

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

The meeting was called to order by Board President Chrissy Skurbe at 6:30 p.m.

**ATTENDANCE**

Ms. Carmen Alvarez  
Ms. Kathleen Belko  
Ms. Karen Bierman  
Ms. Gazala Bohra  
Ms. Gail DiPane  
Ms. Katie Fabiano  
Ms. Kate Rattner  
Ms. Chrissy Skurbe  
Mr. Peter Tufano

**JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT**

Ms. Michelle Scott

**STAFF PRESENT**

Ms. Chari Chanley, Superintendent of Schools  
Dr. Adam Layman, Assistant Superintendent of Schools  
Ms. Laura Allen, Business Administrator/Board Secretary

**ATTORNEY PRESENT**

Mr. Richard Bauch, Porzio, Bromberg & Newman, P.C.

**MEMBERS OF THE PUBLIC** – approximately 225

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted April 14, 2023:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

**CLOSED SESSION RESOLUTION**

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

- Matters protected by attorney/client privilege.
- MTEA Level 3 Grievance
- Confidential Personnel Matters - with the understanding that only employees who have already received a rice notice will be discussed.
- Collective Negotiations

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. Belko and seconded by Mr. Tufano that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 6:34 p.m.

Returned to Public Meeting at 7:17 p.m.

### **APPROVAL OF MINUTES**

A motion was made by Ms. Bohra and seconded by Mr. Tufano to approve the minutes for the Public Board of Education Meeting, March 15, 2023. Motion carried.

A motion was made by Mr. Tufano and seconded by Ms. Belko to approve the minutes for the Closed Session Meeting, March 15, 2023. Motion carried with Ms. Bierman opposing and Ms. Rattner recusing on the matters pertaining to conflicted issues.

A motion was made by Ms. Belko and seconded by Ms. Fabiano to approve the minutes for the Special Public Board of Education Meeting, March 29, 2023. Motion carried.

A motion was made by Ms. Fabiano and seconded by Ms. Belko to approve the minutes for the Closed Session Meeting, March 29, 2023. Motion carried with Ms. Bierman opposing and Ms. Fabiano and Ms. Rattner recusing on the matters pertaining to conflicted issues.

### **STUDENT BOARD MEMBERS' REPORT**

Ms. Thakker provided the following information from district schools:

Oak Tree – celebrated Autism Awareness Month in March through various activities; 3<sup>rd</sup> Grade Lego creations are being displayed in front foyer showcases; students and staff will be celebrating Teacher Appreciation Week May 8<sup>th</sup>-12<sup>th</sup>; NJSLA will take place next week; and students enjoyed an Author Visit with guest author Alan Gratz.

Mill Lake – Students participated in a Unified Gym period with High School students; P.M. Pre-School classes participated in a Parent/Child Yoga Class; students and staff will be supporting Monroe Township Police Unity Tour Chapter 10 with a pajama day on May 26<sup>th</sup>; and Forty four staff members' children are scheduled to participate in a scavenger hunt on Bring Your Child to Work Day and then enjoy lunch with the Principal.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

Applegarth – many Coding activities have taken place this month, PE students participated in a March Madness Tournament in the month of March, students from the class that brought in the most food for the Spring Food Drive were given points for the tournament, and all students were treated to a BMX bike assembly, which contained the message of avoiding substance abuse.

Barclay Brook – students attended an interactive assembly titled Kindness Quest; the annual Safari Night was recently held; and prior to the spring break, an assembly for all the “GREAT” winners were honored.

Brookside – students participated in a March Book Madness during the month of March, the winning book was What if Pig. Fourth Grade had a Lenape speaker and students had a hands on experience with Lenape artifacts and enjoyed learning about the Lenape Tribe. Students enjoyed dance parties in the classrooms for the feathers earned for displaying good character.

Woodland – students celebrated Valentine’s Day by participating in several activities; 5<sup>th</sup> Grade students were invited to the Middle School for a show and to get acquainted with the building.

Middle School – MTMS hosted 5<sup>th</sup> Grade students to preview the MTMS play Disney’s Descendants. The school also hosted 8<sup>th</sup> Grade students from Jamesburg to participate in the school-wide Health Fair. The MTMS play will be held May 4<sup>th</sup>, 5<sup>th</sup>, & 6<sup>th</sup>.

High School – SAT Testing will take place on May 6<sup>th</sup>; AP Testing will be held the second week of May; the National Arts Honor Society will be held May 9<sup>th</sup>; and the MTHS Footlights will present Mean Girls April 27<sup>th</sup> through 29<sup>th</sup>.

## **PRESENTATIONS**

### **STUDENT AND STAFF RECOGNITION**

Ms. Chanley, Dr. Layman, Ms. Skurbe and Ms. Bierman congratulated and acknowledged the following students for being the recipients of the following awards. Students that were in attendance were presented with a certificate of acknowledgement.

#### **New Jersey Seal of Biliteracy - Spanish**

|                      |                            |                        |                            |
|----------------------|----------------------------|------------------------|----------------------------|
| Vanessa Aguilar-Diaz | Camila Aguirre             | Cristyn Alvarez Alduey | Emily Bai                  |
| Faizaan Ayub         | Jair Baquendano Lopez      | Nancy Bernal Ramirez   | Sophia Brennan             |
| Anshul Chandaliya    | Yash Chennawar             | Rebecca Chin           | Allisone Chinchilla-Galvan |
| Eritzahy Moran Carro | Alexandra Marquez Carrasco |                        | Piyali Mittal              |
| Gabriel Kelmanskiy   | Yashwanth Muppidi          | Cesar Muscaritolo      | Ritenkumar Patel           |
| Domenica Patino      | Priyanka Ranganath         | Philip Regalado        | Rachel Rodrigues           |
| Aditi Sreeganesh     | Ryaan Zahidani             | Scarlet Espinal        |                            |

#### **New Jersey Seal of Biliteracy – French**

Maya Govindu      Brianna Siochi

#### **New Jersey Seal of Biliteracy – Gujarati**

Nishi Desai      Hrsh Shah

#### **New Jersey Seal of Biliteracy – Hindi**

Sonya Harjani      Ruchi Kapse

#### **New Jersey Seal of Biliteracy – Spanish & Portuguese**

Lara Costa

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

Spanish Honor Society - Bertie Green Junior Travel Award

Ruhi Kulkarni

Latin Honor Society - 1<sup>st</sup> Place National Latin Exam

Nirnay Bhattacharya                      Anish Korrapati

Praneetha Vishnubholta                  Devin Patel

Latin Honor Society - 1<sup>st</sup> Place - National Classical Etymology Exam

Arjun Biju                      Aashika Chinthaparthi                      Justin Goetz                      Anish Korrapati

Abhinav Samavenkata                  Vansh Sanan                      Akash Talluri                      Nkihil

Thummala

Latin Honor Society - 1<sup>st</sup> Place - National Roman Civilization Exam

Rayhaan Bohra                      Justin Goetz                      Anish Korrapati                      Dakshil Saini

Abhinav Samavenkata                  Pryali Shah                      Aashna Shrivastava

Anand Suryanarayanan                  Akash Talluri

National English Honor Society Scholarship

Riya Karnik                      Priyanka Ranganath                      Samir Varma

Scripps Spelling Bee | School Champion & Regional Qualifier

Sahasra Vuyyuru

Model United Nations - Elected as Chairperson for the 2024 Conference

Vikram Ranganath                      Trishna Goli                      Ruhi Kulkarni

Pragathi Mahesh                      Anokhi Patel                      Hetvi Thakker

Model United Nations - Awarded: Premier First Year Delegate

Arushi Chintakayala                  Matthew Bassily

Model United Nations - Awarded: Outstanding Country

Srimaye Chennapraga                  Raaghav Gupta

Model United Nations - Selected for Conference on National Affairs

Ruhi Kulkarni                      Aanya Rana                      Hetvi Thakker

American Oratorical Competition - Winner: MTHS Competition

Ruhi Kulkarni

American Oratorical Competition – Winner: Middlesex County Competition

Kausar Shaik

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

History Bee - National Qualifiers

Regionals: 8<sup>th</sup> Place

Venkat Vihaan Yalaluri

Regionals: 4<sup>th</sup> Place

Kevin Yovan & Luc DeBrito

Regionals: 1<sup>st</sup> Place

Faisal Jaber

Geography Bee - National Qualifiers

Regionals: 9<sup>th</sup> Place

Ritik Thukral

Regionals: 8<sup>th</sup> Place

Arjun Bohra

Regionals: 3<sup>rd</sup> Place

Kevin Yovan & Faisal Jaber

Regionals: 2<sup>nd</sup> Place

Luc DeBrito

Science Bee - National Qualifiers

Regionals: 5<sup>th</sup> Place

Aarav Thakkar

Regionals: 3<sup>rd</sup> Place

Vihaan Yelavaluri

Regionals: 2<sup>nd</sup> Place

Luc DeBrito

Science Olympiad

1<sup>st</sup> Place: "Can't Judge a Powder" Event

Neev Kadari & Sophia Verrios

2<sup>nd</sup> Place: "Bio Process Lab" Event

Neev Kadari & Rithika Lanka

3<sup>rd</sup> Place: "Write it, Do it" Event

Aishani Sahoo & Kaitlyn Wong

2023 MATHCOUNTS Competition

Ranked 22/188: Chapter Competition & 34/69: New Jersey State Competition

Aditya Jagavkar

DECA Elected Central Region Vice President

Jay Patel

DECA International Conference – Finalist

Anshul Chandaliya

Rahahil Parikh

Reyna Patel

Daniel Varughese

Neil Shah

Rohan Singh

FBLA State Competition 1<sup>st</sup> Place

FBLA Who's Who

Narayani Atchutuni

Human Resource Management

Rebecca Chin

Help Desk

Saumya Gupta

Human Resource Insurance & Risk Management

Eshan Kadam

Banking & Financial Systems

Aashika Chinthaparthi & Anokhi Patel

Hospitality & Event Management

Simran Deshprabhu

Pranisha Gorty

Aditi Rege

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

FBLA Special Recognition

Gold Member

Faizaan Ayub

Gold Officer

Reyna Patel

Academy Program Capstone Project Recognition

Janelle Otoo Appiah

Anvitha Arjula

Nishi Desai

Riya Karnik

Krish Khanna

Saketh Kodavanti

Yuvan Rajadeva

Umair Siddiqui

Rohan Singh

Angeline Thomas

Ankitha Ungarala

Art Club & National Arts Honor Society - Published: Celebrating Arts Anthology

Leena Arafat

Jannah Ayoubi

Madison Bell

Rangana Bharadwaj

Jada Coleman

Amisha Diwan

Misha Doniparthi

Charvika Gopi

Sana Kakumanu

Sunandita Krishnadas

Salvatore Masella

Loukya Narne

Elizabeth Oresto

Sophia Papasso

Saniya Patel

Joseph Peters

Danielle Przybyzewski

Gianna Romeo

Pooja Shukla

Sahil Trivedi

Art Club & National Arts Honor Society Honorable Mention: Scholastic Art & Writing Award

Joseph Peters

Chris Jaison

Sana Kakumanu

(Gold Key & Silver Medal)

National Outstanding Teacher - Project Lead the Way

Ms. Vanitha Gaurishanker

American Legion Oratorical – Outstanding Teacher

Mr. Christopher Thumm

American Legion Oratorical - NJ Literacy Champions Award

Ms. Danielle Sammut

**PUBLIC HEARING OF THE 2023/2024 SCHOOL BUDGET**

Ms. Allen reviewed the Sources of Revenue, Budget Appropriations Schedule, and State Aid History handouts, which were available on the bookcases for members of the public as well as on the district website prior to the meeting.

Ms. Rattner inquired about the increase of \$35,000 in coaches' salaries and the reduction in co-curricular activities. Ms. Allen provided the additional salaries that have been included in the Budget and explained that the reduction in co-curriculum is due to a more accurate number than last year and not due to any program cuts.

