

The meeting was called to order by the Board Secretary at 7:00 p.m.

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

MEMBERS OF THE PUBLIC –12

CALL TO ORDER

The Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted December 29, 2017:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

PLEDGE OF ALLEGIANCE

ELECTION RESULTS

Mr. Gorski stated that the Board was provided a copy of the election results and copies for the public can be found on the front table. A copy of the election results will be attached to the official set of minutes.

STATUTORY OATH

Mr. Michael C. Gorski, Board Secretary/Business Administrator administered the statutory oath to the following elected Board of Education Members:

Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Mr. Steven Riback
Mr. Paul Rutsky – Jamesburg Representative

A copy of the statutory oaths will be maintained with the official minutes.

ROLL CALL

BOARD MEMBERS

Ms. Michele Arminio
Mr. Ken Chiarella

Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Ms. Dawn Quarino
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Paul Rutsky

BOARD MEMBERS ABSENT

Mr. Marvin Braverman
Mr. Frank Russo

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

ELECTION OF BOARD PRESIDENT

Mr. Gorski announced that nominations were in order for the election of Board President.

Ms. DeMaio nominated Ms. Kolupanowich for the position of Board President Ms. Lang seconded the motion.

Ms. Quarino nominated Ms. Arminio for the position of Board President Mr. Riback seconded the motion.

Mr. Gorski announced that since there were no other nominations, the nominations for the position of Board President were closed. Mr. Gorski proceeded with a roll call vote.

Ms. Kolupanowich for Board President:

<u>Roll Call:</u>	<u>Vote:</u>
Ms. Arminio	No
Mr. Chiarella	Yes
Ms. DeMaio	Yes
Ms. Kolupanowich	Yes
Ms. Lang	Yes
Ms. Quarino	No
Mr. Riback	Yes
Mr. Rutsky	No

5-3-0-0-2

Ms. Arminio for Board President:

<u>Roll Call:</u>	<u>Vote:</u>
Ms. Arminio	Yes

Mr. Chiarella	Yes
Ms. DeMaio	No
Ms. Kolupanowich	No
Ms. Lang	No
Ms. Quarino	Yes
Mr. Riback	Abstain
Mr. Rutsky	Yes

4-3-1-0-2

Mr. Gorski announced that Ms. Kolupanowich was elected President of the Monroe Township Board of Education.

Ms. Kolupanowich took her seat as President of the Monroe Township Board of Education.

ELECTION OF BOARD VICE- PRESIDENT

Ms. Kolupanowich announced that nominations were now in order for the election of Vice President for the Board of Education.

A motion was made by Mr. Chiarella to nominate Ms. Arminio as Vice President. Ms. Quarino seconded the motion.

A motion was made by Ms. Lang to nominate Mr. Riback as Vice President. Ms. DeMaio seconded the motion.

Ms. Kolupanowich announced that there were no other nominations. A motion was made by Ms. DeMaio and seconded by Ms. Lang that the nominations for the position of Board Vice President be closed. Mr. Gorski proceeded with a roll call vote.

Ms. Arminio for Board Vice President:

<u>Roll Call:</u>	<u>Vote:</u>
Ms. Arminio	Yes
Mr. Chiarella	Yes
Ms. DeMaio	No
Ms. Kolupanowich	No
Ms. Lang	No
Ms. Quarino	Yes
Mr. Riback	Abstain
Mr. Rutsky	No

Roll Call 3-4-1-0-2

Mr. Riback for Board Vice President:

<u>Roll Call:</u>	<u>Vote:</u>
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Ms. Arminio	No
Mr. Chiarella	Yes
Ms. DeMaio	Yes
Ms. Kolupanowich	Yes
Ms. Lang	Yes
Ms. Quarino	No
Mr. Riback	Yes
Mr. Rutsky	Yes

Roll Call 6-2-0-0-2

Mr. Gorski announced that Mr. Riback was elected Vice President of the Monroe Township Board of Education.

CODE OF ETHICS

Ms. Kolupanowich stated that all board members received the New Jersey School Board Association Code of Ethics and School Ethics Commission handout and requested that the Acknowledgment of Review be signed and returned to Mr. Gorski as soon as possible. A copy of the Acknowledgment of Review will be maintained with the official minutes.

SUSPENSION OF POLICY/BYLAWS

A motion was made by Ms. Lang and seconded by Ms. Arminio to approve the following resolution:

It is recommended that the Board of Education suspend the operation of Policy/Bylaw #0164 to permit the Board to conduct only one public forum at this evening's public meeting. Motion carried. Roll Call 8-0-0-0-2 motion carried.

