

Minutes of the Public Meeting of the Monroe Township Board of Education which was held virtually on April 26, 2021.

The meeting was called to order by Board President Michele Arminio at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio
Ms. Kathleen Belko
Ms. Karen Bierman
Mr. Ken Chiarella
Mr. Adi Nikitinsky
Mr. Andy Paluri
Ms. Rupa Siegel
Ms. Chrissy Skurbe
Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

STAFF PRESENT

Dr. Dori Alvich, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVES PRESENT

Ms. Kayleigh Craver
Ms. Samaara Jain

ATTORNEY PRESENT

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C.

MEMBERS OF THE PUBLIC – approximately 84

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted April 16, 2021:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

Instructions for making a public comment:

1. To make a public comment, please use the “raise hand” feature.

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2. When you are called on to speak during public forum your microphone status will be set to UNMUTE. Please do not attempt to UNMUTE yourself as this may cause your microphone to stay MUTED.
3. When called upon, you will be given the option to share your device's camera with the rest of the panelists and attendees during your speaking time. If you choose to do this simply click the "video camera" icon.
4. After you are unmuted, please state your name and address. Each statement made by a participant shall be limited to four minutes' duration, or less, in accordance with Board Bylaw 0167.
5. After you are finished speaking you will be muted and your permission to share your camera will be disabled.
6. Please turn off the "raise hand" feature.

APPROVAL OF MINUTES

A motion was made by Mr. Paluri and seconded by Ms. Bierman to approve the minutes for the Public Board of Education Meeting, March 15, 2021. Motion carried.

Ms. Skurbe suggested that public comments that are electronically submitted prior to the meeting and comments made from the public that call in during the meeting be recorded in the same format in the minutes. After discussion and noting that the videotaped meeting link is listed at the bottom of the meeting minutes, members were in favor of paraphrasing all comments going forward.

A motion was made by Ms. Belko and seconded by Mr. Tufano to approve the minutes for the Closed Session Meeting, March 15, 2021. Motion carried.

A motion was made by Mr. Tufano and seconded by Ms. Bierman to approve the minutes for the Special Public Board of Education Meeting, March 22, 2021. Motion carried with Mr. Rutsky abstaining.

A motion was made by Mr. Tufano and seconded by Ms. Belko to approve the minutes for the Closed Session Meeting, March 22, 2021. Motion carried with Mr. Rutsky abstaining.

STUDENT BOARD MEMBERS' REPORT

Ms. Craver reported the following events:

Oak Tree Elementary School "Pop Up Library Day" on April 22nd; "Rainbow Day" to support Autism on April 23rd; Unified Sports Spirit Week; and they raised over \$10,000 for Jump Rope for Heart Health.

Brookside Elementary School students and staff are participating in a "Unified Week of Respect".

Middle School: Ms. Anju Chawla's class constructed rockets and cars after learning Newton's Laws of Motion and the Builder's Club held a Philly Pretzel fundraiser for staff to help benefit local community organizations providing Covid-19 relief.

High School: Rho Kappa Honor Society is holding a trivia question fundraiser where donations of rice will be made to for every correct question; some Juniors will be inducted into the

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National Honor Society tomorrow evening and the Wind Ensemble will begin after school rehearsals once a week beginning May 6th.

Ms. Craver stated that several students contacted her questioning if it would be possible to eliminate the one-way directions in the hallways and stairwells, as they find themselves spending excess time in bigger groups than anticipated. Dr. Alvich will bring the request to Dr. Higgins.

Ms. Jain reported the following:

Mill Lake Elementary School held a fundraiser for Lymphoma and Leukemia foundation. Applegarth Elementary School students celebrated Autism Acceptance Month; held a McFoods Food Drive and a Jump Rope for Health fundraiser.

Mill Lake Elementary and Barclay Brook Elementary Schools are participating in the Unified Week of Respect next week.

Woodland Elementary School: students will be participating in the Virtual Trip to Hershey Park Challenge, led by Physical Education Teacher Mr. Ross Schultz; students will participate in a Kids Health Challenge to support the American Heart Association; and the Student Council hosted a poster contest for Black History Month and Women's' History Month.

PUBLIC HEARING OF THE 2021/2022 FINAL BUDGET

Dr. Alvich, Mr. Gorski, and Dr. Layman presented the 2021/2022 Budget Presentation.

Mr. Gorski presented the changes that have been made to the Budget since the adoption of the Tentative Budget. He reported that the district received an ESSER II grant, a federal grant of approximately \$550,000.00 to help with Covid-19 related expenses. Mr. Gorski explained that the district had budgeted \$125,000.00 for the purchase of protective plastic shields for desks, and with these grant funds they were able to make that purchase now and put those budgeted funds towards the position of a Supervisor of Special Education.

A motion was made by Mr. Chiarella and seconded by Mr. Tufano that the members of the Monroe Township Board of Education approve and adopt the following resolution:

ADOPTION OF THE 2021/2022 FINAL BUDGET

Be It Resolved, by the Monroe Township Board of Education that the 2021/22 General Fund Budget be adopted in the amount of \$129,729,771 and a General Fund Local Tax Levy in the amount of \$110,223,519 and a Special Revenue Fund in the amount of \$1,296,687 and a Debt Service Budget in the amount of \$10,289,968 and a Debt Service Local Tax Levy in the amount of \$10,092,104. Whereby, the 2021/22 Budget totals \$141,316,426; and

Whereas, the Monroe Township Board of Education has been notified of state aid amounts; and

Whereas, such state aid amounts are:

For 2021/22 the Categorical Special Education Aid is \$5,017,004; and

For 2021/22 the Categorical Security Aid is \$103,764; and

For 2021/22 the Categorical Transportation Aid is \$2,753,019; and

For 2021/22 the Debt Service Aid is \$197,863; and

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Whereas, the Monroe Township Board of Education has estimated a State Aid amount pursuant to application; and for 2021/22 the estimated Extraordinary Aid amount is \$397,484; and

Whereas, Policy #6471 and N.J.A.C. 6A:23A-7.3 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for 2021/22 school year.

Now, Therefore Be It Resolved, that the Monroe Township Board of Education hereby establishes the school district travel maximum for the 2021/22 school year at the sum of \$158,422; and

Be It Further Resolved that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded; and

Be It Further Resolved that Monroe Township Board of Education authorizes the transfer of \$500,000 from the General Fund iPad Reserved Fund Balance - iPad Insurance Fund to provide revenues for the anticipated refresh of high school instructional devices; and

Be It Further Resolved that members of the Monroe Township Board of Education authorize and approve a withdrawal from the “Capital Reserve Account” in the amount of \$550,000 to “Fund 12 Construction Services”, account #12-000-400-450, for the partial roof replacement of the Monroe Township Middle School 1997 wing including ancillary support roof structures, for which an amendment to the District’s Long Range Facilities Plan will be submitted and a project number will be applied for; and

Whereas, due to the consistent student enrollment growth, facilities needs, and other priorities set forth in the Board’s Budget Philosophy resolution, the Board is budgeting to maximum spending authority.

Now, Therefore Let It Be Resolved, that the Superintendent of Schools and the Business Administrator/Board Secretary file the required documents with the Executive County Superintendent.

