

**MONROE TOWNSHIP BOARD OF EDUCATION**  
**423 Buckelew Avenue**  
**Monroe Township, NJ 08831**  
**(732) 521-1500**  
**Fax (732) 521-1628**

**MICHAEL C. GORSKI, CPA**  
**Business Administrator/ Board Secretary**

**Vision Statement**

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

**Mission Statement**

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well-trained, committed staff in a safe and orderly environment.”

**AGENDA**  
**PUBLIC MEETING**  
**WEDNESDAY, NOVEMBER 16, 2016**  
**7:00 P.M.**  
**MONROE TOWNSHIP HIGH SCHOOL**

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**  
**(Recording Board Meetings) (See Note 1 below)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

**BOARD MEMBERS**

Ms. Michele Arminio  
Mr. Marvin Braverman  
Ms. Jill DeMaio  
Mr. Lew Kaufman  
Ms. Kathy Kolupanowich  
Mr. Thomas Nothstein  
Ms. Dawn Quarino  
Mr. Steven Riback  
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2 below)

Mr. Paul Rutsky

STUDENT BOARD MEMBER REPRESENTATIVES

Mr. Syed Ateeb Jamal

Ms. Stefani Scalisi

4. STATEMENT

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted November 11, 2016:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Public Board of Education Meeting, August 31, 2016

Closed Session Meeting, August 31, 2016

Public Board of Education Meeting, September 14, 2016

6. STUDENT BOARD MEMBERS' REPORT

7. PRESENTATION ON HARASSMENT, INTIMIDATION AND BULLYING (HIB)

8. COMMITTEE REPORTS

9. PUBLIC FORUM (See Note 3 below)

10. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>10/31/16</u>	<u>9/30/16</u>	<u>Difference</u>	<u>10/31/15</u>	<u>Difference</u>
Applegarth School	366	363	+3	321	+45
Barclay Brook School	355	352	+3	371	-16
Brookside School	426	423	+3	422	+4
Mill Lake School	598	598	0	644	-46
MTMS	1656	1649	+7	1624	+32
Oak Tree School	678	673	+5	616	+62
Woodland School	417	415	+2	401	+16
Monroe High School	<u>2170</u>	<u>2167</u>	<u>+3</u>	<u>2099</u>	<u>+71</u>
<b>Total Elementary &amp; Secondary</b>	<b>6666</b>	<b>6640</b>	<b>+26</b>	<b>6498</b>	<b>+168</b>

**I. ENROLLMENT (CONT'D)**

<b>School</b>	<b>Monroe</b>			<b>Jamesburg</b>		
	<b>Sept.</b>	<b>Oct.</b>	<b>Difference</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Difference</b>
Academy Learning Center	8	8		1	1	
Bridge Academy	1	1				
Center School	0	1	Plus 1			
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	2	2				
Collier	2	3	Plus 1			
CPC High Point	2	2				
Douglass Develop. Center				1	1	
East Mountain	1	1				
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	2	2				
New Roads Parlin	1	1				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	3	3				
Morris Union Jointure DCL	1	1				
Newgrange School	4	4				
Newmark High School	1	1				
Newmark Elementary	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	2	2				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
UMDNJ	1	1				
Willowglen Academy	1	1				
<b>Total</b>	<b>46</b>	<b>48</b>		<b>3</b>	<b>3</b>	

