

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, NJ 08831
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MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY, OCTOBER 19, 2016
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings) (See Note 1 below)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

BOARD MEMBERS

Ms. Michele Arminio
Mr. Marvin Braverman
Ms. Jill DeMaio
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2 below)

Mr. Paul Rutsky

STUDENT BOARD MEMBER REPRESENTATIVES

Mr. Syed Ateeb Jamal
Ms. Stefani Scalisi

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted October 14, 2016:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Special Public Board of Education Meeting, July 13, 2016
Closed Session Meeting, July 13, 2016
Public Board of Education Meeting, July 27, 2016
Closed Session Meeting, July 27, 2016

6. STUDENT BOARD MEMBERS' REPORT

7. STATE ASSESSMENT DATA BOARD PRESENTATION

8. COMMITTEE REPORTS

9. PUBLIC FORUM (See Note 3 below)

10. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>9/30/16</u>	<u>6/30/16</u>	<u>Difference</u>	<u>9/30/15</u>	<u>Difference</u>
Applegarth School	363	323	+40	321	+42
Barclay Brook School	352	380	-28	369	-17
Brookside School	423	429	- 6	419	+ 4
Mill Lake School	598	658	-60	640	-42
MTMS	1649	1638	+11	1624	+25
Oak Tree School	673	642	+31	604	+69
Woodland School	415	404	+11	400	+15
Monroe High School	<u>2167</u>	<u>2083</u>	<u>+84</u>	<u>2091</u>	<u>+76</u>
Total Elementary & Secondary	6640	6557	+83	6468	+172

I. ENROLLMENT (cont'd)

School	Monroe			Jamesburg		
	June	Sept.	Difference	June	Sept.	Difference
Academy Learning Center	9	8	Minus 1	2	1	Minus 1
Bonnie Brae School	1	0	Minus 1			
Bridge Academy	1	1				
Center for Lifelong Learn	2	1	Minus 1			
Childrens Center of Monm.	2	2		1	0	Minus 1
Coastal Learning Center	2	0	Minus 2			
Collier	1	2	Plus 1			
CPC High Point	1	2	Plus 1			
Douglass Develop. Center	0	0		1	1	
East Mountain	1	1		1	0	Minus 1
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	2	2				
New Roads Parlin	2	1	Minus 1			
New Roads Somerset	1	1				
Mercer Elementary	2	1	Minus 1			
Mercer High School	3	3				
Morris Union Jointure DCL	1	1				
Newgrange School	4	4				
Newmark Schools	2	2				
NuView Academy	1	0	Minus1			
Princeton Child Develop Inst.	1	1				
Rugby	1	2	Plus 1			
School for Hidden Intellig.	1	1				
Schroth School	3	2	Minus 1			
Shore Center	1	1				
UMDNJ	1	1				
Willowglen Academy	0	1	Plus 1			
Total	51	46		6	3	

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
91198	OTS	1	CST	Countryman, Seitz	7/1/2016	
79109	MTHS	10	CST	Countryman, Earl, G. Schnitzer	7/1/2016	
85686	OOD	12	CST	S. Wall	9/6/2016	
91515	OOD	11	CST	Ongaro, Lyons, Sharma, Casarella	9/13/2016	
88138	OOD	12	Medical	Brookfield Educational Services	9/13/2016	
85353	MTMS	7	Medical	Murphy, Best, Sammut, Earl	9/6/2016	
82315	MTHS	10	Medical	Professional Education Services	9/20/2016	
89763	MTHS	11	CST	S. Wall, Rondon, Olszewski	9/15/2016	
89515	MTHS	11	Medical	Riggs, Profaci, Simmonds, Herman	9/7/2016	
83151	MTHS	10	Medical	Rutgers UBHC	9/26/2016	
88199	MTHS	12	Medical	Professional Education Services	9/28/2016	
80963	MTHS	11	Medical	Weinstein	9/27/2016	
89630	MTMS	8	Medical	Professional Education Services	9/30/2016	

III. FIRE AND LOCKDOWN DRILLS

Applegarth School ----- September 12, 2016
 Barclay Brook School ----- September 16, 2016
 Brookside School ----- September 9, 2016
 Mill Lake School ----- September 16, 2016
 Monroe Middle School----- September 16, 2016
 Oak Tree School ----- September 8, 2016
 Woodland School ----- September 8, 2016
 Monroe High School ----- September 28, 2016

