

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Mr. Louis Masters
Mr. Andy Paluri
Mr. Steven Riback
Ms. Rupa Siegel
Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

BOARD MEMBER REPRESENTATIVE ABSENT

Ms. Patricia Lang

STAFF PRESENT

Dr. Dori Alvich, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

MEMBERS OF THE PUBLIC – approximately 200

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted December 13, 2019:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the municipality.

APPROVAL OF MINUTES

A motion was made by Mr. Riback and seconded by Mr. Tufano to approve the minutes for the Special Public Board of Education Meeting, October 16, 2019. Motion carried.

A motion was made by Ms. DeMaio and seconded by Mr. Riback to approve the minutes for the Closed Session Meeting, October 16, 2019. Motion carried.

PRESENTATIONS

ATTORNEY PRESENTATION: FEASIBILITY STUDY - LITIGATION IN PURSUIT OF INCREASED STATE AID

Mr. Dustin Glass, Esq., Attorney, Weiner Law stated that given the characteristics of the District, it is very unlikely that Monroe would be successful with a lawsuit. Mr. Glass informed the Board that a district that would have a better case would be one that has dire financial straits, such as having been forced to cut staff and courtesy busing.

STUDENT AND STAFF RECOGNITION

Dr. Alvich, Dr. Layman, Mr. Gorski and Ms. Kolupanowich acknowledged former student Mr. Mikey Nichols and MTHS Teacher Mr. Joseph Rooney and presented them with a Champion of Education Award. Together, Mr. Nichols and Mr. Rooney ran the New York City Marathon and raised \$45,000.00 for the Reeves Foundation.

Mr. Zachary Morolda, Supervisor of Arts and Career Technology, acknowledge and recognized the following staff members for being selected to present at the NJMEA State Conference:

- Ms. Lisa Costantino, 6th Grade Chorus Director
- Ms. Rebecca Palmer, Middle School Band Director
- Ms. Nina Schmetterer, Middle School Chorus Director
- Mr. Yale Snyder, Woodland School Band Director

Mr. Snyder reported that the Monroe Township Middle School Percussion Ensemble is the only middle school that has been selected to perform at the State Conference in February. All members were acknowledged and those students in attendance were presented with a certificate.

Selected to perform at the NJMEA State Conference

MTMS Percussion Symphony

- | | | | | |
|--------------|---------------------|-------------------|------------------|----------------|
| Eric Crowley | Rayhann Bohra | Preston Masigla | Array Narwal | Unnat Chaatwal |
| Vihaan Dave | Amar Dhillon | Aadya Jaiswal | Siri Koppisetto | Abishek Madesh |
| Grace Mandy | Abhishek Nadimpalli | Anika Paluri | Michael Preuster | Aditi Rege |
| Eshavu Sakar | Tanvi Shah | Vaghesan Sundaram | Arjun Yadalla | |

Ms. Schmetterer reported that the following students were selected to perform at the NJMEA State Conference:

MTMS Chamber Singers

- | | | | | |
|---------------------|-------------------|---------------------|----------------------|------------------|
| Aditya Penematsa | Marut Patel | Amy Gonzalez | Edidiong Udom | Parthivi Chauhan |
| Manya Vij | Ben Kitaygorodsky | Trisha Joshi | Aishee Goswami | Diya Singh |
| Amar Dhillon | Derek Joseph | Mekael Rizvi | Avaneesh Subramanyan | |
| Suhani Jhaveri | Iniya Natarajan | Saanvi Shringare | Mehar Aiden | Nivriti Balaji |
| Kennedy Christensen | Pranisha Gorty | Brundha Talla | Lindsay Fennell | |
| Sehaj Chadha | Ria Singh | Aabha Pokar | Jake Jarusiewicz | |
| Sahil Gandhi | Max Joy | Gurjap Kohli | Rochelle Olavides | |
| Caelie McNutt | Katelyn Viszoki | Dominick Dzietyczyk | | |

Ms. Megan Alexander, MTHS Band Director, reported that the following two students performed at the Macy's All-American High School Marching Band:

Ms. Katelyn Viszoki

Dominick Dzietyczk

Mr. Gregor Beyer, Supervisor of Health, Physical Education & Athletics, reported that the MTMS Girls Cross Country Team were undefeated this season and won the GMC Championship.

Coach Katy Ellis and Coach Gary Snyder presented certificates to the following members of the team:

Dhwani Binu	Anna Cintron	Maya Davis	Nivedha Deepak
Amulya Gowda	Johanna James	Aditi Kamath	Varshaa Krushnakum
Madison Roberts	Suhani Shah	Richa Shah	Anika Tandon
Jocelyn Bassi	Trisha Belthur	Charvi Bethu	Arushi Chintakaya
Aashika Chinthaparthi	Yashvi Desai	Yutika Deshpande	Radha Ghate
Ahilya Goyal	Lilyana Gravina	Aadya Jaiswal	Madeleine Lallier
Allyson Loscalzo	Simone Mehta	Anoki Patel	Misha Patel
Ella Shroff	Alexandra Simms	Diya Singh	Mia Terranova

Mr. Beyer reported that the MTHS Freshman Football Team was undefeated this season adding that this is the first freshman football team to go undefeated in Monroe's history.

Coach Marc Debellis and Coach George Meyers presented certificates to the following members of the team:

MTHS Freshman Football Team

Adhm Ali	Aedan Boyle	Benjamin Bussiere	Peter Castranova	Chris Chaves
Kyle Chesnavich	Vito Demetrio	Sam Elman	Preston Gregory	Chris Guzzo
Edwin Joseph	Justin Kozar	Aidan lane	Christian Updale	Varun Magadam
Zach Malanga	Joe Martinelli	Austin Miller	Alex Moses	Anthony Mount
Dallas Nagy	Kenny Pechko	Riley Piscitelli	Louis Procida	Aidan Salcido
Andrew Sharples	Ryan Singh	Tejman Singh	Abhi Solanki	Aarya Solanki
Giovanni Tufano	Jovanny Vera	Trevor Wallace	Jean Douglas	Erjon Cosai
Nick Stump	Sean Jimenez			
Managers: Grace Vale Julia Dziewa				

Mr. Beyer reported that the MTHS Girls JV Soccer Team won the GMC Tournament.

Coach Christian Jessop presented certificates to the following members of the team:

MTHS Girls JV Soccer Team

Ayla Caron	Brooke Marchesi	Marissa Roberts	Victoria Rocha
Sanja Todoric	Christina Toscano	Olivia Volastro	Marissa Fiordaliso
Yohanna Jones	Nicole Nieves	Kendal Pickard	Theresa Richichi
Kaelin Ryan	Michelle Tota	Paige Aikens	Amelia Artz
Jessica Drabek	Julianna Mackiewicz	Jenna Mohamed	Ashley Palmieri
Gracen Regan	Alexandra Snediker	Karly Winfough	Erin McIntyre

MEF GRANT AWARDS

Mr. Todd Edelman, President of the Monroe Education Foundation presented grants in the total amount of \$17,051.00. The following projects were awarded grants:

Deanna Dale	FBLA Meet The Alumni	\$1,000.00
Radhika Patel	American Revolution Travelling Trunk	\$1,250.00
Lauren Staub	Karaoke for Reading Fluency & Comprehension	\$427.00
Yale Synder	Talking Sticks: A Global Percussion Journey	\$2,000.00
Melissa Galazin	Math in Motion	\$1,800.00
Nicole McCauley	Reading Flexible Seating	\$718.00
Brittney Raguso & Erinn Mahoney	Mindfulness Matters	\$1,956.00
Lisa McHugh, Michelle Giaquinto & Sarah Richards	Penguins on Parade	\$900.00
District Initiative	MTSD Strings Initiative	\$7,000.00

A motion was made by Ms. Arminio and seconded by Mr. Tufano that members of the Monroe Township Board of Education approve the following resolution by consent roll call:

It is recommended that the members of the Monroe Township Board of Education formally accept the teacher grant awards in the amount of \$17,051.00 from the **Monroe Township Education Foundation**. The Business Administrator/Board Secretary is hereby authorized and directed to take all necessary steps to implement the aforesaid action. Roll call 9-0-0-0-1. Motion carried.

