

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on November 16, 2022.

The meeting was called to order by Board President Chrissy Skurbe at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio
Ms. Kathleen Belko
Ms. Karen Bierman
Ms. Gazala Bohra
Mr. Ken Chiarella
Mr. Adi Nikitinsky (arrived at 7:03)
Ms. Kate Rattner (arrived at 7:05)
Ms. Chrissy Skurbe

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Michelle Scott

STAFF PRESENT

Ms. Chari Chanley, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Ms. Laura Allen, Acting Business Administrator

ATTORNEY PRESENT

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C.

MEMBERS OF THE PUBLIC – approximately 30

After the Pledge of Allegiance, the Acting Board Secretary took the roll call and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted November 11, 2022:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

APPROVAL OF MINUTES

A motion was made by Ms. Belko and seconded by Ms. Bohra to approve the minutes for the Public Board of Education Meeting, October 19, 2022. Motion carried with Ms. Arminio opposing.

A motion was made by Ms. Belko and seconded by Ms. Bohra to approve the minutes for the Closed Session Meeting, October 19, 2022. Motion carried with Ms. Arminio opposing.

STUDENT BOARD MEMBERS' REPORT

Mr. Lattupally reported the following:

Barclay Brook School – students celebrated Halloween with parades and class parties and a Pumpkin Patch for Kindergarten students; a Book Fair was held earlier this month; students participated in Operation Gratitude in honor of veterans, where they wrote letter of appreciation.

Brookside School – students have been earning gold & purple tickets for following school rules and displaying great character; students participated in a Think Pink fundraiser for breast cancer; Third Grade students visited the fire house for Fire Safety Awareness Month; the PTA sponsored a Trunk or Treat; and Parent/Teacher Conferences were recently held.

Middle School – on November 4th students attended a Veteran's Day Assembly; as part of American Education Week, parents were invited in to visit their children in their classroom settings and several students were selected to shadow administrators for the day; and Parent/Teacher Conferences are scheduled for next week.

Woodland School – student council elections will be held later this week and report cards will be available on November 28th.

Ms. Thakker reported the following:

Oak Tree School – American Education Week will be recognized November 14th – 18th; First Grade students will participate in a Fall Festival on November 18th; a Halloween Parade was held and staff members dressed as characters from Disney; school pictures will be November 22nd; the first One Book One School will be held on November 29th, where Principal Dinsmore will read the same story to all classes throughout the day; and currently a Thanksgiving Food Drive is being held.

Mill Lake School – Parent/Teacher Conferences were recently held; the annual Kindergarten Bear Hunt was held in October, where staff & students hunt for clues about Mill Lake while practicing socialization skills; staff continue to participate in professional development; students partook in suggesting Halloween costumes for Ms. Garcia and Ms. Fidura; American Education Week is currently being celebrated, parents have been invited to observe lessons and participate in school happenings; and on November 18th, Ms. Pandolfi and Ms. Papandrea's classes will be hosting a tribute to honor the veterans of Post 522.

Applegarth School – students participated in a fundraiser to assist veterans and those currently in active duty; students partook in their own Election Day, where students were able to enter a mock polling booth and cast a vote about this year's school motivational tagline; and this Friday the PTA will host the School Store.

High School – the Choral Program hosted the Fall Coffee House on November 1st; Virtual Parent/Teacher Conferences will be held on November 28th; and an Honors Academy Information Night was recently held.

PRESENTATIONS

Ms. Chanley, Dr. Layman, and Ms. Allen provided a PowerPoint presentation on the Budget Philosophy. Ms. Chanley stated that the process of developing a Budget begins with discussions on priorities and what the Board and administration feel are important to be included in the Budget. The presentation included budget priorities; timeline of the budget creation; a brief overview of district appropriations and revenue resources. Ms. Chanley stated that they do not want to make any cuts and that they will be looking at what programs and services they can add or make positive changes to. It was noted that much more refinement will be required and implemented in the future through the budget defense rounds with supervisors, building principals and administration.

A motion was made by Ms. Belko and seconded by Mr. Nikitinsky that the members of the Monroe Township Board of Education establish and adopt a budget philosophy for the 2023-2024 school year, which tasks Administration to prepare a budget that responsibly meets the demands of continuing, significant student growth and facility needs as well as program and service requirements without exceeding the Board's maximum spending authority, which would necessitate going out to a vote, while prioritizing the following items, subject to the restrictions presented by Administration:

1. Construction Projects, to be recommended by Administration on a priority basis;
2. Curriculum Recommendations, to be recommended by Administration;
3. Salary and Benefit Increases, at a conservative range due to their contingent status;
4. Transportation Recommendations, recommended by Administration;
5. Programs as recommended by Administration; and
6. Administration review of non-mandated programs and services with eliminations as a possibility.

This action by the Board will enable the Board to fulfill its educational responsibility to District students in a thorough, efficient and fiscally prudent manner while concomitantly ensuring the maintenance of District resources and facilities.

Ms. Arminio questioned if administration plans to go cap or beyond the cap. Ms. Bierman noted that with the decrease in revenue, it can be anticipated that the budget will need to go to cap. Ms. Allen added with that there will most likely be an increase in health benefits and along with the decrease in revenue, both she and Ms. Chanley concurred that it is anticipated that the Budget will go to cap. Ms. Scott inquired if there is any banked cap available. Ms. Allen responded no. For the benefit of the public, Ms. Arminio requested Ms. Allen provide an explanation of banked cap and how it is used. Ms. Bierman inquired why there isn't an anticipated transfer of funds from Falcon Care or ECE listed. Ms. Allen responded that by late

February/early March they will have a better idea of any funds that could be transferred. Ms. Bierman noted that there should be a couple hundred thousand dollars and she thought it should have been included in the presentation. Ms. Bohra concurred. Ms. Belko called for the end of discussion on the budget philosophy, as she felt that the Board is getting into the minutia of the Budget, adding that those conversions will take place in future committee and budget meetings. Mr. Nikitinsky seconded.

Despite comments that have been made, Mr. Chiarella stressed that the Board did provide input towards the budget philosophy through committee meetings where they had in depth discussions regarding such. Mr. Chiarella commended administration and the board leadership for the process they followed that provided for board member input.

Ms. Arminio recommended that due to the success of the summer programs, consideration be given in the budget philosophy for those programs. Ms. Skurbe advised that discussions have already taken place in curriculum meetings for that considerations.

Roll call 9-0-0-0-1. Motion carried.

The presentation can be found on the district website at the following link:

<https://www.monroe.k12.nj.us/cms/lib/NJ01000268/Centricity/Domain/2029/23.24%20Budget%20Philosophy%20Presentation%20.pdf>

COMMITTEE REPORTS

Ms. Kathleen Belko, Chairperson of the Curriculum Committee, reported that the committee met on November 2nd and provided the Board with an update on the presentation they received on Language Arts III, AP Seminar and 6th Grade Media Cycle. Next, Mr. Morolda presented information on the Honors Wind Ensemble and Ms. Gasko provided a presentation on the Accelerated Math Grade 5 curriculum and prerequisites.

Ms. Kathleen Belko, Member of the Personnel Committee, reported that the committee met and reviewed the Exit Survey and Vacancy Report. The committee reviewed a job description for the Equipment Manager, reporting that the district has had an Equipment Manager for years, but a job description was never created for that position. The committee also reviewed the job description for the Assistant Business Administrator position. The committee discussed the creation of a Cricket Club, the consensus of the committee has recommended presenting it for approval this evening. Lastly, the committee had a discussion regarding the out of state trips and the equity of funds that the Board provides to all of the trips. Ms. Belko stated that the committee will have further discussions on the matter.