For the benefit of the public, Ms. Arminio requested that Mr. Gorski explain banked cap, how it has been used in the past and the fact that the district no longer has any, and what excess surplus is.

Ms. Arminio thanked administration and the board members for their vigilance throughout this process. Ms. Arminio stated that luckily the district received some funds that they weren’t expecting, and she is grateful that there is a decrease in taxes but cautioned that the district and community are on the cusp of making some big decisions going forward.

Public Forum on the Budget Hearing

Prakash Parab 33 Dayna Drive – stated that he was glad to see that the district received a lot of grant funds; put funds aside to address capital improvements; and that there are 22 new positions in the Budget. Mr. Parab stated that he received information from the State regarding Equalization Aid and the community is willing to lobby with the Board for this cause. Mr. Parab inquired what the new positions in Budget are.

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Tim Eosso 2 Allison Court – regarding the savings of \$33,000 from the solar panels at Oak Tree School, Mr. Eosso inquired if the district is exploring any options for solar panel use at any of the other schools. Mr. Eosso also inquired if the panels were purchased or leased.

Sarah Aziz 3 Launcelot Drive – inquired what the remaining funds from the ESSER Grant will be used for after the purchase of the plastic desk dividers that Mr. Gorski mentioned earlier.

Betty Saborido 2 Barrymore Drive – asked for clarification that the special education positions that Mr. Gorski stated were in the Budget are new positions not replacement positions.

Roll call on adopting the 2021/2022 Final Budget 10-0-0-0-0. Motion carried.

COMMITTEE REPORTS

Ms. Chrissy Skurbe, Chairperson of the Community Engagement & Communication Committee, reported that Mr. Morolda and Mr. Dowling attended the meeting and shared ideas of community engagement and sponsorships. Ms. Skurbe stated that since there is a \$100k line item in the budget for advertising, the committee requested administration to move forward pursuing ways to obtain this revenue through sponsorships and advertising

Ms. Chrissy Skurbe, Chairperson of the Policy Committee, stated that the committee met and discussed two policies that were recommended by Strauss Esmay for abolishment which are listed on the agenda this evening. Ms. Skurbe reported that Dr. Alvich recommended moving all the other policies on the committee meeting agenda to the May 4, 2021 meeting for review.

NJSBA Representative Ms. Harkness provided the committee with a very comprehensive presentation on the Harassment, Intimidation, and Bullying policy. After many questions from the committee, Ms. Arminio inquired if Ms. Harkness could do a Board and parent presentation at a Board of Education meeting. Ms. Harkness stated that she would talk to the district field representative about doing this. The committee hasn't heard anything back as of tonight.

Ms. Kathleen Belko, Chairperson of the Curriculum Committee, reported that the committee met earlier this evening and reported the following:

Mr. Morolda and Ms. Gasko provided the committee with a presentation on Computer Science and STEM Education. They highlighted the 2020 Computer Science and Design Thinking Standards.

Dr. Roselle presented the collaborative summer reading lists which is on the agenda for approval this evening.

Dr. Layman previewed some of the summer opportunities for students including a township recreation summer camps, music programs, athletics, and academic camps.

Ms. Karen Bierman, Vice Chairperson of the Personnel Committee, reported that the committee met and discussed the vacancy list.

Mr. Ken Chiarella, Chairperson of the Finance Committee, reported the following:

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The committee was notified that New Jersey Schools Insurance Group is going to receive a partial refund of insurances due to Covid-19. For year 19/20 we have been informed of a \$21,894.86 refund of workers' compensation premiums and \$219.35 refund for automobile liability insurance, totaling \$22,114.21. Mr. Gorski informed the committee that he will refund said monies against those specific budgetary insurance accounts.

The committee reviewed the final Budget and discussed the ESSER II Grant, which will allow the district to order \$125,000.00 of plastic desk shields and add the position of a new Supervisor of Special Education.

Mr. Gorski provided the committee with the legal fees broken down for the last year.

The committee discussed reopening funds from grants, specifically the Corona Relief Fund Grant \$220,147 and received an expenditure detail accounting of each. The committee discussed the transportation portion of the budget from the last two years and the impact on each from Covid-19.

Mr. Peter Tufano, Chairperson of the Buildings, Grounds & Transportation Committee, stated that he is foregoing his report this evening as the discussions are at a to be continued status. Mr. Tufano provided the topics that were on the agenda, noting that due to time restrictions they were only able to discuss the SSP Architects presentation and the temperature scanners for schools.

PUBLIC FORUM

Tim Eosso 2 Allison Court – asked the Board to vote no on the renewal of the Auditor of Record.

Betty Saborido 2 Barrymore Drive – stated that she listened to the curriculum committee meeting and feels that some board members and staff may need some sensitivity training. Ms. Saborido reminded the Board that they need to be careful in the way they present and to be mindful of inclusiveness.

Prakash Parab 33 Dayna Drive – requested that the Board not destroy Applegarth School as it is a historical building, instead the district could build a school behind it. Mr. Parab suggested applying for historical grants for restoring it and possibly use it for an administrative building or give it to the Township. Next, Mr. Parab spoke regarding the importance of the district's curriculum and the need for trained teachers and facilities to support it.

Sarah Aziz 3 Launcelot Drive – as a former auditor, Ms. Aziz stressed that it is very time consuming and costly to audit a first- time client. Ms. Aziz inquired how much additional costs the district will face by utilizing a new auditor.

ASSISTANT SUPERINTENDENT REPORT

Dr. Layman thanked all the staff, parents, and community for all their efforts during this pandemic.

Dr. Layman reported on some of the functions and articles that the MTHS School Newspaper covers, adding that the newspaper can be found at <https://www.falconersvoice.com/>. Dr.

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Layman further reported that the MTHS Key Club virtually attended the 75th district educational conference (DCON), where many of MTHS Key Club members were recognized for their service and dedication throughout the service year.

SUPERINTENDENT'S REPORT

Dr. Alvich presented the Board with an update on the District's Reopening Plan. A copy of the Reopening Plan can be found on the district website. Dr. Alvich reported that arrangements have been made with Centra State Medical, Walgreens and Penn Health Hospital to provide vaccinations for staff members who are interested in receiving the vaccine. Dr. Alvich also provided the number of staff and students that have tested positive for Covid-19 and those that are currently quarantining. Mr. Tufano inquired if the committee explored the possibility of having students bringing their own lunch and eating in the classrooms. Dr. Alvich responded yes, and that would require hiring additional staff members to cover all of the classrooms.

PERSONNEL

A motion was made by Mr. Chiarella and seconded by Mr. Paluri that Personnel Items A-AI be approved by consent roll call. Ms. Skurbe noted that the list of recommendations for the personnel committee meeting last week was very short and most of the recommendations listed on the agenda were not reviewed by the committee. Roll call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Nikitinsky and Mr. Chiarella to table Item I/Approval to Assign Staff until the personnel committee can review what the resolution entails. Roll call 7-3-0-0-0 motion carried with Mr. Paluri, Mr. Rutsky, and Ms. Siegel voting no.