PRESENTATION OF THE 2018-2019 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Mr. Gorski introduced Mr. Gerard Stankiewicz of the auditing firm of Samuel Klein and Company. Mr. Stankiewicz stated that the Board received the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance for fiscal year ending June 30, 2019. Mr. Stankiewicz provided a review of the CAFR and Management Report and discussed the internal control systems in place in the District. Mr. Stankiewicz explained that the audit is a year-long event during which samples are taken from several areas including payroll, minutes, accounts payable, food service operation, capital projects, student activity funds, grant activity to ensure compliance, and bank reconciliations to ensure that they agree with the general ledger. Lastly, Mr. Stankiewicz stated that there were no recommendations and that the audit was an unmodified clean opinion.

A motion was made by Mr. Paluri and seconded by Mr. Riback that members of the Monroe Township Board of Education approve the following resolution by consent roll call:

It is recommended that the members of the Monroe Township Board of Education accept and approve the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance, and hereby approve and authorize the submission of the required Corrective Action Plan (C.A.P.) to the County Office indicating that there are no recommendations for fiscal year ending June 30, 2019. Roll call 9-0-0-0-1. Motion carried.

Mr. Gorski stated that the CAFR will be posted on the district website tomorrow.

COMMITTEE REPORTS

Mr. Steve Riback reported that he and Ms. Lang met with the NJSBA Finance Committee on September 14th to discuss the state’s funding formula.

Next, as the Vice Chairperson of the Building, Grounds & Transportation Committee, Mr. Riback reported that the committee met last week and discussed the following:

Procedures for School Buses Exiting School Sites - Administration confirmed that there is no policy or endorsed procedure in place whereby school buses stop traffic in the streets in front of the school to allow a procession of buses to exit. All parties recognize that this is likely being done to keep with schedules, however it is not endorsed by the board or administration. Administration will monitor this issue with the drivers and if necessary, investigate options for police intervention to assist with buses exiting onto roadways.

Speed Bumps or Speed Control Options for High School Site – Administration noted that the recent accident whereby a student was struck by a bus was an anomaly and that they do not feel that adding speed bumps or rumble strips or other speed control options to the high school site would help to eliminate a future occurrence. The committee requested administration explore an educational component possibly tied to issuance of high school parking passes to educate student drivers on safety matters on school parking lots as well as possibly discuss educating the entire student body on being safe and aware of pedestrian’s in traversing school parking lots.

Oak Tree School Library Renovation Update – Administration provided schematic design plans showing creation of a general educational instructional classroom within the existing library and within the existing rear stage. Administration developed and reviewed nine (9) options of various classroom configurations and settled on the two (2). The committee supports proceeding to develop these projects with submissions to NJDOE and further develop construction plans. Administration notes that they plan to perform the general construction of these classrooms with in-district maintenance staff and will possibly contract out for mechanical and electrical work. The committee supports a resolution for submitting a classroom stop-gap project to NJDOE for project development.

MTHS Trailer Projects for 2020 – Administration provided a site plan view showing the proposed four (4) classroom trailer installation at the rear of the high school adjacent to the gymnasium along with a floorplan schematic for four (4) general instruction classrooms. The committee requests that administration attempt to come up with an order of magnitude cost for a four (4) classroom modular construction addition to the high school. The Committee supports a resolution for submitting a trailer project to NJDOE for project development.

Security Vestibule Projects Change Orders – Administration provided an overview of extra costs incurred, totaling \$22,691.87 to address existing structural support deficiencies at Barclay Brook School and existing buried concrete and the need for a new concrete ADA access ramp and handrail at Applegarth School. The committee will recommend issuing change order No. 1 to the contract between the Monroe Township Board of Education and J&M Quality Contracting, LLC for the aforementioned extra work.

Mr. Rutsky inquired if four temporary classrooms are enough or is four all that we could afford.

Ms. Jill DeMaio, Chairperson of the Curriculum Committee, reported that the committee met earlier this evening. Ms. Susan Gasko, Supervisors of Mathematics presented on the development of the Honors Calculus curriculum document, and indicated the following.

All concepts are taught with solutions to be understood through analytical, numerical and graphical approaches using differentiated methods for deeper understanding.

This course is designed for students to get a fundamental understanding of the concepts of calculus without the intensity and rigor of AP Calculus.

There is an emphasis on collaborative group work and activities

Technology links to specific activities/ lessons include the use of Desmos, graphing calculators and Khan Academy

Lastly, Ms. DeMaio reported that the committee approved the Dynamics of Trigonometry textbook adoption.

Ms. Rupa Siegel, member of the Policy Committee read a statement on Ms. Lang's behalf. Which stated that in the past year the committee has almost completed reviewing, reaffirming and updating the entire policy manual. Regarding Policy#9160, which was sent back to the committee for discussion over whether the policy should state that attendance to school sponsored events will be free for seniors over 60. It is the recommendation that the policy state that the attendance fee for Seniors over 60 may be free or offered at a reduced rate. Many factors were included in this decision, including and not limited to the following:

- Limited seat availability at many events i.e. parents, students and community members from both teams were turned away at this year's homecoming game
- The need for the revenue from ticket sales to help to cover a small portion of the cost to run the event
- The very small number of school sponsored events that charge an admittance fee
- The burden this policy would place on school groups, who are running events as fundraisers and who are not compelled to abide by this policy
- The approved fee list already outlines a reduced admittance fee which for most events is \$3 and that if a senior really cannot afford to attend an event, the Superintendent's office will provide individual free tickets.

Lastly, Ms. Siegel reported that Administration is meeting with representatives of the senior community to discuss opportunities for the Seniors to participate in special events and programs with the school district. One suggestion that the committee discussed was the school district hosting special daytime presentations of school plays specifically for seniors.

Mr. Andy Paluri reported that he attended a NJSBA meeting on November 3rd where a proposal was raised by Hillsborough School District to provide relief for those districts that are impacted by S2.

Mr. Louis Masters, Chairperson of the Ad Hoc Committee reported that the committee has had its final meeting. Mr. Masters added that the committee will present a recommendation at the January meeting when the new board will be seated.

PUBLIC FORUM-

Prakash Parab 33 Dyana Drive - stated that he is looking forward to the recommendation from the Ad Hoc Committee however he is disappointed that we are not suing the State. Lastly, Mr. Parab inquired about the cost of the trailers that are being proposed for the high school and requested that administration and the Board look into modern modular classrooms.

Ram Ranganath 6 Owens Drive – spoke in support of the District considering modular classrooms. Mr. Ranganath expressed concern with the time frame of the referendum and inquired if the District could get some private funding for the project.

ASSISTANT SUPERINTENDENT REPORT

Dr. Layman reported that the High School Winter Concert is taken place this evening; the Middle School Band will be performing tomorrow at the Middle School PAC; an ESL night was held at the High School last night where Dr. Roselle, teachers and approximately fifty adults and students attended.