Regarding the Cricket Club recommendation, Ms. Scott thanked Ms. Skurbe for bringing attention to the inequity in the difference of funding of the sports teams. Ms. Belko added that the committee requested a breakdown of the sports teams and how they are funded. Ms. Bierman inquired if the creation of a Cricket Team would be a better candidate for the Township Recreation Department to offer than the High School. Adding that it could allow for a broader range of interest throughout many grade levels. Ms. Bierman inquired what the process would be and if this is something that the liaison could bring forth.

Ms. Kate Rattner, Vice Chairperson of the Community Engagement & Communication Committee, reported that the committee met and discussed some of the items that they learned at the recent NJSBA Workshop. Ms. Rattner reported that one of the items covered was that the School Fund Tasking Force has passed through the Senate but was stalled in the Assembly. Ms. Rattner reported that Ms. Bohra provided the committee with information from a session on equity in education, and she and Ms. Fabiano shared information regarding community engagement as it relates to a referendum. Ms. Skurbe also shared information from a similar session. Next, the committee had a discussion regarding the letter requesting additional funding that is on the district website and the need for it to be updated. Lastly, the committee briefly discussed some updates for the social media scheduling program.

Ms. Karen Bierman, Chairperson of the Finance Committee, reported that the committee had a discussion to better understand the handling of collected technology fees for the iPad insurance. Ms. Bierman recommended that residents watch the posted committee meeting on the website for more information if interested.

Next, Ms. Bierman reported that the committee reviewed the attorney fees, adding that the September 2022 invoice was \$12,724.00, \$1,657.00 of which was the OPRA portion.

The committee reviewed the monthly Bill List as of 11/2 totaling \$7,170,015.74. The List was reviewed, sample backup was requested, received and verified. An amendment of \$988,983.61 was received prior to the board meeting. An inquiry was made concerning the unusual volume of voided checks and an explanation was provided indicating that due to the board meeting date change, the existing load of prepared checks had to be voided and re-issued with the adjusted date.

Ms. Allen provided an update on the annual audit. This agenda item will now be discussed monthly. The report is being put together and there should be a preliminary presentation for the December meeting. The typical items that are lagging from the numbers need to be released from the State and will be adjusted when available.

Lastly, a budget discussion was had concerning the status of preparation of the annual budget. A budget philosophy presentation is anticipated at the next boe meeting. At present, preliminary meetings are happening with the building administrators to harvest the framework for the anticipated needs for budget inclusion and consideration.

Mr. Ken Chiarella, Chairperson of the Buildings, Grounds and Transportation Committee, reported that the committee was informed that Pleasantview Landscaping, the current contracted landscaping service has sold their business and will no longer provide service beyond the end of the current contract which ends December 8, 2022. The Committee indicated a preference to re-bid the contract for the 2023 season.

Next, the committee received a presentation from an Eagle Scout candidate and current Monroe Township High School student Rayhaan Bohra. Mr. Bohra presented a proposed project to construct a story-walk at the Barclay Brook School playground. The committee offered their full support and recommended the project for approval of the Board.

Lastly, Ms. Chanley updated the committee on the Octoberfest event where administration presented the referendum projects to the community. The committee discussed posting posters around the town and planning for town hall sessions. The Committee would like administration to explore advertisements in the local lifestyle magazine, Monroe newspapers and social media outlets such as Facebook Live.

Ms. Michele Arminio, Chairperson of the Policy Committee, stated that the committee met but she was unable to attend and requested that Ms. Chanley provide an update on the meeting. Ms. Chanley reported that the committee reviewed the Harassment, Intimidation, and Bullying (HIB) Policy. Ms. Chanley reported that as requested, Ms. Laurie McConnell, District Supervisor, provided the committee with the overview of the current procedures and practices of HIB. Ms. McConnell reiterated what the district follows in the HIB Policy in addition to the Code of Conduct. Ms. Chanley stated that building principals were also in attendance Ms. Chanley added that the Policy and information can be found on the district website as well as the video of the meeting.

Videotaped committee meetings can be found on the district website or at the following link: [Monroe PEG TV \(viebit.com\)](http://MonroePEGTV.viebit.com)

PUBLIC FORUM

Doug Poye, Monroe – requested clarification on the PAC Coordinator and Student Supervisor positions listed on the agenda; an explanation of the \$37,000.00 check for unused vacation pay listed on the Bill List; an explanation on the Superintendent Salaries listed on pages 3&4 and 7&8 of the Bill List; an explanation for the numerous voided checks on the Bill List; and inquired what the banners that cost \$7,000.00 are for. Regarding the communication for the referendum, Mr. Poye suggested that the Board contact all of the adult community newspapers.

Gail DiPane, Monroe – stated that the slide in the presentation displaying the figures should have remained up during the board discussions so the public could better understand what they were discussing. Ms. DiPane inquired if the building principals provide itemized wish lists for the budget and then administration knocks down items depending on the budget. Ms. DiPane also inquired when those wish lists are given to administration.

Linda Bozowski, Monroe – regarding the referendum, Ms. Bozowski extended an invitation on behalf of the League of Women Voters, to host an event for the Board. Next, Ms. Bozowski inquired if the resolution listed on the agenda regarding Ms. Allen means that she will assume both the Business Administrator and Board Secretary roles and questioned if the salary will be lower than that of what she is currently receiving.

ASSISTANT SUPERINTENDENT'S REPORT

Dr. Layman reported that the MTHS Marching Band participated in their final competition on November 6th, where they placed third in the US Band Group 4A National Championship in Allentown, PA. Dr. Layman congratulated Mr. Shawn Nagpal and the students and added that it was the highest placement that the MTHS Marching Band has received in the last decade. Next, Dr. Layman reported that the Honor Percussion Ensemble has been accepted to perform at the 2023 National Association for Music Education All Eastern Conference. The concert is an

eleven-state bi-annual event. Adding that the Honors Ensemble is one of only two ensembles accepted to perform in the event from New Jersey.

SUPERINTENDENT'S REPORT

PERSONNEL (10-member vote)

A motion was made by Ms. Bohra and seconded by Mr. Nikitinsky that Personnel Items A – R be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried with Ms. Bierman voting no on Item N. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

PERSONNEL (9-member vote)

A motion was made by Mr. Chiarella and seconded by Mr. Nikitinsky that Personnel Items S - AX be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried with Ms. Rattner recusing on Items AO and AP. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (10-member vote)

A motion was made by Mr. Chiarella and seconded by Mr. Nikitinsky that Board Action Items A – I be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried with Ms. Bierman voting no on Items E & H. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (9-member vote)

A motion was made by Mr. Chiarella and seconded by Mr. Nikitinsky that Board Action Items J - O be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried with Ms. Bierman voting no on Item N and Ms. Rattner recusing on Item J - for D. Rattner only. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10-member vote)

A motion was made by Mr. Chiarella and seconded by Mr. Nikitinsky that Board Action Items A-J with an amendment to the Apex Swim Club Agreement to state 72 hours with a total cost of \$10,800, under the 10-member vote be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried with Ms. Rattner recusing on Item B check #49460. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

Ms. Bohra recommended that the M-1 & Comprehensive Maintenance Plan be discussed in committees prior to it being submitted for approval in the future.

BOARD PRESIDENT REPORT

Ms. Skurbe congratulated the newly elected board members and Ms. Scott on her re-election on the Jamesburg Board of Education. Ms. Skurbe reported that she and Ms. Arminio and Ms. Fabiano attended the Planning Board Meeting on the hearing of the Master Plan. Ms. Skurbe reported that she spoke on behalf of the Board and requested that they consider the language in the Master Plan that gives an open door to the builders, but unfortunately it fell on deaf ears and the planning board sent it forward to the town council. Next, Ms. Skurbe stated that she attended the NJSBA Workshop in Atlantic City and met Mr. Kyle Anderson, Executive County

Superintendent, who was very complimentary of Monroe and Ms. Chanley for all that has been successfully going on this year on the district. Ms. Skurbe reported that one of the conferences that she attended was led by the NJ Department of Education Security. Ms. Skurbe shared information from that conference with Mr. Selby and Ms. Chanley upon her return. One of the items that stood out was that they would come out to our district and do an evaluation and make any recommendations for improvement that they may have free of charge.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Chiarella congratulated Ms. Scott and Ms. Allen and thanked Ms. Tagliaferro for all her hard work and for stepping up for the Board and District. Mr. Chiarella also thanked Dr. Layman, a veteran, for his service to the country.