Ms. Bohra thanked Administration for acknowledging the need to address the Applegarth roof, including the cost for the roof design in the Budget, and applying for the ROD Grant.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

Ms. Allen reported that the total amount for the Budget remains the same as the Tentative Budget that was approved by the Board at the March 15<sup>th</sup> meeting.

Seeing no more questions from the board, Ms. Skurbe opened the floor to the public for questions or comments.

### **PUBLIC FORUM ON THE 23/24 BUDGET**

Doug Poye, Monroe Township – inquired about the following: the decrease of 1.3 million in the fund balance listed on the Sources of Revenue handout; what the tax impact would be for residents; if there was a large increase in special education students as additional teachers are being added; and what the difference is between the student related services and student services categories. Mr. Poye also requested an explanation of Extra Ordinary Aid.

Michele Arminio, Monroe Township – requested clarification that the total amount of the Budget for next year is \$149,839,739. Ms. Arminio inquired about any changes to the Budget since the Tentative Budget Presentation. Next, regarding the tax impact on residents, Ms. Arminio asked for further interpretation of the total assessed value.

Laura Granett, MTHS Staff – inquired what the plans are for the funds from the Department Coordinators stipends if they are eliminated. Ms. Granett spoke in support of these positions remaining as they are an integral part of both staff and students' success.

Jamie Neues, MTHS Staff – requested assurance that no co-curricular programs have been cut to warrant the decrease in funds allotted in that category.

Jennifer Wallace, Monroe Township – stated that she finds its disturbing that the Budget is only reflecting a 2.38% increase in teacher salaries and requested that the negotiating team consider the value of Monroe's teachers.

Sarah Aziz, Monroe Township – inquired why the water and sewage expense has increased by \$357,000. Ms. Aziz inquired how much the Board is saving by eliminating the Department Coordinator positions. Next, Ms. Aziz expressed concern about the decrease in health benefit costs and inquired if the decrease in co-curricular has anything to do with the TAG program. Lastly, Ms. Aziz asked what the Board plans to do to maintain employee retention.

Pradeep Melam, Monroe Township – inquired what category or line item the fee for the architect for the Applegarth roof is.

A motion was made by Ms. Bierman and seconded by Ms. Belko that the members of the Monroe Township Board of Education approve the 2023/24 Final Budget by consent roll call:

Be It Resolved, by the Monroe Township Board of Education that the 2023/24 General Fund Budget be adopted in the amount of \$137,479,375 and a General Fund Local Tax Levy in the amount of \$114,676,549 and a Special Revenue Fund Budget in the amount of \$1,360,401 and a Debt Service Budget in the amount of \$10,999,963 and a Debt Service Local Tax Levy in the amount of \$10,725,988.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

Whereby, the 2023/24 Budget totals \$149,839,739; and

Be It Further Resolved by the Monroe Township Board of Education to transfer \$1,263,055 from unassigned fund balance to reserved excess surplus designated for future years expenditures thus reducing the 4% of 2021/22 General Fund Expenditure to its traditional 2% requirement and an additional \$3,165,730 from unassigned fund balance to reserved excess surplus designated for future years expenditures;

Whereas, the Monroe Township Board of Education has been notified of state aid amounts; and

Whereas, such state aid amounts are:

For 2023/24 the Categorical Special Education Aid is \$7,253,233; and

For 2023/24 the Categorical Security Aid is \$636,791; and

For 2023/24 the Categorical Transportation Aid is \$3,280,473; and

For 2023/24 the Debt Service Aid is \$273,975; and

Whereas, the Monroe Township Board of Education has estimated a State Aid amount pursuant to application; and for 2023/24 the estimated Extraordinary Aid amount is \$397,484; and

Whereas, Policy #6471 and N.J.A.C. 6A:23A-7.3 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for 2023/24 school year.

Now, Therefore Be It Resolved, that the Monroe Township Board of Education hereby establishes the school district travel maximum for the 2023/24 school year at the tentative sum of \$165,500; and

Be It Further Resolved that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded; and

Be It Further Resolved that members of the Monroe Township Board of Education authorize and approve a withdrawal from the "Fund Balance for Unemployment Claims" in the amount of \$100,000 and Be It Further Resolved that the Board transfer \$300,000 of anticipated retained earnings from the proprietary Falcon Care Fund as a revenue source in the 2023/24 General Fund Budget; and;

Whereas, due to the consistent student enrollment growth, facilities needs, and other priorities set forth in the Board's Budget Philosophy resolution, the Board is budgeting to maximum spending authority.

Now, Therefore Let It Be Resolved, that the Superintendent of Schools and the Business Administrator/Board Secretary file the required documents with the Executive County Superintendent.

Roll Call 10-0-0-0-0. Motion carried.

The 23/24 Budget and corresponding material can be found on the district website or at the following link:

<https://www.monroe.k12.nj.us/Page/15603>



Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

### **COMMITTEE REPORTS**

Ms. Kathleen Belko, Chairperson of the Curriculum Committee, reported that the Committee met on April 18<sup>th</sup> and discussed the following:

Clubs – the High School tried a different approach to Club Rush this year, where all the clubs available were presented to the students in an online format. The committee recommended three new clubs for approval. The Aerospace and Aviation Club; the South Asian Student Association Club; and the Speech and Debate Club.

Next, the Committee reviewed the High School Course Offerings and the format they will be presented in for next school year.

Mr. Morolda presented the work-based college partnerships to the Committee, explaining the new plans for work-based learning opportunities for students.

Mr. Morolda and Dr. J. Higgins presented a proposed Theatre Arts curriculum for the Middle School and Dr. Roselle and Dr. J. Higgins presented a proposed Advanced ELA curriculum also for the Middle School.

Lastly, the Committee reviewed the summer reading list.

Ms. Katie Fabiano, Vice Chairperson of the Buildings, Grounds and Transportation Committee, reported that the committee met on April 17<sup>th</sup> and was presented with an Eagle Scott proposal to create an outdoor classroom at the Applegarth School.

The committee discussed the lease extension for Monroe Commons and possible relocation for July 2024.

The Committee discussed the donation of retired buses to the Fire Department for training.

Next, the Committee discussed the trash & recycling bid with compost alternative. Republic Services was the only company to return a bid. The Committee discussed the high costs for composting. Ms. Skurbe and Ms. Chanley suggested possibly approaching the Monroe Education Foundation for a grant to help subsidizing the cost.

Lastly, the Committee discussed the Middle School HVAC Project. The Committee reviewed a letter from contractor requesting a time extension due to supply chain related equipment delivery delays. The Committee agreed to grant the extension.

Ms. Katie Fabiano, Chairperson of the Legislative Action & Community Engagement Committee, reported that the Committee met on April 17<sup>th</sup> and discussed the next steps in engaging the community in the referendum process. Administration is in the process of creating a survey. The Committee discussed ways of sharing events that are going on in the district with the community. The Committee also discussed the Monroe Education Foundation and ways to revitalize it. Lastly, the Committee discussed legislation and writing a resolution to be voted on

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

by the Board and presented to NJSBA Delegate Assembly which would focus on additional State Aid.

Ms. Karen Bierman, Chairperson of the Policy Committee, reported that the Committee met and encouraged the public to view the video for full details.

Ms. Bierman reported the following:

Policy #0144/ Board Member Orientation and Training was revised to change the training requirement to 90 days from the first year of the term.

Policy #3217/ Use of Corporal Punishment was revised to include teaching and non-teaching staff.

Policy #9140/ Citizens Advisory Committees was revised to select that those committee meetings be open to the public not closed.

Policy # 9100/ Public Relations – the Committee recommended abolishment of the Policy through full Board approval this evening.

Lastly, the Committee discussed potential revisions to Policy #5460/High School Graduation

Ms. Karen Bierman, Chairperson of the Finance Committee, reported that the Committee met on April 18<sup>th</sup> and discussed the following:

#### Request for Proposals – Food Services Management

Ms. Schaller joined us at committee. The food services management contract went out for proposal, only Metz responded. The resolution to accept their proposal is on the agenda for approval. Details include a flat fee of \$77,000; total cost of contract \$2,702,666.54 and guarantees a financial return of \$130,000 for the 2023/24 school year. Typically, our gains will out perform their guarantee. The program has been strong and growing. Also on the agenda for approval is an adoption of school lunch prices for the 2023/24 school year. These prices represent a .10 increase to current prices. The committee recommends both agenda items to the full board for approval.

#### Falcon Care / ECE Proposal

Ms. Corallo, Director of Falcon Care was in attendance. The licensing should be complete prior to September 2023. This will allow a path for wider assistance options for families. Both programs are candidates for expansion and enhancement as budget allows in the coming years. There have been no increases in tuition for the past four years. The agenda has a recommendation for increases and changes in the program which are recommended by the committee to the full board for approval. The Early Childhood Enrichment program will discontinue part-time options and be a 5 day a week program for \$493 per month. This is a \$20 per month increase over the current year. Falcon Care tuition will increase \$20 per month for each of their offered services. Monthly AM plus extended PM care 5 days per week until 6:30 pm will be \$557 per month.

#### Monthly review of attorney fees -

For February 2023 the invoices totaled \$22,458.50. The committee had a discussion concerning pros/cons of inhouse vs. outsourced legal services. The committee continues to recommend

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

outside legal representation. A handful of districts utilize in house legal such as Newark, Camden, and Jersey City.

#### Monthly review of Bill List

The initial Bill List was \$11,516,200.16. The committee has reviewed the List and recommends it to the full board for approval. The addendum was anticipated prior to the board meeting and was received and totaled \$893,729.72.

#### Budget Update

The finance committee reviewed the final budget documents and schedules in their modified formats. Also, the schedule of state aid history. The committee is continuing the discussion and research concerning a shift to a public vote of the budget for future years to anticipate concerns of how to maintain the district needs within the revenue constraints. A public vote may allow a stretch beyond the 2% tax levy cap. Expenses are increasing consistently and outpacing revenue.

#### Audit Update

The current audit firm has indicated they will be raising prices. The committee supports the decisions of the Superintendent and Business Administrator to go out for request for proposals on the auditing services needed for the next audit cycle.

Ms. Gazala Bohra, Chairperson of the Personnel Committee, reported that the Committee met on April 17<sup>th</sup> and reviewed the current vacancies in the district. Given how late in the school year it is, all leaves will be handled by 17% coverages. Ms. Chanley shared that 39 candidates applied for the soon to be vacant Supervisor of Education position. Ms. Chanley shared her recommendation for the High School Football Coach. The Sidebar Agreements listed on the agenda were discussed. Lastly, the Committee discussed the modifications to the two job descriptions on the agenda the agenda this evening.

Videotaped committee meetings can be found on the district website or at the following link: [Monroe PEG TV \(viebit.com\)](http://MonroePEGTV(viebit.com))

#### **PUBLIC FORUM**

Richard Gibbons, Monroe Township, - spoke regarding the curriculum for sex education for K-2<sup>nd</sup> Grade students. Mr. Gibbons reported that he met with Dr. Layman and was satisfied with his responses to what is included in Monroe's curriculum however, he was informed of the radical curriculum that the State Board of Education is proposing and hopes that the Board does not decide to include any of that in this district.

Patricia Mizerek, Monroe Township, spoke in regard to the Director of Athletic position and in support of Mr. Dowling for the position.

Jennifer Wallace, Monroe Township, commended the Board for appointing Mr. Isola for Football Head Coach. Ms. Wallace spoke in support of Mr. Dowling.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

Sarah Sharma, Monroe Township, stated that the Board should be making decisions that will benefit all 7,000 students. Ms. Sharma spoke in support of Mr. Dowling remaining as Athletic Director. Ms. Sharma also spoke of potential Football, Field Hockey, and Wrestling Teams for the Middle School that she had conversations with Mr. Dowling about. Ms. Sharma asked the Board to consider the community, who have spoken in support of Mr. Dowling and not make their decision lightly that affects so many students.

