

SUMMER SECRETARY/PARA

Monroe Township Board of Education
Time Sheet

PRINT NAME: _____ ID NUMBER: _____

MONTH: _____ SCHOOL: _____

TYPE OF COVERAGE: _____

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	<p>A FULLY executed affidavit must reach the PAYROLL DEPARTMENT at least 10 working days PRIOR TO THE SCHEDULED PAY DATE.</p>								

Total Hours _____ **Rate:** _____ = _____

SECRETARY \$34.00

PARA \$18.60

Employee's Signature & Date

Lead Teacher Signature & Date

Vice-Principal's Signature & Date

Administrator's Signature & Date