SUPERINTENDENT'S REPORT

Dr. Alvich reported that the dates for the Strategic Plan Meetings have been selected. An announcement has been sent to the newspapers, shared throughout the District, and sent to the retirement communities. Dr. Alvich and encouraged members of the public to attend.

PERSONNEL

A motion was made by Mr. Riback and seconded by Ms. Siegel that Personnel Items A-AJ be approved by consent roll call. Roll Call 9-0-0-0-1. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Riback and seconded by Ms. Siegel that Board Action Items A-R be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried with Ms. Arminio abstaining on Item F/Clubs and voting no on Item P/ Policy #7441 and Item Q/ Policy #7440 and Policy #9160. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Riback and seconded by Mr. Tufano that Board Action Items A-M be approved by consent roll call. Roll Call 9-0-0-0-1. Motion carried with Ms. Arminio voting no on Item I/ Keystone Purchasing Network and Item L/ High School Temporary Classrooms. The

vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Ms. Kolupanowich wished everyone a happy and joyous holiday.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Paluri acknowledged Ms. Lang and commended her for the work that she has done over the past few years.

Mr. Rutsky, Mr. Paluri and Ms. Arminio shared their experience with recent chorus programs that they have attended and congratulated those students on wonderful performances.

Mr. Riback thanked Dr. Alvich, Mr. Gorski and Ms. Kolupanowich for their efforts in reaching out to the retirement communities to help explain the district's student enrollment concerns.

Ms. Kolupanowich recognized and thanked Mr. Masters for stepping up and filling in as a board member and for all his work with the Ad hoc Committee.

PUBLIC FORUM –

Prakash Parab 33 Dayna drive - spoke regarding the state funding formula

Chrissy Skurbe 21 Preakness Drive – thanked Dr. Alvich, Dr. Layman and Dr. Higgins for their presentations regarding the potential effects of removing the ninth grade from the high school. Ms. Skurbe expressed her disappointment that the Ad Hoc Committee did not make a recommendation this evening.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Rutsky and seconded by Mr. Tufano that the members of the board of education convene into closed session. Motion carried.

Adjourned to Closed Session at 9:15 p.m.

Returned to Public Meeting at 9:28 p.m.

PUBLIC FORUM – None

NEXT PUBLIC MEETING

Minutes of the Public Meeting of the Monroe Township Board of Education held on December 18, 2019
at the Monroe Township High School

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Thursday, January 2, 2020.

ADJOURNMENT

A motion was made by Mr. Paluri and seconded by Mr. Tufano that the meeting be adjourned. Motion carried. The public meeting adjourned at 9:30 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or <https://monroetv.viebit.com/> .



Wednesday, December 18, 2019
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject A. BOARD MEMBERS

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 3. ROLL CALL

Access Public

Type Information

Ms. Michele Arminio
 Ms. Jill DeMaio
 Ms. Kathy Kolupanowich
 Ms. Patricia Lang
 Mr. Louis Masters
 Mr. Andy Paluri
 Ms. Rupa Siegel
 Mr. Peter Tufano
 Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Kayleigh Craver

Mr. Manan Shah

4. STATEMENT

Subject A. STATEMENT

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted December 13, 2019 :

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject A. APPROVAL OF MINUTES

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Access Public

Type Information

Public Board of Education Meeting, October 16, 2019

Closed Session Meeting, October 16, 2019

Executive File Attachments

[Draft 10.16.19 Closed Session Minutes .pdf \(43 KB\)](#)[Draft Public Minutes 10.16.19.pdf \(199 KB\)](#)**6. STUDENT BOARD MEMBERS' REPORT**

7. PRESENTATIONS

Subject A. ATTORNEY PRESENTATION: FEASIBILITY STUDY - LITIGATION IN PURSUIT OF INCREASED STATE AID

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

Subject B. STUDENT AND STAFF RECOGNITION

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

Subject C. MEF GRANT AWARDS

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

Subject D. PRESENTATION OF THE 2018-2019 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

PRESENTATION OF THE 2018-2019 COMPREHENSIVE ANNUAL FINANCIAL REPORT

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

10. ASSISTANT SUPERINTENDENT'S REPORT

Subject **A. ASSISTANT SUPERINTENDENT'S REPORT**

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. ASSISTANT SUPERINTENDENT'S REPORT

Access Public

Type

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject **A. ENROLLMENT**

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

I. ENROLLMENT

Schools	11/30/19	11/30/18	11/30/17	11/30/16	11/30/15
Applegarth	438	441	408	367	324
Barclay Brook	326	330	337	359	368
Brookside	414	401	410	425	423
Mill Lake	539	555	574	603	652
MTMS	1777	1712	1664	1658	1629
Oak Tree	730	712	691	683	615
Woodland	307	350	411	416	403
High School	2399	2329	2308	2170	2099
Total	6930	6830	6803	6681	6513

I. ENROLLMENT (CONT'D)

Out of District Students

School	Monroe			Jamesburg		
	October	November	Difference	October	November	Difference
Academy Learning Center	5	5		3	3	
Archway Upper	1	1				
Bonnie Brae				1	1	
Bridge Academy	1	1				
Center for Lifelong Learn	3	3				
Center School	1	1				
Childrens Center of Monm.	1	1		1	1	
Coastal Learning Center				1	1	
Collier	2	2				
CPC High Point	1	1				
Douglass Develop. Center	1	2	+1			

Eden	4	4			
Franklin Twp. Public Schools	1	1			
Lakeview School	1	1			
Manchester Regional Day	0	1+1			
New Roads Parlin	1	1			
New Roads Somerset	2	2			
Mercer Elementary	1	1			
Newgrange School	2	2			
Newmark Elementary	1	1			
Rock Brook School	1	1			
Rugby	1	1			
Schroth School	2	2			
Shore Center	2	2			
Total	35	37		6	6

STAFF

Department	Number of Staff
Superintendent Office	
Superintendent	1
Secretary	2
Human Resources	3
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Business Office	
Business Administrator	1
Secretary	1
Accounting/Purchasing/Building Use	6
Payroll	3
Benefits	1
Legal	
Board Attorney	1
School Admin/Admin Support	
Principal	8
Assistant Principal	8
Secretary	28
Paraprofessional - Part-time	1
Supervisors K-12 HS	
K-12 Supervisor	6
Secretary	1
Instructional	
Teacher	545.5
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	106
Paraprofessionals - Part-time	45
Media Coordinator	4
Educational Services Professionals	
LDTTC	8
School Social Worker	8
School Psychologist	12
Physical Therapist	2
Occupational Therapist	6
Behavior Specialist/BCBA	3
Nurse	13

Media Specialist	8
School Counselor	22
Reading Specialist	6
SAC	1
Speech	15
Pupil Personnel Services	
Director	1
Supervisor	1
Secretary	5
Paraprofessional	1
Information Systems	
Director	1
Secretary	1
Network Operation Manager	2
Lead Workstation Specialist	1
Workstation Specialist	8
Facilities	
Director	1
Supervisor/Building Manager	3
Secretary	1
Custodial/Maintenance	71
Transportation	
Director	1
Coordinator	1
Specialist	1
Dispatcher	1
Secretary	1
Driver	64
Mechanics	4
Paraprofessionals - Part-time	17
Security	
Director	1
Security Guard	19
Athletic Department	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	49
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	6
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	26
Total District Staff as of 12/1/2019	1173