Reginia Giacomini, Monroe Township, spoke in support of Mr. Dowling and asked the Board to do what is right.

Derek Artz, Monroe Township, spoke in support of Mr. Dowling. Mr. Artz inquired if Ms. Chanley is planning to retain Mr. Dowling. Mr. Artz reminded the Board that they are elected officials and should listen to the community who have been out to speak in support of Mr. Dowling.

Sarah Aziz, Monroe Township, stated that she is opposed to the creation of the Supervisor of Instruction/Fine & Performing Arts, Health and Physical Education position. Ms. Aziz stated that the only schools that have that position are small in size and alleged that this move is a backhanded effort to remove Sean Dowling.

A.A. MTHS student, spoke in support of Mr. Dowling and stated that he does an unbelievable job as Athletic Director.

S.D. MTHS student, spoke in support of Mr. Dowling and encouraged the Board to do what they think is right not what others want them to do.

### **ASSISTANT SUPERINTENDENT REPORT**

Dr. Layman reported that the MTHS Robotics Team is currently competing in the Vex Robotics World Competition in Dallas, Texas. Next, Dr. Layman stated that tomorrow night the MTHS Rho Kappa Honor Society and Health Occupation Students of America are proud to host Kind Deeds. Lastly, on Sunday the MTHS Wind Ensemble will be performing at the NJMEA State Gala, adding that this is the first time that the district was invited to attend.

### **SUPERINTENDENT'S REPORT**

#### **PERSONNEL (10-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Bierman that Personnel Items A-T with the exception of Item T be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

#### **PERSONNEL (9-member vote)**

A motion was made by Ms. Belko and seconded by Mr. Tufano that Personnel Items U-M be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

**BOARD ACTION (10-member vote)**

A motion was made by Ms. Rattner and seconded by Ms. Alvarez that Board Action Items A–P be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried Ms. Fabiano voting no on Item P and Ms. Rattner abstaining on letters A, C, & D within Item P and Ms. Bierman voting no on Item F. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

**BOARD ACTION (9-member vote)**

A motion was made by Ms. Bohra and seconded by Mr. Tufano that Board Action Items Q-W be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Belko and Ms. Bierman voting no on Item U and Ms. Bohra voting no on Item U #'s 2 & 3 only. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

**BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS (10-member vote)**

A motion was made by Ms. Belko and seconded by Ms. Bohra that Board Action Items A-R under the 10-member vote be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried with Ms. Fabiano, Ms. Rattner and Ms. Skurbe recusing on Item A1 and Ms. Skurbe, Ms. DiPane, Ms. Bohra, Ms. Rattner recusing on Item O as it pertains to themselves only, and Ms. Rattner recusing on Item B as it pertains to D. Rattner. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

**BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS (9-member vote)**

A motion was made by Ms. Fabiano and seconded by Ms. Bohra that Board Action Items S-T under the 9-member vote be approved by consent roll call. Motion carried. Roll call 9-0-0-0-0. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

**BOARD PRESIDENT REPORT**

Ms. Skurbe wished a happy Administrator Assistant Day to those staff members. Ms. Skurbe congratulated all the students that were recognized earlier this evening. Lastly, Ms. Skurbe stated that she attended the NJSBA Spring Symposium and found the Workshop to be very informative. The Board’s Negotiating Team continues to work towards an agreement with the MTEA and stated that she is very hopeful that both parties can reach an agreement.

**OTHER BOARD OF EDUCATION BUSINESS**

Ms. Belko congratulated all the students that were acknowledged this evening. Ms. Belko congratulated and wished Ms. Friedman well on her retirement and thanked her for her service to the district.

Ms. Rattner stated that she attended the Eco Fair at MTHS which the students did a fantastic job presenting especially to the younger students. Ms. Rattner reported that she also attended the ECE Art Fair Elementary Music Band in Hillsboro and the Middle School Health Care at the Middle School, which both were fantastic. Ms. Rattner reported that it is National Student Leadership Week and acknowledged those students. Lastly, Ms. Rattner reported that she attended the NJSBA Spring Symposium. One of the content areas that was covered was about Bond Referendums, another was the legislative panel. Ms. Rattner stated that she was

disappointed with the second as she felt the speakers were truly disconnected with what is happening. Ms. Rattner suggested that members testify at one of the Legislative Budget Hearings. Ms. Bohra echoed the concern that most don't realize that fair funding is a huge problem, especially in Monroe. Mr. Tufano added that he has been on the Board for four years and fair funding is an issue and has been for years before that. Mr. Tufano suggested that the Legislative Action & Community Engagement Committee invite Senator Greenstein to a meeting again. Ms. DiPane suggested the Board join forces with other districts and go as a group to fight for fair funding.

Ms. DiPane reported that the Monroe Education Foundation has provided district teachers with approximately \$19,000.00 in grants. Ms. DiPane emphasized that the Foundation does good work and is in need of some revitalizing. If anyone is interested in possibly joining the Foundation, Ms. DiPane asked that they please see her, and she will provide more details.

Ms. Bierman reported that some towns such as Woodbridge are finding ways to impose impact fees by certain types of developments that are being built. Ms. Bierman reported that she went to the Township and was informed that unfortunately the pilot program, which is payment in lieu of taxes, doesn't apply to the type of developments in Monroe.

### **PUBLIC FORUM**

Pradeep Melam, Monroe Township – inquired if there were any changes planned for the Middle School TAG Program. Mr. Melam requested that the Curriculum Committee discuss the possibility of students skipping a grade subject level if they earn that level in another facility.

Jennifer Wallace, Monroe Township – stated that Edison received an increase of 54% in State Aid and considering that Monroe has more students perhaps the Board needs to go about it in another way to help Monroe get their fair share. Next, regarding Mr. Dowling, Ms. Wallace asked the Board to look in the mirror and ask themselves if they are doing what is best for the students of Monroe.

Sarah Aziz, Monroe Township – expressed disappointment in the post referendum survey that was released. Ms. Aziz stated that the survey should have asked if residents support the renovation of Applegarth School or would they support building a new school.

### **CLOSED SESSION RESOLUTION**

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege.
- Confidential Personnel Matters - with the understanding that only employees who have already received a rice notice will be discussed.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on April 26, 2023.

- Collective Negotiations

MTEA Level 3 Grievance was removed from the closed session agenda.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Tufano and seconded by Ms. Belko that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 10:31 p.m.

Returned to Public Meeting at 12:15 a.m.

**PUBLIC FORUM** - None

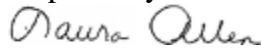
**NEXT PUBLIC MEETING**

Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 6:30 p.m. on Wednesday, May 10, 2023.

**ADJOURNMENT**

A motion was made by Ms. Belko and seconded by Ms. Bohra that the meeting be adjourned. Motion carried. The public meeting adjourned at 12:16 a.m.

Respectfully submitted,



Laura Allen, CPA

Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://monroetv.viebit.com/index.php?folder=Board+of+Education>



**Wednesday, April 26, 2023**  
**MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA**

**PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING**  
**ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY**

**MONROE TOWNSHIP HIGH SCHOOL**  
**200 SCHOOLHOUSE ROAD**  
**MONROE TOWNSHIP, NJ 08831**  
**6:30 P.M.**

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

### **1. CALL TO ORDER**

### **2. PLEDGE OF ALLEGIANCE**

### **3. ROLL CALL**

#### **Subject                    A. BOARD MEMBERS**

Meeting                    Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                    3. ROLL CALL

Type                        Information

Ms. Carmen Alvarez  
 Ms. Kathleen Belko  
 Ms. Karen Bierman  
 Ms. Gazala Bohra  
 Ms. Gail DiPane  
 Ms. Katie Fabiano  
 Ms. Kate Rattner  
 Ms. Chrissy Skurbe  
 Mr. Peter Tufano

#### **JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)**

Ms. Michelle Scott

#### **STUDENT BOARD MEMBERS**

Mr. Shivank Lattupally



Ms. Hetvi Thakker

## 4. STATEMENT

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**Subject**                    **A. STATEMENT**

Meeting                    Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                    4. STATEMENT

Type                        Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted April 14, 2023:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

## 5. CLOSED SESSION RESOLUTION

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**Subject**                    **A. CLOSED SESSION RESOLUTION**

Meeting                    Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                    5. CLOSED SESSION RESOLUTION

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege
- MTEA Level 3 Grievance
- Confidential Personnel Matters - with the understanding that only employees who have already received a rice notice will be discussed.
- Collective Negotiations

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

## 6. APPROVAL OF MINUTES

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**Subject**                    **A. APPROVAL OF MINUTES**

Meeting                    Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                    6. APPROVAL OF MINUTES

Type Information  
 Public Board of Education Meeting, March 15, 2023  
 Closed Session Meeting, March 15, 2023  
 Special Public Board of Education Meeting, March 29, 2023  
 Closed Session Meeting, March 29, 2023

## **7. STUDENT BOARD MEMBERS' REPORT**

### **8. PRESENTATIONS**

**Subject A. STUDENT AND STAFF RECOGNITION**  
 Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA  
 Category 8. PRESENTATIONS  
 Type

**Subject B. PUBLIC HEARING OF THE 2023/2024 FINAL BUDGET**  
 Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA  
 Category 8. PRESENTATIONS  
 Type

File Attachments  
[State Aid History.pdf \(110 KB\)](#)  
[Sources of Revenue.pdf \(70 KB\)](#)  
[Appropriations.pdf \(198 KB\)](#)

**Subject C. PUBLIC FORUM - BUDGET PRESENTATION ITEMS ONLY (See Note 3)**  
 Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA  
 Category 8. PRESENTATIONS  
 Type

## **9. COMMITTEE REPORTS**

### **10. PUBLIC FORUM -AGENDA ITEMS ONLY**

**Subject A. PUBLIC FORUM (See Note 3)**  
 Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA  
 Category 10. PUBLIC FORUM -AGENDA ITEMS ONLY  
 Type  
 See Note 3.

## **11. ASSISTANT SUPERINTENDENT'S REPORT**

**Subject A. ASSISTANT SUPERINTENDENT'S REPORT**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. ASSISTANT SUPERINTENDENT'S REPORT

Type

**12. SUPERINTENDENT'S REPORT/RECOMMENDATION****Subject A. HOME INSTRUCTION**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