Ms. Bohra congratulated Ms. Alvarez, Ms. DiPane and Mr. Tufano on their election to the Board and thanked Ms. Allen and Ms. Tagliaferro for their efforts in making sure the district didn't skip a beat. Next, Ms. Bohra reported that she attended the NJSBA Workshop in Atlantic City and stated that it was an excellent experience with a lot of learning and networking. Ms. Bohra reported that she along with Ms. Skurbe and Ms. Chanley met with representatives from Garden State E Sports Exhibition, a non-profit organization who are encouraging E Sports as a sport in schools. Lastly, Ms. Bohra shared that after attending the conference she was able to achieve New Board Member Certification.

Ms. Rattner also shared that she was able to complete the requirements for the New Board Member Certification. Ms. Rattner congratulated all the retirees. Ms. Rattner reported that it is National Professional Support Week and thanked those district employees for everything that they do. Next, Ms. Rattner reported that she attended the Middle School Visitor Day, the Coffee House, and the High School Haunted House all of which were all wonderful. Lastly, she reported that this Saturday she will be attending the Delegate Assembly and she will bring any concerns forward that fellow members may have.

PUBLIC FORUM

Bernadette, Old Bridge – inquired when the Board will be discussing the updated health guidelines from the State. Bernadette stated that there is a petition circulating to encourage the district to have a public discussion regarding how they will incorporate the health guidelines or if they will oppose them.

Linda Bozowski, Monroe – reported that she writes for the Rossmore News and offered assistance in getting the word out on the referendum. Ms. Bozowski thanked Mr. Tague for the assistance he has provided her with the details from facility related questions and stated that she hopes that she can anticipate Ms. Allen help with the financial questions. Lastly, Ms. Bozowski inquired when the results from the superintendent survey will be posted on the website. Adding that she has seen the results and would like to know when the public will be able to view them.

Jeremy Faberlle, Monroe – spoke in regard to the cafeteria food options provided to the children. Mr. Faverlle stated that the items that are offered are not nutritious and inquired what can be done to offer better selections.

Sarah Aziz, Monroe – spoke in regard to the recent policy meeting where an incident that occurred during a Middle School Zoom presentation for students back in February 2021 was discussed. Ms. Aziz stated that it appeared that committee members were puzzled that parents whose children were not on the Zoom filed a HIB Incident Report. Ms. Aziz also stated that it seemed like the purpose of the committee member discussions were to reduce the number of HIB incidents. Next, Ms. Aziz inquired if the diversity awareness council has been created and if a diversity audit was conducted as previously reported it would be. Lastly, Ms. Aziz inquired if the district would be willing to be transparent and include the monthly HIB Report in the official minutes.

Elizabeth Franny, district employee – spoke in regard to the new health guidelines released by the State and recommended that the Board seriously consider what they include in the curriculum.

CLOSED SESSION RESOLUTION

Be It Resolved that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Matters protected by attorney/client privilege
- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. Rattner and seconded by Mr. Nikitinsky that the members of the Board of Education go into closed session. Motion carried.

A motion was made by Ms. Belko and seconded by Mr. Nikitinsky that the members of the Board of Education appoint Karen Bierman as temporary board secretary for the closed session meeting. Motion carried.

Adjourned to Closed Session at 9:45 p.m.

Returned to Public Meeting at 11:05 p.m.

A motion was made by Mr. Chiarella and seconded by Mr. Nikitinsky that the members of the Monroe Township Board of Education authorize and direct the President of the Board of Education to file, as the complainant, a School Ethics Act Complaint, as discussed in executive session and authorize David Rubin to represent the Board President in the aforementioned matter based on his current rate structure with the Board. The Board President, the Superintendent of Schools, and the Board counsel hereby are authorized and directed to take all necessary and appropriate steps to implement this action of the Board. Roll call 6-1-1-1. Motion carried with Ms. Arminio voting no, Ms. Bohra abstaining, and Ms. Rattner recusing.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on November 16, 2022.

PUBLIC FORUM – None

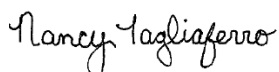
NEXT PUBLIC MEETING

Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 7: 00 p.m. on Wednesday, December 14, 2022.

ADJOURNMENT

A motion was made by Ms. Belko and seconded by Ms. Bierman that the meeting be adjourned. Motion carried. The public meeting adjourned at 11:15 p.m.

Respectfully submitted,



Nancy Tagliaferro
Acting Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or <https://monroetv.viebit.com/index.php?folder=Board+of+Education>



Wednesday, November 16, 2022
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information
Ms. Michele Arminio	
Ms. Kathleen Belko	
Ms. Karen Bierman	
Ms. Gazala Bohra	
Mr. Ken Chiarella	
Ms. Katie Fabiano	
Mr. Adi Nikitinsky	
Ms. Kate Rattner	
Ms. Chrissy Skurbe	

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Ms. Michelle Scott

STUDENT BOARD MEMBERS

Mr. Shivank Lattupally

Ms. Hetvi Thakker

4. STATEMENT

Subject	A. STATEMENT
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Meeting	Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
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Category	4. STATEMENT
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Access	Public
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Type	Information
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In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted November 11, 2022:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject	A. APPROVAL OF MINUTES
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Meeting	Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
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Category	5. APPROVAL OF MINUTES
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Access	Public
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Type	
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Public Board of Education Meeting, October 19, 2022
Closed Session Meeting, October 19, 2022

Executive File Attachments

[Draft 10.19.22 Closed Session Minutes.pdf \(102 KB\)](#)

[Draft Public Minutes October 19, 2022.pdf \(215 KB\)](#)

6. STUDENT BOARD MEMBERS' REPORT

7. PRESENTATIONS

Subject	A. BOARD DISCUSSION ON BUDGET PHILOSOPHY
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Meeting	Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
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Category	7. PRESENTATIONS
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Access	Public
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Type	
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BOARD DISCUSSION ON BUDGET PHILOSOPHY

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	9. PUBLIC FORUM -AGENDA ITEMS ONLY
Access	Public
Type	See Note 3.

10. ASSISTANT SUPERINTENDENT'S REPORT

Subject	A. ASSISTANT SUPERINTENDENT'S REPORT
Meeting	Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	10. ASSISTANT SUPERINTENDENT'S REPORT
Access	Public
Type	

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject	A. ENROLLMENT
Meeting	Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. SUPERINTENDENT'S REPORT/RECOMMENDATION
Access	Public
Type	Information

ENROLLMENT

Schools	10/31/22	10/31/21	10/31/20	10/31/19	10/31/18
Applegarth	468	453	451	431	442
Barclay Brook	353	330	294	326	334
Brookside	391	391	401	416	401
Mill Lake	488	462	454	536	553
MTMS	1760	1721	1781	1774	1704
Oak Tree	644	715	769	717	709
Woodland	271	303	314	307	349
High School send/receive	2567 268	2507	2473	2395	2333
Total	6942	6882	6937	6902	6825

OUT OF DISTRICT

	Monroe			Jamesburg		
<u>School</u>	<u>September</u>	<u>October</u>	<u>Difference</u>	<u>September</u>	<u>October</u>	<u>Difference</u>
Academy Learning Center	6	6		4	4	