Subject **B. HOME INSTRUCTION**

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

II. HOME INSTRUCTION

				Home Instruction Report	Effective Date	End Date
79109	MTHS	11	CST	McDonald, Harris, Countryman, Ballard, Alagna, Therapeutic Outreach	7/1/2019	
91198	OTS	2	CST	Rubenstein/Seitz, Therapeutic Outreach	7/1/2019	
85201	MTMS	8	Medical	Viszoki, Kasternakis, Parker, ESCNJ	9/5/2019	10/31/2019
90582	Mill Lake	3	Medical	Huey-Collucci	9/27/2019	
92693	Oak Tree	1	Medical	Rispoli	9/23/2019	
84142	MTHS	12	CST	Vogtman	9/16/2019	
89052	MTMS	7	CST	UBHC	9/16/2019	
89739	MTMS	6	CST	Therapeutic Outreach	9/23/2019	11/8/2019
86173	MTHS	9	Medical	Wall, Parker	9/17/2019	
94202	Oak Tree	3	Medical	Ballard	10/15/2019	
91710	MTHS	11	504	Friedman, Simmonds, Lithgow, Tervo	10/7/2019	
95333	MTHS	10	504	Casarella, Feminella, Stranieri, Lustgarten	10/17/2019	1/13/2020
85480	MTHS	10	Medical	Johnston, Lustgarten, Riggi	10/18/2019	11/18/2019
91732	MTHS	11	Medical	Mackenzie, Sanguiliano	10/22/2019	12/20/2019
82610	OOD	12	CST	ESCNJ	11/12/2019	
83807	MTHS	11	Medical	Lyons, Comey	9/12/2019	

Subject C. FIRE/LOCKDOWN DRILLS

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

III. FIRE/LOCKDOWN DRILL

- Applegarth School ----- November 4, 2019
- Barclay Brook School ----- November 6, 2019
- Brookside School ----- November 15, 2019
- Mill Lake School ----- November 15, 2019
- Monroe Middle School----- November 15, 2019
- Oak Tree School ----- November 6, 2019
- Woodland School ----- November 21, 2019
- Monroe High School ----- November 15, 2019

Lockdown

- Applegarth School----- November 26, 2019
- Barclay Brook School----- November 22, 2019
- Brookside School ----- November 21, 2019
- Mill Lake School ----- November 18, 2019
- Monroe Middle School----- November 22, 2019
- Oak Tree School ----- November 15, 2019

Woodland School ----- November 14, 2019
 Monroe High School ----- November 18, 2019

Subject D. BUS EVACUATION

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type

SCHOOL	DATE	TIME	LOCATION	ROUTE NUMBERS	PRINCIPAL
Applegarth School	10/10/19	9:30 am	Bus line in front of school	2, 3, 6, 7, 14, 15, 16, 19, 21, 23, 24, 25, 26, 27, 28, 29, 36, 37, 38, 39, 41, 42, 43, 48, 52, Van 75	Dawn Graziano
Barclay Brook	10/4/19	9:30 am and 1:00 pm	9:30 behind BB school 1:00 pm in front of BB school	All bus routes	Erinn Mahoney
Brookside School	10/22/18	9:00 am; 9:30-10:30 am	Barclay Brook/Brookside Bus loop	All bus routes	Magdalena Fidura
High School	10/3/19-10/4/19, 10/30/19-10/31	7:30 am-1:00 pm	West side of school by gym entrance	2, 3, 5, 7, 8, 9, 10, 11, 12, 13, 15, 16, 19, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 48, 52, 53, 54, 55, 56,	Kevin Higgins
MTMS	9/20/18 9/21/18, 9/24/18	8:45 am-2:30 pm	Front of building bus loop	All bus routes	William Jacoutot
Mill Lake	10/1/18 10/2/18	9:20 am-1:20 pm	Bus loop of school	8, 9, 11, 20, 30, 40, 46, 53, 55, 56, 1185, 74, 75, 77, 81	Kristen Mignoli
Oak Tree	10/16/18	Morning	Bus Parking Lot	2, 3, 6, 7, 14, 15, 16, 19, 21, 23, 24, 25, 26, 27, 28, 29, 36, 37, 38, 39, 41, 42, 43, 48, 52, 78, 79, 83	Pam Amendola
Woodland	10/7/18	9:30 am-10:30	Front of school	Monroe: 8, 9, 12, 30, 32, 46, 83 Ir in Rafael 53, 55	Adam Layman/Samantha McCloud

Subject E. PERSONNEL

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through AJ

IV. PERSONNEL

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Bonnie Brenner**, teacher of special education at MTMS, effective July 1, 2020.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Luann McGraw-Russell**, Treasurer of School Monies, effective January 1, 2020.

- C. It is recommended that the Board accept the resignation of **Ms. Jaime Roche**, Speech Language Pathologist at Applegarth/Oak Tree School, effective February 1, 2020.
- D. It is recommended that the Board accept the resignation of **Ms. Kimberely McKinnon**, teacher of Physical Education, cross-country assistant coach and spring track and field head coach, effective February 10, 2020.
- E. It is recommended that the Board accept the resignation of **Ms. Linda Beer**, group leader at Falcon Care, effective December 20, 2019.
- F. It is recommended that the Board accept the resignation of **Ms. Carly Welsh**, as the Head Girl's Lacrosse Coach retroactive to November 20, 2019.
- G. It is recommended that the Board accept the resignation of **Ms. Jillian Gassman**, as the site coordinator Falcon Care, effective December 13, 2019.
- H. It is recommended that the Board accept the resignation of **Ms. Danielle Drust**, as Science Coordinator at the High School, effective January 1, 2020.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Marissa Merino**, special education teacher at MTMS, retroactive to November 12, 2019 through February 28, 2020 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Merino may be entitled to.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Sarah Pramberger**, teacher of grade 1 at Oak Tree School, effective February 3, 2020 through June 30, 2020 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Pramberger may be entitled to.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Jennifer Biddick**, teacher of preschool handicapped at Mill Lake School, effective March 9, 2020 through May 8, 2020 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Biddick may be entitled to.
- L. It is recommended that the Board approve a medical leave of absence to **Ms. Kathryn Mercado**, behavior specialist at Pupil Personnel Services, retroactive to November 20, 2019 through January 2, 2020 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Mercado may be entitled to.
- M. It is recommended that the Board approve an unpaid medical leave of absence to **Ms. Jennifer Metroke**, teacher of special education at Brookside School, effective December 2, 2019 through February 21, 2020 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020.
- N. It is recommended that the Board approve a medical leave of absence to **Ms. Robin Silverman**, reading specialist at Mill Lake School, effective January 13, 2020 through February 7, 2020 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Silverman may be entitled to.
- O. It is recommended that the Board approve a medical leave of absence to **Ms. Rosina Vento**, paraprofessional at Oak Tree School, retroactive to November 30, 2019 through January 1, 2020 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Vento may be entitled to.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Jacqueline Koslowitz**, paraprofessional at the High School, effective February 5, 2020 through April 3, 2020 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township

Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Koslowitz may be entitled to.

- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Anupreetha Tandulwadikar**, paraprofessional at Applegarth School, retroactive to December 3, 2019 through December 16, 2019 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Tandulwadikar may be entitled to.
- R. It is recommended that the Board approve a medical leave of absence to **Mr. Joseph Nagy, Jr.**, custodian at MTMS, retroactive to November 19, 2019 through February 19, 2020. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Nagy may be entitled.
- S. It is recommended that the Board approve an extended medical leave of absence to **Ms. Marta Lenczyk**, custodian at Applegarth School, retroactive to November 22, 2019 through December 23, 2019. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Lenczyk may be entitled.
- T. It is recommended that the Board approve a modification in the dates of the unpaid leave of absence under FMLA/NJFLA to **Mr. Timothy Riesz**, teacher of physics at the High School, effective November 19, 2019 through November 22, 2019. Mr. Riesz's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- U. It is recommended that the Board approve an unpaid leave of absence to **Ms. Catherine Ahimovic**, assistant group leader at Falcon Care, retroactive to December 4, 2019 through December 6, 2019.
- V. It is recommended that the Board approve an unpaid leave of absence to **Ms. Lori Konopacki**, paraprofessional at Barclay Brook School, effective December 19, 2019.
- W. It is recommended that the Board approve an unpaid leave of absence to **Ms. Teresa Singh**, paraprofessional at Mill Lake School, effective January 27, 2020 through January 31, 2020.
- X. It is recommended that the Board approve an unpaid leave of absence to **Ms. Beverly Monasseri**, paraprofessional at Brookside School, retroactive December 13, 2019.
- Y. It is recommended that the Board approve an unpaid leave of absence to **Ms. Dana Santangelo**, paraprofessional at Mill Lake School, retroactive December 6, 2019 through December 12, 2019.
- Z. It is recommended that the Board approve the following staff as curriculum writers to write curriculum for the 2019-2020 school year at the stipend of \$1504 full year curriculum (account no. 11-000-221-104-000-091):

Susan Abatemarco - HS Reading I
Randy Flaum - HS Reading II

- AA. It is recommended that the Board approve the following staff as Professional Development Trainers for the 2019-2020 school year:

Mark Antioquia
Patrick Baez
Misty Drake
Bethany Duino
Ana Lanfranchi
Maria Naumik
Chelsea Varga
Kacie Walton
Astin Williams
Ania Shanholtzer
David Virelles

- AB. It is recommended that the Board approve the following staff at Woodland School for the School Improvement Plan (SCIP) for the 2019-2020 school year:

Samantha McCloud (Principal) replacing Adam Layman
William Jacoutot (Assistant Principal) replacing Samantha McCloud

- AC. It is recommended that the Board approve a modification to include an end date in the appointment of **Mr. Scott Madreperla**, acting principal at the High School, retroactive to August 1, 2019 through November 20, 2019.
- AD. It is recommended that the Board appoint **Ms. Danielle Drust**, Supervisor of Science and Social Studies, at a salary of \$106,583 pro rated effective January 2, 2020 through June 30, 2020 (account no. 11-000-221-102-000-091).
- AE. It is recommended that the Board appoint **Mr. Michael Collins**, as the Assistant Principal at the High School, at a salary of \$109,738.55 pro rated effective January 3, 2020 through June 30, 2020 (account no. 11-000-240-103-000-098).
- AF. It is recommended that the Board appoint **Ms. Patricia Smith**, as the Assistant Principal at the Middle School, at a salary of \$102,587 pro rated effective January 2, 2020 through June 30, 2020 (account no. 11-000-240-103-000-098).
- AG. It is recommended that the Board approve a change in the start date of **Mr. William Jacoutot**, Assistant Principal for Woodland and Mill Lake Schools, at a salary of \$107,780.47 pro rated effective January 2, 2020 through June 30, 2020 (account no. 11-000-240-103-000-098).
- AH. It is recommended that the Board approve the following certificated staff on the following step on guide for the 2019-2020 school year (*pending satisfactory completion of pre-employment requirement):

Employee	School	Position	Salary Guide	Account No.	Date	Reason for hire
Katharine Fitzgerald*	HS	Teacher of math	Step 1 BA \$51,592 pro rated pending certification	11-140-100-101-000-070	1/2/20-6/30/20	Resignation replacement
Kimberly Manganeli*	Oak Tree	Teacher of grade 1	Step 1 BA \$51,592 pro rated	11-120-100-101-000-060	1/30/20-6/30/20	Leave replacement
Shehnaz Ahmad*	HS	Teacher of math	Step 1 BA \$51,592 pro rated	11-140-100-101-000-070	1/6/20-5/21/20	Leave replacement
Nikki Reich	MTMS	Teacher of Spec. Ed.	Step 1 MA \$51,592 + \$3450 pro rated	11-213-100-101-000-093	1/23/20-6/30/20	Leave replacement extension of contract
Casey Danback	Barclay Brook	Teacher of grade 2	Step 1 MA \$51,592 + \$3450 pro rated	11-120-100-101-000-010	2/5/20-5/19/20	Leave replacement
Shafqat Shaikh*	District	Floater nurse	Step 7 BA \$57,252 115% minus 10 days	11-000-213-100-000-098	1/2/20-6/30/20	New position
Rosaria Pecoraro*	Brookside	Literacy Interventionist	Step 1 MA+30 \$51,592+\$4350 pro rated	11-120-100-101-000-020	1/13/20-5/27/20	Leave replacement
Tiana Zerilli*	Applegarth	Teacher of music	\$246 per day	11-120-100-101-000-050	1/2/20-2/14/20	Leave replacement
Jaylin Burzon*	MTMS	School Counselor	Step 1 MA \$51,592+\$3450 pro rated	11-000-218-104-000-098	1/13/20-5/18/20	Leave replacement
Susanna Sullivan	MTMS	Teacher of ELA	Step 11 BA \$86,927+15 yr. longevity pro rated	11-130-100-101-000-080	2/1/20-6/30/20	Transfer to retirement position
Ryan Hansen	HS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 11/25/19-6/30/20	Leave replacement
Carolyn McGrory	HS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 11/25/19-6/30/20	Leave replacement

Samantha Sheenan	HS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 11/25/19-6/30/20	Leave replacement
Christina Basile	HS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 11/25/19-6/30/20	Leave replacement
Nicholas Puleio	HS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 11/25/19-6/30/20	Leave replacement
Jovanna Quindes	HS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 11/25/19-6/30/20	Leave replacement
Danielle Drust	HS	Teacher of science	17% additional contract	11-140-100-101-000-070	Retroactive to 12/5/19-12/20/19	Leave replacement extension
Edgar Esteves	HS	Teacher of science	17% additional contract	11-140-100-101-000-070	Retroactive to 12/5/19-1/31/20	Leave replacement extension
Ryan Parker	HS	Teacher of biology	17% additional contract	11-140-100-101-000-070	Retroactive to 12/9/19-1/31/20	Leave replacement
Janice Roth	HS	Teacher of science	17% additional contract	11-140-100-101-000-070	11/21/19	Leave replacement
Rama Basu	HS	Teacher of science	17% additional contract	11-140-100-101-000-070	11/20/19-11/22/19	Leave replacement
George Pangalos	HS	Teacher of science	17% additional contract	11-140-100-101-000-070	11/20/19-11/22/19	Leave replacement
Kelly Rick	HS	Teacher of science	17% additional contract	11-140-100-101-000-070	11/20/19-11/22/19	Leave replacement
William Kelly	HS	Teacher of science	17% additional contract	11-140-100-101-000-070	11/20/19-11/22/19	Leave replacement
Samantha Casarella	HS	Asst. bowling coach	Step 1 \$4076	11-402-100-101-000-098	Retroactive to 11/15/19-3/15/20	Resignation replacement
Kim Lawson	HS	Asst. Winter Cheer Coach	Step 1 \$3302	11-402-100-101-000-098	Retroactive to 11/15/19-3/15/20	Resignation replacement
Kathryn Echevarria	MTMS	Girls' locker room coverage	Non-instructional rate \$44.85 for .5 hrs.	11-130-100-101-000-080	Retroactive 12/2/19-1/31/20	New position
Robert Howatt	MTMS	Chorus concert chaperones	3 hrs. non-instructional rate \$44.85	11-130-100-101-000-080	1/14/20-1/16/20	Chaperone concert
Rebecca Palmer	MTMS	Chorus concert chaperones	3 hrs. non-instructional rate \$44.85	11-130-100-101-000-080	1/14/20-1/16/20	Chaperone concert
Deborah Force	MTMS	Broadway Music Trip	4.5 hours instructional rate \$53.87/hr.	11-000-213-100-000-098	2/19/20	Nurse for trip
Patricia Corica	MTHS	Nurse DECA trip	Instructional rate \$53.87/hr. up to 2 hours after school	11-000-213-100-000-098	1/3/20	Nurse for trip
William Thomas	MTMS	Music Director 7 th & 8 th grade play	\$1,700 stipend	11-401-100-101-000-098	2019-2020 school year	Stipend position
Robert Howatt	MTMS	Backstage Assistant	\$600	11-401-100-101-000-098	2019-2020 school year	Stipend position