| ID #  | School | Grade | Reason  | Home Instruction Report                       | Effective Date | End Date  |
|-------|--------|-------|---------|---|----------------|-----------|
| 79109 | MTHS   | 12    | CST     | McDonald, Harris, Ballard, Alagna, Countryman | 9/6/2022       |           |
| 91198 | MTMS   | 6     | CST     | Forrest                                       | 9/6/2022       |           |
| 92528 | BB     | 2     | CST     | Ballard                                       | 9/6/2022       |           |
| 90582 | MTMS   | 6     | CST     | Wall, Russo, Lyons, Chakraborti               | 9/16/2022      |           |
| 88577 | MTHS   | 9     | Medical | Lyons, Mackenzie, Quindes                     | 11/1/2022      |           |
| 87512 | MTHS   | 10    | Medical | Silvergate                                    | 2/13/2023      |           |
| 89493 | MTHS   | 9     | Medical | Silvergate                                    | 2/15/2023      |           |
| 89509 | MTHS   | 10    | Medical | Silvergate                                    | 2/21/2023      | 3/24/2023 |
| 95494 | ML     | 1     | Admin   | Parmar  | 2/10/2023      | 3/16/2023 |
| 90884 | MTMS   | 6     | Medical | DuBois, Nagle, Hoehler                        | 2/21/2023      | 3/8/2023  |
| 86163 | MTHS   | 12    | Medical | Russo   | 2/24/2023      | 3/24/2023 |
| 86829 | MTHS   | 11    | Admin   | Staub, Lustgarten, Budelman, Taparia, Gross   | 2/23/2023      |           |
| 97113 | AES    | 5     | Medical | LearnWell                                     | 3/6/2023       | 3/13/2023 |
| 93867 | BES    | 3     | Medical | CSH-ESCNJ                                     | 3/8/2023       | 3/15/2023 |
| 96060 | MTHS   | 10    | Medical | Kasternakis, DeMarco, Neues                   | 2/6/2023       | 3/3/2023  |
| 97024 | MTHS   | 9     | Medical | Carduner, Lyons, Welsh, DuBois, ESCNJ         | 1/5/2023       | 3/5/2023  |
| 88081 | MTHS   | 10    | Medical | Rickert, DuBois, ESCNJ, Hardt                 | 1/27/2023      | 3/3/2023  |
| 93203 | MTHS   | 10    | Medical | Granett                                       | 2/1/2023       | 3/9/2023  |
| 89873 | MTMS   | 7     | Medical | Cormey  | 3/13/2023      | 4/17/2023 |
| 88684 | MTHS   | 9     | Medical | Welsh, DuBois                                 | 2/24/2023      | 3/10/2023 |
| 93815 | MTHS   | 9     | Medical | Rutgers                                       | 3/17/2023      | 3/24/2023 |
| 88427 | MTHS   | 10    | Medical | LearnWell                                     | 3/20/2023      | 3/28/2023 |
| 85689 | MTHS   | 12    | Admin   | ESCNJ   | 3/6/2023       | 3/10/2023 |
| 87647 | MTHS   | 11    | Medical | LearnWell                                     | 3/24/2023      |           |
| 89509 | MTHS   | 10    | Medical | Hardt, Hurst, Tervo, Rickert. Chakraborti     | 1/17/2023      | 2/16/2023 |
| 90356 | MTHS   | 12    | Medical | Wall, ESCNJ                                   | 3/29/2023      | 4/28/2023 |
| 92155 | MTHS   | 10    | Medical | Silvergate                                    | 3/24/2023      |           |
| 88612 | MTHS   | 12    | Medical | Simmonds, Lyons, ESCNJ                        | 3/7/2023       | 3/20/2023 |
| 87912 | MTHS   | 10    | Medical | Neues, Sharma, ESCNJ                          | 11/14/2022     | 1/16/2023 |

|       |      |    |         |                        |           |           |
|-------|------|----|---------|------------------------|-----------|-----------|
| 91548 | MTHS | 9  | Medical | Rutgers                | 4/5/2023  | 4/14/2023 |
| 91127 | MTMS | 6  | Medical | DuBois, Hoehler, ESCNJ | 3/27/2023 | 4/25/2023 |
| 97327 | MTHS | 12 | Admin   | ESCNJ                  | 3/14/2023 | 3/20/2023 |
| 86058 | MTHS | 12 | Admin   | DuBois                 | 3/22/2023 | 3/28/2023 |

**Subject B. FIRE/LOCKDOWN DRILLS**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

**FIRE/LOCKDOWN DRILL**

- Applegarth School ----- March 27, 2023
- Barclay Brook School ----- March 16, 2023
- Brookside School ----- March 17, 2023
- Mill Lake School ----- March 21, 2023
- Monroe Middle School-----March 22, 2023
- Oak Tree School ----- March 6, 2023
- Woodland School ----- March 24, 2023
- Monroe High School ----- March 30, 2023

**Lockdown**

- Applegarth School----- March 7, 2023
- Barclay Brook School----- March 21, 2023
- Brookside School ----- March 21, 2023
- Mill Lake School ----- March 29, 2023
- Monroe Middle School----- March 27, 2023
- Oak Tree School ----- March 27, 2023
- Woodland School ----- March 30, 2023
- Monroe High School ----- March 29, 2023

**Subject C. ENROLLMENT**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

| Schools       | 3/31/23 | 3/31/22 | 3/31/21 | 3/31/20 | 3/31/19 |
|---------------|---------|---------|---------|---------|---------|
| Applegarth    | 474     | 455     | 453     | 449     | 444     |
| Barclay Brook | 376     | 352     | 303     | 327     | 340     |
| Brookside     | 400     | 410     | 404     | 423     | 401     |
| Mill Lake     | 501     | 487     | 468     | 541     | 555     |
| MTMS          | 1773    | 1724    | 1786    | 1787    | 1718    |
| Oak Tree      | 644     | 729     | 781     | 758     | 728     |
| Woodland      | 272     | 309     | 313     | 309     | 352     |
| High School   | 2569    | 2497    | 2467    | 2409    | 2330    |
| send/receive  | 273     | 253     |         |         |         |
| Total         | 7009    | 6963    | 6975    | 7003    | 6868    |

**OUT OF DISTRICT**

| <b>School</b>                | <b>Monroe</b>   |              |                   | <b>Jamesburg</b> |              |                   |
|------------------------------|-----------------|--------------|-------------------|------------------|--------------|-------------------|
|                              | <b>February</b> | <b>March</b> | <b>Difference</b> | <b>February</b>  | <b>March</b> | <b>Difference</b> |
| Academy Learning Center      | 6               | 6            |                   | 4                | 4            |                   |
| Alpha School                 | 1               | 1            |                   |                  |              |                   |
| Bonnie Brae                  | 0               | 0            |                   |                  |              |                   |
| Bridge Academy               | 1               | 1            |                   | 1                | 1            |                   |
| Center for Lifelong Learning | 5               | 5            |                   |                  |              |                   |
| Center School                | 3               | 3            |                   |                  |              |                   |
| Collier School               | 1               | 1            |                   |                  |              |                   |
| Cornerstone                  | 1               | 1            |                   |                  |              |                   |
| CPC High Point               | 3               | 3            |                   |                  |              |                   |
| Douglass Develop. Center     | 2               | 2            |                   |                  |              |                   |
| Eden                         | 3               | 3            |                   |                  |              |                   |
| Honor Ridge Academy          | 1               | 1            |                   |                  |              |                   |
| Hawkswood School             | 1               | 1            |                   |                  |              |                   |
| Lakeview School              | 0               | 0            |                   | 1                | 1            |                   |
| New Roads -Somerset          | 2               | 2            |                   |                  |              |                   |
| New Roads- Parlin            | 1               | 1            |                   |                  |              |                   |
| NuView Academy               | 2               | 2            |                   |                  |              |                   |
| Mercer Elementary            | 2               | 2            |                   |                  |              |                   |
| Midland School               | 1               | 1            |                   |                  |              |                   |
| Newmark Elementary           | 1               | 1            |                   |                  |              |                   |
| Newmark High School          | 1               | 1            |                   |                  |              |                   |
| Reed Academy                 | 0               | 0            |                   |                  |              |                   |
| Rock Brook School            | 0               | 1            | +1                |                  |              |                   |
| Rugby                        | 1               | 1            |                   | 1                | 1            |                   |
| Rutgers Day School           | 0               | 0            |                   | 1                | 1            |                   |
| Schroth School               | 4               | 4            |                   |                  |              |                   |
| Shore Center                 | 2               | 2            |                   |                  |              |                   |
| <b>Total</b>                 | <b>45</b>       | <b>46</b>    | <b>+1</b>         | <b>8</b>         | <b>8</b>     | <b>0</b>          |

**STAFF COUNT**

| <b>Department</b>                      | <b>Number of Staff</b> |
|--|------------------------|
| <b>Superintendent Office</b>           |                        |
| Superintendent                         | 1                      |
| Director                               | 1                      |
| Secretary                              | 2                      |
| Human Resources                        | 4                      |
| <b>Assistant Superintendent Office</b> |                        |
| Assistant Superintendent               | 1                      |
| Secretary                              | 2                      |
| Staff Developers (Teachers)            | 3                      |
| <b>Business Office</b>                 |                        |
| Business Administrator                 | 1                      |
| Assistant Business Administrator       | 1                      |
| Secretary                              | 1                      |
| Accounting/Purchasing                  | 4                      |
| Payroll                                | 3                      |
| Benefits                               | 1                      |
| <b>School Admin/Admin Support</b>      |                        |
| Principal                              | 8                      |

|   |       |
|---|-------|
| Assistant Principal   | 10    |
| Secretary   | 29    |
| Office Paraprofessional                                     | 1     |
| <b>Supervisors K-12</b>                                     |       |
| K-12 Supervisor   | 5     |
| Secretary   | 1     |
| <b>Instructional</b>  |       |
| Teacher   | 555.5 |
| <b>Classroom Paraprofessionals/Media Ctr</b>                |       |
| Paraprofessionals - Full-time                               | 126   |
| Paraprofessionals - Part-time                               | 41    |
| Media Coordinator   | 4     |
| <b>Educational Services Professionals</b>                   |       |
| LDTTC   | 8     |
| School Social Worker  | 8     |
| School Psychologist   | 10    |
| Physical Therapist  | 3     |
| Occupational Therapist                                      | 7     |
| Behavior Specialist/BCBA                                    | 4     |
| Nurse   | 14    |
| Media Specialist  | 8     |
| School Counselor  | 24    |
| Reading Specialist  | 5     |
| SAC   | 1     |
| Speech & Language Specialist                                | 17    |
| <b>Pupil Personnel Services</b>                             |       |
| Director  | 1     |
| Supervisor  | 2     |
| Secretary   | 6     |
| <b>Information Systems</b>                                  |       |
| Director  | 1     |
| Tech Staff  | 12    |
| <b>Facilities</b>   |       |
| Director  | 1     |
| Supervisor/Building Manager                                 | 3     |
| Secretary   | 1     |
| Custodial/Maintenance                                       | 70    |
| <b>Transportation</b>                                       |       |
| Director  | 1     |
| Office Staff  | 4     |
| Driver  | 66    |
| Bus Mechanics   | 3     |
| Paraprofessionals - Part-time                               | 17    |
| <b>Security</b>   |       |
| Director  | 1     |
| F/T School Security Officer                                 | 19    |
| P/T School Security Officer                                 | 4     |
| <b>Athletic Department</b>                                  |       |
| Supervisor  | 1     |
| Athletic Trainer (1 full time, 1 part-time teacher/trainer) | 1.5   |

|   |             |
|---|-------------|
| Secretary   | 1           |
| <b>Food Service</b>   |             |
| Director  | 1           |
| Lunch Paraprofessionals - Part-time                           | 34          |
| <b>Falcon Care/ECE</b>  |             |
| Director  | 1           |
| Clerk   | 1           |
| Teacher/Teacher Aides   | 6           |
| Site Coordinator, Group Leader, Asst Group Leader (Part-time) | 12          |
| <b>Total District Staff as of 4/1/2023</b>                    | <b>1185</b> |