Alpha School	1	1				
Bonnie Brae	1	0	-1			
Bridge Academy	1	1		1	1	
Center for Lifelong Learning	5	5				
Center School	3	3				
Cornerstone	1	1				
CPC High Point	2	2				
Douglass Develop. Center	2	2				
Eden	3	3				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
Lakeview School	0	0		1	1	
New Roads Somerset	2	2				
NuView Academy	2	2				
Mercer Elementary	2	2				
Midland School	1	1				
Newmark Elementary	1	1				
Reed Academy	0	0				
Rock Brook School	1	1				
Rugby	1	1		1	1	
Rutgers Day School	1	1				
Schroth School	3	3		1	1	
Shore Center	2	2				
Total	43	42	-1	8	8	0

STAFF COUNT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Secretary	2
Human Resources	4
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Acting Business Administrator	1
Assistant Business Administrator	0
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
School Admin/Admin Support	
Principal	8
Assistant Principal	9
Secretary	29
Office Paraprofessional	1
Supervisors K-12	
K-12 Supervisor	7
Secretary	1
Instructional	
Teacher	558.5
Classroom Paraprofessionals/Media Ctr	

Paraprofessionals - Full-time	128
Paraprofessionals - Part-time	40
Media Coordinator	4
Educational Services Professionals	
LDTC	8
School Social Worker	8
School Psychologist	10
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	15
Media Specialist	8
School Counselor	24
Reading Specialist	5
SAC	1
Speech & Language Specialist	17
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	5
Information Systems	
Director	1
Tech Staff	12
Facilities	
Director	1
Supervisor/Building Manager	3
Secretary	1
Custodial/Maintenance	69
Transportation	
Director	1
Office Staff	4
Driver	66
Bus Mechanics	3
Paraprofessionals - Part-time	16
Security	
Director	1
Security Guard	19
Athletic Department	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	31
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	6
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	13
Total District Staff as of 11/1/2022	1181

Subject B. HOME INSTRUCTION

Meeting Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

HOME INSTRUCTION

ID #	School	Grade	Reason	Home Instruction Report	Effective Date	End Date
79109	MTHS	12	CST	McDonald, Harris, Ballard, Alagna, Countryman	9/6/2022	
91198	MTMS	6	CST	Forrest	9/6/2022	
97002	ML	3	CST	Ballard	9/15/2022	
92528	BB	2	CST	Ballard	9/6/2022	
90582	MTMS	6	CST	Wall, Russo, Lyons, Chakraborti	9/16/2022	
90884	MTMS	6	Medical	DuBois, Ritter	9/23/2022	10/20/2022
97001	MTHS	11	Medical	Rutgers	10/1/2022	10/14/2022
86762	MTHS	11	Medical	LearnWell	9/30/2022	
94965	MTHS	10	Admin	ESCNJ	9/16/2022	9/22/2022
91338	MTHS	9	CST	Sheenan	10/11/2022	11/29/2022
96405	MTHS	9	Admin	Russo	9/30/2022	10/7/2022
85834	MTHS	11	Admin	ESCNJ	10/6/2022	10/13/2022
87050	MTHS	11	Admin	Lyons, Fitzgerald	9/28/2022	10/4/2022
85828	MTHS	11	Admin	Adames, Russo, Van Cleve, DuBois	9/23/2022	10/12/2022
97120	MTHS	9	Admin	Kasternakis, DeMarco, Hoehler, ESCNJ	10/13/2022	10/27/2022
97001	MTHS	11	Medical	LearnWell	10/18/2022	
86692	MTHS	10	Admin	DuBois, Quindes, ESCNJ	9/28/2022	10/13/2022
92491	ML	2	CST	ESCNJ	10/18/2022	
86443	OOD	10	Medical		9/30/2022	10/18/2022
95883	MTHS	10	MTHS	Rutgers	10/20/2022	10/31/2022

Subject C. FIRE/LOCKDOWN DRILLS

Meeting Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

FIRE/LOCKDOWN DRILL

Applegarth School ----- October 27, 2022

Barclay Brook School ----- October 17, 2022

Brookside School -----	October 6, 2022
Mill Lake School -----	October 25, 2022
Monroe Middle School-----	October 7, 2022 & October 11, 2022
Oak Tree School -----	October 12, 2022
Woodland School -----	October 14, 2022
Monroe High School -----	October 17, 2022

Lockdown

Applegarth School-----	October 19, 2022
Barclay Brook School-----	October 7, 2022
Brookside School -----	October 14, 2022
Mill Lake School -----	October 11, 2022
Monroe Middle School-----	October 21, 2022
Oak Tree School -----	October 27, 2022
Woodland School -----	October 17, 2022
Monroe High School -----	October 27, 2022

Subject **D. PERSONNEL (10 MEMBER VOTE)**

Meeting Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through R.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through R)

- A. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Richard Suhr**, as girls' basketball coach at MTHS, retroactive to October 19, 2022.
- B. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Steven Manahan**, as freshmen baseball coach at MTHS, retroactive to October 19, 2022.
- C. *It is recommended by the Superintendent of Schools that the Board rescind the contract of **Mr. Nash Kamel**, driver in the Transportation Department, retroactive to October 19, 2022.
- D. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Nicole Gross**, teacher of language arts at MTHS retroactive to October 7, 2022 through November 4, 2022 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Gross may be entitled to.
- E. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Virginia Ullrich**, paraprofessional at MTHS, retroactive to October 11, 2022 through October 28, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ullrich may be entitled to.
- F. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Donna Jeffs**, driver in the Transportation, retroactive to October 20, 2022 through November 2, 2022 in accordance with Article

21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Jeffs may be entitled to.

- G. *It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Arielle Siegel**, teacher of music at MTHS, effective March 6, 2023 through June 30, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Siegel may be entitled to.
- H. *It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Kathrine Roach**, teacher of language arts at MTHS, effective January 3, 2023 through June 30, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Roach may be entitled to.
- I. *It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Ms. Sandra Micciulla**, paraprofessional at MTHS, retroactive to October 11, 2022 through December 9, 2022. Ms. Micciulla's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- J. *It is recommended by the Superintendent of Schools that the Board approve the following teacher at the High School for After School Business Education support, one teacher per day, for 1 hour per week on a rotational basis at the instructional rate \$53.87 retroactive to September 13, 2022 through June 15, 2023, account no. 20-231-100-100-000-070:

Sherry Holmes

- K. *It is recommended by the Superintendent of Schools that the Board approve the following teacher at the High School for After School Careers Technology, one teacher per day, for 1 hour per week on a rotational basis at the instructional rate \$53.87 retroactive to September 13, 2022 through June 15, 2023, account no. 20-231-100-100-000-070:

Maxie Nixon

- L. *It is recommended by the Superintendent of Schools that the Board approve an increase in hours of the following bus driver due to mid-day runs at their hourly step on guide retroactive to November 3, 2022 through June 30, 2023 (account no. 11-000-270-160-000-096):

Driver	Hour Increase
Suzanne Giglio	1.5 hours

- M. *It is recommended by the Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2022-2023 school year:

Zachary Caruso

- N. *It is recommended by the Superintendent of Schools that the Board of Education approve the previously submitted Employment Contract between the Monroe Township Board of Education and **Laura Allen**, CPA, effective January 1, 2023 through June 30, 2023, to serve as School Business Administrator/Board Secretary at an annual base salary of \$195,000.00 plus \$2,475.00 for holding a Certified Public Accountant license plus \$1,000.00 for longevity prorated, which Employment Contract has been recommended and approved by the Executive County Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1. The Board President, and the Superintendent as the attesting witness, are authorized to execute the aforementioned Employment Contract on behalf of the Board.