**II. HOME INSTRUCTION**

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
91198	OTS	1	CST	Countryman, Seitz	7/1/2016	
79109	MTHS	10	CST	Countryman, Earl, G. Schnitzer	7/1/2016	
88138	OOD	12	Medical	Brookfield Educational Services	9/13/2016	
85353	MTMS	7	Medical	Murphy, Best, Sammut, Earl	9/6/2016	
82315	MTHS	10	Medical	Professional Education Services, Quindes, Olszewski, Fullen, McDonald, Feminella	9/20/2016	
89763	MTHS	11	CST	S. Wall, Rondon, Olszewski	9/15/2016	
89515	MTHS	11	Medical	Riggi, Profaci, Simmonds, Herman	9/7/2016	
88199	MTHS	12	Medical	Professional Education Services	9/28/2016	
89630	MTMS	8	Medical	Professional Education Services	9/30/2016	
85600	MTMS	7	504	M. Murphy, Booher, Freeman, A. Best	9/6/2016	
89423	MTMS	7	CST	Earl	9/6/2016	
90753	MTHS	9	Medical	Driscoll, Pearce, R. Mackenzie, Olszewski, Kasternakis, Grimaldi	10/17/2016	
87430	MTHS	12	Medical	Professional Education Services	10/19/2016	
84266	MTHS	10	504	M. Hardt, Grimaldi, Dey	9/6/2016	
78493	MTHS	12	Medical	Stasi, Stapenski, Rooney	10/6/2016	
83873	MTMS	8	Medical	C. Sidler, Zimmerman	9/12/2016	
84142	MTHS	9	CST	Feminella, Reenstra, Esteves, Ferrantelli	9/6/2016	

**III. FIRE/LOCKDOWN DRILL**

Applegarth School ----- October 26, 2016  
 Barclay Brook School ----- October 18, 2016  
 Brookside School ----- October 19, 2016  
 Mill Lake School ----- October 24, 2016  
 Monroe Middle School----- October 11, 2016  
 Oak Tree School ----- October 6, 2016  
 Woodland School ----- October 10, 2016  
 Monroe High School ----- October 18, 2016

**Lockdown**

Applegarth School----- October 24, 2016  
 Barclay Brook School-----October 6, 2016  
 Brookside School -----October 5, 2016  
 Mill Lake School -----October 27, 2016  
 Monroe Middle School-----October 20, 2016  
 Oak Tree School ----- October 7, 2016  
 Woodland School -----October 28, 2016  
 Monroe High School -----October 24, 2016

**IV. PERSONNEL (Items A through V)**

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Linda Sue McGuinness**, bus driver in the Transportation Department, effective December 1, 2016.
- B. It is recommended that the Board accept the resignation of **Ms. Alaina Waters**, paraprofessional at Barclay Brook School, effective October 31, 2016.
- C. It is recommended that the Board approve a maternity leave of absence to **Ms. Jennifer Metroke**, special education teacher at Brookside School, effective January 3, 2017 through April 6, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Metroke may be entitled.
- D. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Gina Robinson**, teacher of grade 5 at Brookside School, effective December 23, 2016 through January 31, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Robinson may be entitled.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Marianna Cabanski**, custodian at Mill Lake School, retroactive to November 8, 2016 through January 8, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cabanski may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Regina Martyka**, bus driver in the Transportation Department, retroactive to October 26, 2016 pending further action of the Board (for a period of approximately 3 months) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Martyka may be entitled.
- G. It is recommended that the Board approve a medical leave of absence to **Ms. Debra Goldhecht**, Speech/Language Specialist at Brookside School effective October 27, 2016 pending further action of the Board (for a period of approximately four months) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Goldhecht may be entitled.

- H. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Finkelstein**, paraprofessional at the High School effective November 18, 2016 through December 9, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Finkelstein may be entitled.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Hildelisa Espinal**, teacher of Spanish at Woodland/Applegarth/Mill Lake, effective November 7, 2016 through November 21, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Espinal may be entitled.
- J. It is recommended that the Board approve a medical leave of absence to **Ms. Patricia Sherman**, workstation specialist at Applegarth and Oak Tree Schools, effective November 10, 2016 through December 2, 2016. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sherman may be entitled.
- K. It is recommended that the Board approve an extended medical leave of absence to **Ms. Linda Modzelewski**, bus driver in the Transportation Department, October 26, 2016 through November 7, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Modzelewski may be entitled.
- L. It is recommended that the Board approve an extended medical leave of absence to **Ms. Laurie Rubin**, paraprofessional at Brookside School, retroactive to October 31, 2016 through December 6, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Rubin may be entitled.
- M. It is recommended that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Dawn Marie Kappus**, reading specialist at Oak Tree School, effective December 19, 2016 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. Ms. Kappus' unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et. seq., as appropriate.
- N. It is recommended that the Board approve the return to work of **Ms. Susan Podhurst**, teacher of Social Studies at MTMS, effective October 24, 2016.