Lockdown

Applegarth School----- September 13, 2016
 Barclay Brook School-----September 8, 2016
 Brookside School -----September 14, 2016
 Mill Lake School -----September 13, 2016
 Monroe Middle School-----September 12, 2016
 Oak Tree School ----- September 12, 2016
 Woodland School -----September 19, 2016
 Monroe High School -----September 23, 2016

IV. PERSONNEL (Items A through JJ)

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Dale Harris**, Special Education teacher at the High School, effective January 1, 2017.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Kevin Fadden**, custodian at MTMS, effective November 1, 2016.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Melinda Widom**, group leader at Falcon Care, effective December 24, 2016.
- D. It is recommended that the Board accept the resignation, due to retirement, of **Dr. Dean Quest**, Science teacher at the High School, effective December 1, 2016.
- E. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Eleanor Walker**, bus driver in the Transportation Department, retroactive to October 1, 2016.
- F. It is recommended that the Board approve the change in resignation date of **Dr. Maria Steffero**, math teacher at MTMS effective October 22, 2016.
- G. It is recommended that the Board accept the resignation of **Ms. Lydia Santiago**, paraprofessional at Woodland School, retroactive to September 21, 2016.
- H. It is recommended that the Board accept the change in the resignation date of **Ms. Heidi Falanga**, Spanish teacher at MTMS, retroactive to September 30, 2016.
- I. It is recommended that the Board accept the resignation of **Ms. Laura McIntyre**, paraprofessional at Barclay Brook School, retroactive to October 7, 2016.
- J. It is recommended that the Board accept the resignation of **Ms. Jennifer Patricolo**, paraprofessional at Applegarth School, retroactive to October 10, 2016.
- K. It is recommended that the Board accept the resignation of **Mr. Thomas Jinks**, as an AVID elective teacher, effective October 31, 2016.
- L. It is recommended that the Board rescind the contract of **Ms. Joyce Hunt**, Driver in the Transportation Department, effective October 20, 2016.
- M. It is recommended that the Board approve the return to work of **Ms. Louise Bauman**, secretary at MTMS retroactive to October 10, 2016.
- N. It is recommended that the Board approve a maternity leave of absence to **Ms. Jennifer Wirth**, teacher of grade 1 at Mill Lake School, effective January 31, 2017 through January 30, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further

recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Wirth may be entitled.

- O. It is recommended that the Board approve a maternity leave of absence to **Ms. Randa Rydzy**, teacher of Special Education at Barclay Brook School, effective November 21, 2016 through March 31, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended Ms. Rydzy will utilize 32 sick days and the remaining days will be unpaid.
- P. It is recommended that the Board approve a maternity leave of absence to **Ms. Astin Williams**, teacher of Art at MTMS, effective December 10, 2016 through April 30, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that Ms. Williams will utilize her sick days and the remaining days will be unpaid in accordance with the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.
- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Sharon Gsellmeyer**, secretary at Mill Lake School, effective October 18, 2016 through January 1, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Gsellmeyer may be entitled.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Karen Chu**, security at Brookside School, effective October 24, 2016 pending further action of the Board (for a period of approximately 6 weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Chu may be entitled.
- S. It is recommended that the Board approve an extended medical leave of absence to **Ms. Linda Modzelewski**, bus driver in the Transportation Department, effective September 20, 2016 through October 26, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Modzelewski may be entitled.

- T. It is recommended that the Board approve a medical leave of absence to **Ms. Laurie Rubin**, paraprofessional at Brookside School, retroactive to September 30, 2016 through October 31, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Rubin may be entitled.
- U. It is recommended that the Board approve an extended medical leave of absence to **Ms. Debra LaGola**, bus driver in the Transportation Department, effective October 1, 2016 through October 21, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. LaGola may be entitled.
- V. It is recommended that the Board approve an unpaid medical leave of absence to **Ms. Casey Valville**, Special Education teacher at Brookside School, effective October 20, 2016 through November 6, 2016, in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017.
- W. It is recommended that the Board approve an unpaid leave of absence under FMLA to **Mr. Michael Wall**, teacher of Math at the High School, effective November 14, 2016 through January 2, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Mr. Wall's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et. seq., as appropriate.
- X. It is recommended that the Board approve an extended medical leave of absence to **Charlotte Malvasio**, paraprofessional at Mill Lake School, effective October 16, 2016 through February 12, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Malvasio may be entitled.
- Y. It is recommended that the Board approve an extended medical leave of absence to **Ms. Maria Tumminello**, bus driver in the Transportation Department, effective October 27, 2016 through November 28, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It

is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Tumminello may be entitled.