- O. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Christina Pesce	MTHS	Teacher of Italian	Step 9 BA+15 \$67,437+\$1,750 prorated	11-140-100-101-	11/22/22-6/30/23	change in start date

					000-070		
2.	Katherine Fitzgerald	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 10/24/22-TBD	resignation replacement
3.	Katerina Profaci	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 10/26/22-TBD	resignation replacement
4.	Shane Bigelow	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 10/21/22-11/3/22	Leave position
5.	Robert Byrnes	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 10/21/22-11/3/22	Leave position
6.	Jamie Neues	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 10/20/22-11/4/22	Leave position
7.	Andrea Feminella	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 10/20/22-11/4/22	Leave position
8.	Kimberly Rutolo	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 10/25/22-11/4/22	Leave position
9.	Sybil Williams-Gray	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 10/31/22-TBD	Resignation replacement
10.	Vanessa Kartsanis	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 10/31/22-TBD	Resignation replacement
11.	Susan Abatemarco	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 10/31/22-TBD	Resignation replacement
12.	Jeanne Hayman	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 10/31/22-TBD	Resignation replacement
13.	Brittany Adelino	MTHS	School Psychologist	20% additional contract	11-000-219-104-	retroactive to	Resignation replacement

					000-070	10/31/22-TBD	
14.	Dana Green Witter	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 10/31/22-TBD	Resignation replacement
15.	Grace Martini	MTHS	Assistant Girls' Basketball Coach	Step 1 \$5071	11-402-100-100-000-070	retroactive to 10/28/22-6/30/23	Resignation replacement
16.	Matthew Olszewski	MTHS	Book Club Advisor	\$1721	11-401-100-100-000-070	11/17/22-6/30/23	New position
17.	Maxie Nixon	MTHS	3D Design Club Advisor	\$1721	11-401-100-100-000-070	11/17/22-6/30/23	New position
18.	Marina Vitalin	MTHS	Entrepreneurship and Innovation Club Advisor	\$1721	11-401-100-100-000-070	11/17/22-6/30/23	New position
19.	Michael Meerson	MTHS	Latin Honor Society Advisor	\$1721	11-401-100-100-000-070	11/17/22-6/30/23	New position
20.	John Mazzola	MTHS	PAC Coordinator/Student Advisor	50% of \$7654		2022-2023 school year	correction in percentage
21.	Boris Hladek	MTHS	PAC Coordinator/Student Advisor	50% of \$7654		2022-2023 school year	correction in percentage
22.	Danielle LeMunyon	MTHS	Nurse - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-000-213-100-000-070	retroactive to 10/27/22	New position
23.	Katlin Meyers	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
24.	Madeline Neuman	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
25.	Anna Shaw	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
26.	Jennifer Toth	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5	11-401-100-	retroactive to	New position

				hours	100-000-070	10/27/22	
27.	Shara Katlin	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
28.	Ryan Ronan	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
29.	Kathryn Swope	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
30.	Lauren DiPierro	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
31.	Jennifer Mordes	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
32.	Olivia Farino	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
33.	Kristen Colecchio	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
34.	Caterina Bonomo	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position
35.	Amanda Maira	MTHS	Teacher - Fall Festival	Instructional rate \$53.87 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/27/22	New position

P. *It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Phillip Kahse	District/Floater	Custodian	Step 1+2nd shift \$21.38+\$1.00+\$750.00 BS	11-000-262-100-	11/29/22-6/30/23	Retirement replacement

					000-097		
2.	Sarah Popper	MTHS	Falcon's Nest Para	Step 1 Reg. ed.+toileting \$15.13+\$2.50 for 3 hours	11-190-100-106-100-070	11/17/22-6/30/23 toileting eff. 11/17/22-5/22/23	Resignation replacement
3.	Christopher Daniels	Transportation	Bus Driver	Step 2 \$26.88 for 6 hours	11-000-270-160-000-096	11/28/22-6/30/23	Resignation replacement

Q. *It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Rose Martins	Transportation	Spec. Ed. Para -	Step 1 Spec. ed. \$15.13+\$2.00 for 5.75 hours	11-000-270-107-000-096	retroactive to 10/20/22-6/30/23	Change in start date
2.	Renee Zappone	MTHS	Para for After School Unified Clubs and Unified Athletics	Hourly step on guide for 2 hours/day	11-213-100-106-000-070	retroactive to 9/1/22-6/30/23	New position
3.	Gail Cocorikis	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/27/22	New position
4.	Maria Holmann	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/27/22	New position
5.	Bonnie DiBenedetto	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/27/22	New position
6.	Angela Malak	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/27/22	New position
7.	AnnMarie Popper	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/27/22	New position
8.	Marlene Oskierko	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/27/22	New position
9.	Rosa Pieron	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/27/22	New position
10.	Jennifer Burkshot	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/27/22	New position
11.	Charlotte McCartin	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/27/22	New position
12.	Colin Ryan	Transportation	After School Bus Aide	Hourly step on guide for up to 2	11-000-270-107-000-096	retroactive to 10/27/22	New position

				hrs. on an as needed basis			
13.	Helder Salvador	Transportation	After School Bus Aide	Hourly step on guide for up to 2 hrs. on an as needed basis	11-000-270-107-000-096	retroactive to 11/02/22	New position
14.	Yvonne Martin	Transportation	Spec. Ed. Para- Bus Aide	Step 1 Spec. Ed. \$15.13 + \$2.00 for 5.75 hours	11-000-270-107-000-096	11/15/22	Change in start date
15.	Makayla O'Neil	Transportation	Spec. Ed. Para- Bus Aide	Step 1 Spec. Ed. \$15.13 + \$2.00 for 5.75 hours	11-000-270-107-000-096	11/14/22	Change in start date

R. *It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2022-2023 school year (pending satisfactory completion of pre-employment requirements):

Certificated

Annette Backof
Guitry Banks
Shari Brager
Marie Bunyan
Karen Dziubeck
Norine Kaplan
Diana Lavery
Marilyn Levine
Movin Lobo
Janis Oolie
Sara Paone
Rory Redgrave
Katie Samms
Lauren Young

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher

Non- Certificated

Kerry Andalora
Robert Donato
Michele Moritz
Sheilja Patel

Substitute Paraprofessional
Substitute Paraprofessional
Substitute Paraprofessional
Substitute Paraprofessional

Executive File Attachments
Laura Allen SBA 2022-2023 FINAL.pdf (329 KB)

Subject

E. PERSONNEL (9 MEMBER VOTE)

Meeting

Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items S through AX)

S. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Lisa Price-Labenski**, teacher of special education at Woodland and MTMS, effective January 1, 2023.

T. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Danielle Kutcher**, teacher of grade 5 at Woodland School, effective February 1, 2023.

U. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Denise Fantozzi**, principal's secretary at Mill Lake School, effective April 1, 2023.

V. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Jillian Madorma**, paraprofessional at Oak Tree School, effective November 16, 2022.

W. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Kelly Duncan**, paraprofessional at Barclay Brook School, effective November 16, 2022.

X. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Carolyn D. Capolupo**, paraprofessional at Applegarth Elementary School, retroactive to October 31, 2022.

Y. It is recommended by the Superintendent of Schools that the Board accept a revision in the resignation date of **Ms. Samantha Guzzi**, teacher of special education at MTMS effective November 21, 2022.

Z. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Nicole DiLorenzo**, as 6th grade play director at MTMS, retroactive to October 20, 2022.

AA. It is recommended by the Superintendent of Schools that the Board accept a revision in the resignation date of **Ms. Amanda Balestrieri**, as student council co-advisor at MTMS, retroactive to September 1, 2022.

AB. It is recommended by the Superintendent of Schools that the Board accept a revision in the resignation date of **Ms. Christine DiBiase**, as honor society advisor at MTMS, retroactive to September 1, 2022.

AC. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Danielle Kutcher**, teacher of grade 5 at Woodland School retroactive to October 18, 2022 through January 31, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Kutcher may be entitled to.

AD. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Michelle Riccardi**, teacher of math at MTMS effective November 28, 2022 through January 17, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Riccardi may be entitled to.

AE. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Margaret Nesby**, paraprofessional at Woodland School, retroactive to November 15, 2022 through November 28, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Nesby may be entitled to.

AF. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Barbara Lonczak**, secretary at MTMS, retroactive to November 12, 2022 through February 3, 2023 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Lonczak may be entitled to.