Paula DeBlasio	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Kathy Mennona	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Loren Kania	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Melissa Fletcher	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Arianna Lombardi	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Lauren DiPierro	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Lisa Papandrea	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Michelle Osias	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Irene Baratta	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Kathy Dillon	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Ali Bartus	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position
Tim Nally	District	Elementary Winterfest	Instructional rate \$53.87/hr. for 3.5 hrs.	11-120-101-000-010, 11-120-101-000-020, 11-120-101-000-040	Retroactive to 12/12/19	New position

Karen Berescky	HS Media	ESL/Bilingual Parent Literacy Night	Instructional rate \$53.87/hr. for 1.5 hours	Retroactive to 12/11/19	20-274-100-100-000-098	New position
Nawon Park	HS Media	ESL/Bilingual Parent Literacy Night	Instructional rate \$53.87/hr. for 1.5 hours	Retroactive to 12/11/19	20-274-100-100-000-098	New position
Maureen Jones	HS Media	ESL/Bilingual Parent Literacy Night	Instructional rate \$53.87/hr. for 1.5 hours	Retroactive to 12/11/19	20-274-100-100-000-098	New position
Diana Kaiser	HS Media	ESL/Bilingual Parent Literacy Night	Instructional rate \$53.87/hr. for 1.5 hours	Retroactive to 12/11/19	20-274-100-100-000-098	New position
Lauren Burgess	Applegarth	Winter Concert Supervision	Non instructional rate \$44.85 for 3.0/hrs.	Retroactive to 12/12/19	11-120-100-101-000-050	chaperone
Tara Palino	Applegarth	Winter Concert Supervision	Non instructional rate \$44.85 for 3.0/hrs.	Retroactive to 12/12/19	11-120-100-101-000-050	chaperone
Nicole Sheppard	Applegarth	Winter Concert Supervision	Non instructional rate \$44.85 for 3.0/hrs.	Retroactive to 12/12/19	11-120-100-101-000-050	chaperone
Ashley Lizzio	Applegarth	Winter Concert Supervision	Non instructional rate \$44.85 for 3.0/hrs.	Retroactive to 12/12/19	11-120-100-101-000-050	Chaperone
Thomas Gardner	Applegarth	Substitute TAG teacher	\$77.56 per session	2019-2020 school year	11-120-100-101-000-050	Substitute
Patrick Comey	HS	Proctor for Seal of Biliteracy Testing	Instructional rate \$53.87 for 5.25 hours	1/11/20	11-140-100-101-000-070	proctor
Karen Berescky	HS	Proctor for Seal of Biliteracy Testing	Instructional rate \$53.87 for 5.25 hours	1/11/20	11-140-100-101-000-070	proctor
Will Rondon	HS	Proctor for Seal of Biliteracy Testing	Instructional rate \$53.87 for 5.25 hours	1/11/20	11-140-100-101-000-070	proctor
Deborah Force	HS	School Nurse for Seal of Biliteracy Testing	Instructional rate \$53.87 for 5.25 hours	1/11/20	11-000-213-100-000-098	nurse
Eneudy Perez Urena	HS	Technology support for Seal of Biliteracy testing	Hourly rate for 5.25 hours	1/11/20	11-000-252-100-000-070	Tech support

AI. It is recommended that the Board approve the following non-certificated staff on the following step on guide for the 2019-2020 school year (*pending satisfactory completion of pre-employment requirement):

Employee	School	Position	Salary Guide	Account No.	Date	Reason for hire
Gianna Caporrimo-Bisbal*	Barclay Brook	Spec. Ed. Para MD/ cafeteria Para	Step 1 Spec. Ed. \$14.02+\$2.00+\$2.50 toileting for 1.0 hrs. Step 1 Reg. \$14.02 for 1.5 hours	11-212-100-106-000-093 11-000-262-107-000-010	Retroactive to 12/19/19-6/30/20	Resignation replacement
Namita Jain*	Oak Tree	Para – cafeteria	Step 1 Reg. \$14.02 for 2.5/hrs.	11-000-262-107-000-060	1/6/20-6/30/20	Transfer replacement
Margaret Simeone*	Transportation	Driver	Step 2 \$24.38 for 6.0 hrs/	11-000-270-160-000-096	1/2/20-6/30/20	Resignation replacement
Sally Foti*	Transportation	Driver	Step 2 \$24.38 for 6.0 hrs/	11-000-270-160-000-096	1/2/20-6/30/20	New position