A motion was made by Mr. Chiarella and seconded by Mr. Tufano that Board Action Items A-L with the exception of Item I/Approval to Assign Staff be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Tufano and seconded by Mr. Rutsky that Board Action Items A-P be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried with the exception of Item A3/Auditor of Record, where Ms. Arminio, Ms. Belko, Ms. Bierman, Mr. Chiarella, Mr. Nikitinsky, Ms. Skurbe, and Mr. Tufano voted no. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

A motion was made by Ms. Arminio and seconded by Mr. Chiarella that the members of the Monroe Township Board of Education engage in a Request for Proposal (RFP) for auditing services. Roll call 10-0-0-0-0. Motion carried.

BOARD PRESIDENT REPORT

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Ms. Arminio thanked the Monroe Township Fire Department #1 and the PPG Industries for their generous donations. Regarding the 21/22 Budget adoption, Ms. Arminio reminded the Board that they need to be cognizant going forward as the district was fortunate to receive grants and funds that weren't generally received and probably won't be received in the future.

Ms. Arminio reported that the board of education is hopefully entering a new era with working collaboratively with the Township. Mayor Dalina has reached out to all board members and has invited her to be a member of the Master Plan Stakeholders Committee. Ms. Arminio explained the committees objectives. Lastly, Ms. Arminio reported that she has been in discussions with the mayor regarding the shared services agreements with the board of education to repair some of the outdoor facilities.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Tufano stated that the previous Board had invited state legislatures to a board of education meeting so the Board and members of the public can ask them questions regarding fair funding, and the past board president cancelled that meeting. Stating that the meeting is in order he made the following motion:

A motion was made by Mr. Tufano and seconded by Mr. Paluri to task administration to re-invite legislators to a meeting where they can answer questions from the community and Board about fair funding. Roll call 10-0-0-0-0. Motion carried.

Mr. Rutsky reported that earlier this evening he attended the Eric LeGrand presentation that the Whole Child Committee hosted. The presentation included topics on self-awareness, building confidence and dealing with adversity and stated that it was a spectacular event.

Mr. Paluri commended the MTHS Environmental Action Club on the fantastic interactive event they hosted virtually on the environment.

Next, Mr. Paluri reported that the State dual enrollment average number is 20% whereas Monroe's is 0%. Mr. Paluri spoke about the ability/benefit for district students to take college courses while they are in the 11th and 12th grades. Dr. Alvich responded that Monroe receiving 0% may have to do with coding as there currently are classes that students can take for college credit.

Regarding the progress the Board is making toward the next referendum, Mr. Paluri made the following motion:

A motion was made by Mr. Paluri and seconded by Ms. Siegel to request the members of the Monroe Township Board of Education to engage district staff to come up with a timeline for a potential referendum for the district. Roll call 10-0-0-0-0. Motion carried.

Ms. Siegel thanked Mr. Feldman and the IT Department for all the time and effort they are doing working on preventing DDoS attacks.

Ms. Skurbe congratulated all of the retirees and wished them the best.

PUBLIC FORUM

Roshni Shah 10 Fieldview Drive – spoke regarding the lack of transparency of the reopening plan committee. Ms. Shah suggested that the meetings be recorded, and meeting minutes be provided. Ms. Shah also inquired if the Board votes on the decisions the reopening committee makes.

Debra Palella 15 Louise Lane – expressed gratitude for the Friday updates that the High School has been sending out. Ms. Palella inquired about the status of the State relinquishing the State Home for Boys for township or district use. Next, Ms. Palella inquired if there was a policy that stimulates when grades need to be entered into Genesis. Ms. Palella requested that a policy be created if there isn't one.

Maryam Lavan 15 Golfview Court – also expressed gratitude for the High School Friday updates. Ms. Lavan stated she is pleased that the students will be going back 5 days a week but expressed concerns relating to the afternoon sessions. Ms. Lavan requested that the board of education and administration make every effort to get the schools back to normal.

Michael Olesky 50 Mayberry Avenue – voiced support for the referendum motion made by Mr. Paluri and recommended that all actions/items identified are sequenced and have a timeline. Mr. Olesky suggested the Board consider an outside consultant for referendum services.

Prakash Parab 33 Dayna Drive – with New Jersey schools reopening and some still providing a hybrid schedule, Mr. Parab suggested that parents are given a choice in August and inquired if they will be. Mr. Parab spoke in support of the district switching to a new auditor as well Ms. Skurbe's suggestion to paraphrase the electronic comments sent in by the public. Next, Mr. Parab stated that the Board needs to be transparent regarding the superintendent, and that he believes that the past Board indirectly tied Dr. Kozak's hand. Lastly, Mr. Parab recommended that the Board have a direct correlation with Middlesex County as well the Township.

Pradeep Melam 4 Jake Place – regarding the 21/22 Budget, Mr. Melam inquired what the exact line item is that shows what the balance of the debt owed from Jamesburg is. Mr. Melam also inquired how the district will make up for the days of education that were lost due technology attacks, and why we are not on a five full day schedule when other districts on the county are. Lastly, Mr. Melan stated that if Dr. Alvich is the CEO of the district, as mentioned by a board member earlier this evening, the Board and public are the directors and should have a say whether an employee who plead guilty to ethics charges be in a position.

Lillian McPherson 5 Ellingham Avenue – stated that it is a good idea to switch auditors every couple of years and suggested that the Board look at the last RFP and see what may have caused the lack of responses. Ms. McPherson spoke of the issues relating to Covid-19 and how neighboring districts have dealt with them. Lastly, Ms. McPherson commended Ms. Arminio on the amazing job she has done with the Board.

Sarah Aziz 3 Launcelot Drive – stressed concern regarding the lack of response from auditing firms for the last RFP and what the ramifications are of being without an auditor.

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Carmen Alvarez (comment electronically submitted) Mr. Alvarez stressed concerns relating to the district's Covid-19 protocols, most specifically as they relate to the presumed positive cases. To avoid any possible influence on the decision making, Mr. Alvarez requested that the protocols be reviewed by an outside medical professional.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Harassment, Intimidation and Bullying Appeal
- Board Discussion: MTBOESSA Contract
- Discussion with counsel re: pending litigation

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. Skurbe and seconded by Mr. Paluri that the members of the Board of Education go into closed session. Motion carried with Ms. Arminio recusing on two of the three pending litigation discussions.

Adjourned to Closed Session at 10:52 p.m.

Returned to Public Meeting at 12:11 a.m.

A motion was made by Ms. Arminio and seconded by Ms. Belko that the Monroe Township Board of Education approve the previously submitted collective negotiated Agreement between the Monroe Township Board of Education and the Monroe Township Board of Education Support Staff Association for the period of July 1, 2021 through June 30, 2024. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education. Roll call 10-0-0-0-0. Motion carried.

PUBLIC FORUM – None

NEXT PUBLIC MEETING

Ms. Arminio stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Monday, May 10, 2021.

ADJOURNMENT

A motion was made by Mr. Tufano and seconded by Ms. Belko that the meeting be adjourned. Motion carried. The public meeting adjourned at 12:14 a.m.

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael C. Gorski".

Michael C. Gorski, CPA
Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or <https://monroetv.viebit.com/index.php?folder=Board+of+Education> .