- Z. It is recommended that the Board approve the following personnel as staff in the After School Basic Skills program for the 2016-2017 school year:

Woodland

Samantha Gancz – substitute teacher
Marie Heitner – substitute paraprofessional
Tracy Hammill – substitute paraprofessional

Applegarth

Radhika Patel – teacher

Brookside

Claudia Loonan - teacher

- AA. It is recommended that the Board approve the following personnel as substitutes for the After School TAG program for the 2016-2017 school year elementary teachers \$77.56 per session and MTMS teachers \$116.34 session (1.5hrs):

Terri Gross – Oak Tree
Jeanne Czapkowski – MTMS
Margaret Delmonaco – Barclay Brook
Mike Cappo – MTMS
Jennifer Corvinus – Brookside
Stephanie Arons - Brookside
Judy Firestine – MTMS

- BB. It is recommended that the Board approve the following schools and personnel for the School Committee Improvement Panel [SCIP] for the 2016-2017 school year:

Brookside

Principal – Antonio Pepe
Supervisor – Kelly Roselle
Teacher – Laura Horoszewski

Woodland

Principal – Adam Layman
Assistant Principal – Samantha McCloud
Teacher – Allison North

Barclay Brook

Principal – Erinn Mahoney
Supervisor – Monica Heinze
Teacher – Danielle Sano

Applegarth

Principal – Dennis Ventrello

Supervisor – Susan Gasko

Teacher – Carol Pignataro

Oak Tree

Principal – Patricia Dinsmore

Assistant Principal – Pamela Amendola

Teacher – Magdalena Fidura

Mill Lake

Principal – Kristen Mignoli

Supervisor – Bonnie Casaletto

Teacher – Brooke Kreiger

MT Middle School

Principal – Chari Chanley

Assistant Principal – James Higgins

Teacher – Dawn Graziano

MT High School

Principal – Robert Goodall

Assistant Principal – Scott Madreperla

Teacher – Jaclyn Puleio

Teacher – Sharon DeMarco

CC. It is recommended that the Board approve an increase in the hours of the following bus drivers retroactive to September 1, 2016 through June 30, 2017 except where noted:

<u>DRIVER</u>	<u>Current Hours</u>	<u>Increased to</u>	<u>Rationale</u>
Christina Salvador	6	8	Midday route
Nina Greene	6	8	Midday route
Corrine Larsen	6	8	Midday route
Susan Lohman	6	8	Midday route
Regina Martyka	6	8	Midday route
Linda Modzelewski	6	8	Midday route
Maureen Prusakowski	6	8	Midday route
Debra Holtz	6	8	Midday route
Michele Britt	6	8	Midday route
Eunice Fonseca	6	8	Midday route
Debra LaGola	6	8	Midday route
Cheryl Walus	6	8	Midday route – Eff. Nov. 1
Susan Zelickovics	6	7.5	Midday route – Eff. Nov. 1.
Dawn Krempecki	6	7	Midday route – Eff. Nov. 1

- DD. It is recommended that the Board approve the following clubs and advisors at MTMS for Fall 2016 at the instructional rate (53.87/hr.)

Acting for Television Club – Heidi Lubrani
Amazing Painters Workshop Club – Katie Elias
American Young Voice Club – Nina Schmetterer
Engineering: TSA (Technology Student Association) Club – Sarah Cummings
History Bee Club – Karen Earl
Industrial Arts Club – Kerry Curran
Legal Eagles Club – Dawn Graziano/Mary (Katie) Sullivan
Let's Color – Justine Carnevale
Programming Club – Donna Montgomery
Sewing Club – Michelle Murphy
Technology: TSA (Technology Student Association) Club – Donna Montgomery
Writers' House Club – Jacqueline Hong

- EE. It is recommended that the Board approve the following clubs and advisors at MTMS for Fall 2016 at the non-instructional rate (\$44.85/hr.)