**Subject D. BUS EVACUATION DRILLS**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

| SCHOOL            | DATE              | TIME    | LOCATION                    | ROUTE NUMBERS  | PRINCIPAL                           |
|-------------------|-------------------|---------|-----------------------------|--|-------------------------------------|
| Applegarth School | 3/24/23           | 8:55 am | Bus Loop                    | OA2, OA3, OA6, OA11, OA15, OA16, OA17, OA21, OA23, OA24, OA26, OA28, OA29, OA31, OA32, OA35, OA36, OA37, OA39, OA43, OA45, OA46, OA47, OA48, OA49, OA71, OA73, OA86  | Patricia Dinsmore and Dawn Graziano |
| Barclay Brook     | 3/30/23           | 9:00 am | Bus Loop                    | BB4, BB5, BB7, BB12, BB13, BB19, BB25, BB27, BB33, BB34, BB38, BB40, BB44, BB72, BB74, BB78, BB80, BB81, BB83, BB84  | Erinn Mahoney and Scott Sidler      |
| Brookside School  | 3/30/23           | 9:00 am | Bus Loop                    | BB4, BB5, BB7, BB12, BB13, BB19, BB25, BB27, BB33, BB34, BB38, BB40, BB44, BB72, BB74, BB78, BB80, BB81, BB83, BB84  | Erinn Mahoney and Scott Sidler      |
| High School       | 3/22/23           | 7:00 am | Back of School Bus Drop Off | HS2, HS3, HS4, HS5, HS6, HS7, HS8, HS9, HS10, HS11, HS12, HS13, HS15, HS16, HS17, HS18, HS19, HS21, HS22, HS23, HS24, HS25, HS26, HS27, HS28, HS29, HS30, HS31, HS32, HS33, HS34, HS35, HS36, HS37, HS38, HS39, HS40, HS41, HS42, HS43, HS44, HS45, HS46, HS47, HS48, HS49, HS71, HS73, HS74, HS76, HS77, HS78, HS79, HS81, HS82, HS85 | Michael Collins                     |
| MTMS              | 3/23/23           | 8:10 am | School Bus Drop Off         | MS2, MS3, MS4, MS5, MS6, MS7, MS8, MS10, MS11, MS13, MS15, MS16, MS17, MS18, MS20, MS21, MS22, MS23, MS24, MS25, MS26, MS27, MS28, MS31, MS32, MS33, MS34, MS35, MS36, MS37, MS38, MS39, MS40, MS41, MS43, MS45, MS46, MS47, MS48, MS49, MS71, MS75, MS78, MS80, MS83, MS84, MS85  | James Higgins                       |
| Mill Lake         | 3/21/23 & 3/22/23 | 8:50 am | 115 Monmouth Road           | ML 08, ML12, ML20, ML22, ML30, ML41, ML42, ML85, ML75, ML76, ML77, ML79, ML82, ML42, ML71,   | Pamela Ackerman-Garcia              |

|          |         |         |  |   |                                     |
|----------|---------|---------|--|---|-------------------------------------|
| Oak Tree | 3/29/23 | 8:55 am | Bus loop                                 | OA2, OA3, OA6, OA11, OA15, OA16, OA17, OA21, OA23, OA24, OA26, OA28, OA29, OA31, OA32, OA35, OA36, OA37, OA39, OA43, OA45, OA46, OA47, OA48, OA49, OA71, OA73, OA86 | Patricia Dinsmore and Dawn Graziano |
| Woodland | 3/24/23 | 8:00 am | Front of the school (42 Harrison Avenue) | WD8, WD12, WD19, WD30, WD42, WD44, WD72, WD74, WD86   | Orsolina Cetta                      |

**Subject E. PERSONNEL (10 MEMBER VOTE)**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Personnel Action section of the Agenda.**

**BOARD ACTION (Items A through T)**

- A. \*It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Erica Friedman**, transitional specialist at MTHS, effective July 1, 2023.
- B. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Randy Flaum**, Supervisor of Special Education for the District, effective May 22, 2023.
- C. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Roberto Gjokaj**, custodian at MTHS, retroactive to April 24, 2023.
- D. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Rose Martins**, paraprofessional in the Transportation Department, retroactive to April 17, 2023.
- E. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Christopher Thumm** as Assistant Tennis Coach at MTHS, retroactive to September 27, 2022.
- F. \*It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Marianne Taylor**, secretary in Central Office, retroactive to April 24, 2023 through May 19, 2023. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Taylor may be entitled.
- G. \*It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Erica Friedman**, transition specialist at MTHS retroactive to March 16, 2023 through April 26, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Friedman may be entitled to.
- H. \*It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Gregory Zrake**, driver in the Transportation Department, effective June 7, 2023 through June 30, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Zrake may be entitled to.
- I. \*It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Eunice Fonseca**, driver in the Transportation Department, retroactive to April 24, 2023 through May 12, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Fonseca may be



entitled to.

- J. \*It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Maria Steinberg**, driver in the Transportation Department, retroactive to April 1, 2023 through May 11, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Steinberg may be entitled to.
- K. \*It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Lynda Mannino**, driver in the Transportation Department, retroactive to March 30, 2023 through May 24, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Mannino may be entitled to.
- L. \*It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Katharine Crapanzano**, teacher of biology at MTHS, effective June 12, 2023 through November 24, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Crapanzano may be entitled to.
- M. \*It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Ana Lanfranchi**, teacher of language arts at MTHS, effective June 12, 2023 through March 22, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Lanfranchi may be entitled to.
- N. \*It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Katlin Meyers**, teacher of health and physical education at MTHS, effective June 1, 2023 through June 30, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Meyers may be entitled to.
- O. \*It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Cheryl Walus**, driver in the Transportation Department, effective May 24, 2023 through May 25, 2023.
- P. \*It is recommended by the Superintendent of Schools that the Board ratifies the determination to place employee #0500 on paid administrative leave, effective March 13, 2023, until further notice.
- Q. \*It is recommended by the Superintendent of Schools that the Board approve the following coaches and steps at the High School for the 2023-2024 school year (pending contract negotiations):

|                          |                   |                 |
|--------------------------|-------------------|-----------------|
| Head Football            | Nicholas Isola    | (Step 3) 10,577 |
| Head Girls Cross Country | Mary Howroyd      | (Step 3) 8,898  |
| Head Boys Cross Country  | Nicholas Puleio   | (Step 3) 8,898  |
| Head Boys Soccer         | Steven MacKenzie  | (Step 3) 9,638  |
| Head Girls Soccer        | Christian Jessop  | (Step 3) 9,638  |
| Head Girls Tennis        | Matthew Olszewski | (Step 3) 8,898  |
| Head Field Hockey        | Sarah Hillman     | (Step 3) 8,898  |

- R. \*It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

| Name | School | Position | Salary | Account No. | Effective Date | Reason |
|------|--------|----------|--------|-------------|----------------|--------|
|------|--------|----------|--------|-------------|----------------|--------|

|     |                       |      |  |  |                        |                                 |                          |
|-----|-----------------------|------|--|--|------------------------|---------------------------------|--------------------------|
| 1.  | Lindsey Reinhard      | MTHS | Tenor Bass Men's Chorus                        | \$2394                                   | 11-401-100-100-000-070 | retroactive to 3/6/23-6/30/23   | Resignation replacement  |
| 2.  | Lindsey Reinhard      | MTHS | Choral Director                                | \$4421                                   | 11-401-100-100-000-070 | retroactive to 3/6/23-6/30/23   | Resignation replacement  |
| 3.  | Patricia Corica       | MTHS | School Nurse - Project Graduation              | Instructional rate \$53.87 for 6 hours   | 11-000-213-100-000-070 | 6/23-23-6/24/23                 | New position             |
| 4.  | Patricia Corica       | MTHS | School Nurse - Junior Prom                     | Instructional rate \$53.87 for 4 hours   | 11-000-213-100-000-070 | 5/19/23                         | New position             |
| 5.  | Patricia Corica       | MTHS | School Nurse - Senior Prom                     | Instructional rate \$53.87 for 4.5 hours | 11-000-213-100-000-070 | 6/9/23                          | New position             |
| 6.  | Leah Nicholas         | MTHS | School Nurse - Robotics VEX World Championship | \$119/night                              | 11-000-213-100-000-070 | retroactive to 4/24/23-4/28/23  | New position             |
| 7.  | Brady Lane            | MTHS | Volunteer Boys Volleyball Coach                |  |                        | retroactive to 3/21/23-6/23/23  | Volunteer                |
| 8.  | Katherine Fitzgerald  | MTHS | Volunteer Softball Coach                       |  |                        | retroactive to 3/21/23-6/23/23  | Volunteer                |
| 9.  | Sushanth Subhas Konda | MTHS | Volunteer Cricket Coach                        |  |                        | retroactive to 3/22/23-6/30/23  | Volunteer                |
| 10. | Megan Drum            | MTHS | Teacher of Math                                | 17% additional contract                  | 11-140-100-101-000-070 | retroactive to 3/14/23-5/12/23  | Modification in end date |
| 11. | Gerald Minter         | MTHS | Teacher of Math                                | 17% additional contract                  | 11-140-100-101-000-070 | retroactive to 10/25/22-5/12/23 | Modification in end date |
| 12. | Jena Rose             | MTHS | Teacher of Math                                | 17% additional contract                  | 11-140-100-101-000-070 | retroactive to 1/4/23-5/15/23   | Modification in end date |
| 13. | Richard Suhr          | MTHS | Teacher of Math                                | 17% additional contract                  | 11-140-100-101-000-070 | retroactive to 10/24/22-5/15/23 | Modification in end date |
| 14. | Stacey Weinstein      | MTHS | Teacher of Math                                | 17% additional contract                  | 11-140-100-101-000-070 | retroactive to 10/24/22-5/15/23 | Modification in end date |

S. \*It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

|    | Name          | School         | Position   | Salary                     | Account No.            | Effective Date | Reason                  |
|----|---------------|----------------|------------|----------------------------|------------------------|----------------|-------------------------|
| 1. | Matthew Weiss | Transportation | Bus Driver | Step 2 \$26.88 for 6 hours | 11-000-270-160-000-096 | 5/1/23-6/30/23 | Resignation replacement |
| 2. | Ana Goncalves | Transportation | Bus Driver | Step 2 \$26.88 for 6 hours | 11-000-270-160-000-096 | 5/1/23-6/30/23 | Retirement replacement  |

T. \*It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2022-2023 school year (pending satisfactory completion of pre-employment requirements):

### **Certificated**

Karine Matachiera  
 Isbah Naz  
 Michele Baron  
 Ilyssa Schwartz  
 Mili Puri  
 Lisa Kline  
 Nadia Raees  
 Jacob Fingeret  
 David Gurtov

Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher

Michael Russo  
Eric Anderson

Substitute Teacher  
Substitute Teacher

**Non- Certified**

Jamie White  
Itixa Vaghani  
Alyssa Squire  
Abigail Dirico  
Susan Reiser  
Michael Volloro  
Dominic D'Aversa  
Joan Zozulin

Substitute Paraprofessional  
Substitute Paraprofessional  
Substitute Paraprofessional  
Substitute Paraprofessional  
Substitute Paraprofessional  
Substitute Computer Technician  
Substitute Computer Technician  
School Volunteer

**Subject F. PERSONNEL (9 MEMBER VOTE)**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Personnel Action section of the Agenda.**

**BOARD ACTION (Items U through AM)**

U. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Mr. Matthew Gorham**, teacher of social studies at MTMS, effective July 1, 2023.

V. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Patricia Marciniak**, head custodian at Brookside School, effective September 1, 2023.

W. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Brian Brundage**, teacher of language arts at MTMS, effective July 1, 2023.

X. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Jason Greene**, workstation specialist at Applegarth and Oak Tree Schools, retroactive to April 24, 2023.

Y. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Isbah Naz**, paraprofessional at Brookside School, effective May 1, 2023.

Z. It is recommended by the Superintendent of Schools that the Board rescind the resignation, due to retirement of **Ms. Deborah Force**, school nurse at MTMS, effective July 1, 2023.

AA. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Nikki Reich**, teacher of special education at MTMS retroactive to April 11, 2023 through May 5, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Reich may be entitled to.

AB. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Amy Pole**, secretary at MTMS, effective May 2, 2023 through May 19, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Pole may be entitled to.

AC. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Karen Chu**, school security officer at MTMS, retroactive to April 24, 2023 through May 12, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe

Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Chu may be entitled to.

AD. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Lisa DiGiacomo**, paraprofessional at Woodland School, retroactive to April 17, 2023 through May 1, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. DiGiacomo may be entitled to.

AE. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Patricia Kish**, assistant group leader at Falcon Care, retroactive to April 11, 2023 through May 4, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Kish may be entitled to.

AF. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Michelle Riccardi**, teacher of math at MTMS retroactive to April 18, 2023 through June 30, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Riccardi may be entitled to.

AG. It is recommended by the Superintendent of Schools that the Board approve a revision in the unpaid leave of absence under FMLA/NJFLA to **Mr. Steven Manahan**, teacher of social studies at MTMS, retroactive to April 17, 2023 through May 12, 2023. Mr. Manahan's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

AH. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Bethany Duino**, teacher of grade 1 at Barclay Brook School, effective May 16, 2023 through May 25, 2023.

AI. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Diana Saeed**, paraprofessional at Mill Lake School, retroactive to March 13, 2023 through March 31, 2023.