PUBLIC FORUM

Anthony Prezioso 8 Equestrian Way – spoke in regards to the Board Code of Ethics and stated that he feels it sometimes does not work out so well. Mr. Prezioso speculated who the next superintendent may be, adding that he feels that cronyism and nepotism will be back with a new superintendent.

Chrissy Skurbe 21 Preakness Drive- inquired if the land deal for the new middle school with the Township has been settled yet. Ms. Kolupanowich responded that she has received a letter indicating that the Township has received the land and it will be turned over to the Board of Education when the Township has a meeting to formally do so. Ms. Skurbe added that she agrees with Mr. Prezioso's comment regarding nepotism.

ORGANIZATIONAL ITEMS:

A motion was made by Mr. Riback and seconded by Ms. Lang that the members of the Board of Education accept and approve Item 12 – Organizational Items letters A-D and be approved by consent roll call.

a. Meeting Dates:

Be It Resolved that the regular meetings of the Board of Education of the Township of Monroe shall be held as per the previously submitted schedule, at which time formal action may be taken.

b. Policy:

Be It Resolved by the Board of Education of the Township of Monroe that all policies of the previous Board are hereby adopted until such time as the Board decides to revise, or otherwise alter policies.

c. Designation of Banks or Depositories:

Be It Resolved that the Board of Education designates the following banks or depositories for school district funds:

The Depository Trust Company
State of New Jersey Cash Management Fund
Provident Bank*
US Bank

*Provides most of the banking services.

Be it Further Resolved that the Business Administrator is authorized to establish accounts, and wire transfer funds among the accounts as needed, and approve the payment of bills between Board Meetings.

d. Newspapers For Legal Advertisements:

Be It Resolved that the Board of Education designates the Cranbury Press or the Home News Tribune, both of which circulate in the school district, as official newspapers for legal advertisement.

Roll Call 8-0-0-0-2 Motion carried.

SUPERINTENDENT’S REPORT/RECOMMENDATIONS

A motion was made by Mr. Chiarella and seconded by Mr. Riback that Board Action Items A-B be approved by consent roll call. Ms. Arminio inquired about Item A / School Safety Specialist appointment. Dr. Kozak responded that his recommendation is to appoint Mr. Gorski, as Mr. Piro, Director of School Security, reports to him directly and the position

requires that the specialist be a certificated staff member. Mr. Gorski added that they were only made aware of this mandated position yesterday and it is anticipated that the certificated staff requirement will be changed, if that should happen, he would recommend that Mr. Piro be appointed to this position. Roll Call 8-0-0-2 Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich announced that the Committee Preference Forms have been handed out and requested that they be returned to Mr. Gorski by Monday, January 8, 2018.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Riback reported that he received an invitation to serve on the New Jersey School Boards Legislative Committee, where he would be one of two board members representing the Legislative District 14. Ms. Kolupanowich congratulated Mr. Riback and stated that it is a great honor for Mr. Riback and good news for Monroe, as Monroe will now have a voice where it is needed.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation, and Bullying (HIB)

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

A motion was made by Ms. Lang and seconded by Mr. Riback that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 7:30 p.m.

Returned to Public Meeting at 7:45 p.m.

Ms. Arminio inquired if the March 13th referendum is going through the Middlesex County Board of Elections and how can residents receive an absentee ballot. Dr. Kozak responded yes, Middlesex County Board of Elections is handling it and absentee ballots can be requested through the district website or the county. Dr. Kozak added that the polls will only be open from 7:00 a.m. – 8:00 p.m.

NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, January 24, 2018.

ADJOURNMENT

Minutes of the Public Organization Meeting of the Monroe Township Board of Education held on January 03, 2018 at the Monroe Township High School. 50

A motion was made by Mr. Riback and seconded by Ms. Arminio that the meeting be adjourned. Motion carried. The public meeting adjourned at 7:50 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary



Wednesday, January 3, 2018
MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

**MONROE TOWNSHIP HIGH SCHOOL
 200 SCHOOLHOUSE ROAD
 MONROE TOWNSHIP, NJ 08831
 7:00 P.M.**

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. STATEMENT

Subject	A. STATEMENT
Meeting	Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA
Category	1. STATEMENT
Access	Public
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted December 29, 2017 :

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ELECTION RESULTS

Subject	A. OFFICIAL ELECTION RESULTS
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Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

Category 4. ELECTION RESULTS

Access Public

Type

Official Election Results

File Attachments
 Official Election Results.pdf (307 KB)