Card and Board Game Club – Jody Heyl
Chess Club – Frank Bonich
Dance Club – Karissa Crombie/Stephanie Moore (50/50)
Debate Club – Scott Messinger
Falcon Fit Strength and Conditioning Club – Mark Antioquia
Family History Club – Christine Voszoki
Girls Learn International Club – Mary (Katie) Sullivan
Nail Art Club – Jessica Consiglio
Tennis and Ping Pong Club – Misty Corbisiero
Ukulele Club – Samuel Schneider

- FF. It is recommended that the Board approve the following chaperones for the grade 6 Halloween Dance on October 28, 2016 for 2 hours at the non-instructional rate (\$44.85/hr.):

Nancy Markwell
Cheryl Whinna
Christy Voszoki
Sam Schneider
Dan Fields
Scott Zimms
Katie Echevarria
Pat Nortz
Lauraine Wright
Taryn Yoelson

GG. It is recommended that the Board approve the following paraprofessionals at their step on guide for zero period and after school clubs at MTMS for the 2016-2017 school year:

Renee Zappone
Nancy McNulty
Gail Cocorikis
Maria Bartomeo

Deborah Scott
Virginia Ullrich
Laura Viani

HH. It is recommended that the Board approve the following certificated staff at the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Meghan Cruise	E.C.E./ Falcon Care	E.C.E. teacher	\$30,000 pro rated	64-990- 320-100- 000-095	10/13/16- 6/30/17	Resignation replacement
2.	Rachel E. Zettell	MTMS	LDTTC	Step 8A MA+30 \$63,272+ \$4350 + 120% minus 20 days pro rated	11-000- 219-104- 000-093	1/3/17- 6/30/17	Resignation replacement tenure track
3.	Rachel Roth	Barclay Brook	Grade 2	Step 1 BA \$49,282 pro rated	11-120- 100-101- 000-010	11/9/16- 2/23/17	Leave replacement
4.	Tom Jinks	MTMS	Teacher of Math Algebra/ Geometry	130-100-101- 000-080	130-100- 101-000- 080	10/24/16- 6/30/17	Transfer to resignation position
5.	Nancy Schieda	MTMS	Teacher of Math	Step 1 BA \$49,282 pro rated	130-100- 101-000- 080	10/17/16- 10/19/16	Leave replacement Extension of contract
6.	Nancy Schieda	MTMS	Teacher of Math	Step 1 BA \$49,282 pro rated	130-100- 101-000- 080	10/20/16- 6/30/17	Transfer replacement tenure track
7.	Jeanne Barsa	Mill Lake	Kindergarten teacher	Step 1 BA \$49,282 pro rated	11-120- 100-101- 000-040	10/5/16- 6/30/17	Increase in contract to 100% due to increased enrollment
8.	Sinead Kelly	MTMS/HS	Teacher of French	108.33% of contract	11-140- 100-101- 000-070 65% and 11-130- 100-101-	9/1/16- 6/30/17	Correction in account numbers

					000-080 43.33%		
9.	Danielle Drust	HS	Teacher of Science	117% contract	11-140- 100-101- 000-070	9/6/16- 12/23/16	Leave replacement
10.	Kelli Rick	HS	Teacher of Science	117% contract	11-140- 100-101- 000-070	9/6/16- 12/23/16	Leave replacement
11.	Varsha Sharma	HS	Teacher of Science	117% contract	11-140- 100-101- 000-070	9/6/16- 12/23/16	Leave replacement
12.	Katherine Crapazano	HS	Teacher of Science	117% contract	11-140- 100-101- 000-070	9/6/16- 12/23/16	Leave replacement
13.	Dr. George Pangalos	HS	Teacher of Science	134% contract	11-140- 100-101- 000-070	9/1/16- 10/12/16	Leave replacement
14.	Dr. George Pangalos	HS	Chemistry Teacher	117% contract	11-140- 100-101- 000-070	10/13/16- 12/23/16	Reduction in contract from 134%
15.	Gelsomina Mignano Leuck	Applegarth	Grade 5	Step 1 BA \$49,282 pro rated	11-120- 100-101- 000-050	11/1/16- 11/4/16	Leave replacement extension of contract
16.	Dana Mattia	Mill Lake/ Woodland	Elementary teacher	Step 1 BA 45% \$49,282	11-120- 100-101- 000-040 22.5% 11- 120-100- 101-000- 030 22.5%	9/19/16- 6/30/17	Change in start date
17.	John Bigos	HS	Social Studies	117% contact	11-140- 100-101- 000-070	9/20/16- 10/4/16	Leave replacement
18.	Gail DeMarco	HS	Social Studies	117% contact	11-140- 100-101- 000-070	9/20/16- 10/4/16	Leave replacement
19.	Christopher Thumm	HS	Social Studies	117% contact	11-140- 100-101- 000-070	9/20/16- 10/4/16	Leave replacement
20.	Laura Granett	HS	Social Studies	117% contact	11-140- 100-101- 000-070	9/20/16- 10/4/16	Leave replacement
21.	Joseph Romano	HS	Social Studies	117% contact	11-140- 100-101- 000-070	9/20/16- 10/4/16	Leave replacement
22.	Holly Jarusiewicz	MTMS	Teacher of Language Arts		11-130- 100-101- 000-080	9/1/16- 6/30/17	teacher reassignment
23.	Nathan Cogdill	HS	Trainer for District PD	Per MTEA negotiated rate	11-000- 223-110	2016-2017 school year	Professional Development