Monday, April 26, 2021
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

VIRTUAL
7:00 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information
	Ms. Michele Arminio
	Ms. Kathleen Belko
	Ms. Karen Bierman
	Mr. Ken Chiarella
	Mr. Adi Nikitinsky
	Mr. Andy Paluri
	Ms. Rupa Siegel
	Ms. Chrissy Skurbe
	Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Kayleigh Craver

Ms. Samaara Jain

4. STATEMENT

Subject	A. STATEMENT
Meeting	Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Access	Public
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted April 16, 2021:

1. At all schools,
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4. Cranbury Press, and
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6. Please turn off the "raise hand" feature.

5. APPROVAL OF MINUTES

Subject	A. APPROVAL OF MINUTES
Meeting	Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. APPROVAL OF MINUTES
Access	Public
Type	Information

Public Board of Education Meeting, March 15, 2021
 Closed Session Meeting, March 15, 2021
 Special Public Board of Education Meeting, March 22, 2021
 Closed Session Meeting, March 22, 2021

Executive File Attachments

- Draft 03.15.21 Closed Session Meeting Minutes.pdf (98 KB)
- Draft 03.22.21 Closed Session Meeting.pdf (43 KB)
- Draft 03.22.21 Special Public Meeting Minutes.pdf (143 KB)
- Draft 03.15.21 Public Meeting Minutes.pdf (257 KB)

6. STUDENT BOARD MEMBERS' REPORT

7. PUBLIC HEARING OF THE 2021/2022 FINAL BUDGET

Subject	A. PUBLIC HEARING OF THE 2021/2022 FINAL BUDGET
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Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
 Category 7. PUBLIC HEARING OF THE 2021/2022 FINAL BUDGET
 Access Public

Type
 PUBLIC HEARING OF THE 2021/2022 FINAL BUDGET

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
 Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY
 Access Public
 Type
 See Note 3.

10. ASSISTANT SUPERINTENDENT'S REPORT

Subject A. ASSISTANT SUPERINTENDENT'S REPORT

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
 Category 10. ASSISTANT SUPERINTENDENT'S REPORT
 Access Public
 Type

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject A. ENROLLMENT

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
 Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION
 Access Public
 Type Information

I. ENROLLMENT

Schools	3/31/21	3/31/20	3/31/19	3/31/18	3/31/17
Applegarth	453	449	444	415	373
Barclay Brook	303	327	340	351	372
Brookside	404	423	401	414	428
Mill Lake	468	541	555	578	611
MTMS	1786	1787	1718	1664	1664
Oak Tree	781	758	728	702	701
Woodland	313	309	352	414	416
High School	2467	2409	2330	2298	2162
Total	6975	7003	6868	6836	6727

I. ENROLLMENT (CONT'D)

School	Monroe			Jamesburg		
	February	March	Difference	February	March	Difference
Academy Learning Center	7	8	+1	3	3	
Archway Upper	1	1				
Bridge Academy	1	1				
Center for Lifelong Learning	5	5				
Center School	1	1				
Coastal Learning Center				1	1	
Cornerstone Day School	1	1				
CPC High Point	1	1				
Douglass Develop. Center	1	1				
Eden	4	4				
Franklin Twp. Public Schools	1	1				
Hawkswood	1	1				
Lakeview School	1	1				
Manchester Regional Day	1	1				
New Roads Somerset	2	2				
NuView Academy	1	1				
Mercer Elementary	2	1	-1			
Newgrange School	1	1				
Newmark Elementary	0	0				
Reed Academy	1	1				
Rock Brook School	1	1				
Rutgers Day School	2	2				
Rugby	2	2		1	1	
Schroth School	2	2				
Shore Center	2	2				
Total	42	42		5	5	

STAFF

Department	Number of Staff
Superintendent Office	
Superintendent	1
Secretary	2
Human Resources	3
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Business Office	
Business Administrator	1
Secretary	1
Accounting/Purchasing/Building Use	5
Payroll	3
Benefits	1
Legal	
Board Attorney	0
School Admin/Admin Support	
Principal	8

Assistant Principal	10
Secretary	28
Paraprofessional - Part-time	1
Supervisors K-12 HS	
K-12 Supervisor	5
Secretary	1
Instructional	
Teacher	559
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	115
Paraprofessionals - Part-time	42
Media Coordinator	4
Educational Services Professionals	
LDTTC	8
School Social Worker	7
School Psychologist	12
Physical Therapist	2
Occupational Therapist	6
Behavior Specialist/BCBA	2
Nurse	14
Media Specialist	8
School Counselor	22
Reading Specialist	6
SAC	1
Speech	16
Pupil Personnel Services	
Director	1
Supervisor	1
Secretary	5
Paraprofessional	1
Information Systems	
Director	1
Secretary	1
Network Operation Manager	2
Lead Workstation Specialist	1
Workstation Specialist	8
Facilities	
Director	1
Supervisor/Building Manager	3
Secretary	1
Custodial/Maintenance	66
Transportation	
Director	1
Coordinator	1
Specialist	1
Dispatcher	0
Secretary	1
Driver	65
Mechanics	4
Paraprofessionals - Part-time	14
Security	
Director	1
Security Guard	19
Athletic Department	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1

Food Service	
Director	1
Lunch Paraprofessionals - Part-time	37
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	5
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	24
Total District Staff as of 4/1/2021	1168.5

Subject B. HOME INSTRUCTION

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

II. HOME INSTRUCTION

ID #	School	Grade	Reason	Home Instruction Report	Effective Date	End Date
79109	MTHS	12	CST	McDonald, Harris, Ballard, Alagna	9/3/2020	
91198	OTS	5	CST	Rubenstein/Seitz	9/3/2020	
85602	MTHS	12	Medical	Wolk, Whinna, ESCNJ	9/2/2020	
85433	MTHS	12	Medical	McGrory, Di Meola, Donovan, Lyons, ECSNJ	10/2/2020	
83666	MTHS	12	Medical	Youngblood, Warner, Puleio	10/28/2020	
86900	MTHS	9	Medical	DeMarco	12/2/2020	
83300	MTHS	11	Medical	Ongaro, Donovan, Mackenzie	1/4/2021	
94369	MTHS	10	Medical	Parker, Simmons, Guerra, ESCNJ	1/26/2021	
85333	MTHS	11	Medical	Tringali, Sharma, Marshall, Lobello, ESCNJ	1/15/2021	
90153	MTMS	6	Medical	Peterson, Lawson, Ballard, ESCNJ	12/4/2020	
95001	MTHS	9	Medical	Silvergate Prep	3/1/2021	
86220	MTHS	11	Medical	Silvergate Prep	3/1/2021	
87561	MTMS	8	Medical	RUBHC	3/12/2021	
91710	MTHS	12	Medical	Riggi, ESCNJ	1/15/2021	
84113	MTHS	10	Medical	RUBHC	3/15/2021	3/19/2021