AG. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Diandra Carbone-Maricondi**, teacher of grade 5 at Woodland School, effective February 6, 2023 through May 31, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Carbone-Maricondi may be entitled to.

AH. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Melissa Giaquinta**, teacher of grade 5 at Applegarth School, effective December 19, 2022 through April 28, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the

Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Giaquinta may be entitled to.

AI. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Carla Lesniak**, school counselor at Oak Tree School, effective December 24, 2022 through June 30, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Lesniak may be entitled to.

AJ. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Mary Habib**, speech and language specialist at Mill Lake School, effective December 17, 2022 through January 18, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Habib may be entitled to.

AK. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Kimberly Castellano**, teacher of grade 3 at Oak Tree School, effective December 24, 2022 through January 31, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Castellano may be entitled to.

AL. It is recommended by the Superintendent of Schools that the Board approve a revision in maternity leave of absence to **Ms. Danielle Manfredi**, teacher of grade 4 at Brookside School, effective September 1, 2022 through November 28, 2022 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that the medical leave of absence shall be unpaid except to the extent of any sick days to which Ms. Manfredi is entitled to.

AM. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Isbah Naz**, paraprofessional at Brookside School, effective November 30, 2022 through December 23, 2022.

AN. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Hiral Shah**, paraprofessional at Oak Tree School, effective December 1, 2022 through December 9, 2022.

AO. It is recommended by the Superintendent of Schools that the Board approve the following clubs and substitutes at MTMS for the 2022-2023 school year at the instructional rate \$53.87 hr. (account no. 11-401-100-100-000-080):

Position	Name
FBC Club	Heidi Lubrani
MTMS Magazine Layout & Design Club	Heidi Lubrani
Coloring Club	Rachel Zettell
Ping Pong Club	Misty Drake
Nail Art Club	Emily Raphel
Musical Theater Club	David Rattner
MTMS Percussion Club	Yale Snyder
Chess Club	Frank Bonich
Spirit Club	Giovanna Marchini
Industrial Arts Club	Kerry Curran
7th & 8th Grades Spelling Bee Club	Karissa Santolla
6th Grade Spelling Bee Club	Jessica Mallett
Academic Achievement Club	Mary Babin
Academic Achievement Club	Cristina Tenreiro
Dance Club	Frances Schwartz
Anime Club 6th Grade	Nicole Gomes
Anime Club 7th & 8th Grades	Nicole Pontarollo
History Bee Club	Sarah Ponsini
Crafty Decorators Club	Christine Viszoki
Debate Club (Public Speaking) 7th & 8th Grades	Nina Schmetterer

Debate Club (Public Speaking) 6th Grade	Lisa Costantino
Makerspace Club	Sarah Hillman
Hindi Club	Anju Chawla
Student Ambassador Club	Rebecca Assassi
Programming Club	Donna Montgomery
Substitute	Lauren Imparato
Substitute	Alison North
Substitute	Allyson Lewis
Substitute	Jody Heyl
Substitute	Caitlyn Ford
Substitute	Maura Towne
Substitute	Michael Pilato
Substitute	Jennifer Miele

AP. It is recommended by the Superintendent of Schools that the Board approve the following staff for the advisory positions at MTMS for the 2022-2023 school year (account no. 11-401-100-100-000-080):

Position	Name	Stipend
6th Grade Music Director	Nina Schmetterer	\$1700
6th Grade Assistant Music Director/Accompanist	David Rattner	\$1700
6th Grade Choreographer	Frances Schwartz	\$1700
6th Grade Stage Manager	Heidi Lubrani	\$1700
7th/8th Grade Costume Coordinator	Jennifer Miele	\$1000
7th/8th Grade Backstage Assistant	Robert Howatt	\$600
7th/8th Grade Choreographer	Cynthia Gordon-Pulsinelli	\$1700
7th/8th Grade Music Director	Nina Schmetterer	\$1700
7th/8th Grade Assistant Music Director/Keyboard/Conductor	David Rattner	\$1700

AQ. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff as detention monitors at MTMS for the 2022-2023 school year at the non-instructional rate (\$44.85):

Jacqueline Bado
Melissa Colontino
Kayla Hoppock
Jennifer Katz
Jessica Snyder
Maura Towne

AR. It is recommended by the Superintendent of Schools that the Board approve the following chaperones at MTMS for the 6th grade dance retroactive to October 28, 2022 for two hours:

Non-instructional rate \$44.85 (account no. 11-130-100-101-000-080)

Robert Torino
Amy Kuhn
Maile Allen
Holly Jarusiewicz
Samuel Schneider
Allyson Lewis
Amanda Balestrieri
Jennifer N. Schwartz
Jennifer Shamah
Heidi Lubrani
Jennifer Schwartz
Maura Towne
Christine DiBiase

School Nurse (account no. 11-000-213-100-000-080)
Instructional rate \$53.87

Cristina Demone

Paraprofessionals (account no. 11-212-100-106-000-080)
Hourly step on guide

Judite Borges

AS. It is recommended by the Superintendent of Schools that the Board reapprove the following certificated staff for virtual home instruction for quarantined students due to COVID 19 at the instructional rate of \$53.87/hr. for the 2022-2023 school year (account no. reg. ed. 11-150-100-101-000-040):

	Mill Lake	
G	Cormey, Sandra	General Education K-8/English/Reading Specialist

AT. It is recommended by the Superintendent of Schools that the Board approve an extension to **Ms. Lauren Dominick**, Acting Assistant Principal at Monroe Township Middle School, at a salary of \$102,587 prorated effective December 23, 2022 through March 31, 2023. (account no. 11-000-240-103-000-080)

AU. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Dana Verderami	Woodland	Teacher of Grade 5	Step 5 BA \$54,962 prorated	11-120-100-101-000-030	retroactive to 10/31/22-1/31/23 or until such time as the teacher returns	Leave position
2.	Marissa Gammer	Oak Tree	Teacher of Special Education	Step 1 MA \$52,262+\$3,450 prorated	11-213-100-101-000-060	2/16/23-6/30/23 or until such time as the teacher returns	Leave position
3.	Paul Falgares	MTMS	Teacher of Music	Step 8 MA \$64,837 +\$3,450 prorated	11-130-100-101000-080	11/17/22 -02/02/23 or until such time as the teacher returns	Leave position

AV. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Leah Posella	Oak Tree	School Counselor	Step 1 MA \$52,262+\$3,450 prorated	11-000-218-104-000-060	1/5/23-6/30/23 or until such time as the teacher returns	Leave extension
2.	Lauren Vernon	District	Speech and Language Specialist	Step 9A MA+30 \$70,537+\$4,350 prorated	11-000-216-100-000-040	12/20/22-1/20/23 or until such time as the teacher returns	Leave extension
3.	Silvia Ramirez-Walk	Oak Tree	Teacher of Grade 3	Step 8A BA \$64,837 prorated	11-120-100-101-000-060	retroactive to 10/20/22-2/28/23	Correction in salary
4.	Dana Cansian	Woodland	Literacy Interventionist	Step 10B MA+30 \$83,847+\$4,350 prorated	11-120-100-101-000-030	retroactive to 10/24/22-6/30/23	Correction in salary and change in start date
5.	Santiago Javier Velasco	MTMS	Teacher of Spanish	Step 10B BA \$83,847 prorated	11-130-100-	11/1/22-6/30/23	Change in start date