24.	Shannon Finney	Brookside	Teacher of Special Education	\$95 per day	11-213-100-101-000-093	9/16/16-10/14/16	Change in start date
25.	Patricia Smith	MTMS	Team Venture team leader 50%	\$1592 – 50%	11-130-100-101-000-080	9/1/16-6/30/17	Resignation replacement
26.	Matthew Gorham	MTMS	Team Venture team leader 50%	\$1592 – 50%	11-130-100-101-000-080	9/1/16-6/30/17	Resignation replacement
27.	Kevin Brusotti	MTMS	Boys Basketball Coach	Volunteer		2016-2017 school year	Volunteer
28.	Nicholas Reinhold	Woodland	Tech Resource	\$1182	11-120-100-101-000-030	2016-2017 school year	Stipend position
29.	Elizabeth Lechocinski	Woodland Brookside Applegarth	Reading Specialist	Step 8 MA \$60,772+ \$3450	11-120-100-101-000-030 34% 11-120-100-101-000-020 33% 11-120-100-101-000-050 33%	10/31/16-6/30/17	Change in start date

II. It is recommended that the Board approve the following non-certificated staff at their negotiated salaries:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Mariam Khalil	Falcon Care	Teacher Asst.	\$11.00/hr. for 5.5 hrs.	64-990-320-100-000-098	9/1/16-6/30/17	Account number correction
2.	Catherine Rascona	Brookside	Spec. Ed. Para	Step 1 Spec. Ed. \$15.09 for 6.75/hrs. day	11-213-100-106-000-093	9/27/16-TBD	Change in start date Leave replacement
3.	Kevin Brusotti	MTMS	Spec. Ed. Para	Step 1 Spec. Ed. \$15.09 + \$2.00 toileting +\$1.00 for ed. Degree 6.75/hr.	11-214-100-106-000-093	9/12/16-6/30/17	Correction to include ed. degree
4.	Jeanna Dressel	Falcon Care	Group Leader	\$13.00/hr. for 5.5 hrs.	65-990-320-100-000-098	10/20/16-6/30/17	Replacement position
5.	Patricia Kish	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hrs.	65-990-320-100-000-098	10/20/16-6/30/17	Replacement position

6.	Joby Biju	Falcon Care	Asst. Group Leader	\$11.00/hr. for 3.5 hrs.	65-990-320-100-000-098	10/20/16-6/30/17	Replacement position
7.	Heidi Bloom Leeds	MTMS	Media Coordinator	Step 1 \$31,894 pro rated	11-000-222-100-000-098	10/24/16-6/30/17 pending criminal history	Replacement position
8.	Nancy Saleh	Oak Tree/Mill Lake	Para Title III	Step 1 Reg. \$13.09/hr. for 3.75 hrs./day	20-274-100-100	9/27/16-6/30/17	Change in start date
9.	Brenda Salasko	Assistant Group Leader	Falcon Care	\$11.00/hr. for 5.5 hour	65-990-320-100-000-098	9/27/16-6/30/17	Change in start date
10.	Kerry Esposito	Woodland	Cafeteria Para	Step 1 Reg. \$13.09/hr. for 2.5 hrs.	11-000-262-107-000-030	10/20/16-6/30/17	Replacement position
11.	Eliot Feldman	District	Webmaster	\$1100 stipend	11-000-252-100-000-070	7/1/16-6/30/17	Stipend
12.	Janet Hyman	Barclay Brook	AM Traffic Guard	Step 8– 1.0/hr. day in morning	11-120-100-101-000-010	9/1/16-6/30/17	Correction on-going position
13.	Francine Sorrento	Barclay Brook	AM Traffic Guard	Step 8– 1.0/hr. day in morning	11-120-100-101-000-010	9/1/16-6/30/17	Correction on-going position
14.	Dawn Michaud	Brookside	AM/PM Traffic Guard/Crossing guard (walkers)	Step 8–\$17.86 1.0/hr. day in morning and 1.0/hr. pm	11-120-100-101-000-020	9/1/16-6/30/17	Correction on-going position
15.	Fran Wilden	Brookside	AM Traffic Guard	Step 8 –\$17.86 1.0 hr. in morning	11-120-100-101-000-020	9/1/16-6/30/17	Correction on-going position
16.	Rudolf Theiss	MTMS	Custodian	Entry level \$19.82/hr. + second shift .55/hr. for 8 hrs./day	11-000-262-100-000-080	11/1/16-6/30/17 pending criminal history	Retirement replacement
17.	Stacey D'Aversa	Mill Lake	AM Kind. Para	Step 1 Reg. Ed. \$13.09/hr. for 3.75/hrs.	11-190-100-106-000-040	10/5/16-6/30/17	Transfer to new position