Erica Frank*	Oak Tree	Para para classroom/cafe	Step 1 Reg. \$14.02 +\$1.00 degree for 3.75 hrs.	11-000-262-107-000-060 67% 11-190-100-106-000-060 33%	1/6/20-6/30/20	Transfer replacement
Rita Ienco-Plaza*	Oak Tree	Para para classroom/cafe	Step 1 Reg. \$14.02 +\$1.00 degree for 3.75 hrs.	11-000-262-107-000-060 67% 11-190-100-106-000-060 33%	1/6/20-6/30/20	Transfer replacement
Danielle Verticchio	Brookside	Spec. Ed. Para LLD	Step 6A+toileting \$16.32+\$2.00+\$2.50 6.75/hrs.	11-204-100-106-000-093	12/19/19-6/30/20	Transfer to new position
Theresa Eustaquio	MTMS	Secretary	12 month secretary 7.25 hrs. Step 1 103.57% \$51,274 pro rated	11-000-240-105-000-080	Retroactive to 12/10/19-1/17/20	Leave replacement
Marta Farinola	Applegarth	Para Resource/café	Step 1 Spec. Ed. \$14.02+\$2.00 for 1.5 hrs. Reg. Ed. \$14.02 for 2.25 hrs	11-213-100-106-000-093 40% 11-000-262-107-000-050 60%	Retroactive to 12/2/19-6/30/20	Transfer
Louise Baumann	MTMS	Secretary	Step 4 \$54,140.18+20 yrs. Longevity+\$1337 principal secretary stipend prorated	11-000-240-105-000-080	Retroactive to 12/12/19-1/15/20	Leave replacement
Janet Hyman	Barclay Brook	Spec.Ed. Para	Step 8 Spec. Ed. \$18.98+\$2.00 for 3.75 hrs and Step 8 Spec. Ed. \$18.98+\$2.00+\$2.50 for toileting for .5 hours	11-213-100-106-000-093 88% 11-215-100-106-000-093 12%	Retroactive to 10/28/19-6/30/20	Extension of hours
Cheryl Walus	Transportation	Driver	Step 11 \$28.01/hr.+ 15 yr longevity increase .5/hr. addition for midday run	11-000-270-160-000-096	Retroactive to 11/4/19-6/30/20	Increase in hours midday run
Marie Tumminello	Transportation	Driver	Step 11 \$28.01/hr. increase 1.5/hr. addition for midday run	11-000-270-160-000-096	Retroactive to 12/11/19-6/30/20	Increase in hours midday run
Laura Jorgenson	Oak Tree	Spec. Ed. Para Resource	Step 5 Spec. Ed. \$14.77+\$2.00 for 4.75/hrs.	11-213-100-106-000-093	Retroactive to 12/2/19-6/30/20	Transfer to resignation position
Mary Agrillo-Vozzo	Oak Tree	Spec. Ed. Para PSD	Step 1 Spec. Ed. \$14.02+\$2.00+\$2.50 toileting for 3.75/hrs.	11-215-100-106-000-093	Retroactive 12/13/19-6/30/20	Transfer
Genevieve Basset	MTMS	After school para	Hourly step on guide for 1.5/hrs.	11-190-100-106-000-080	Retroactive to 11/18/19-6/30/20	After school para for Clubs and activities
Jennifer Burkshot	MTHS	Spec. ed. Para resource	Spec. Ed. Step 6A \$16.32+\$2.00 for 3.75 hrs.	11-213-100-106-000-093	Retroactive to 12/2/19-6/30/20	Transfer change in start date
Mindy Kushner Hall	Transportation	Para - bus	Step 5 Spec. Ed. \$14.77+\$2.00 for 5.25 hrs.	11-000-270-107-000-096	12/19/19-6/30/20	Transfer Resignation replacement
Martha Strych	Brookside	Para	\$100 PD	11-204-100-106-000-093	Retroactive to 11/20/19	PD credit
Mary Vena	MTMS	Para	\$100 PD	11-213-100-106-000-093	Retroactive to 11/20/19	PD credit

Diana Saeed	Oak Tree	Para-cafeteria	Step 1 Reg. \$14.02 for 2.5/hrs.	11-000-262-107-000-060	Retroactive 12/2/19-6/30/20	Change in start date
Sandra Price	Oak Tree	Spec. Ed. Para	Step 1 Spec. Ed. \$14.02+\$2.00+\$1.00 ed degree for 3.75 hrs.	11-213-100-106-000-093	Retroactive to 11/21/19-6/30/20	Correction in account number
Carol Majewski	Transportation	Bus Driver	Step 11 \$28.01 .5/hr. addition for midday run	11-000-270-160-000-096	12/4/19-6/30/20	Midday run
Cecilia Perrotta	Barclay Brook	Principal's secretary	\$1337 principal secretary stipend pro rated 7.25 hrs.	11-000-240-105-000-010	1/2/20-2/28/20	leave position

AJ. It is recommended that the Board approve the following substitutes for the 2019-2020 school year:

Certificated

Rochelle Fennell	Substitute Teacher
Katharine Fitzgerald	Substitute Teacher
Courtney Klecha	Substitute Teacher
Jay Schildhaus	Substitute Teacher
Michelle Verdino	Substitute Teacher
Alexa Marshall	Substitute Teacher
Debra Minkowsky	Substitute Nurse
Tiana Zerilli	Applegarth School

Non-Certificated

Jillian Gassman	Substitute Paraprofessional
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Executive File Attachments
[resumes.pdf \(2,212 KB\)](#)

Subject

F. BOARD ACTION

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through R

V. BOARD ACTION

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2019-2020 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of November 2019.

D. It is recommended that the Board approve the following job description:

Literacy Interventionist

E. It is recommended that the Board approve the following curriculum document for the 2019-2020 school year:

Math for Real Life

F. It is recommended that the Board approve the following clubs for the 2019-2020 school year:

Patriot Warrior Club
Interact Club

G. It is recommended that the Board approve the name change of the following at Monroe Township High School from the Jazz Dance Team to MTHS Dance Team.

H. It is recommended that the Board approve Hope Yoga to provide professional development to the staff on February 14, 2020 at no cost to the district.

I. It is recommended that the Board approve Fernando Meza to provide an Orchestral Percussion Clinic to high school and middle school students on January 3, 2020 for a cost of \$500.

J. It is recommended that the Board approve Todd Nichols to provide a workshop to the High School Wind Ensemble and the High School Symphonic Band on March 4, 2020 (two work shops at a cost of \$250 each) for a total cost of \$500.00.

K. It is recommended that the Board approve Berit Gordon to provide six full day reading workshops to High School staff at dates TBD during the 2019-2020 school year at a cost of \$1,900 per workshop for a total of \$11,400.

L. It is recommended that the Board approve the following out of district placement for the 2019-2020 school year:

Student No.	School	Start Date	Tuition
89739	Douglass Developmental Disabilities Center	11/11/19	\$604.57 per diem
81594	The Center School	12/10/19	\$376.26 per diem

M. It is recommended that the Board approve the following substitute rates effective January 1, 2020:

Substitute Secretary \$11.00/hour
Substitute Paraprofessional \$11.00/hour

N. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students:

204378

O. It is recommended that the Board reaffirm the following Policies:

Policy 8651	Community Use of Transportation
Policy 9200	Cooperation Between Parents and School
Policy 9230	Parental Responsibilities
Policy 9340	Cooperation with Public Library
Policy 9550	Educational Research Projects

P. It is recommended that the Board approve the following Policies and Regulations for a first reading:

Policy & Reg. 7422	School Integrated pest Management Plan
Policy & Reg. 7441	Electronic Surveillance in School Buildings and on School Grounds
Policy & Reg. 8600	Student Transportation

Q. It is recommended that the Board approve the following Policies and Regulation for a second and final reading:

Policy 5533	School District Tobacco - Vaping/Smoking
Policy 7434	Tobacco Use on School Property or at Off-Campus School Sponsored Events - Vaping/Smoking
Policy & Reg. 1642	Earned Sick Leave
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities
Policy & Reg. 3218	Use, Possession, or Distribution of Substance Abuses (certificated)
Policy & Reg. 4218	Use, Possession, or Distribution of Substance Abuses (non-certificated)
Policy 5517	School District Issued Student ID Cards
Policy & Reg. 6112	Reimbursement of Federal and other Grant Expenditures
Policy & Reg. 7440	School District Security
Policy & Reg. 8630	Bus Driver/Bus Aide Responsibilities
Policy 8670	Transportation of Special Needs Students
Policy 9160	Public Attendance at School Events

R. **2019-2020 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 11/21/19-12/17/20:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
11/15/19	HS	substance abuse confirmed	n/a
11/19/19	HS	fight	n/a
12/12/19	HS	substance abuse confirmed	n/a

File Attachments

- [Policies for Reaffirmation.pdf \(509 KB\)](#)
- [Policies & Regs. final reading.pdf \(9,695 KB\)](#)
- [Policies & Reg for first reading.pdf \(1,162 KB\)](#)
- [Student Teacher December 18, 2019.pdf \(32 KB\)](#)
- [Professional Development.pdf \(1,782 KB\)](#)

Executive File Attachments

- [Atlas - Math for Real Life \(D\).pdf \(29,349 KB\)](#)
- [Interact Club.pdf \(447 KB\)](#)
- [Patriot Warrior Club New Club App.pdf \(562 KB\)](#)
- [NOVEMBER 2019 suspension.pdf \(40 KB\)](#)
- [Literacy Interventionist.pdf \(119 KB\)](#)
- [Field Trip Requests - December 18, 2019.pdf \(62 KB\)](#)

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION
Meeting	Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

BOARD ACTION (Items A through M)

A. TRANSFER #4

It is recommended that members of the Monroe Township Board of Education approve Transfer #4 for October 2019 for Fiscal Year 2019/2020 as previously submitted.