Subject C. FIRE/LOCKDOWN DRILLS

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public
 Type Information

III. FIRE/LOCKDOWN DRILL

Applegarth School ----- March 8 and 18, 2021
 Barclay Brook School ----- March 15 and 19, 2021
 Brookside School ----- March 12 and 16, 2021
 Mill Lake School ----- March 5 and 24, 2021
 Monroe Middle School----- March 12, and 15, 2021
 Oak Tree School ----- March 5 and 12, 2021
 Woodland School ----- March 23 and 25, 2021
 Monroe High School ----- March 11 and 15, 2021

Lockdown

Applegarth School----- March 12 and 16, 2021
 Barclay Brook School----- March 11 and 22, 2021
 Brookside School ----- March 18 and 22, 2021
 Mill Lake School ----- March 4 and 23, 2021
 Monroe Middle School----- March 16 and 17, 2021
 Oak Tree School ----- March 15 and 18, 2021
 Woodland School ----- March 15 and 18, 2021
 Monroe High School ----- March 18 and 22, 2021

Subject D. PERSONNEL

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
 Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION
 Access Public
 Type Action
 Recommended Action It is recommended that the Board approve the attached personnel items A through AI

IV. PERSONNEL

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Judy Firestine**, special education teacher at MTMS, effective July 1, 2021.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Catherine Lestingi**, school nurse at the High School, effective July 1, 2021.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Cynthia Hills**, teacher of grade 4 at Applegarth School, effective July 1, 2021.
- D. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Fern Liebross**, ten month secretary at MTMS, effective July 1, 2021.
- E. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Lori Ann Leili**, ten month secretary at Oak Tree School, effective July 1, 2021.
- F. It is recommended that the Board accept the resignation, due to retirement, of **Mr. James Simmonds**, maintenance mechanic in Facilities, effective May 31, 2021.
- G. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Mary Ann Morelli**, secretary in the Business Office, retroactive to April 15, 2021.

- H. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Mary Jo Caputo-Giancola**, Speech/Language Specialist at MTMS, effective October 1, 2021.
- I. It is recommended that the Board accept the resignation of **Ms. Teresa Gaffney**, teacher of language arts at MTMS, effective June 30, 2021.
- J. It is recommended that the Board accept the resignation of **Ms. Gianna Vitale**, paraprofessional at Mill Lake School, retroactive to April 10, 2021.
- K. It is recommended that the Board accept the resignation of **Ms. Amanda Gelberg**, paraprofessional at Falcon's Nest Preschool, retroactive to April 23, 2021.
- L. It is recommended that the Board accept the resignation of **Ms. Nyanna Holloman**, assistant group leader at Falcon Care, retroactive to April 15, 2021.
- M. It is recommended that the Board accept the resignation of **Mr. Michael McDonald**, as the Co-Head Coach of Unified Spring Track, retroactive to March 15, 2021.
- N. It is recommended that the Board approve a correction in the end date of the medical leave of absence to **Ms. Janina Snagusky**, teacher of language arts at the High School, retroactive to March 1, 2021 through April 9, 2021 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Snagusky may be entitled to.
- O. It is recommended that the Board approve a medical leave of absence to **Ms. Kristine Brown**, paraprofessional at Oak Tree School, retroactive to March 17, 2021 through April 9, 2021 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Brown may be entitled to.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Nancy Troiani**, teacher of Special education at Woodland School, effective May 17, 2021 through June 30, 2021 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Troiani may be entitled to.
- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Katherine Sheppard**, teacher of language arts at MTMS, retroactive to April 6, 2021 through April 23, 2021 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Sheppard may be entitled to.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Jessica Consiglio**, teacher of Spanish at MTMS, effective May 12, 2021 pending further action of the Board in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Consiglio may be entitled to.
- S. It is recommended that the Board approve a medical leave of absence to **Ms. Audrey Mahler**, teacher of grade 3 ICR at Mill Lake, effective May 3, 2021 through May 26, 2021 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Mahler may be entitled to.
- T. It is recommended that the Board approve a medical leave of absence to **Ms. Barbara Lonczak**, secretary at MTMS, retroactive to April 6, 2021 through May 14, 2021 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that

this leave shall be unpaid except to the extent of any sick days to which Ms. Lonczak may be entitled to.

- U. It is recommended that the Board approve a medical leave of absence to **Ms. Leslie Bagley**, paraprofessional at the High School, retroactive to April 16, 2021 through June 21, 2021 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Bagley may be entitled to.
- V. It is recommended that the Board approve a medical leave of absence to **Ms. Mary Ferguson**, LDTC at Oak Tree School, retroactive to April 12, 2021 through May 21, 2021 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ferguson may be entitled to.
- W. It is recommended that the Board approve a maternity leave of absence to **Ms. Lauren Brenner**, guidance counselor at Oak Tree School, effective May 17, 2021 through November 24, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Brenner may be entitled to.
- X. It is recommended that the Board approve a maternity leave of absence to **Ms. Dana DiBenedetto**, teacher of grade 4 at Woodland School, effective September 1, 2021 through March 11, 2022 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. DiBenedetto may be entitled to.
- Y. It is recommended that the Board approve a maternity leave of absence to **Ms. Meghan Doris**, teacher of grade 1 at Oak Tree School, effective September 1, 2021 through January 3, 2022 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Doris may be entitled to.
- Z. It is recommended that the Board approve a maternity leave of absence to **Ms. Carly Welsh**, teacher of health and physical education at the High School, effective May 17, 2021 through December 14, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Welsh may be entitled to.
- AA. It is recommended that the Board approve a maternity leave of absence to **Ms. Kayla Daudelin**, teacher of science at MTMS, effective September 1, 2021 through January 28, 2022 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Daudelin may be entitled to.
- AB. It is recommended that the Board approve a maternity leave of absence to **Ms. Alexa Tringali**, teacher of grade 1 at Oak Tree School, effective September 1, 2021 through December 23, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Tringali may be entitled to.
- AC. It is recommended that the Board approve an unpaid leave of absence to **Ms. Vanitha Gaurishanker**, teacher of Engineering at the High School, retroactive to April 14, 2021 through April 19, 2021; and a medical leave of absence effective April 20, 2021 through April 30, 2021 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that the medical leave of absence shall be unpaid except to the extent of any sick days to which Ms. Gaurishanker is entitled to.

AD. It is recommended that the Board approve a correction in the end date of the unpaid leave of absence to **Ms. Lucia O'Scannell**, paraprofessional at Woodland/Transportation, retroactive to March 1, 2021 through April 30, 2021.

AE. It is recommended that the Board approve a return to work date to **Ms. Helen Schoen**, bus driver in the Transportation Department, effective April 12, 2021.