18.	Theresa Greene	Brookside	Spec. Ed. Para	Step 2 Spec. Ed. \$15.19+\$2.00 toileting for 6.75/hr.	11-212-100-106-000-093	6/30/17	Transfer from ML to new position
19.	Arianna Burkshot	Falcon Care	Group Leader	\$13.00/hr. for 2.0 hours	65-990-320-100-000-098	10/20/16-1/2/17 pending criminal history	Leave replacement
20.	Tracy Hammill	Woodland	Spec. Ed. Para	Step 2 \$15.19/hr. for 3.75 hrs.	11-213-100-106-000-093	10/10/16-1/3/17	Transfer to leave replacement
21.	Ashley Cooperman	Falcon Care	Group Leader	\$13.00/hr. for 3.5 hrs.	65-990-320-100-000-098	10/20/16-6/30/17	Transfer to new position
22.	Alaina Waters	Barclay Brook	Lunch Para	Step 1 Reg. \$13.09/hr. for 2.5/hrs	11-000-262-107-000-010	10/20/16-6/30/17 pending criminal history	Resignation replacement position
23.	Rosemary Otero	Brookside School	Lunch Para	Step 1 Reg. \$13.09/hr. for 2.5/hrs	11-000-262-107-000-020	10/20/16-6/30/17 pending criminal history	Resignation replacement position
24.	Christine Brix	Mill Lake	10 month secretary	Step 1 – 10 month guide \$39,912 pro rated	11-000-240-105-000-040	10/17/16-12/23/16	Leave replacement
25.	Patricia Dazos	Applegarth	Spec. Ed. Para	Step 4 Spec. Ed. \$15.39 for 3.75/hrs day	11-213-100-106-000-093	10/19/16-6/21/17	Transfer to resignation position
26.	Mary Lucas	Applegarth	Para	Step 7A Reg. \$16.88 for 2.25/hrs. and Step 7A Spec. Ed. \$18.88 for 1.5 hrs.	11-000-262-107-000-050 2.25/hrs 11-213-100-106-000-093 for 1.5 hrs	10/19/16-6/21/17	Correction in account numbers
27.	Ann Marie Popper	Mill Lake	Para	Step 1 Spec. Ed. \$15.09 for 6.75/hrs	11-214-100-106-000-093	10/18/16-1/13/17	Leave replacement

- JJ. It is recommended that the Board approve the following lists of substitutes for the 2016-2017 school year:

Certificated

Justin Cohen
Shannon Finney

Substitute Teacher
Substitute Teacher

Non Certificated

Josephine Lynch
Elizabeth Maltais
Courtney Tsocanos
Laura McIntyre
JoAnn St.John
JoAnn St.John
Remi Egierd
Isaiah Mason

Substitute Paraprofessional
Substitute Paraprofessional
Substitute Paraprofessional
Substitute Paraprofessional
Substitute Paraprofessional
Substitute Secretary
Substitute Avid Tutor
Substitute Volunteer Coach

- V. **BOARD ACTION** (Items A through Q) (**The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**)

A. **Residency Contracts**

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contracts whose family is under contract for future residency in Monroe Township.

- B. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- D. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2016-2017 school year.
- E. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of September 2016.
- F. It is recommended that the Board acknowledge receipt of and attest to the accuracy of the previously submitted information contained within the 2016-2017 NJQSAC Statement of Assurance Report and authorize the submission of said report to the State of New Jersey as required.