AJ. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

|    | Name          | School        | Position                              | Salary                              | Account No.            | Effective Date                 | Reason                  |
|----|---------------|---------------|---------------------------------------|-------------------------------------|------------------------|--------------------------------|-------------------------|
| 1. | Karen O'Brien | Barclay Brook | Teacher of Special Education Autistic | Step 10 BA 60% of \$73,947 prorated | 11-214-100-101-000-010 | retroactive to 4/18/23-6/30/23 | Resignation replacement |

AK. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

|    | Name               | School    | Position   | Salary  | Account No.            | Effective Date               | Reason          |
|----|--------------------|-----------|--|---|------------------------|------------------------------|-----------------|
| 1. | Cristina Tenreiro  | MTMS      | Teacher Middle Grades Career Grant Advisor Panel     | Non-instructional rate \$44.85 for 13 hours             | 20-390-100-100-000-080 | retroactive to 3/1/23-6/8/23 | New position    |
| 2. | Christine Vizoki   | MTMS      | Teacher Middle Grades Career Grant Advisor Panel     | Non-instructional rate \$44.85 for 13 hours             | 20-390-100-100-000-080 | retroactive to 3/1/23-6/8/23 | New position    |
| 3. | Misty Drake        | MTMS      | Before School Girls' Locker Room Coverage Substitute | Non-instructional rate \$44.85 30 minutes/day as needed | 11-130-100-101-000-080 | 2022-2023 school year        | Yearly position |
| 4. | Kathryn Echevarria | MTMS      | Before School Girls' Locker Room Coverage Substitute | Non-instructional rate \$44.85 30 minutes/day as needed | 11-130-100-101-000-080 | 2022-2023 school year        | Yearly position |
| 5. | Maria DeBellis     | Brookside | School Nurse - Unified Night                         | Instructional rate \$53.87 for 2 hours                  | 11-000-213-100-000-020 | retroactive to 3/23/23       | New position    |
| 6. | Katherine Mennona  | Brookside | Unified Night  | Non-instructional rate \$44.85 for 2 hours              | 11-213-100-101-000-020 | retroactive to 3/23/23       | New position    |

|     |                   |                  |   |   |                        |  |                                |
|-----|-------------------|------------------|---|---|------------------------|--|--------------------------------|
| 7.  | Erin Hanlon       | Brookside        | Unified Night   | Non-instructional rate<br>\$44.85 for 2 hours | 11-213-100-101-000-020 | retroactive to<br>3/23/23                  | New position                   |
| 8.  | Cynthia Steiger   | Brookside        | Unified Night   | Non-instructional rate<br>\$44.85 for 2 hours | 11-213-100-101-000-020 | retroactive to<br>3/23/23                  | New position                   |
| 9.  | Rosemary Otero    | Brookside        | Unified Night   | Non-instructional rate<br>\$44.85 for 2 hours | 11-213-100-101-000-020 | retroactive to<br>3/23/23                  | New position                   |
| 10. | Sarah Grazier     | Brookside        | Unified Night   | Non-instructional rate<br>\$44.85 for 2 hours | 11-213-100-101-000-020 | retroactive to<br>3/23/23                  | New position                   |
| 11. | Jennifer Metroke  | Brookside        | Unified Night   | Non-instructional rate<br>\$44.85 for 2 hours | 11-213-100-101-000-020 | retroactive to<br>3/23/23                  | New position                   |
| 12. | Nicole Yockman    | Brookside        | Unified Night   | Non-instructional rate<br>\$44.85 for 2 hours | 11-213-100-101-000-020 | retroactive to<br>3/23/23                  | New position                   |
| 13. | Grace Martini     | MTMS             | Unified Teacher - MTMS<br>Jr. Falcon's Palette                                      | Instructional rate<br>\$53.87 for 2.5 hours   | 11-213-100-106-000-080 | retroactive to<br>4/19/23                  | New position                   |
| 14. | Kerri Kirchner    | MTMS             | Unified Teacher - MTMS<br>Jr. Falcon's Palette                                      | Instructional rate<br>\$53.87 for 2.5 hours   | 11-213-100-101-000-080 | retroactive to<br>4/19/23                  | New position                   |
| 15. | Sara Crane        | Barclay<br>Brook | Teacher of Special<br>Education   | 17% additional<br>contract                    | 11-213-100-101-000-010 | retroactive to<br>3/23/23-<br>6/23/23      | New position                   |
| 16. | Cheryl Whinna     | MTMS             | Curriculum Writer HPE 6-<br>8   | \$1504 per grade (3<br>total)                 | 11-000-221-104-000-091 | retroactive to<br>6/1/22-until<br>complete | New position                   |
| 17. | Meghan Granger    | MTMS             | School Guidance<br>Counselor Lead MTMS<br>Career Awareness and<br>Exploration Grant | Instructional rate<br>\$53.87 for 75 hours    | 20-390-100-100-000-080 | retroactive to<br>2/14/23-6/8/23           | Change in<br>account<br>number |
| 18. | Cristina Demone   | MTMS             | School Nurse - 8th Grade<br>Dance   | Instructional rate<br>\$53.87 for 3 hours     | 11-000-213-100-000-080 | 6/16/23                                    | Yearly<br>position             |
| 19. | Robert Howatt     | MTMS             | Spring Chorus Concert<br>Chaperone  | Non-instructional rate<br>\$44.85 for 3 hours | 11-130-100-101-000-080 | 5/17/23                                    | Yearly<br>position             |
| 20. | Nicole Gomes      | MTMS             | AVID Night School<br>Counselor  | Instructional rate<br>\$53.87 for 3 hours     | 11-000-218-104-000-080 | retroactive to<br>4/20/23                  | Yearly<br>position             |
| 21. | Christine Vizoki  | MTMS             | AVID Night Teacher  | Instructional rate<br>\$53.87 for 3 hours     | 11-130-100-101-000-080 | retroactive to<br>4/20/23                  | Yearly<br>position             |
| 22. | Cristine Tenreiro | MTMS             | AVID Night Teacher  | Instructional rate<br>\$53.87 for 3 hours     | 11-130-100-101-000-080 | retroactive to<br>4/20/23                  | Yearly<br>position             |
| 23. | Nicole McCauley   | MTMS             | AVID Night Teacher  | Instructional rate<br>\$53.87 for 3 hours     | 11-130-100-101-000-080 | retroactive to<br>4/20/23                  | Yearly<br>position             |
| 24. | Jessica Mahler    | MTMS             | AVID Night Teacher  | Instructional rate<br>\$53.87 for 3 hours     | 11-130-100-101-000-080 | retroactive to<br>4/20/23                  | Yearly<br>position             |
| 25. | Scott Zimms       | MTMS             | AVID Night Teacher  | Instructional rate<br>\$53.87 for 3 hours     | 11-130-100-101-000-080 | retroactive to<br>4/20/23                  | Yearly<br>position             |

|     |                        |      |                    |                         |                        |                                |                 |
|-----|------------------------|------|--------------------|-------------------------|------------------------|--------------------------------|-----------------|
| 26. | Santiago Velasco       | MTMS | Teacher of Spanish | 17% additional contract | 11-130-100-101-000-080 | retroactive 4/24/23-5/22/23    | Leave position  |
| 27. | Ryan Hilligus          | MTMS | Teacher of Spanish | 17% additional contract | 11-130-100-101-000-080 | retroactive to 4/24/23-5/22/23 | Leave position  |
| 28. | Hildelisa Espinal      | MTMS | Teacher of Spanish | 34% additional contract | 11-130-100-101-000-080 | retroactive to 4/24/23-5/22/23 | Leave position  |
| 29. | Ashley DiGiovannangelo | MTMS | Teacher of Math    | 17% additional contract | 11-130-100-101-000-080 | 5/17/23-6/30/23                | Leave position  |
| 30. | Laura Horoszewski      | MTMS | Teacher of Math    | 17% additional contract | 11-130-100-101-000-080 | 5/17/23-6/30/23                | Leave position  |
| 31. | Allyson Lewis          | MTMS | Teacher of Math    | 17% additional contract | 11-130-100-101-000-080 | 5/17/23-6/30/23                | Leave position  |
| 32. | Heather Massi          | MTMS | Teacher of Math    | 17% additional contract | 11-130-100-101-000-080 | 5/17/23-6/30/23                | Leave position  |
| 33. | Amanda Soliman         | MTMS | Teacher of Math    | 17% additional contract | 11-130-100-101-000-080 | retroactive to 4/18/23-6/30/23 | Leave extension |
| 34. | Ryan Turco             | MTMS | Teacher of Math    | 17% additional contract | 11-130-100-101-000-080 | retroactive to 4/18/23-6/30/23 | Leave extension |
| 35. | Sarah Hillman          | MTMS | Teacher of Math    | 17% additional contract | 11-130-100-101-000-080 | retroactive to 4/18/23-6/30/23 | Leave extension |
| 36. | Jacqueline Bado        | MTMS | Teacher of Math    | 17% additional contract | 11-130-100-101-000-080 | retroactive to 4/18/23-6/30/23 | Leave extension |

AL. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

|    | Name               | School    | Position  | Salary                                | Account No.            | Effective Date                 | Reason                  |
|----|--------------------|-----------|-----------|---------------------------------------|------------------------|--------------------------------|-------------------------|
| 1. | Cherilyn Deutchman | Brookside | Para cafe | Step 1 Reg. ed. \$15.13 for 2.5 hours | 11-000-262-107-000-020 | retroactive to 3/20/23-6/30/23 | Resignation replacement |
| 2. | Jessica Bamrick    | Woodland  | Para cafe | Step 1 Reg. ed. \$15.13 for 2.5 hours | 11-000-270-107-000-030 | 4/27/23-6/30/23                | Resignation replacement |
| 3. | Cheryl Vallese     | Woodland  | Para cafe | Step 1 Reg. ed. \$15.13 for 2.5 hours | 11-000-270-107-000-030 | 4/27/23-6/30/23                | Resignation replacement |

AM. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

|    | Name               | School              | Position                         | Salary   | Account No.   | Effective Date                 | Reason                                |
|----|--------------------|---------------------|----------------------------------|--|---|--------------------------------|---------------------------------------|
| 1. | Laura Cassamassino | MTMS                | 10 month Secretary               | Step 1 \$46,561 prorated 103.57% 7.25 hours  | 11-000-240-105-000-080                                | 4/27/23-6/30/23                | Leave replacement                     |
| 2. | Stacey D'Aversa    | Mill Lake           | Principal's Secretary - 12 month | Step 1 + principal's secretary stipend 103.57% 7.25 hours \$55,874+ \$1,337 prorated | 11-000-240-105-000-040                                | retroactive to 3/27/23-6/30/23 | Principal's secretary base adjustment |
| 3. | Michael Cordero    | Applegarth/Oak Tree | Workstation Specialist           | \$47,000+\$1750 BA+15 prorated   | 11-000-252-100-000-050 50%/11-000-252-100-000-060 50% | retroactive to 4/17/23-6/30/23 | Transfer                              |