- O. It is recommended that the Board approve a correction in the following curriculum writers that were approved on the June 15, 2016 Board agenda (full year curricula \$1504 stipend half year curricula \$977.60 stipend) Account 11-000-221-104-000-091:

Health grade 4-5	Michael Collins
Physical Education grades 1-3	Michael Fattibene 50%
	Jon Boukema 50%

- P. It is recommended that the Board approve the following certificated staff as PD Trainers for the District Professional Development for the 2016-2017 school year at the MTEA negotiated contracted rate:

Jessica Snyder  
 Kyleen Laurretta  
 Kim Wasnesky

- Q. It is recommended that the Board approve the following staff for advisor and coaching positions at the High School for the 2016-2017 school year:

Chris Thumm	American Legion Oratorical	\$832
Michael Collins	Assistant Boys Basketball Step 3 from 100% to 50%	Step 3 \$3129.50
Brian Hinz	Assistant Boys Basketball Step 150%	Step 1 \$2535.50

- R. It is recommended that the Board approve a correction in the advisor position of the following club at MTMS for the 2016-2017 school year:

Karen Earl	History Bee	from 100% to 50%
Sarah Ponsini	History Bee	50%

- S. It is recommended that the Board approve the following personnel as substitute teachers in the afterschool TAG program at Mill Lake:

Lisa Papandrea	Jessica Paparelli
Brianne Teichmann	Allison Murphy
Denise Quinn	Sandra Cormey
Maureen Drabyk	Dana Mattia
Ashely Shur	Tamar Lopez
Jennifer Wirth	Jennifer Mordes
Karen Berecsky	Kathleen Czizik
Audrey Mahler	Susan Nowachek



T. It is recommended that the Board approve the following certificated staff at the following step on guide:

	<b>Employee</b>	<b>School</b>	<b>Position</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
1.	Lauren DiPierro	Barclay Brook	Teacher of Special Education		11-204-100-106-000-093	TBD-6/30/17	Transfer from Applegarth to new position
2.	Carol Russo	MTMS	Teacher of Special Education	Step 1 \$49,282 pro rated	11-213-100-101-000-093	10/24/16-6/30/17	Leave replacement
3.	Laurie Pike	MTMS	Math Team Leader 100%	\$1592 pro rated	11-130-100-101-000-080	10/24/16-6/30/17	Resignation replacement 50% bringing position to 100%
4.	Jennifer Sokoloski	Brookside	Teacher of grade 5	Step 1 \$49,282 pro rated	11-120-100-101-000-020	12/23/16-2/2/17	Leave replacement extension of contract
5.	Stephanie Arons	Brookside	Math TAG	\$77.56 session	11-120-100-101-000-020	11/17/16-6/30/17	After school position
6.	Jennifer Corvinus	Brookside	Science TAG	\$77.56 session	11-120-100-101-000-020	11/17/16-6/30/17	After school position
7.	Christine Vizsoki	MTMS	Avid teacher	8.5% additional contract	11-130-100-101-000-080	11/1/16-6/30/17	Resignation replacement
8.	Jaclyn Puleio	HS	Teacher of math	117% contract	11-140-100-101-000-070	11/4/16-12/23/16	Leave replacement
9.	Abbey Gold	HS	Teacher of math	134% contract	11-140-100-101-000-070	11/4/16-12/23/16	Leave replacement
10	Rachel Reenstra	HS	Teacher of math	117% contract	11-140-100-101-000-070	11/4/16-12/23/16	Leave replacement
11	Sara Sanguliano	HS	Teacher of math	117% contract	11-140-100-101-000-070	11/4/16-12/23/16	Leave replacement
12	Michael McDonald	HS	Teacher of Special Education	117% contract	11-140-100-101-000-070	11/7/16-2/3/17	Leave replacement
13	Denise DiMeola	HS	Teacher of Special Education	117% contract	11-140-100-101-000-070	11/7/16-2/3/17	Leave replacement
14	Anthony Arcaro	HS	Teacher of Special Education	117% contract	11-140-100-101-000-070	11/7/16-2/3/17	Leave replacement
15	Lorraine Ongaro	HS	Teacher of Special Education	117% contract	11-140-100-101-000-070	11/7/16-2/3/17	Leave replacement