5. STATUTORY OATH

Subject A. STATUTORY OATH

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

Category 5. STATUTORY OATH

Access Public

Type

STATUTORY OATH

Ms. Jill DeMaio
 Ms. Kathy Kolupanowich
 Mr. Steven Riback
 Mr. Paul Rutsky - Jamesburg Representative

Executive File Attachments
 Election Certificates.pdf (617 KB)

6. ROLL CALL

Subject A. BOARD MEMBERS

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

Category 6. ROLL CALL

Access Public

Type Information

Ms. Michele Arminio
 Mr. Marvin Braverman
 Mr. Ken Chiarella
 Ms. Jill DeMaio
 Ms. Kathy Kolupanowich
 Ms. Patricia Lang
 Ms. Dawn Quarino
 Mr. Steven Riback
 Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Sreeja Mamillapalli
Ms. Stefani Scalisi

7. ELECTION OF BOARD PRESIDENT

8. ELECTION OF BOARD VICE-PRESIDENT

9. CODE OF ETHICS

Subject **A. CODE OF ETHICS**

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING
AGENDA

Category 9. CODE OF ETHICS

Access Public

Type

Code of Ethics

<p>File Attachments Code of Ethics.pdf (828 KB)</p>

10. SUSPENSION OF POLICY/BYLA

Subject **A. SUSPENSION OF POLICY/BYLA**

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING
AGENDA

Category 10. SUSPENSION OF POLICY/BYLA

Access Public

Type

It is recommended that the Board of Education suspend the operation of Policy/Bylaw #0164 to permit the Board to conduct only one public forum at this evening's public meeting.

11. PUBLIC FORUM

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING
AGENDA

Category 11. PUBLIC FORUM

Access Public

Type

See Note 3.

12. ORGANIZATIONAL ITEMS

Subject	A. MEETING DATES
Meeting	Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA
Category	12. ORGANIZATIONAL ITEMS
Access	Public
Type	

Be It Resolved that the regular meetings of the Board of Education of the Township of Monroe shall be held as per the previously submitted schedule, at which time formal action may be taken.

File Attachments 2018 Board of Education meeting dates.pdf (286 KB)
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Subject	B. POLICY
Meeting	Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA
Category	12. ORGANIZATIONAL ITEMS
Access	Public
Type	

Be It Resolved by the Board of Education of the Township of Monroe that all policies of the previous Board are hereby adopted until such time as the Board decides to revise, or otherwise alter policies.

Subject	C. DESIGNATION OF BANKS OR DEPOSITORIES
Meeting	Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA
Category	12. ORGANIZATIONAL ITEMS
Access	Public
Type	

Be It Resolved that the Board of Education designates the following banks or depositories for school district funds:

The Depository Trust Company
 State of New Jersey Cash Management Fund
 Provident Bank*
 US Bank

*Provides most of the banking services.

Be it Further Resolved that the Business Administrator is authorized to establish accounts, and wire transfer funds among the accounts as needed, and approve the payment of bills between Board Meetings.

Subject **D. NEWSPAPERS FOR LEGAL ADVERTISEMENTS**

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING
 AGENDA

Category 12. ORGANIZATIONAL ITEMS

Access Public

Type

Be It Resolved that the Board of Education designates the Cranbury Press or the Home News Tribune, both of which circulate in the school district, as official newspapers for legal advertisement.

13. STUDENT BOARD MEMBERS' REPORT

14. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Subject **A. BOARD ACTION**

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING
 AGENDA

Category 14. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Access Public

Type

- A. It is recommended that the Board of Education appoint Michael C. Gorski, CPA, as the School Safety Specialist for the District with no additional compensation cost to the Board for the remainder of the 2017-2018 school year, effective immediately.
- B. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students.

Incident # 65640

15. BOARD PRESIDENT'S REPORT

16. OTHER BOARD OF EDUCATION BUSINESS

17. CLOSED SESSION RESOLUTION

Subject **A. CLOSED SESSION RESOLUTION**

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

Category 17. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING - JANUARY 24, 2018

Subject **A. NEXT SCHEDULED BOARD OF EDUCATION JANUARY 24, 2018**

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

Category 18. NEXT SCHEDULED BOARD OF EDUCATION MEETING - JANUARY 24, 2018

Access Public

Type

The next scheduled Board of Education Meeting is scheduled for January 24, 2018 7:00 p.m. at the Monroe Township High School.

19. ADJOURNMENT

Subject **A. Notes**

Meeting Jan 3, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

Category 19. ADJOURNMENT

Access Public

Type Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.
- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.