|     |                   |                            |  |  |  |                                 |   |
|-----|-------------------|----------------------------|--|--|--|---------------------------------|---|
| 4.  | Radhika Srikanth  | Falcon Care/<br>Applegarth | Group Leader<br>Para ICR/Cafe            | \$16.00 for 2 hours<br>Step 1 Reg ed. \$15.13 for 1.5 hours<br>Step 1 Spec. ed \$15.13+\$2.00 for 2.25 hours | 65-990-320-100-000-098 100%<br>11-000-262-107-000-050 40%/<br>11-213-100-106-000-080 60% | retroactive to 3/20/23-4/11/23  | Resignation replacement additional hours (Falcon Care only) |
| 5.  | Theresa Greene    | Oak Tree                   | Spec. Ed. Para ICS/RC                    | Step 2 Spec. ed. \$15.23+\$2.00 for 6.75 hours   | 11-213-100-106-000-060   | 4/27/23-6/30/23                 | Transfer to new position                                    |
| 6.  | Heather Protnick  | Mill Lake                  | Spec. Ed. Para Autistic                  | Step 1 Spec. Ed. + toileting \$15.13+\$2.00+\$2.50 for 6.75 hours  | 11-214-100-106-000-040   | retroactive to 11/28/22-6/30/23 | Transfer  |
| 7.  | Scott Siller      | Brookside                  | Para Brookside Unified Night             | Hourly step on guide for 2 hours   | 11-213-100-106-000-020   | retroactive to 3/23/23          | New position  |
| 8.  | Colin Ryan        | Brookside                  | Para Brookside Unified Night             | Hourly step on guide for 2 hours   | 11-213-100-106-000-020   | retroactive to 3/23/23          | New position  |
| 9.  | Robin Junicic     | Brookside                  | Para Brookside Unified Night             | Hourly step on guide for 2 hours   | 11-213-100-106-000-020   | retroactive to 3/23/23          | New position  |
| 10. | Rosalinda Vega    | Brookside                  | Para Brookside Unified Night             | Hourly step on guide for 2 hours   | 11-213-100-106-000-020   | retroactive to 3/23/23          | New position  |
| 11. | Karlyrose Nesby   | MTMS                       | Unified Para - MTMS Jr. Falcon's Palette | Hourly step on guide for 2.5 hours   | 11-213-100-106-000-080   | retroactive to 4/19/23          | New position  |
| 12. | Genevieve Bassett | MTMS                       | Unified Para - MTMS Jr. Falcon's Palette | Hourly step on guide for 2.5 hours   | 11-213-100-106-000-080   | retroactive to 4/19/23          | New position  |
| 13. | Maria Holmann     | MTMS                       | Unified Para - MTMS Jr. Falcon's Palette | Hourly step on guide for 2.5 hours   | 11-213-100-106-000-080   | retroactive to 4/19/23          | New position  |
| 14. | Angela Malak      | MTMS                       | Unified Para - MTMS Jr. Falcon's Palette | Hourly step on guide for 2.5 hours   | 11-213-100-106-000-080   | retroactive to 4/19/23          | New position  |

**Subject G. BOARD ACTION (10 MEMBER VOTE)**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Board Action section of the Agenda.**

**BOARD ACTION (Items A through P)**

- A. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- C. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2022-2023 school year.

- D. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of March 2023.
- E. \*It is recommended by the Superintendent of Schools that the Board approve the following out-of-district transfer placement for the 2022-2023 school year:

| Student No. | School            | Start Date | Tuition           |
|-------------|-------------------|------------|-------------------|
| 85546       | Rock Brook School | 3/6/23     | \$369.99 per diem |

- F. \*It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the March 15, 2023 meeting:

242314  
243098

- G. \*It is recommended by the Superintendent of Schools that the Board approve the Monroe Township Schools Extended School Year Program which will run from July 6, 2023 through August 16, 2023 from 9:00 a.m. to 1:00 p.m. at Oak Tree School and the Monroe Township High School.
- H. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted Agreement between LifeSavers, Inc. and the Monroe Township School District to provide a CPR instructor course and CPR instructor recertification on June 9, 2023 at the Monroe Township High School in the amount of \$1330.00.
- I. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted revised school calendar for the 2022-2023 school year.
- J. \*It is recommended by the Superintendent of Schools that the Board approve the following Policies and Regulations for a first reading:

|            |  |
|------------|--|
| P 0144     | Board Member Orientation and Training (Revised) (Bylaw)                  |
| P & R 2520 | Instructional Supplies (M) (Revised)                                     |
| P 3217     | Use of Corporal Punishment (Revised)                                     |
| P 4217     | Use of Corporal Punishment (New)   |
| P 5305     | Health Services Personnel (M) (Revised)                                  |
| P & R 5308 | Student Health Records (M) (Revised)                                     |
| P & R 5310 | Health Services (M) (Revised)  |
| P 6112     | Reimbursement of Federal and Other Grant Expenditures (M) (Revised)      |
| R 6115.01  | Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New) |
| P 6115.04  | Federal Funds - Duplication of Benefits (M) (New)                        |
| P 6311     | Contracts for Goods or Services Funded by Federal Grants (M) (Revised)   |
| P 7440     | School District Security (M) (Revised)                                   |
| P 9140     | Citizens Advisory Committees (Revised)                                   |

- K. \*It is recommended by the Superintendent of Schools that the Board approve the abolishment of the following Policy and Regulation:

|        |                             |
|--------|-----------------------------|
| P 9100 | Public Relations            |
| R 9140 | Citizens Advisory Committee |



- L. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted Sidebar Agreement between the Monroe Township Board of Education and the Monroe Township Education Association.
- M. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted Sidebar Agreement between the Monroe Township Board of Education and the Monroe Township School Administrators' Association.
- N. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted Sidebar Agreement between the Monroe Township Board of Education and the Monroe Township Board of Education Support Staff Association.
- O. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted Release Agreement between the Monroe Township Board of Education and the Non-Affiliates.

P. **\*WHEREAS**, the Education Laws of the State of New Jersey authorize boards of education to change the administrative or supervisory organization of a district for reasons of efficiency or for other good cause, including the creation of new positions and modification of existing positions, as are deemed necessary to the efficient operation of the district; and

**WHEREAS**, the after due consideration, the Superintendent strongly believes that a reorganization of the supervision and administration of the District's Arts, Health, Physical Education, and Co-Curricular programs is required and desirable to effectuate improvements in the efficiency and substance of those programs; and

**WHEREAS**, the Superintendent recommends that the following actions be approved by the Board of Education in furtherance of such administrative and supervisory reorganization:

- a. Modify the existing position and job description of Supervisor of Instruction\*/Applied Arts and Careers to be Supervisor of Instruction\*/Fine & Performing Arts, Health and Physical Education;
- b. Create the new position of Director of Athletics and Co-Curricular Programs;
- c. Approve the job descriptions for the revised position of Supervisor of Instruction\*/Fine & Performing Arts, Health and Physical Education and for the new position of Director of Athletics and Co-curricular Programs; and
- d. Direct the Superintendent to make such personnel decisions and bring such recommendations to the Board of Education as are required and desirable to effectuate the recommended administrative and supervisory reorganization; and

**WHEREAS**, following independent consideration, the Board of Education believes that approval of the recommended administrative and supervisory reorganization is in the best interests of the District;

**NOW THEREFORE BE IT RESOLVED**, by the Monroe Township of Education that the recommended administrative and supervisory reorganization described above hereby is approved; and

**BE IT FURTHER RESOLVED**, that the Board hereby approves the job descriptions for the revised position of Supervisor of Instruction\*/Fine & Performing Arts, Health and Physical Education and for the new position of Director of Athletics and Co-Curricular Programs; and

**BE IT FURTHER RESOLVED**, that the Board hereby authorizes the Superintendent to take all actions necessary to effectuate the terms of this Resolution.

File Attachments

- [Revised School Calendar 2022-2023.pdf \(423 KB\)](#)
- [Student Teacher HS.pdf \(30 KB\)](#)
- [Policies and Regulations for first reading.pdf \(1,555 KB\)](#)
- [Professional Development.pdf \(83 KB\)](#)

**Subject H. BOARD ACTION (9 MEMBER VOTE)**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Board Action section of the Agenda.**

**BOARD ACTION** (Items Q through W)

Q. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

R. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

S. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2022-2023 school year.

T. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of March 2023.

U. It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the March 15, 2023 meeting:

244331  
242789  
242156

V. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Summer reading list for students in grades K-5.

W. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Summer reading list for students in grades 6-8.

File Attachments

[Student Teacher K-8.pdf \(31 KB\)](#)

[Professional Development K-8.pdf \(77 KB\)](#)

**13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS**

**Subject A. BOARD ACTION (10 MEMBER VOTE)**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Type Action

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Business Administrator's Board Action section of the Agenda.**

**BOARD ACTION** (Items A through R)

A. \*PROFESSIONAL APPOINTMENTS:

1. It is recommended that members of the Monroe Township Board of Education approve the **Law Offices of David Rubin** to handle a School Ethics Commission matter, consistent with N.J.S.A. 18A:16-6, at a rate of \$300.00 per hour. The Board will be responsible for fees up to a \$5,000.00 deductible, at which time any remaining fees will be covered by the District's insurance carrier.
2. It is recommended that members of the Monroe Township Board of Education approve **Fun Fit Therapy, LLC**, 305 Rocky Top Road, Morganville, NJ 07751, to provide the following services for the 2022/23 school year:
  - Physical Therapy Evaluations/Re-Evaluations at a rate of \$375.00 per evaluation in District
  - Physical Therapy Evaluations/Re-Evaluations at a rate of \$425.00 per evaluation out of District
  - Physical Therapy Services at a rate of \$105.00 per hour
  - Physical Therapy Services (home based) at a rate of \$125.00 per hour (one hour minimum)
3. It is recommended that members of the Monroe Township Board of Education approve **Home Care Therapies LLC**, 198 Route 9 North, Suite 107, Manalapan, NJ 07726, to provide healthcare services on an as needed basis for the 2022/23 school year at the rates delineated in the previously submitted Agreement.

B. \*BILL LIST

It is recommended that the bills totaling \$11,516,200.16 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. It is further recommended that the previously submitted Addendum to the Bill List totaling \$893,729.72 be ratified by the Board.

C. \*TRANSFER #8

It is recommended that members of the Monroe Township Board of Education approve Transfer #8 for Fiscal Year 2022/23 as previously submitted.

D. \*SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2023, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the February 2023 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. \*SPECIAL REVENUE FUNDS

It is recommended that members of the Monroe Township Board of Education approve the previously submitted **Amendment to the 2022/23 Middle Grades Career Awareness and Explore Grant**.

F. \*GRANT ACCEPTANCE/EQUIPMENT ASSISTANCE GRANT

It is recommended that the members of the Monroe Township Board of Education approve and accept the **National School Lunch Program Equipment Assistant Grant Award** in the amount of \$26,488.00 from the State of New Jersey to be used for the purchase of 2 Milk Coolers at Barclay Brook School, an All Purpose Counter at the Middle School, and a Mobile Heated Cabinet and Pizza Dough Press at the High School.

G. \* It is recommended that the members of the Monroe Township Board of Education acknowledge and accept the funds in the amount of \$22,800 from the February 2023 Technology Equipment **GovDeals.com** Auction Sale.

H. \*RESOLUTION APPROVING PROPOSALS OF ALTO HARTLEY, INC. FOR THE SUPPLY AND DELIVERY OF FOOD SERVICE EQUIPMENT IN THE MONROE TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Monroe Township Board of Education desires to purchase food service equipment for use in the Monroe Township School District; and

WHEREAS, to facilitate boards of education in need of such food service equipment without the need to prepare plans, specifications and public bid documents **Alto Hartley, Inc.** provided pricing to a National Cooperative Purchasing Network known as the Keystone Purchasing Network ( KPN ); and

WHEREAS, the Monroe Township Board of Education joined the KPN on September 13, 2017; and

WHEREAS, Alto Hartley, Inc. provided the Board with price quotations for the supply and delivery costs for the food service equipment, as set forth in the previously submitted proposals dated March 22, 2023; and

WHEREAS, both the Director of Facilities and the Business Administrator/Board Secretary determined that the pricing through the KPN was competitive with the bidding process used by other entities in New Jersey, especially when considering that the cost of plans, specifications and public bid documents was avoided; and

WHEREAS, the Board complied with the State requirements for purchasing through National Cooperatives including cost savings over the competitive bid process and compliance with fair and open criteria; and

WHEREAS, the Building, Grounds and Transportation Committee, the Director of Facilities and the Business Administrator/Board Secretary recommend the award of Contract to Alto Hartley, Inc.; and

WHEREAS, funding is available.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a Contract to Alto Hartley, Inc. in accordance with its proposals dated March 22, 2023, which comply with its proposals to the KPN.