16	Deborah Force	MTMS	Nurse	MTEA negotiated rate	11-000-213-100-000-093	12/5/16-12/10/16	Accompany band to Hawaii
17	Kathy Dillon	HS	Project FUN advisor 50%	\$1172	11-401-100-100-000-098	2016-2017 school year	Advisor correction
18	Ben Ostner	HS	Project FUN advisor 50%	\$1172	11-401-100-100-000-098	2016-2017 school year	Advisor correction
19	Ania Shanholtzer	Applegarth	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
20	Brittney Tornatore	Barclay Brook	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
21	Donna Colossi	Brookside	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
22	Carol Clark	Mill Lake	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
23	Lauren Colflesh	Oak Tree	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
24	Jaime Newcomb	Woodland	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2016-2017 school year	Stipend position
25	Fran Schwartz	MTMS	Anti-Bullying Specialist	\$1,500	11-000-218-104-000-098	2016-2017 school year	Stipend position
26	Dana Oberheim	MTMS	Anti-Bullying Specialist	\$1,500	11-000-218-104-000-098	2016-2017 school year	Stipend position
27	Cathy Ielpi	HS	Anti-Bullying Specialist	\$2,500	11-000-218-104-000-098	2016-2017 school year	Stipend position
28	Doreen Mullarney	HS	Anti-Bullying Specialist	\$2,500	11-000-218-104-000-098	2016-2017 school year	Stipend position
29	Elizabeth Lechocinski	Woodland Mill Lake Applegarth	Reading Specialist	Step 8 MA \$60,772+ \$3450	11-120-100-101-000-030 34% 11-120-100-101-000-040 33% 11-120-100-101-000-050 33%	10/31/16-6/30/17	Correction in account number

30	Brianne Teichmann	Mill Lake	Technology Resource	\$1182 prorated	11-120-100-101-000-040	11/3/16-6/30/17	Replacement position
31	Parker Schmidt	MTMS	Math Resource	\$1182 pro rated	11-130-100-101-000-080	9/1/16-6/30/17	Resignation replacement Stipend position
32	Joseph Borden	MTMS	Asst. Wrestling Coach	Step 1 \$2143	11-402-100-100-000-098	2016-2017 school year	Coaching position
33	John Hinz	HS	Asst. Basketball Coach	volunteer	11-402-100-100-000-098	2016-2017 school year	Volunteer coach

U. It is recommended that the Board approve the following non certificated staff at the following rates:

	<b>Employee</b>	<b>School</b>	<b>Position</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
1.	Dyana P. Barnosky	Central Office	Accounting Clerk	\$49,500 pro rated	11-000-251-100-000-095	12/1/16-6/30/17 pending criminal history	Resignation replacement
2.	Mya Harris	Falcon Care	Asst. Group Leader	\$11.00/hr. for 3.5 hrs.	65-990-320-100-000-098	11/17/16-6/30/17 pending criminal history	Replacement position
3.	Catherine Caccio	Mill Lake	Lunch Para	Step 1 \$13.09 2.5/hrs	11-000-262-107-000-040	11/17/16-6/30/17 pending criminal history	Transfer replacement
4.	Theresa Greene	Brookside	Spec. Ed. Para	Step 2 Spec. Ed. \$15.19 for 6.75/hr.	11-212-100-106-000-093	10/10/16 6/30/17	Correction in transfer date and no toileting
5.	Thomas Taylor	HS	Spec. Ed. Para	Step 5 Spec. Ed. \$15.82 +\$2.00 toileting for 7.0/hr.	11-213-100-106-000-093	11/17/16-6/30/17	Increase in hours
6.	Eric Barsnica	HS	Spec. Ed. Para	Step 2 Spec. Ed. \$15.19 +\$1.00 ed. degree for 7.0/hr.	11-213-100-106-000-093	11/17/16-6/30/17	Increase in hours