AF. It is recommended that the Board approve the following staff as Professional Development Trainers for the 2020-2021 school year:

Shannon Collier (HS)

Jeanne Hayman (HS)

AG. It is recommended that the Board approve the following certificated staff on the following step on guide (*pending satisfactory completion of pre-employment requirement):

Name	School	Position	Step on Guide	Acct. no.	Dates	Reason
Olivia Farino*	Applegarth	Teacher of Special Education	Step 1 BA \$51,797/pro-rated	11-213-100-101-000-050	4/27/21-6/30/21	New position
Mariam Massoud*	HS	Teacher of French	\$246/day pending certification	11-140-100-101-000-070	Retroactive to 4/12/21-6/30/21	Leave replacement
Daniel McClerman	Oak Tree	School Counselor	\$246/day pending certification	11-000-218-104-000-060	5/17/21-6/30/21	Leave replacement
Andrea Feminella	HS	Teacher of AVID	Additional 17% contract	11-140-100-101-000-070	Retroactive to 3/16/21-3/26/21	Leave replacement
Sharon DeMarco	HS	Teacher of Language Arts	Additional 17% contract	11-140-100-101-000-070	Retroactive to 3/16/21-3/26/21	Leave replacement
Joseph Rooney	HS	Teacher of Language Arts	Additional 17% contract	11-140-100-101-000-070	Retroactive to 3/16/21-3/26/21	Leave replacement
Michelle Jodon	HS	Teacher of Language Arts	Additional 17% contract	11-140-100-101-000-070	Retroactive to 3/16/21-3/26/21	Leave replacement
Carolyn McGrory	HS	Teacher of Language Arts	Additional 17% contract	11-140-100-101-000-070	Retroactive to 3/16/21-TBD	Leave replacement
Samantha Casarella	HS	Teacher of Language Arts	Additional 17% contract	11-140-100-101-000-070	Retroactive to 3/16/21-TBD	Leave replacement
Joseph Romano	HS	Teacher of Language Arts	Additional 17% contract	11-140-100-101-000-070	Retroactive to 3/17/21-TBD	Leave replacement
Nicole Stevens	MTMS	Teacher of Language Arts	Additional 17% contract	11-130-100-101-000-080	Retroactive to 4/12/21-6/30/21	Leave replacement
Jessica Mallett	MTMS	Teacher of Language Arts	Additional 17% contract	11-130-100-101-000-080	Retroactive to 4/12/21-6/30/21	Leave replacement
Christine DiBiase	MTMS	Teacher of Language Arts	Additional 17% contract	11-130-100-101-000-080	Retroactive to 4/12/21-6/30/21	Leave replacement
Susanna Sullivan	MTMS	Teacher of Language Arts	Additional 17% contract	11-130-100-101-000-080	Retroactive to 4/12/21-6/30/21	Leave replacement
Kristin Hummel	MTMS	Teacher of Language Arts	Additional 17% contract	11-130-100-101-000-080	Retroactive to 4/6/21-6/30/21	New position

Cybele Posner	MTMS	Teacher of Language Arts	Additional 17% contract	11-130-100-101-000-080	Retroactive to 4/6/21-6/30/21	New position
Susanna Sullivan	MTMS	Teacher of Language Arts	Additional 17% contract (bringing total to 134% contract)	11-130-100-101-000-080	Retroactive to 4/6/21-6/30/21	New position
Allison Cooper	District	BCBA	Additional 17% contract	11-000-219-104-000-093	Retroactive to 1/19/21-4/23/21	New position
Karitssa Barry	District	BCBA	Additional 17% contract	11-000-219-104-000-093	Retroactive to 1/19/21-4/23/21	New position
Sharon DeMarco	HS	Language Arts Coordinator	\$7582 pro rated	11-140-100-101-000-070	Retroactive to 3/16/21-TBD	Leave replacement
Kathleen Dougherty	HS	Math Coordinator	\$7582 pro rated	11-140-100-101-000-070	Retroactive to 3/16/21-TBD	Leave replacement
Christine Viszoki	HS	AVID Coordinator	Instructional rate \$53.87 up to ten hours per month	11-140-100-101-000-070	Retroactive to 4/1/21-6/30/21	Leave replacement
Jessica Iacona	HS	Asst. Boys Volleyball Coach	Step 1 \$4681	11-402-100-100-000-070	Retroactive to 4/1/21-6/30/21	Resignation replacement
Christopher Muce	HS	Asst. Wrestling Coach (50%)	Step 1 \$5071 (50%)	11-402-100-100-000-070	Retroactive to 4/26/21-6/22/21	New position
Brian Keough	HS	Unified Track and Field Coach	\$1721	11-402-100-100-000-070	Retroactive to 3/24/21-6/22/21	New position
Caitlin Somma	District	Social worker	Step 5 MA \$58,312 115% +\$3450 prorated less 10 days in the summer	4/21/21-6/30/21	11-000-219-104-000-093	Change in start date
Katherine Fitzgerald	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-6/30/21	Leave replacement Change in end date
Michael Wall	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-6/30/21	Leave replacement Change in end date
Katerina Profaci	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-6/30/21	Leave replacement Change in end date
Sarah O'Neill	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-6/30/21	Leave replacement Change in end date
Sara Adames	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-6/30/21	Leave replacement Change in end date
Seema Taparia	HS	Teacher of Spec. Ed.	Additional 17% contract	11-213-100-101-000-070	Retroactive to 10/19/20-6/30/21	Leave replacement change in end date
Eileen Simmonds	HS	Teacher of Spec. Ed.	Additional 17% contract	11-213-100-101-000-070	Retroactive to 10/19/20-6/30/21	Leave replacement

						change in end date
Deborah DeBoer	HS	Teacher of Spec. Ed.	Additional 17% contract	11-213-100-101-000-070	Retroactive to 10/19/20-6/30/21	Leave replacement change in end date
Steven MacKenzie	HS	Teacher of Spec. Ed.	Additional 17% contract	11-213-100-101-000-070	Retroactive to 10/19/20-6/30/21	Leave replacement change in end date
Anthony Arcaro	HS	Teacher of Spec. Ed.	Additional 17% contract	11-213-100-101-000-070	Retroactive to 10/19/20-6/30/21	Leave replacement change in end date
Jake Beim	HS	Asst. Baseball Coach	Step 1 \$4681	11-402-100-100-000-070	Retroactive to 4/27/21-6/30/21	coaching

AH. It is recommended that the Board approve the following certificated staff on the following step on guide (*pending satisfactory completion of pre-employment requirement):

Name	School	Position	Step on Guide	Acct. no.	Dates	Reason
Shelly Tessein	Central Office	Payroll Coordinator	Step 6 \$50,584.23+\$2,000 base adjustment pro rated	11-000-251-100-000-095	6/1/21-6/30/21	transfer
Jamie Patton*	Central Office	Payroll Coordinator	Step 7 \$54,804.60+\$1,000 base adjustment pro rated	11-000-251-100-000-095	4/30/21-6/30/21	Resignation replacement
Lauren Siskin*	Barclay Brook	Spec. Ed. Para - Autism	Step 1 Spec. Ed.\$14.2+\$2.00 for 4 hours	11-214-100-106-000-010	4/27/21-6/30/21	New position
Judith Pugliese*	Oak Tree	Lunch Para	Step 1 Reg. \$14.32 for 2.5 hrs.	11-000-262-107-000-060	4/27/21-6/30/21	Transfer replacement
Lisa Church	MTMS	Secretary 12 month	Step 1 12 month \$52,679 103.57% for 7.25 hours pro rated	11-000-240-105-000-080	retroactive to 4/23/21-5/14/21	leave position transfer
Mariaelena Demetrio	Mill Lake	Lunch Para	Step 1 Reg. \$14.32 for 2.5 hrs.	11-000-262-107-000-040	5/10/21-6/30/21	Transfer replacement
Louise	MTMS	Secretary 12	Step 5	11-	Retroactive to	Leave