- G. *It is recommended that the Board of Education approve the suspension with pay of employee no. 004342, retroactive to September 14, 2016 through October 4, 2016. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
- H. It is recommended that the Board of Education: (1) approve the suspension with pay of bus driver no. 004313, retroactive to September 19, 2016 through October 19, 2016; and (2) terminate the employment of employee no. 004313 effective October 20, 2016. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
- I. It is recommended that the Board approve the creation of a new Learning/Language Disability Mild/Moderate Program for the 2016-2017 school year.
- J. It is recommended that the Board approve the “True Colors Assessment and Professional Day” workshop on November 8, 2016 for all MTMS and HS physical education staff in the amount of \$1,000.00
- K. **Violence, Vandalism, and Substance Abuse** In accordance with N.J.S.A. 18A:17-46, the Annual District Report and the Incident Listing for Violence, Vandalism, Substance Abuse and Harassment, Intimidation and Bullying for the 2015-2016 school year is being presented for public review.
- L. It is recommended that the Board approve the following out-of-district student placement for the 2016-2017 school year:

Student No.	School	Start – End Date	Tuition Rate
81966	Collier HS	9/16/16	\$314 per diem

- M. It is recommended that the Board approve the following substitute pay rates for the 2016-2017 school year:

Substitute Teacher	County Sub Certificate	\$85.00/day
	County Sub Certificate with Bachelor's degree	\$90.00/day
	CEAS, CE or Standard Certificate	\$95.00/day
Substitute Nurses		\$150.00/day
Substitute Secretaries:	Regular	\$9.25/hour
	Student	\$9.00/hour
Substitute Paraprofessionals		\$9.25/hour
Substitute Custodians/Maintenance workers		\$10.50/hour
Substitute Bus Drivers		\$17.50/hour
Substitute Mechanics		\$20.00/hour
Substitute Computer Technicians		\$11.00/hour
Security		\$15.00/hour

N. It is recommended that the Board approve the following Policy for a first reading:

Bylaw 0142.1 Nepotism

O. It is recommended that the Board approve the following Policies and Regulations for a second and final reading:

P 3111 Creating Positions
P 3126 District Mentoring Program
R 3126 District Mentoring Program
P 3141 Resignation
P 3144 Certification of Tenure Charges
R 3144 Certification of Tenure Charges
P 3159 Teaching Staff Members/School District Reporting Responsibilities
P 3231 Outside Employment as Athletic Coach
P 4159 Support Staff Member/School District Reporting Responsibilities
P 5305 Health Services Personnel
P 5350 Student Suicide Prevention
R 5350 Student Suicide
P 5514 Student Use of Vehicles on School Grounds
R 5514 Abolish
P 7481 Unmanned Aircraft Systems
P 8454 Management of Pediculosis
P 9541 Student Teachers/Interns

P. *It is recommended that the Board approve the following clubs for approval for the 2016-2017 school year:

Clubs:

Health Occupations Students of America (HOSA)
Economics & Finance Team

Q. *It is recommended that the Board approve the following curriculum for approval for the 2016-2017 school year:

Falcon Transitioning Adult Program
AP Chemistry
Introduction to Engineering
Thermo/Equilibrium Chem II
AP Psychology
Health – Grades 4-5
Foods
French II Honors

11. **BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (*) in the Business Administrator/Board Secretary’s Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).**

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. *It is recommended that members of the Monroe Township Board of Education approve Bayada Nurses, 1460 Livingston Avenue, Building 400, 3rd floor, North Brunswick, NJ 08902 to provide nursing services for the 2016/2017 school year at the following rates:

RN \$54.50

LPN \$44.50

These rates remain the same as prior years.

2. *It is recommended that members of the Monroe Township Board of Education approve Brookfield Schools, 1009 Berlin Road, Cherry Hill, NJ 08034 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$53.87 per hour for the 2016/2017 school year. The rate remains the same as prior years.

3. *It is recommended that members of the Monroe Township Board of Education approve Professional Education Services, Inc. 34 S. Delsea Drive, Suite 1, Glassboro, NJ 08028 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$53.87 per hour for the 2016/2017 school year. The rate remains unchanged from last year.

4. * It is recommended that members of the Monroe Township Board of Education approve Ron Hardin, 16536 Saffron Circle, Omaha, Nebraska, 68136 for drill design for the MTHS Marching Band for a fee of \$275.00 for the 2016/2017 school year.

5. * It is recommended that members of the Monroe Township Board of Education approve James Martin Bishop, 12629 Billington Road, Silver Spring, MD 20904 for Rehearsals and Performances for the 2016 Winter Concert for a total fee of \$800.00.