7.	Kerry Esposito	Woodland	Cafeteria Para	Step 1 Reg. \$13.09/hr. for 2.5 hrs.	11-000-262- 107-000- 030	10/24/16- 6/30/17	change in start date
8.	Danielle Cammy	Falcon Care	Asst. Group Leader	\$11.00/hr. for 5.5 hrs.	65-990-320- 100-000- 098	10/24/16- 6/30/17	Change in start date
9.	Stacey D'Aversa	Mill Lake	AM Kind. Para	Step 3 Reg. Ed. \$13.29/hr. for 3.75/hrs.	11-190-100- 106-000- 040	10/5/16- 6/30/17	Correction of step on guide
10	Marie Heitner	Woodland	Paraprofessional	\$1.00/hr. for education degree	11-212-100- 106-000- 093	9/1/16- 6/30/17	Adjustment for Education degree
11	Arianna Burkshot	Falcon Care	Group Leader	\$13.00/hr. for 2.0 hours	65-990-320- 100-000- 098	10/31/16- 1/2/17	Correction in start date
12	Margaret Lopez	Barclay Brook	Spec. Ed. Para	Step 1 Spec. Ed. \$15.09 for 3.75 hrs./ + \$1.00 ed. degree	11-213-100- 106-000- 093	11/18/16- 6/30/17	Replacemen t position for transfer
13	Thomas Taylor	HS	Spec. Ed. Para	Step 5 Spec. Ed. \$15.82 hr.	11-213-100- 106-000- 093	9/27/16- 6/30/17	After school activity
14	Ann Marie Popper	Mill Lake	Para	Step 1 Spec. Ed. \$15.09 for 6.75/hrs.	11-214-100- 106-000- 093	10/18/16- 2/10/17	Leave replacement – correction in end date
15	Gloria Colluci	Transportati on	Bus Driver	Step 2 \$22.41/hr. for 6 hrs./day	11-000-270- 160-096	12/19/16- 6/30/17	Replacemen t position
16	Rosemary Otero	Brookside School	Lunch Para	Step 1 Reg. \$13.09/hr. for 2.5/hrs.	11-000-262- 107-000- 020	11/7/16- 6/30/17	Change in start date
17	Heidi Bloom Leeds	MTMS	Media Coordinator	Step 1 \$31,894 pro rated	11-000-222- 100-000- 098	11/7/16- 6/30/17	Change in start date
18	Rudolf Theiss	MTMS	Custodian	Entry level \$19.82/hr. + second shift	11-000-262- 100-000- 080	11/15/16- 6/30/17	Change in start date

				.55/hr. for 8 hrs./day			
19	Elizabeth Cook	Mill Lake	Para – Kindergarten	Step 1 Reg. Ed. \$13.09/hr + \$1.00 degree for 3.75/hrs	11-190-100-106-000-040	Retroactive to 10/17/16-12/23/16	Leave replacement

V. It is recommended that the Board approve the following substitutes for the 2016-2017 school year:

**Certificated**

- |                     |                    |
|---------------------|--------------------|
| Jamie Mazza         | Substitute Teacher |
| Jill Brotschul      | Substitute Teacher |
| Christopher DeRitts | Substitute Teacher |
| Davian Shepherd     | Substitute Teacher |
| Minna Kim           | Substitute Teacher |

**Non Certificated**

- |                  |                             |
|------------------|-----------------------------|
| Alaina Waters    | Substitute Paraprofessional |
| Alexandra Heizer | Substitute Volunteer Coach  |
| John Hinz        | Substitute Volunteer Coach  |

**V. BOARD ACTION (Items A through J) (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (\*) in the Superintendent’s Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).**

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2016-2017 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of October 2016.
- E. It is recommended that the Board approve the following Policy for a second and final reading:

Bylaw 0142.1          Nepotism

F. It is recommended that the Board approve the submission of the New Jersey Department of Education Title I Arts Integration Pilot Program grant in the amount of \$100,000.

