylar	\$75.00 per drawing
30"x42" Mylar.....	\$80.00 per drawing

Black Line Copy Charges:

24" x 36"	\$5.00 per drawing
30" x 42"	\$7.50 per drawing

Photocopying Charges:

8-1/2" x 11"	\$0.25 per page
8-1/2" x 14"	\$0.30 per page
11" x 17"	\$0.40 per page

Overnight Mail Charges

Cost plus 10%

Miscellaneous Charges

Cost plus 20%

The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

The above actions authorize the Business Administrator to sign and administer contracts and/or purchase orders.

15. BOARD PRESIDENT’S REPORT
16. OTHER BOARD OF EDUCATION BUSINESS
17. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Receive attorney advice regarding the Code of Ethics for School Board Members.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, January 25, 2017 5:00 p.m. Monroe Township High School

19. ADJOURNMENT

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**