					101-000-080		
6.	Katie Samms	Brookside	Teacher of Grade 4	Step 1 BA \$52,262 prorated	11-120-100-101-000-020	retroactive to 9/1/22-11/30/22	Change in end date
7.	Tricia Rutherford	Woodland	Literacy Interventionist	17% additional contract	11-120-100-101-000-030	retroactive to 10/3/22-10/26/22	Change in start and end date
8.	Samantha Cote	Woodland	Literacy Interventionist	17% additional contract	11-120-100-101-000-030	retroactive to 10/4/22-10/26/26	Change in end date
9.	Ashlee Kovacs	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 10/18/22-11/18/22	resignation replacement
10.	Laura Sidler	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 10/18/22-11/18/22	resignation replacement
11.	Christopher Muce	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 10/18/22-11/18/22	resignation replacement
12.	John Stanziale	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 10/18/22-11/18/22	resignation replacement
13.	John Stanziale	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	11/22/22-6/30/23	resignation replacement
14.	Holly Jarusiewicz	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	11/22/22-6/30/23	resignation replacement
15.	Alessandra DiGrigoli	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	11/22/22-6/30/23	resignation replacement
16.	Rochelle Kapel	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	11/22/22-6/30/23	resignation replacement
17.	Sarah Hillman	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	11/24/22-1/17/23	leave extension
18.	Jacqueline Bado	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	11/24/22-1/17/23	leave extension
19.	Ryan Turco	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	11/24/22-1/17/23	leave extension

20.	Cybele Posner	MTMS	Teacher of LAP	17% additional contract	11-130-100-101-000-080	retroactive to 11/14/22-6/30/23	new position
21.	Christopher Ciarlariello	MTMS	Chaperone for MTMS Winter Choral Concert	Non-instructional rate \$44.85 for 3 hours	11-130-100-101-000-080	12/13/22	Chaperone
22.	Robert Howatt	MTMS	Chaperone for MTMS Winter Choral Concert	Non-instructional rate \$44.85 for 3 hours	11-130-100-101-000-080	12/13/22	Chaperone
23.	Lisa Costantino	MTMS	6th Grade Drama Director	\$3004	11-401-100-100-000-080	2022-2023 school year	Resignation replacement
24.	Cheryl Whinna	MTMS	Athletic Coordinator	Fall and Spring \$4240 per season/ Winter \$3990		2022-2023 school year	Correction in amount
25.	Anuradha Shyamsunder	MTMS	Science Resource Personnel	\$1182 prorated	11-130-100-101-000-080	1/24/23-6/19/23	Leave position
26.	Julia Granit	MTMS	Basic Skills After School Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
27.	Jacqueline Bado	MTMS	Basic Skills After School Substitute Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
28.	Allyson Lewis	MTMS	Basic Skills After School Substitute Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
29.	Brooke Metzger	MTMS	Basic Skills After School Substitute Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
30.	Alison North	MTMS	Basic Skills After School Substitute Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
31.	Maura Towne	MTMS	Basic Skills After School Substitute Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
32.	Jacqueline Bado	MTMS	TAG After School Substitute Teacher	\$116.34 per session	11-130-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
33.	Lauren Imparato	MTMS	TAG After School Substitute Teacher	\$116.34 per session	11-130-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
34.	Allyson Lewis	MTMS	TAG After School Substitute Teacher	\$116.34 per session	11-130-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position

35.	Kathleen Wood	MTMS	TAG After School Substitute Teacher	\$116.34 per session	11-130-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
36.	Ashley Anzivino	MTMS	Team Leader	\$1592	11-130-100-101-000-080	1/24/23-6/19/23	Leave position
37.	Christine DiBiase	MTMS	Asst. Winter Cheer Coach	Step 1 \$3302	11-402-100-100-000-070	retroactive to 10/11/22-6/23/23	Resignation replacement
38.	Michelle Giaquinto	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
39.	Dalia Elhaj	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
40.	Jessica Balz	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
41.	Kathryn Swope	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
42.	Kristin Miller	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
43.	Sara Crane	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
44.	Rachel Roth	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
45.	Amanda Maira	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
46.	Lauren DiPierro	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
47.	Margaret Delmonaco	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
48.	Joseph Luckenbill	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
49.	Nicole Midura	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-	12/15/22	New position

					101-000-010		
50.	Tamar Lopez	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
51.	Caterina Bonomo	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
52.	Sarah Richards	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
53.	Ryan Ronan	Barclay Brook	Teacher for Family Maker Night	Instructional rate \$53.87 for 3 hours	11-120-100-101-000-010	12/15/22	New position
54.	Margaret Delmonaco	Barclay Brook	Basic Skills	Step 11 MA \$92,247 + \$3,450 pro-rated +25 yrs. Longevity	11-230-100-101-000-010	11/17/22 - 06/30/23	increase to 100% from 80%

AW. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Sarah Phillip	Mill Lake	Spec. Ed. Para LLD/MD	Step 1 Spec. ed.+toileting \$15.13+\$2.00+\$2.50 for 3.75 hours	11-204-100-106-000-040 50%/11-212-100-106-000-040 50%	11/17/22-6/30/23	Transfer replacement
2.	Kelly A. Bullis	Mill Lake	Spec. Ed. Para LLD/MD	Step 1 Spec. ed.+ toileting \$15.13+\$2.00+\$2.50 for 3.75 hours	11-204-100-106-000-040 50%/11-212-100-106-000-040 50%	12/05/22-6/30/23	New position
3.	Theresa Greene	Oak Tree	Para - ICR/Cafe	Step 2 Spec. ed. \$15.23+\$2.00 for 3.75 hours Step 2 Reg. ed. \$15.23 for 1 hour for a total of 4.75 hours	11-213-100-106-000-060 79%/11-000-262-107-000-060 21%	11/17/22-6/30/23	resignation replacement
4.	Rebecca Bowne	Barclay Brook	Spec. Ed. Para Autistic	Step 1 Spec. ed. + toileting + ed. degree \$15.13+\$2.00+\$2.50+\$1.00 for 6.75 hours	11-214-100-106-000-010	11/17/22-6/30/23	New position
5.	Susan White	Oak Tree	Teacher of Grade 3	Step 7 MA \$59,837 + \$3450 pro-rated	11-120-100-101-000-060	01/05/23 - 02/02/23 or until such time as the teacher returns	Leave extension

AX. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Stacey D'Aversa	Mill Lake	Principal's Secretary - 12 month	Step 1 \$55,874 prorated 103.57% 7.25 hours	11-000-240-105-000-040	3/27/23-6/30/23	Retirement replacement
2.	Albert Burdge	MTMS	Custodian	Step 5 + 2nd shift + BS \$25.20+\$1.00 + \$750 for 8 hours	11-000-262-100-000-080	retroactive to 10/21/22-6/30/23	Transfer
3.	Marta Farinola	Applegarth	Para - Cafe/ICS/RC	Step 4 Reg. ed. \$15.43 for 2 hours Step 4 Spec. ed. \$15.43 + \$2.00 for 1.75 hours for a total of 3.75 hours	11-000-262-107-000-050 53%/11-213-100-106-000-050 46%	retroactive to 10/31/22-6/30/23	Transfer
4.	Mia McCabe	Oak Tree	Spec. Ed. Para Autistic	Step 8 Spec. Ed. + toileting \$20.08+\$2.00+\$2.50 + \$100 PD for 6.75 hours	11-214-100-106-000-060	retroactive to 11/16/22-6/30/23	Transfer
5.	Carmela Valeriano	Barclay Brook	Spec. Ed. Para PSD	Step 8 Spec. ed. + toileting \$20.08+\$2.00+\$2.50+\$100 PD+15 years longevity for 6.75 hours	11-215-100-106-000-010	11/17/22-6/30/23	Transfer
5.	Mary Loschiavo	MTMS	Para for after school clubs	Hourly step on guide	11-190-100-106-000-080	2022-2023 school year	Yearly position
6.	Judite Borges	MTMS	Para for after school clubs	Hourly step on guide	11-212-100-106-000-080	2022-2023 school year	Yearly position
7.	Dina Avitto	MTMS	Para for after school clubs	Hourly step on guide	11-190-100-106-000-080	2022-2023 school year	Yearly position
8.	Genevieve Bassett	MTMS	Para for after school clubs	Hourly step on guide	11-190-100-106-000-080	2022-2023 school year	Yearly position
9.	Charm Occil	MTMS	Para for after school clubs	Hourly step on guide	11-190-100-106-000-080	2022-2023 school year	Yearly position
10.	Lisa Lally	Brookside	Traffic/Crossing Guard Sub	Hourly step on guide for 1 hour daily	11-190-100-106-000-020	2022-2023 school year	Yearly position
11.	Joanna Torres	Mill Lake	Spec. Ed. Para LLD/MD	Step 1 Spec. ed. +toileting \$15.13+\$2.00+\$2.50 for 3.75 hours	11-204-100-106-000-040 50%/11-212-	11/14/22-6/30/23	Change in start date