G. It is recommended that the Board approve the following students for out-of-district placement for the 2016-2017 school year:

Student No.	School	Start Date	Tuition
91556	Center School	10/10/19	\$335.19 per diem
85686	Collier High School	10/19/16	\$314.00 per diem

H. **2016-2017 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 9/1/16-11/15/16:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
10/17/16	HS	theft	n/a
10/20/16	HS	fight	n/a
11/3/16	HS	vandalism	\$558 (student will be assessed for cost)

I. \*It is recommended that the Board approve the following clubs for approval for the 2016-2017 school year:

**Clubs:**  
Paws for Cause

J. \*It is recommended that the Board approve the following curriculum for approval for the 2016-2017 school year:

PE Grades 1-3  
PE Grades 4-5  
Digital Photography I  
Instrumental Music Grades 4-5

11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk (\*) in the Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1).

## BOARD ACTION

### A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve Tree of Knowledge Learning Center, 326 3<sup>rd</sup> Street, Lakewood, NJ 08701 to conduct the following Independent Educational Evaluations at a fee of \$750.00 each for the 2016-2017 school year:

Social

Speech and Language

Occupational Therapy

Physical Therapy

Educational

2. \* It is recommended that members of the Monroe Township Board of Education renew the agreement with Equifax d/b/a TALX UC Express Corporation to provide unemployment cost management services for the 2016/2017 school year. The estimated annual cost is \$1325.00.

3. \* It is recommended that members of the Monroe Township Board of Education approve Tiny Tots Therapy, Inc., 551 Park Ave. Suite # 4, Scotch Plains, NJ 07076 to provide the following services for the 2016-2017 school year:

On-site services for the following at a fee of \$80.00 to \$87.50 per hour each:

Home instruction for the following at a fee of \$95.00 to \$105.00 for 30 minutes each:

Speech Therapy

Occupational Therapy

Physical Therapy

4. It is recommended that members of the Monroe Township Board of Education approve Joseph John Lesky, 48 Ruppert Drive, Somerset, NJ 08873 as a pianist for rehearsals and a performance for the MTMS 6<sup>th</sup> Grade play on December 2<sup>nd</sup> at a total cost of \$400.00.

## PRE-REFERENDUM PLANNING

5. \* It is recommended that the Monroe Township Board of Education amend the Board's resolution dated October 19, 2016 approving the proposal of Brinkerhoff Environmental Services, Inc. dated October 17, 2016 for freshwater wetlands delineation and habitat study for Block 6, Lot 5.21 in Monroe Township to provide for said approval without the contingency of the Board's receipt of an

executed Letter of Intent from the Monroe Township Council. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

6. \*It is recommended that the Monroe Township Board of Education authorize the Business Administrator/Board Secretary to engage in a land search to facilitate the Board in identifying suitable parcels of land to address student enrollment and facilities needs in the Monroe Township School District.

7. \*It is recommended that the Board of Education authorize DI Group Architecture, LLC, the Board’s Architect of Record, to provide architectural services regarding the exploration and feasibility of building additions onto all school facilities and the exploration and feasibility of building a new school on the Applegarth School site at the previously approved hourly rates of DI Group Architecture, LLC, as follows:

2016-2017 HOURLY COMPENSATION RATES:

Position	Rate Per Hour
Principal	\$175
Associate	\$135 - \$150
Architect	\$105 - \$145
Project Manager	\$106 - \$148
Architectural Designer	\$127 - \$165
Interior Designer	\$ 62 - \$137
Construction Administrator	\$105 - \$139
Graphic Designer	\$ 85 - \$137
CAD Technician	\$ 56 - \$115
Clerical	\$ 45 - \$ 75

It is further recommended that the Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

8. \*It is recommended that the Board of Education appoint Ross Haber Associates, Inc. to update the demographic study in accordance with the previously submitted proposal of Ross Haber Associates, Inc. to update the enrollment figures to reflect the new data submitted with the Student Enrollment Report, ASSA, at a cost not to exceed \$5,000.00. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

B. TRANSFER #3

It is recommended that members of the Monroe Township Board of Education approve Transfer #3 for September 30, 2016 for Fiscal Year 2016/2017 as previously submitted.