6. * It is recommended that members of the Monroe Township Board of Education approve Christopher Buckley, 6401 Gentele Curt, Alexandria, VA 22310 for Rehearsals and Performances for the 2016 Winter Concert for a total fee of \$800.00.

7. *It is recommended that members of the Monroe Township Board of Education approve Educational Service Commission of New Jersey to provide counseling services at the rate of \$70.00 per hour for the 2016/2017 school year.

8. *It is recommended that members of the Monroe Township Board of Education approve Rutgers University Behavioral Health Care, 671 Hoes Lane West, Piscataway, NJ 08854 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$65.00 per hour for the 2016/2017 school year. The rate remains unchanged from last year.

9. *It is recommended that members of the Monroe Township Board of Education approve Lenox, Socey, Formidoni, Giordano, Cooley, Lang & Casey, LLC, 136 Franklin Corner Road, Lawrenceville, NJ 08648 to provide legal services through our insurance carrier subject up to a \$15,000 deductible per case.

10. *It is recommended that members of the Monroe Township Board of Education approve Saint Clare's Health Systems, 130 Powerville Road, Boonton, NJ 07005 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$55.00 per hour for the 2016/2017 school year.

11. *It is recommended that members of the Monroe Township Board of Education approve Reid Sound, 92 North Main Street, Bldg. 16, Windsor, NJ 08561 to provide sound system equipment for the MTHS Fall Revue for a total cost of \$6,967.50. The cost will be offset by admission sales.

12. It is recommended that the Board of Education approve the previously submitted proposal of Brinkerhoff Environmental Services, Inc. dated October 17, 2016 for freshwater wetlands delineation and habitat study for Block 6, Lot 5.21 in Monroe Township in the approximate amount of \$31,773.50 ("Agreement"), as per the Agreement. The foregoing is subject to the Board's receipt of an executed Letter of Intent from the Monroe Township Council. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

13. It is recommended that the Board of Education approve the previously submitted proposal of DI Group Architecture, LLC, the Board's Architect of Record, dated October 14, 2016 for architectural services for the partial roof replacement and trim improvements design at Barclay Brook Elementary School in the amount of \$52,500.00, plus reimbursable expenses ("Agreement"). The partial roof replacement is budgeted as a priority in the 2017-2018 preliminary budget; however, these architectural services, which require Department of Education approval, must precede the project start date. It is further recommended that notice of the award of the above described Agreement shall be provided as required by N.J.S.A. 18A:18A-5a(1) and this resolution and the Agreement shall be maintained on file and available for public inspection in the Board's office. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

B. TRANSFER #2

It is recommended that members of the Monroe Township Board of Education approve Transfer #2 for August 31, 2016 for Fiscal Year 2016/2017 as previously submitted.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2016, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the August 2016 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. * BILL LIST

It is recommended that the bills totaling \$9,185,808.32 for August 2016 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. ANNUAL MAINTENANCE BUDGET (M-1)

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities (CMP), and the Annual Maintenance Budget (M-1); and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (M-1) for the Monroe Township School District in compliance with Department of Education requirements.

F. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED , that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Jersey School Board Bargaining at the Table
Trenton, NJ**

Staff/Board Member	Date(s) of Travel	Transportation, Tolls & Mileage Reimbursement *(a)	Workshop Fee for NJSBA members
Board Members			
Steve Riback	12/02/16	\$35.00	\$149.00
Tom Nothstein	12/02/16	\$35.00	\$149.00

G. *JOINT TRANSPORTATION AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Joint Transportation Agreement between Monroe Township Board of Education and Hopatcong Board of Education to coordinate transportation services for the 2016-2017 school year for special education, private, vocational-technical, and other school students to specific destinations in order to attempt to achieve the maximum cost effectiveness.

H. DONATION – SLIDE PROJECTOR

It is recommended that the members of the Monroe Township Board of Education accept and acknowledge the donation of a Kodak Slide Projector with trays from Mr. Herbert Mars.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

October 19, 2016
Meeting Date

12. BOARD PRESIDENT'S REPORT
13. OTHER BOARD OF EDUCATION BUSINESS
14. PUBLIC FORUM (See Note 3 below)
15. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Personnel Matter: Level 3 Grievance

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

16. PUBLIC FORUM (See Note 3 below)

17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, November 16, 2016 7:00 p.m. Monroe Township High School

18. ADJOURNMENT**NOTES**

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district,

including any teaching staff member who is a member of the receiving district's central administrative staff; and

- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

***The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**