Baumann		months	103.57%+principal secy stipend \$54,399+\$1337 pro rated+20 year longevity	000-240-105-000-080	4/15/21-5/14/21	replacement
Sandra Baety	HS	Custodian 3 rd Shift	Step 7 \$26.68+3 rd shift \$1.00+BS \$750 for 8 hours day	11-000-262-100-000-070	Retroactive to 4/1/21-6/30/21	Transfer replacement
Yaela Castranova	Mill Lake	Kindergarten Para	Step 2 Reg. \$14.42 for 3.75 hrs.	11-190-100-106-000-040	Retroactive to 4/6/21-6/30/21	Transfer Resignation replacement
Felice Schlesinger	Mill Lake	Para	PD stipend \$100	11-215-100-106-000-040	Retroactive to 3/23/21-6/30/21	PD stipend
Erin Davison	Transportation	Para	Step 3 Spec. Ed. \$14.58+\$2.00 for 5.75 hours	11-000-270-107-000-096	Retroactive to 2/1/21-6/30/21	Increase hours to cover special ed. Run
Marc Palumbo	High School	Maintenance Worker	Step 7+premium +journeyman +BS \$26.68+\$2.70+ \$2500 +\$750 for 8 hours	11-000-261-100-000-098	5/3/21-6/30/21	Transfer to resignation position

AI. It is recommended that the Board approve the following substitutes for the 2020-2021 school year:

Certificated

Keri Carella	Substitute Teacher
Linda Collura	Substitute Teacher
Catherine D'Angelo	Substitute Teacher
Christine Eberhard	Substitute Teacher
Nicole Glessman	Substitute Teacher
Amanda Lassiter	Substitute Teacher
Michael Weiss	Substitute Teacher
Jake Beim	Substitute Coach
Christopher Muce	Substitute Coach

Executive File Attachments
resumes.pdf (418 KB)

Subject

E. BOARD ACTION

Meeting	Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. SUPERINTENDENT'S REPORT/RECOMMENDATION
Access	Public
Type	Action
Recommended Action	It is recommended that the Board approve the following personnel items A through L by roll call

V. BOARD ACTION

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of Field Trips for the 2020-2021 school year.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2021-2022 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of March 2021.
- E. It is recommended that the Board approve the previously submitted annual renewal of the AVID Agreement effective July 1, 2021 through June 30, 2022 for a total amount of \$12,483.00 which includes membership for High School and AVID weekly Secondary (\$4,679.00); Middle School membership and AVID Weekly Secondary (\$4,679.00); and Woodland Elementary School which includes membership, AVID weekly, elementary digital library set - 4 licenses, year 2 (\$3,125.00). The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.
- F. It is recommended that the Board approve the previously submitted agreement between Staff Development Workshops, Inc. and the Monroe Township Board of Education to provide two webinars for parents of special education students focusing on strategies that parents can utilize at home to boost comprehension on June 7, 2021 (grades Pre-K to 5) and June 8, 2021 (grades 6-12) for a total amount of \$3,400.
- G. It is recommended that the Board approve 23 Middle School students to participate virtually in the NJ State Solo and Ensemble Festival presented by Arts Ed NJ for a total cost of \$150.00.
- H. It is recommended that the Board approve the previously submitted Summer reading list for students in grades 1-12.
- I. **Approval to Assign Staff for 2021-2022**
It is recommended that the Board authorizes the Superintendent of Schools to assign or reassign staff for the 2021-2022 school year within the best interests of the school district.
- J. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the March 15, 2021 Board meeting:

220656
220727
220728
220733
220740
220753
220783
220790

K. It is recommended that the Board approve the abolishment of the following Policies:

P 2415.01	Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
P 2415.03	Highly Qualified Teachers (M) (Abolished)

L. It is recommended that the Board approve the following Bylaw, Policies and Regulation for a second reading:

Bylaw 145	Board Member Resignation and Removal
Regulation 1642	Earned Sick Leave Law
Policy 1643	Family Leave
Regulation 5420	Reporting Pupil Progress

File Attachments

Student Teacher 4262021.pdf (24 KB)
Professional development.pdf (192 KB)
policies & reg. second reading.pdf (980 KB)

Executive File Attachments

Field Trip Request 4-26-21.pdf (44 KB)
March Suspensions.pdf (46 KB)
AVID.pdf (158 KB)
Staff Dev. Workshop.pdf (71 KB)
Entering Grades 6-8 Summer Reading 2021.pdf (491 KB)
Entering Grades 9-12 Summer Reading 2021.pdf (231 KB)
Entering K-5 Summer Reading 2021 .pdf (345 KB)

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject

A. BOARD ACTION

Meeting

Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Access

Public

Type

Action

Recommended Action

It is recommended that the Board of Education approve the following Board Action Items by roll call.

A. PROFESSIONAL APPOINTMENTS:

1. It is recommended that the members of the Monroe Township Board of Education approve **Frank Watson**, 530 Laurelwood Court, Howell, NJ 07731 to play bagpipes at the 2021 High School Graduation at a flat rate of \$250.00.
2. It is recommended that members of the Monroe Township Board of Education approve **Joseph Lesky III**, 103 S Wood Ave Unit 204 Linden, NJ 07036, as a Choral Accompanist for the 2020/2021 MTMS Spring Chorus Concert and rehearsals for a total fee of \$300.00.
3. It is recommended that members of the Monroe Township Board of Education approve Gerard Stankiewicz, CPA, RMA, PSA of **Samuel Klein and Company** as the **Auditor of Record** for Monroe Township School District fiscal year 2021/2022 and further approve the previously submitted proposal for auditing services as required by law.

B. TRANSFER #8

It is recommended that members of the Monroe Township Board of Education approve Transfer #8 for March 2021 for Fiscal Year 2020/21 as previously submitted.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2021, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2021 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

D. BILL LIST

It is recommended that the bills totaling \$15,720,017.62 for March 2021 be ratified by the Board. The bills have been reviewed and certified by the Board Secretary.

E. GRANT ACCEPTANCE

It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a grant in the amount of \$6,450.99 from the **Monroe Township Education Association** to be used to increase access to literature at MTMS through an online resource.

F. SPECIAL REVENUE FUNDS

It is recommended that members of the Monroe Township Board of Education formally approve the submission of the following grant application through the **Coronavirus Response and Supplemental Appropriations Act of 2021 (CRRSA) Grant:**

Coronavirus Response and Relief Supplemental (CRRSA-ESSER II) in the amount of \$461,143.00

Learning Acceleration in the amount of \$29,594.00

Mental Health in the amount of \$45,000.00

G. DONATION

It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a donation from the **Monroe Township Volunteer Fire Department** to the Monroe Township Board of Education in the amount of \$500.00. The donation is intended to be utilized to refurbish the Garden at Mill Lake Elementary School.

H. DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a charitable donation to the Monroe Township Board of Education in the amount of \$960.00 made on behalf of **PPG Industries Foundation** from The Blackbaud Giving Fund to be utilized for a 3D Printer at Oak Tree Elementary School.

I. DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a charitable donation to the Monroe Township Board of Education in the amount of \$1000.00 made on behalf of **PPG Industries Foundation** from The Blackbaud Giving Fund to be utilized for Chromebooks at Oak Tree Elementary School.

J. COORDINATED TRANSPORTATION CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

It is recommended that members of the Monroe Township Board of Education approve the previously submitted agreement for participation in coordinated transportation between the **Camden County Educational Services Commission** and Monroe Township Board of Education for transportation services for the 2020/21 school year.

K. BID AWARD FOR NEW FLASHING TRAFFIC SIGNS AT HIGH SCHOOL & MIDDLE SCHOOL PROJECT

WHEREAS, the Monroe Township Board of Education ("Board") advertised for bids for the New Flashing Traffic Signs at High School & Middle School Project ("Project"); and

WHEREAS, on the Board received two bids for the Project; and

WHEREAS, the lowest responsible bid for the Project was submitted by John J Faccas, Inc. T/A Quality Electrical Construction Co., with a bid in the amount of \$93,700.00; and

WHEREAS, the bid submitted by John J Faccas, Inc. T/A Quality Electrical Construction Co. is responsive in all material respects; and

WHEREAS, the Board desires to award the contract for the Project to John J Faccas, Inc. T/A Quality Electrical Construction Co.

NOW THEREFORE BE IT RESOLVED that the Board hereby awards the New Flashing Traffic Signs at High School & Middle School Project to **John J Faccas, Inc. T/A Quality Electrical Construction Co.** in a total contract amount

of \$93,700.00.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon John J Faccas, Inc. T/A Quality Electrical Construction Co. furnishing the requisite documentation as required in the project specifications.

BE IT FURTHER RESOLVED that Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

L. CONTRACT RENEWAL – BNL ENTERPRISES, INC.

It is recommended that the Monroe Township Board of Education approve **BNL School Pictures**, 11 Timber Lane, Marlboro, NJ 07746, as the Pre-K – 8th Grade portrait photographer for the Monroe Township School District during the 2021/2022 and 2022/2023 school years in accordance with the previously submitted agreement.

M. CONTRACT RENEWAL - NORMANDY STUDIO, INC.

It is recommended that the Monroe Township Board of Education approve **Normandy Studio, Inc.**, 400 Corporate Court, Suite F, South Plainfield, NJ 07080, as the portrait photographer for the Monroe Township High School during the 2021/2022 and 2022/2023 school years in accordance with the previously submitted agreement.

N. CONTRACT- GLOBAL SPECTRUM, L.P.

It is recommended that the members of the Board of Education authorize and approve the previously submitted contract with **Global Spectrum, L.P.** for a fee of \$13,500.00 for the 2021 graduation commencement services to be held the CURE Insurance Arena.

O. As recommended by the Monroe Township Board President, Ms. Michele Arminio, it is recommended that the Members of the Monroe Township Board of Education authorize and approve a limited design study to determine the project scope, and a cost estimate, for the replacement of a synthetic turf field, the surrounding track, and the stadium bleachers, on the high school field. It is further recommended that Administration make every effort to utilize the same professionals who originally designed and established the cost estimate for the original installation, in an effort to minimize the costs of the limited design study. Once the limited study is complete, it is understood that the Board President and Business Administrator will collaborate with the Municipality to develop a formal shared service agreement, whereby, the Mayor Dalina has expressed the willingness to consider paying for the project cost.

P. CONTRACT - CUMBERLAND THERAPY SERVICES

It is recommended that the Monroe Township Board of Education approve the previously submitted agreement between Cumberland Therapy Services d/b/a The Stepping Stones Group, LLC and the Monroe Township Board of Education to provide the following services for the 2020-2021 school year:

Speech Language Pathologist at a rate of \$275.00 per evaluation
 Bilingual SLP at a rate of \$325.00 per evaluation
 Occupational Therapist at a rate of \$85.00 per hour
 Physical Therapist at the rate of \$88.00 per hour
 LDTC Consultant at a rate of \$80-\$85 per hour
 BCBA at a rate of \$96.00 per hour

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
 Prepared by

April 26, 2021
 Meeting Date

File Attachments

Financials.pdf (3,480 KB)
 BNL School Pictures.pdf (679 KB)
 Normandy Studio, Inc..pdf (272 KB)
 Flashing Traffic Sign Bid Tab.pdf (36 KB)
 PPG The Blackbaud Giving Fund Chromebooks.pdf (166 KB)
 PPG The Blackbaud Giving Fund 3D Printer.pdf (815 KB)
 MTFD Donation.pdf (48 KB)
 CRRSA Grant Application.pdf (2,287 KB)
 Camden County Educational Services Commission 20.21.pdf (101 KB)
 Samuel Klein.pdf (1,003 KB)

Global Spectrum 2021 MTHS Graduation.pdf (224 KB)
 Cumberland Therapy Services.pdf (1,427 KB)

13. BOARD PRESIDENT'S REPORT

14. OTHER BOARD OF EDUCATION BUSINESS

15. PUBLIC FORUM

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. PUBLIC FORUM

Access Public

Type Information

See Note 3.

16. CLOSED SESSION RESOLUTION

Subject **A. CLOSED SESSION RESOLUTION**

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 ([N.J.S.A. 10:4-6 through 10:4-21](#)), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Harassment, Intimidation and Bullying Appeal
- Board Discussion: MTBOESSA Contract
- Discussion with counsel re: pending litigation

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

Executive File Attachments
 MTBOE_MTBOESSA FINAL CNA - 2021-2024.pdf (188 KB)

17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Access Public

Type Information

See Note 3.

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING MAY 10, 2021

Subject **A. NEXT SCHEDULED BOARD OF EDUCATION MEETING MAY 10, 2021**

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 18. NEXT SCHEDULED BOARD OF EDUCATION MEETING MAY 10, 2021

Access Public

Type

The next scheduled Board of Education Meeting is scheduled for May 10, 2021 7:00 p.m.

19. ADJOURNMENT

Subject **A. NOTES**

Meeting Apr 26, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 19. ADJOURNMENT

Access Public

Type Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.

9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board can do so by following the instructions below:

1. To make a public comment, please use the "raise hand" feature.
2. When you are called on to speak during public forum your microphone status will be set to UNMUTE. Please do not attempt to UNMUTE yourself as this may cause your microphone to stay MUTED.
3. When called upon, you will be given the option to share your device's camera with the rest of the panelists and attendees during your speaking time. If you choose to do this simply click the "video camera" icon.
4. After you are unmuted, please state your name and address. Each statement made by a participant shall be limited to four minutes' duration, or less, in accordance with Board Bylaw 0167.
5. After you are finished speaking you will be muted and your permission to share your camera will be disabled.
6. Please turn off the "raise hand" feature.

Members of the public may submit comments to submit@monroe.k12.nj.us via electronic mail or by written letter addressed to the Board Secretary. Public comments can be submitted up to eight hours prior to the start of the scheduled meeting. All submitted comments will be limited to four minutes' duration, or less in accordance with Board Bylaw 0167. Residents submitting comments will not be provided an opportunity to comment during Public Forum 1 or 2, as applicable.