C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2016, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the September 2016 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. \* BILL LIST

It is recommended that the bills totaling \$9,782,505.22 for September 2016 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. \* CONTRACT - IEP SOFTWARE RENEWAL

It is recommended that members of the Monroe Township Board of Education approve PCM-G, 14120 Newbrook Drive, Suite 100, Chantilly, VA 20151, to provide a software program and services thru Frontline Technologies LLC for the 2016-2017 school year at a fee of \$18,940.08. This IEP management software fulfills a requirement under NJSMART and allows for web based IEP management which more efficiently serves classified students.

F. \* JOINT TRANSPORTATION AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Joint Transportation Agreement between Monroe Township Board of Education and South Brunswick Board of Education to coordinate transportation services for the 2016-2017 school year for special education, private, vocational-technical, and other school students to specific destinations in order to attempt to achieve the maximum cost effectiveness.

G. RESOLUTION OF THE MONROE TOWNSHIP PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

WHEREAS, the Monroe Township Public School District Board of Education (The "Board"), a regular operating public school district in the State of New Jersey has identified an anticipated capital improvement project (the "Project") for which it wishes to seek the approval of the New Jersey Department of Education ("DOE"); and

WHEREAS, the anticipated Project identified by the Board is as follows:

- a. **Barclay Brook Elementary School:**
  - i. Partial Reroof/Building Envelope

WHEREAS, the Board, through its architect DIGroup Architecture, LLC (“the Architect”), intends to submit an application for this Project to the DOE for approval; and

WHEREAS, in connection with the anticipated Project, the Board has prepared an Amendment Request Form associated with its Long Range Facilities Plan (the “Plan”) to include said Project; and

WHEREAS, the Board, through the Architect, intends to submit the Amendment to the Plan to the DOE for approval:

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Board hereby authorizes the Architect to submit to the DOE for approval an application for said Project.

Section 2. The Board hereby authorizes the Architect to submit to the DOE for approval the Amendment to the Plan incorporating the Project.

H. \*CONTRACT RENEWAL - MY LEARNING PLAN

It is recommended that the members of the Monroe Township Board of Education renew the Subscription Agreement with Frontline Technologies Group, LLC d/b/a/ MyLearningPlan for a one year subscription (11/01/2016–10/31/2017) at a cost of \$10,325.70.

I. \*PUPIL TRANSPORTATION

It is recommended that members of the Monroe Township Board of Education, in accordance with the 2016/2017 budget and in accordance with the New Jersey Department of Education pupil transportation regulations, approve Phoenix Transportation, LLC. to provide pupil transportation on an as needed basis during fiscal year 2016/2017 for the best interest of the students and District.

J. \*DATA MANAGEMENT SYSTEM

It is recommended that members of the Monroe Township Board of Education approve the previously submitted proposal of New Jersey School Boards Association dated September 29, 2016 for access to and use of Emerald Data Solutions™, a cloud-based Board Management Service, at a cost of \$17,500.00 per year plus a one-time start-up cost of \$1,000.00.

K. It is recommended that the Board of Education authorize the reimbursement to parents for personal items, which came into contact with a non-toxic irritant due to an accidental fire extinguisher discharge at Mill Lake School, and as per the recommendation of the Board’s Environmental Hygienist to discard all such items, upon submission of receipts and signed affidavits, as follows:

- Reimbursement of jackets: Not to exceed \$300.00 per jacket;
- Reimbursement of backpacks: Not to exceed \$100.00 per backpack; and
- Reimbursement of lunch box: Not to exceed \$25.00 per lunch box.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA  
Prepared by

November 16, 2016  
Meeting Date

- 12. BOARD PRESIDENT’S REPORT
- 13. OTHER BOARD OF EDUCATION BUSINESS
- 14. PUBLIC FORUM (See Note 3 below)
- 15. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation, and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

- 16. PUBLIC FORUM (See Note 3 below)
- 17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Wednesday, December 14, 2016 7:00 p.m. Monroe Township High School

18. ADJOURNMENTNOTES

**Note 1:** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

**Note 2:** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

**Note 3:** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

**\*The Jamesburg Representative is only eligible to vote on the items delineated by an asterisk in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda pursuant to N.J.S.A. 18A:38-8.1.**