					100-106-000-040 50%		
12.	Tooba Zia	Applegarth	Spec. Ed. Para ICR/RC	Step 1 Spec. Ed. \$15.13 + \$2.00 for 4.5 hours	11-213-100-106-000-050	11/17/22-06/30/23	Transfer

Executive File Attachments
[K-8 Resumes.pdf \(340 KB\)](#)

Subject F. BOARD ACTION (10 MEMBER VOTE)

Meeting Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached board action items A through I.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items A through I)

- A. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- C. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of October 2022.
- D. *It is recommended by the Superintendent of Schools that the Board approve Liberty Science Center to provide "My Eco Friendly Self, PreK/HS Program" to the morning and afternoon session of the Falcon's Nest Preschool on April 13, 2023 for a total amount of \$800.00 (\$400.00 for each session).
- E. *It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the October 19, 2022 meeting:

235308
- F. *It is recommended by the Superintendent of Schools that the Board approve Member of Yoga Alliance, Neetu Singh, to provide two (2) 30-minute sessions "Yoga & Mindfulness" at Monroe Township High School/Falcons Nest Preschool on February 6, 2023 for a total cost of \$125.00 (\$62.50 each).
- G. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2022-2023 school year:

AP Seminar
Honors Wind Ensemble

Language Arts III

H. *It is recommended by the Superintendent of Schools that the Board approve the following new club at the High School for the 2022-2023 school year:

Cricket Team

I. *It is recommended by the Superintendent of Schools that the Board approve the following Policy for a first reading:

P 5512	Harassment, Intimidation or Bullying (M) (Revised)
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File Attachments

Policy for first read.pdf (236 KB)

Professional Development HS District.pdf (501 KB)

Executive File Attachments

Liberty Science Center.pdf (773 KB)

Language Arts III.pdf (38,515 KB)

Honors Wind Ensemble.pdf (59,143 KB)

AP Seminar.pdf (40,262 KB)

Suspension - October 2022 HS.pdf (128 KB)

NeetuSingh.FalconsNest.pdf (103 KB)

Revised FIELD TRIPS 2022-2023 HS DISTRICT.pdf (1,197 KB)

Subject

G. BOARD ACTION (9 MEMBER VOTE)

Meeting

Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items J through O)

J. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

K. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

L. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2022-2023 school year.

M. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of October 2022.

N. It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the October 19, 2022 meeting:

235480
234951
234838

O. It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2022-2023 school year:

Accelerated Math - Grade 5
Grade 6 Library Media Cycle

File Attachments

Student Teacher K-8.pdf (30 KB)
Professional Development K-8.pdf (269 KB)

Executive File Attachments

Accelerated Math - Grade 5.pdf (76,634 KB)
Grade 6 Library Media Cycle.pdf (13,700 KB)
Field Trips 2022-2023 K-8.pdf (15 KB)
Suspension - October 2022 K-8.pdf (107 KB)

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION (10 MEMBER VOTE)
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Meeting	Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
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Category	12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
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Access	Public
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Type	Action
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Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.
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In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items A through I)

A. *PROFESSIONAL APPOINTMENTS:

1. It is recommended that members of the Monroe Township Board of Education retroactively approve **Emily Miller** 24 North Rhoda Street, Monroe Township, NJ 08831, for 2022 Summer Band Camp Music/Drill Support for a total fee of \$550.00.
2. It is recommended that members of the Monroe Township Board of Education approve **Project Enterprise, LLC**, 2210 West County Line Rd Suite 1, Jackson Township, NJ 08527, to provide educational services to district students placed in their facility.

B. *BILL LIST

It is recommended that the bills totaling \$7,170,015.74 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Acting Business Administrator. It is further recommended that the previously submitted Addendum to the Bill List totaling \$ 988,983.61 be ratified by the Board.

C. *TRANSFER #3

It is recommended that members of the Monroe Township Board of Education approve Transfer #3 for September 2022 for Fiscal Year 2022/23 as previously submitted.

D. *SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2022, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in

accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Acting Business Administrator certifies that the September 2022 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

E. *ANNUAL MAINTENANCE BUDGET (M-1)

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities **Comprehensive Maintenance Plan (CMP)**, and the **Annual Maintenance Budget (M-1)**; and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached **Comprehensive Maintenance Plan (CMP)** and the Annual Maintenance Budget (M-1) for the Monroe Township School District in compliance with Department of Education requirements.

F. *CONTRACT RENEWAL - LEIGHTRONIX VIEBIT

It is recommended that members of the Monroe Township Board of Education authorize and approve **G&G Technologies, Inc.**, 280 N. Midland Avenue, Building F, Suite 202, Saddle Brook, NJ 07663 to provide Web Media Hosting services through a shared services agreement with Monroe Township for a total cost of \$2,748.00, whereas the Monroe Township Board of Education's annual share will be \$1,374.00, for the period of December 1, 2022 to November 30, 2023.

G. *DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a donation of three used copy machines from Cascades Container, Piscataway, NJ, to be utilized at the Monroe Township High School.

H. *GRANT ACCEPTANCE /NEW JERSEY SCHOOL INSURANCE GROUP

It is recommended that members of the Monroe Township Board of Education acknowledge and formally accept a **Safety Grant Award** in the amount of \$44,955.00 from New Jersey School Insurance Group.

I. *SPECIAL REVENUE FUNDS

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Amendment to the 2022/23 ESEA Grant Application for the following special revenue program:

ESEA Title I, Part A, in the amount of \$151,842
ESEA Title II, Part A, in the amount of \$70,669
ESEA Title III, in the amount of \$23,713
ESEA Title III Immigrant in the amount of \$8,985
ESEA Title IV, Part A, in the amount of \$12,862

Elementary and Secondary Education Act (ESEA)

J. *CONTRACT/APEX SWIM CLUB RENTAL AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Agreement between **Apex Swim Club, LLC** and the Monroe Township Board of Education commencing on November 21, 2022 through February 13, 2023. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

File Attachments

G&G Technologies, Inc..pdf (24 KB)
Financials.pdf (1,732 KB)
Bill List.pdf (596 KB)
CMP and M-1.pdf (1,299 KB)
ESEA Application Amendment.pdf (253 KB)
Apex Swim Club 22.23.pdf (98 KB)

13. BOARD PRESIDENT'S REPORT

14. OTHER BOARD OF EDUCATION BUSINESS

15. PUBLIC FORUM

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. PUBLIC FORUM

Access Public

Type Information

See Note 3.

16. CLOSED SESSION RESOLUTION

Subject **A. CLOSED SESSION RESOLUTION**

Meeting Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Matters protected by attorney/client privilege

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Access Public

Type Information

See Note 3.

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING DECEMBER 14, 2022

Subject **A. NEXT SCHEDULED BOARD OF EDUCATION MEETING DECEMBER 14, 2022**

Meeting Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 18. NEXT SCHEDULED BOARD OF EDUCATION MEETING DECEMBER 14, 2022

Access Public

Type

The next scheduled Board of Education Meeting is scheduled for December 14, 2022 7:00 p.m.

19. ADJOURNMENT

Subject **A. NOTES**

Meeting Nov 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 19. ADJOURNMENT

Access Public

Type Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.