B. BILL LIST

It is recommended that the bills totaling \$8,892,366.53 for November 2019 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for October 2019, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the October 2019 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. DONATION/T-SHIRTS

It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a donation from **Adi Nikitinsky, Dot Designing** of 520-530 student t-shirts and 50-60 staff t-shirts at a value of \$3,000.00 to be used for the 5th Grade Olympic Field Day.

E. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members' and employees duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and,

be it further RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Jersey School Boards Association
Board Member Mandated Training**

Board Member	Date	Travel & Mileage Reimbursement	Workshop Fee
Ken Chiarella	January 3, 2020	N/A Governance IV Web-based training	No charge for NJSBA members
Adi Nikitinsky	January 3, 2020	N/A Governance I Web-based training	No charge for NJSBA members

F. BID AWARDS – EDUCATIONAL DATA SERVICES BIDS FOR SCHOOL SUPPLIES

It is recommended that members of the Monroe Township Board of Education extend the unit prices and addendum catalog discounts for the period December 1, 2019 to November 30, 2020 as follows:

General Classroom Supplies to School Specialty Inc. of Appleton, Wisconsin as awarded through the Southern Cooperative bid of 10/10/2019, General Classroom Supplies, #26EDCP received by ESC of Morris County, NJ and Specialty Area Educational Supplies per the attached list of vendors and conditions as awarded through the **New Jersey Cooperative Bid** of 10/02/19 and 10/08/19 #26ESC of Morris County.

G. CONTRACT RENEWAL/TRANSPORTATION MANAGEMENT SYSTEM – TRANSFINDER

It is recommended that the members of the Monroe Township Board of Education renew the Software Contract and Software License Agreement between the Board and **Transfinder**, a Transportation Management System, to provide annual technical support and maintenance at a rate of \$5,000.00 for the time period of January 4, 2020 through January 3, 2021.

H. It is recommended that the Board of Education approve the previously submitted amended **Cafeteria Plan**, including a Health Flexible Spending Account and Dependent Care Flexible Spending Account, effective January 1, 2020. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

I. KEYSTONE PURCHASING NETWORK – NATIONAL COOPERATIVE PURCHASING

WHEREAS the **Keystone Purchasing Network** is a cooperative purchasing program administered by the Central Susquehanna Intermediate Unit, an educational service agency and political subdivision of the Commonwealth of Pennsylvania, located in Milton, Pennsylvania, which provides nationally bid contracts with many national vendors and allows other public entities to become members to use various publicly bid contracts; and

WHEREAS, the Monroe Township Board of Education desires to join the Keystone Purchasing Network to use various contracts to acquire products, installation, equipment or other services that have already been publicly bid on a national basis that will save the Board time and money in acquiring products and services that are on the Keystone Purchasing Network's contracts.

NOW, THEREFORE, BE IT RESOLVED that the Monroe Township Board of Education hereby authorizes the Business Administrator/Board Secretary on behalf of the Board to participate in cooperative purchasing agreements with Keystone Purchasing Network during the 2019-2020 school year.

J. LEARNING ALLY, INC.

It is recommended that the Board of Education approve the previously submitted proposal of **Learning Ally, Inc.** for a District-wide license of Learning Ally's Audio Book Solution at the following costs:

- Remainder of the 2019-2020 school year: \$5,836.80.
- 2020-2021 school year: \$11,673.60.

The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

K. SECURITY VESTIBULE CONSTRUCTION AT BARCLAY BROOK & APPLGARTH SCHOOLS

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Change Order No. 1 to the contract between the Monroe Township Board of Education and **J&M Quality Contracting, LLC** for construction of security vestibules at Barclay Brook and Applegarth Schools, which change order has been recommended by the Buildings & Grounds/Transportation Committee. Base Contract: \$1,100,000.00. Recommend Changes: An additional \$22,691.87 for extra costs incurred to address existing structural support deficiencies at Barclay Brook School and existing buried concrete and the need for a new concrete ADA access ramp and handrail at Applegarth School.

L. MONROE TOWNSHIP HIGH SCHOOL TEMPORARY CLASSROOM UNITS

It is recommended that members of the Monroe Township Board of Education approve the submission of Portable Classrooms (State Project #_Parent: 3290-005-20-1000_Temporary: 3290-005-20-1200) as TEMPORARY SPACE at the Monroe Township High School to the New Jersey Department of Education, Office of School Facilities for review as an "Other Capital Project". Furthermore, the Board of Education authorizes the amendment of the District's approved Long Range Facilities Plan.

M. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve **Lauren Pusz, PT,DPT**, 86 Devon Drive, Manalapan, NJ 07726 to provide Occupational/Physical Therapy to district students at a rate of \$75.00 per hour during the 2019/2020 school year.
2. It is recommended that members of the Monroe Township Board of Education approve **Staci Guthartz, SLP**, 18 Dartmoor Drive, Manalapan NJ 07726 to provide Speech Therapy to district students at a rate of \$75.00 per hour during the 2019/2020 school year.
3. It is recommended that members of the Monroe Township Board of Education approve **Nicole Santostefano, OTR**, 117 Whitlock Court, Manalapan, NJ 07726 to provide Occupational Therapy to district students at a rate of \$75.00 per hour during the 2019/2020 school year.
4. It is recommended that members of the Monroe Township Board of Education approve **Christina Kearney, PT**, 3 Shea Lane, Tinton Falls, NJ 07724 to provide Physical Therapy to district students at a rate of \$75.00 per hour during the 2019/2020 school year.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

December 18, 2019
Meeting Date

File Attachments

- [Transfinder 2020.pdf \(29 KB\)](#)
- [Cafeteria Plan 2020.pdf \(1,179 KB\)](#)
- [NJ Cooperative Bids Ed Data.pdf \(449 KB\)](#)
- [Financials.pdf \(4,631 KB\)](#)
- [Learning Ally, Inc..pdf \(618 KB\)](#)

Executive File Attachments

- [Lauren Pusz 19.20 Redacted.pdf \(51 KB\)](#)
- [S.Guthartz 19.20 Redacted.pdf \(49 KB\)](#)
- [N. Santostefano 19.20 Redacted.pdf \(51 KB\)](#)
- [C. Kearney 19.20 Redacted.pdf \(48 KB\)](#)

13. BOARD PRESIDENT'S REPORT

14. OTHER BOARD OF EDUCATION BUSINESS

15. PUBLIC FORUM

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. PUBLIC FORUM

Access Public

Type Information

See Note 3.

16. CLOSED SESSION RESOLUTION

Subject A. CLOSED SESSION RESOLUTION

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Access Public

Type Information

See Note 3.

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING - JANUARY 2, 2020

Subject A. NEXT SCHEDULED BOARD OF EDUCATION MEETING - JANUARY 2, 2020

Meeting Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 18. NEXT SCHEDULED BOARD OF EDUCATION MEETING - JANUARY 2, 2020

Access Public

Type

The next scheduled Board of Education Meeting is scheduled for Thursday, January 2, 2020 7:00 p.m. at the Monroe Township High School.

19. ADJOURNMENT

Subject A. NOTES

Meeting	Dec 18, 2019 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.
- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.