I. \*SCHOOL LUNCH PRICES

It is recommended that members of the Monroe Township Board of Education approve the following school lunch prices for the 2023/2024 school year:

- Elementary School \$2.65
- Middle School \$2.70
- High School \$2.75

Adult Lunch \$3.75

- White Milk .80
- Flavored Milk .80
- Paid Kindergarten Milk .40

J. \*FOOD SERVICE MANAGEMENT COMPANY

It is recommended that, pursuant to N.J.S.A. 18A:18A:-4.5(d), the Board of Education approve **Metz Culinary Management**, as the Board's food service management company for the 2023/2024 school year in accordance with Metz Culinary Management's Proposal, which satisfies the Board's Specifications and Request for Proposals for Food Service Management Program and includes a Management/Administrative total flat fee in the amount of \$77,000.00, total cost of the contract \$2,675,428.95, and guarantees a financial return of \$130,000.00, for the 2023/2024 school year. The Superintendent of Schools, the Business Administrator/Board Secretary and the Board attorney, acting on the Board's behalf, are hereby authorized and directed to take all necessary steps to implement this action by the Board.

K. \*STUDENT TEACHING INTERNSHIPS/WALDEN UNIVERSITY

It is recommended that the Monroe Township Board of Education approve the previously submitted Agreement for Student Teaching Internships between **Walden University** and the Board. The Board President and the Superintendent of Schools are hereby authorized and directed to take all necessary steps to implement this action by the Board.

L. \*DONATION/MTHS ROBOTICS CLUB

It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a donation in the amount of \$500.00 from CDM Smith, 110 Fieldcrest Avenue, Edison, NJ 08837 in support of the MTHS Robotics Club.

M. \*WHEREAS, the Monroe Township Board of Education is the owner of three school buses that no longer are needed for school purposes; and

WHEREAS, in accordance with N.J.S.A. 18A:18A-45, any board of education may, by resolution, sell personal property to another public body by private sale without advertising for bids; and

WHEREAS, the Board finds it is in the best interest of the Monroe Township School District to sell the three school buses to the Monroe Township Board of Fire Commissioners of District No. 3 for training purposes; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education hereby approves the sale of the below three school buses to the Monroe Township Board of Fire Commissioners of District No. 3 for the price of One Dollar (\$1.00):

| #   | YEAR | MAKE          | CAPACITY | VIN               | MILEAGE |
|-----|------|---------------|----------|-------------------|---------|
| 085 | 2008 | International | 54       | 4DRBUAAM78A545246 | 151,345 |

|     |      |               |    |                   |         |
|-----|------|---------------|----|-------------------|---------|
| 095 | 2009 | International | 54 | 4DRBUAAP99B671453 | 162,780 |
| 096 | 2009 | International | 54 | 4DRBUAAP29B671455 | 150,101 |

BE IT FURTHER RESOLVED that the Board President, Board Attorney, Superintendent, and Board Secretary are hereby authorized and directed to prepare and execute all documents necessary to effectuate this resolution.

N. \*MONROE TOWNSHIP BOARD OF EDUCATION RESOLUTION APPOINTING PURCHASING AGENT

**WHEREAS**, N.J.S.A. 18A:18A-2b provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator, or the Business Manager of the Board of Education duly assigned the authority, responsibility, and accountability for the purchasing of goods and services on behalf of the Board of Education; and

**WHEREAS**, the Board desires to appoint Laura Allen, CPA, who is currently serving as the Board's Business Administrator, as the Board's Purchasing Agent;

**NOW THEREFORE BE IT RESOLVED**, by the Monroe Township Board of Education, to appoint Laura Allen, CPA, Business Administrator, as the Board's Purchasing Agent pursuant to N.J.S.A. 18A:18A, *et seq.*, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education, for the period of April 28, 2023 through April 28, 2024.

O. \*TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job titles' current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate that is the same as the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Jersey School Boards Association Workshop 2023**

| <b>Board Member/ Staff attending</b> | <b>Dates of Workshop</b>  | <b>Workshop Fee</b>                                   | <b>Transportation, Taxi, Parking, Tolls &amp; Mileage *(a)</b> | <b>Hotel ** (b)</b>         | <b>Meals *** (c)</b>        |
|--------------------------------------|---------------------------|---|--|-----------------------------|-----------------------------|
| Kate Rattner                         | 10/23/23 through 10/26/23 | \$2,200.00 for a group of 25 or \$550.00 individually | \$250.00   | \$294.00                    | \$206.50                    |
| Gail DiPane                          | 10/23/23 through 10/26/23 | \$2,200.00 for a group of 25 or \$550.00 individually | \$250.00   | \$294.00                    | \$206.50                    |
| Gazala Bohra                         | 10/23/23 through 10/26/23 | \$2,200.00 for a group of 25 or \$550.00 individually | \$250.00   | \$294.00                    | \$206.50                    |
| Chrissy Skurbe                       | 10/23/23 through 10/26/23 | \$2,200.00 for a group of 25 or \$550.00 individually | Member waives reimbursement                                    | Member waives reimbursement | Member waives reimbursement |

\* (a) Mileage calculated at \$.47/mile. Tolls, taxi, parking, and mileage are estimated as they will vary.

\*\* (b) Currently the State allows a maximum of \$98/day for hotel/taxes. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

\*\*\* (c) Currently the State allows \$59.00/day Meals/Incidentals for full day and \$44.25/day for first and last day of the conference. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

P. \*RESOLUTION AWARDING REMOVAL OF DISPOSAL AND RECYCLABLE MATERIALS

WHEREAS, the Monroe Township Board of Education ("Board") advertised for bids for the Removal of Disposal and Recyclable Materials ("Services"); and

WHEREAS, on the Board received one bid for the Services from Republic Services of NJ, LLC; and

WHEREAS, the bid submitted by Republic Services of NJ, LLC is responsive in all material respects; and

WHEREAS, the Board desires to award the contract for the Services to Republic Services of NJ, LLC

NOW THEREFORE BE IT RESOLVED that the Board hereby awards the contract for Removal of Disposal and Recyclable Materials to Republic Services of NJ, LLC in a total contract amount of \$53,664.90.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon Republic Services of NJ, LLC furnishing any requisite documentation as required in the bid specifications.

BE IT FURTHER RESOLVED that the Board President, Board Secretary, Board Attorney, and Director of Facilities are hereby authorized to prepare and/or execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Q. \*KEYSTONE PURCHASING NETWORK NATIONAL COOPERATIVE PURCHASING

WHEREAS the Keystone Purchasing Network is a cooperative purchasing program administered by the Central Susquehanna Intermediate Unit, an educational service agency and political subdivision of the Commonwealth of Pennsylvania, located in Milton, Pennsylvania, which provides nationally bid contracts with many national vendors and allows other public entities to become members to use various publicly bid contracts; and

WHEREAS, the Monroe Township Board of Education desires to join the Keystone Purchasing Network to use various contracts to acquire products, installation, equipment or other services that have already been publicly bid on a national basis that will save the Board time and money in acquiring products and services that are on the Keystone Purchasing Network's contracts.

NOW, THEREFORE, BE IT RESOLVED that the Monroe Township Board of Education hereby authorizes the Business Administrator/Board Secretary on behalf of the Board to participate in cooperative purchasing agreements with Keystone Purchasing Network.

R. \* It is recommended that the members of the Monroe Township Board of Education approve the previously submitted tuition fee schedules for the District's Falcon Care and Early Child Enrichment programs.

#### File Attachments

[Amendment Middle Grades Career Awareness and Explore Grant 04.26.23.pdf \(235 KB\)](#)  
[Fun Fit Therapy 23.24.pdf \(246 KB\)](#)  
[Transfer #8.pdf \(18 KB\)](#)  
[Financials 04.26.23 bd. mtg..pdf \(1,561 KB\)](#)  
[Walden University Student Teaching Agreement.pdf \(199 KB\)](#)  
[Homecare Therapies 22.23.pdf \(437 KB\)](#)  
[Bid Award Tabulation Sheet.pdf \(151 KB\)](#)  
[Falcon Care Tuition 23.24.pdf \(92 KB\)](#)  
[ECE Tuition 23.24.pdf \(84 KB\)](#)  
[Addendum Bill List 4-26-23.pdf \(362 KB\)](#)  
[Bill List 4-26-23 Board Meeting\\_\(002\).pdf \(651 KB\)](#)

**Subject B. BOARD ACTION (9 MEMBER VOTE)**

Meeting Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Type

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Business Administrator's Board Action section of the Agenda.**

#### **BOARD ACTION** (Item S-T )

##### S. PROFESSIONAL APPOINTMENTS:

1. It is recommended that members of the Monroe Township Board of Education approve **Joseph Lesky III**, 307 W. Elizabeth Ave. Apt. 148, Linden, NJ 07036, as an Accompanist for rehearsals and the 2023 Spring Chorus Concerts at the following rates:

|                                |          |
|--------------------------------|----------|
| 7th & 8th Grade Rehearsal      | \$50.00  |
| 6th Grade Rehearsal            | \$50.00  |
| 6th, 7th & 8th Grade Rehearsal | \$50.00  |
| MTMS Spring Concert            | \$150.00 |
| Six Flags Competition Concert  | \$150.00 |

2. It is recommended that the members of the Monroe Township Board of Education approve **Jerome J. Ulichny**, 47 Mason Ave, Newton N.J. 07860, as an Accompanist for the Middle School 2023 Descendants Tech Week at a fee of \$100.00 per Rehearsal and \$100.00 per Performance for a total amount of \$600.00.

T. WHEREAS, the Monroe Township Public School District Board of Education (the "Board"), a regular operating public school district in the State of New Jersey has identified certain anticipated capital improvement projects (the "Projects") for which it wishes to seek the approval of the New Jersey Department of Education ("DOE"); and

WHEREAS, the anticipated Projects identified by the Board are as follows:

Applegarth Elementary School:

- Roof System Replacement
- Existing Mechanical System Upgrades

WHEREAS, the Board, through its architect DIGroupArchitecture, LLC (the "Architect"), intends to submit a separate application for each Project to the DOE for approval; and

WHEREAS, the Board intends to request allocation of R.O.D. Grant funds in connection with the Projects.

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Board hereby authorizes the Architect to submit to the DOE for approval an application for each Project.

Section 2. The Board hereby authorizes the School Business Administrator/Board Secretary, in conjunction with the Architect, to request allocation of the R.O.D. Grant funds in connection with the Projects.

This resolution will take effect immediately on this April 26, 2023.

**14. BOARD PRESIDENT'S REPORT**

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**15. OTHER BOARD OF EDUCATION BUSINESS**

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**16. PUBLIC FORUM**

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**Subject**                    **A. PUBLIC FORUM (See Note 3)**

Meeting                    Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                    16. PUBLIC FORUM

Type                        Information

**See Note 3.**

**17. CLOSED SESSION RESOLUTION**

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**Subject**                    **A. CLOSED SESSION RESOLUTION**

Meeting                    Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                    17. CLOSED SESSION RESOLUTION

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege
- MTEA Level 3 Grievance
- Confidential Personnel Matters - with the understanding that only employees who have already received a rice notice will be discussed.
- Collective Negotiations



Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

## **18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY**

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**Subject**                    **A. PUBLIC FORUM (See Note 3)**

Meeting                    Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                    18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Type                        Information

**See Note 3.**

## **19. NEXT SCHEDULED BOARD OF EDUCATION MEETING MAY 10, 2023**

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**Subject**                    **A. NEXT SCHEDULED BOARD OF EDUCATION MEETING MAY 10, 2023**

Meeting                    Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                    19. NEXT SCHEDULED BOARD OF EDUCATION MEETING MAY 10, 2023

Type

The next scheduled Board of Education Meeting is scheduled for May 10, 2023 6:30 p.m.

## **20. ADJOURNMENT**

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**Subject**                    **A. NOTES**

Meeting                    Apr 26, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                    20. ADJOURNMENT

Type                        Action

### **NOTES**

**Note 1:** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

**Note 2:** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.

3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

**Note 3:** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.